

**MINUTES**

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)  
Policy Committee**

Wednesday, November 4, 2020 at 9:00am CST

456 Fulton St, Suite 420

Peoria, IL 61602

1. Call to Order  
Chairman Logan called the meeting to order at 9:00 a.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
<b>Karen Dvorsky,</b> IDOT	x		<b>Ross Black, *</b> City of Peoria		x
<b>Terrisa Worsfold, *</b> IDOT		x	<b>Leon Ricca,</b> Village of Bartonville		x
<b>Tom O'Neill,</b> Peoria County	x		<b>Bob Lawless*,</b> Village of Bartonville		x
<b>Phil Salzer,</b> Peoria County	x		<b>James Dillon,</b> City of West Peoria	x	
<b>Greg Sinn,</b> Tazewell County	x		<b>Kinga Krider, *</b> City of West Peoria		x
<b>Greg Longfellow, *</b> Tazewell County		x	<b>Jeff Kauffman,</b> Village of Morton		x
<b>Greg Menold,</b> Tazewell County	x		<b>Nate Parrott, *</b> Village of Morton	x	
<b>Barry Logan,</b> Woodford Co.	x		<b>Dustin Sutton,</b> Peoria Heights	x	
<b>Donald White,</b> Chillicothe	x		<b>Mike Casey, *</b> Peoria Heights		x
<b>Mark Luft,</b> City of Pekin		x	<b>Fred Lang,</b> Creve Coeur		x
<b>John Kahl,</b> City of E. Peoria	x		<b>Terry Keogel*</b> Creve Coeur		x
<b>Ty Livingston*,</b> City of E. Peoria		x	<b>Gary Manier,</b> Washington		x
<b>Jim Ardis,</b> City of Peoria		x	<b>Ray Forsythe, *</b> City of Washington	x	
<b>Patrick Urich,</b> City Manager		x	<b>Sharon McBride,</b> CityLink	x	
<b>Bill Lewis,</b> City of Peoria		x	<b>Doug Roelfs*</b> CityLink	x	
<b>Nick Stoffer, *</b> City of Peoria	x		<b>Mark Rothert*</b> City of Pekin		x
<b>Rick Powers, *</b> City of Peoria		x	<b>Mike Hinrichsen</b> Village of Germantown Hills	x	

\*Alternate. Staff present in person: Ulrich, Miller, and Lees. Staff present virtually: Hendon, Harms, West, Abi-Akar, and Bruner. Also present virtually: Mike Vanderhoof (IDOT), and Betsy Tracy (FHWA)

3. Public Comment-none
4. Approval of Minutes, October 7, 2020 Meeting  
White moved to approve the October 7, 2020 meeting minutes and Salzer seconded.  
Motion carried.  
Logan asked to correct #8 2<sup>nd</sup> semi colon to read “Logan said the 2 meetings seems to be repetitious. If there are objections, please speak up.”
5. Chairman’s Report  
Thanked everyone who attended today’s meeting in person and virtual.
6. Financials
  - a. Approval of August-September 2020 Financial Report – *Memo*  
Hinrichsen moved to approve August-September 2020 Financial Report and Kahl seconded. Motion carried.
    - Harms updated the total budget for FY21 is \$851,776. As of the end of September 2020, PPUATS has expended approximately 18% of its budget.
    - Miller added that Hannah Martin has taken on another job and that we are getting resumes in for her position.
    - Logan asked how you are going to train new person if no one is in office and Miller replied they will be coming in.
    - White asked are there any local ones and Lees replied a mix. A lot from Texas.
    - Miller added that the FY20 audit will be reviewed at the November 19, 2020 Commission meeting.
  - b. Approval of Resolution 21-05 Computer Services Agreement – *Attachment*  
Kahl moved to approve Resolution 21-06 Computer Services Agreement and McBride seconded. Motion carried.
    - Miller explained that the security appliance needed to be replaced due to malfunctions.
  - c. Approval of Resolution 21-06 Asset Management Software – *Attachment*
    - Miller explained that IDOT issued a request for project submittals to utilize State Planning and Research (SPR) funds on eligible planning projects.
7. Public Meeting – Transportation Improvement Program (TIP) FYs 2021-2024  
Hinrichsen moved to open public meeting- Transportation Improvement Program (TIP) FYs 2021-2024 and Salzer seconded. Motion carried.

- Harms reported this is the 3<sup>rd</sup> and final Public Meeting for the TIP FYs 2021-2024

McBride moved to close public meeting – Transportation Improvement Program (TIP) FYs 2021-2024 and Dillon seconded. Motion carried.

8. Approval of Transportation Improvement Program (TIP) FYs 2021-2024 –

<https://www.tricountyrpc.org/documents/draft-tip/>

Hinrichsen moved to approve Transportation Improvement Program (TIP) FYs 2021-2024 and Sinn seconded. Motion carried.

Harms reported there is no change to document. Harms thanked District 4 and staff.

9. Approval of Special Transportation Planning Studies Requests FY 2021 – *Attachments*

Kahl moved to approve Special Transportation Planning Studies Requests FY2021 and McBride seconded. Motion carried.

- Harms mentioned the 2 projects are 1 from Woodford County and 1 from City of East Peoria. The 1 from Woodford County is for Pavement Evaluation and Management Project in the amount of \$42,600, and the City of East Peoria is for Riverfront Trail in the amount of \$50,000.
- Logan asked what happens with the remaining funds? Miller replied they will be absorbed in budget.

10. Discussion of 2021 Meeting Dates

- Miller updated the process of getting the new dates and times out to members and public according to Open Meetings Act. He also added there are no objections on this subject so far. He has received the guidebook from the attorney. Both committees will have common share. There are no new members added at this time.
- Sinn mentioned so both committees will meet at same time together. Discussion was held on the number of persons at meeting.
- Logan said we need to follow Policy rules and regulations.
- Sinn asked is the name change to TCRPC
- Miller explained we plan, and do transportation and policy does local growth of our region in transportation needs.
- After discussion, the meeting time for both to meet is 5:30 p.m.
- Betsy Tracey- FHWA talked of the decision request for MPO. It stills needs separation. There are no night meetings for MPO's or FHWA.
- Miller added the preservation of MPO is very important. He then asked to get together and discuss. He said he will reach out to Ms. Tracey and IDOT to discuss issue.

- Logan suggested to create a steering committee to discuss any issues at hand.
- Sinn asked if TCRPC could downsize. He is concerned of non -urbanized areas.
- Logan told him to look at proposed make-up document and it shows the numbers.
- Miller said we will still have rural areas represented.
- Logan asked Sinn if he would be willing to serve on the steering committee and Sinn said yes.
- Hinrichsen added to create a newsletter to send to all mayors and committees to let them know what is going on. Rural areas are very important.
- Logan said steering committee consists of Logan, Hinrichsen, White, Menold, Phelan or representative and Sinn.
- Miller added there will be a resolution for meeting dates next month 4<sup>th</sup> Thursday of month at 5:30 p.m.

11. Updates

- a. Illinois Transportation Enhancement Program (ITEP)  
Harms updated the deadline was Monday, November 2, 2020 for \$105M Rebuild Illinois. Vanderhoof - IDOT added we received a lot of applications.
- b. Hanna City Trail  
Bruner updated we have local match. Have the 3 areas interested and have received the agreement.

12. Other

- a. Next meeting scheduled for December 2, 2020  
Will discuss new team and dates of merger meeting.

13. Adjournment

McBride moved to adjourn at 9:57 a.m. and Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich