



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

AGENDA

Ways & Means Committee: 8:30 a.m., December 4, 2024

Tri-County Regional Planning Commission Full Commission / Executive Board (in lieu of Lack of Quorum)

Wednesday, February 5, 2025, at 9:00 a.m.
456 Fulton St, Room 420
Peoria, IL 61602

Microsoft Teams

[Join via computer or smartphone](#)

Meeting ID: 261 763 168 217

Passcode: wjYFKF

Dial in by phone

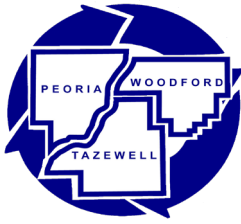
(929) 346-7201

Phone Conference ID: 549 970 404#

1. **Call to Order, Welcome, Recognition of Audience**
 2. **Roll Call**
 3. **Public Comment**
 4. **Motion to approve the Meeting Minutes of December 4, 2024**
 5. **Chairman report**
 6. **Executive Director report**
 7. **Public Meeting:** Human Services Transportation Plan (HSTP) Region 5 2025 Update
<https://tricityrpc.org/draft-hstp-update/>
 8. **Ways and Means Report**
 - a. Motion to approve the December 2024 Financial Statements and Billings (Resolution 25-34)
 - b. Discussion- Development of a financial contingency plan related to state or federal funding interruptions
 - i. Memorandum from IDOT Acting Secretary
 9. **Administration**
 - a. Motion to approve Employee Health Insurance Renewal (Resolution 25-32)
 - b. Motion to approve General Liability Insurance Renewal (Resolution 25-33)
 - c. Motion to approve Promotion in Place for selected Commission Employees (Resolution 25-35)
 - d. Motion to approve Out of State Travel (Resolution 25-38)
 10. **Transportation**
 - a. Motion to approve the Following Amendments to the FY 2025-28 Transportation Improvement Program (TIP) (Resolution 25-36)
 - i. Project W-25-01 Washington Safe Routes to School Phase II
 - ii. Project W-24-04 Washington Safe Routes to School Phase I and II
 - b. Discussion of FY 2026-29 Transportation Improvement Program
 - c. Discussion of FY 2026 Unified Planning and Work Program
 11. **GIS**
 - a. Motion to approve the Executive Director to enter into and implement a Contract with IT Unified for Hosting the Commission's GIS Server (Resolution 25-37)
 12. **Updates**
 - a. Long-Range Transportation Plan 2050
 - b. IDOT
 - c. FHWA
 13. **Other**
 - a. Open Meetings Act Training
<https://illinoisattorneygeneral.gov/open-and-honest-government/pac/pac-training/>
 - b. Next meeting is scheduled for March 5, 2025, at 9:00 a.m.
 14. **Adjournment**
-

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TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

www.tricountyrpc.org

Ways & Means Committee: December 4, 2024, 8:00 a.m. - canceled

Full Commission/Executive Board (in lieu of Lack of Quorum): December 4, 2024, 9:00 a.m.

1. Call to Order, Welcome, Recognition of Audience

Chairman Greg Menold called the meeting to order at 9:00 a.m.

2. Roll Call

Commissioner	Present	Absent	Commissioner	Present	Absent
Don White Chillicothe	X		Leon Ricca Bartonville		X
Rita Ali City of Peoria		X	Nate Parrott Morton		X
Patrick Ulrich City of Peoria	X		Autum Jones Woodford Co.	X	
Rick Powers City of Peoria	X		Chuck Nagel Woodford Co.	X	
Ron Talbot Creve Coeur		X	Camille Coates Peoria Co.	X	
John Kahl East Peoria	X		Danny Phelan Peoria Co.	X	
Ann Doubet Germantown Hills	X		Russ Crawford Tazewell Co.	X	
Mike Phelan Peoria Heights		X	Greg Menold Tazewell Co.	X	
Mary Burress City of Pekin	X		Don Knox CityLink	~X	
Gary Manier Washington		X	Karen Dvorsky IDOT		X
James Dillon West Peoria		X			

~ = Virtual participant

Also Present: Ray Lees, Rebecca Eisele, Eric Miller, Reema Abi-Akar, Michael Bruner, Debbi La Rue, Else Hayes, Isaiah Hageman, Logan Chapman, Adam Crutcher, and Lori Reynolds, TCRPC; Doug DeLille, IDOT; Cheryl Budzinski, League of Women Voters. Don Knox, CityLink; and Kinga Krider, City of West Peoria; attended virtually.

3. Public Comment

No public comment. Eric Miller recognized audience member Cheryl Budzinski of the League of Women Voters, attending to observe their organization's procedures.

4. Motion to Approve the Meeting Minutes of November 6, 2024

Don White moved to approve the November 6, 2024 meeting minutes, seconded by Rick Powers. Danny Phelan commented that he was marked absent at the November meeting but was actually present. Motion carried with correction noted.

5. Chairman Report

None

6. Executive Director report

a. Eric Miller reported on the following:

- Eric introduced Adam Cutcher as the new Planner II. He will be working on land use cases, and he is assigned to Tazewell and Woodford counties. He will also be involved with some transit planning.
- Eric said that he attended a meeting with Peoria City Manager Patrick Urich and Peoria Mayor Rita Ali in Chicago. The group met with Metra, who is considering providing Peoria's rail service. Peoria has a choice between Metra or Amtrak, or some other service provider in the future. The Peoria passenger rail group is almost finished with the first phase of a three-step process working with the Federal Railroad Administration (FRA) under the Corridor ID program. It is in federal review right now, and once the group receives approval to move on to Step 2, which is the Service Development Plan, that will take about two years to complete. That would be 90% funded by the federal government and 10% funded by local monies.
- Tri-County is working with METEC again, and it may become a partnership. Located on the south side of Peoria, METEC works primarily with housing projects. Tri-County is involved with a HUD Healthy Homes project as the government sponsor. Tri-County may work to recreate that relationship for another grant.
- Tri-County is in the final stages of consultant selection for the EPA Brownfield Assessment. Eleven consultants offered submissions, and staff and the working group has narrowed it down to four. Tri-County should have a consultant selected by the end of the year. Contract negotiations will take place in January; then, the process will be able to move forward with actual assessments.

7. Ways and Means Report

a. **Motion to approve the October 2024 Financial Statements and Billings (Resolution 25-27)**

Camille Coates moved to approve the October 2024 Financial Statements and Billings (Resolution 25-27); Chuck Nagel seconded the motion.

Rebecca Eisele reported on the October 2024 financial statements:

- Total Operating Cash at the end of the month was approximately \$938,000. Operating cash decreased by \$7,000 in October, compared to September.
- Total Accounts Receivable at the end of the month was \$416,000. Of the A/R balance, \$319,000 was federal funds, \$51,000 was state funds, and \$46,000 was local funds.
- Accounts Payable balance at the end of the month was \$90,000, and of that amount, there was \$89,000 in unpaid pass-through expenses as of the end of October. The remaining \$1,000 Accounts Payable balance at the end of October was for regular bills.
- Total Revenue for October was \$180,000.
- Total Expenses for October were \$167,000.
- October ended with a surplus of approximately \$13,000; Fiscal Year 2025 has a surplus of approximately \$234,000.

Motion carried.

8. Administration

a. **IDOT FY 2026 Planning Fund Marks**

Eric Miller presented an update on the IDOT FY26 Planning Marks:

- This document is distributed to TCRPC from IDOT, showing Tri-County's grant amount for FY26, about \$1.2 million in total funds, a slight increase from last year.
- Currently, IDOT is trying to spend down excess planning funds before they expire.
- A \$243,000 match required, which is a slight increase from last year. Local shares will be consistent with what was paid last year.
- This information will be turned into a budget document to be approved in the February time frame as a draft, then a full budget in June.

b. **Calendar Year 2025 Meeting Schedule of TCRPC**

Staff presented an informational handout of all TCRPC committee meetings for the upcoming year.

9. **Planning**

a. **Motion to approve the Following Amendments to the FY 2025-28 Transportation Improvement Program (TIP) (Resolution 25-28)**

John Kahl motioned to approve the Following Amendments to the FY 2025-28 Transportation Improvement Program (TIP) (Resolution 25-28) and Danny Phelan seconded the motion.

Michael Bruner presented the following descriptions of each project amendment:

- Project S-25-08 I-74 South, Exit 95A NEVI Award
 - Adding the IDOT NEVI Award at the East Peoria Kohl's near I-74 Exit 95A to the FY 2025 Program. The federal award is 595,840. The private vendor will provide the local match of \$497,831.
- Project S-24-20 Cedar Street Bridge Repair
 - This amendment is revising the Cedar Street Bridge repairs cost and federal funding source. The project is scheduled for the April 25, 2025 letting.
- Project S-25-09 US-24/IL-9 Resurfacing
 - Adding the resurfacing of US-24/IL-9 from Kingston Mines to West of IL-9 Junction to the FY 2025 Project. The project is scheduled for the April 25, 2025 letting.
- Project S-25-10 US-150 & Willow Knolls Safety & Traffic Signal Improvements
 - Adding the War Memorial Drive and Willow Knolls traffic signal replacement and turn lane extension to the FY 2025 Program. The project is scheduled for the April 25, 2025 letting.
- Project S-25-11 Wesley Rd & US-24/IL-29 Traffic Signal Modernization
 - Adding the signal mast arm replacements at the IDOT controlled traffic signal at Wesley Road and US-24/IL-29. The project is scheduled for the April 25, 2025 letting.
- Project S-25-12 US-150 & Allen Rd Traffic Signal Modernization
 - Adding the signal mast arm replacements at the IDOT controlled traffic signal at War Memorial Drive and Allen Rd/Charter Oak Rd. The project is scheduled for the April 25, 2025 letting.

Motion carried.

b. **Motion to approve the Support and Adoption of IDOT's Pavement and Bridge Condition (PM-2) and System Performance (PM-3) Targets (Resolution 25-29)**

Chuck Nagel motioned to approve the Support and Adoption of IDOT's Pavement and Bridge Condition (PM-2) and System Performance (PM-3) Targets (Resolution 25-29) and Danny Phelan seconded the motion.

Michael Bruner presented the following:

- Targets are:
 - Safety (PM-1)
 - Pavement & Bridge Condition (PM-2)
 - Congestion Reduction (PM-3)
 - System Reliability (PM-3)
 - Freight Movement and Economic Vitality (PM-3)
 - Environmental Sustainability
 - Reduced Project Delivery Delay
- As an MPO, Tri-County has 180 days to accept or set performance measures from the date that IDOT sets their targets. It is important to note that state DOTs are the only ones that are assessed for significant progress towards assessed targets, not MPOs.
- Pavement and bridge conditions and system performance targets are submitted by IDOT annually during the annual National Bridge Inventory (NBI) and Highway Performance Monitoring System (HPMS) submittals.
- When IDOT makes this, they do a two-year and four-year target; they have the option to update their target in the middle of those periods. IDOT chose to update their targets during this midyear period, so TCRPC must choose to support their targets or make their own.
- The updated targets are shown on the second page of the memo in the last column of the table

Motion carried.

c. **Motion to approve the Programming of Projects from the FY 2024 Combined Call for Projects and Amending the FY 2025-28 Transportation Improvement Program (Resolution 25-30)**

Patrick Ulrich motioned to approve the Programming of Projects from the FY 2024 Combined Call for Projects and Amending the FY 2025-28 Transportation Improvement Program (Resolution 25-30), and Don White seconded the motion.

Reema Abi-Akar presented the following:

- The project review committee was divided into four groups based on project funding type: Section 5310 (reviewed by the HSTP Urban Subcommittee), Enhancement (a combination of Transportation Alternatives and Carbon Reduction Program funding), Preservation, and a combined group for both Reconstruction and New Construction. Within these groups, each sub-subcommittee individually scored the projects from each category. More detail within each category scoring is shown in the memo.
- Based on scorings, these are five options that the full selection committee brought to the Technical Committee:
 - **Option 1:** Keep the full \$637,115 balance for a future Call for Projects.
 - **Option 2:** Make the Peoria FY 2026 project whole and keep the remainder balance of \$277,115 for a future Call for Projects.
 - **Option 3: *Make the Peoria FY 2026 project whole, fully fund the Morton Preservation project, and use the remainder to bring Peoria Heights closer to their full requested amount.***
 - **Option 4:** Make the Peoria FY 2026 project whole, fully fund the Peoria Heights Enhancement project, and use the remainder to bring Morton closer to the full requested amount for their Preservation project.
 - **Option 5:** Fully fund both Morton and Peoria Heights and bring Peoria's FY 2026 project closer to the full requested amount.
- The Technical Committee unanimously selected Option 3, listed above.

- This option fully funds nine new projects and makes the City of Peoria’s FY2026 STBG project whole.
- Some meeting attendees asked for clarification on the scoring. Reema and Michael explained how points were earned, and Eric stated that this process has been used for 10 years. There are ways to enhance or add value to applications by writing to the questions.

Motion carried.

10. Planning

a. Motion to approve the Executive Director to enter into and implement a Contract with the Illinois Department of Natural Resources for Water Supply (Resolution 25-31)

John Kahl motioned to approve the Executive Director to enter into and implement a Contract with the Illinois Department of Natural Resources for Water Supply (Resolution 25-31), and Camille Coates seconded the motion.

Debbi La Rue presented the following:

- This portion of TCRPC’s Water Supply Planning project will be the third phase of WSP. The last two phases were managed and conducted by Reema in the past. This upcoming phase builds on some of the recommendations identified in Phase II.
- This \$72,000 contract would be distributed for work completed over the course of two calendar years. Work would begin in January and continue through December 2025.
- The scope of work includes:
 1. Working with municipalities to understand their current water management practices and the future viability of their water treatment facilities;
 2. Identifying priority aquifer recharge areas;
 3. Developing a strategy for future drought planning work; and
 4. Engaging stakeholders to understand how this region’s current and future water supply impacts economic development decisions.
- For this third phase, Tri-County proposes to complete all work in house and will look to hire a part-time intern starting next month

Motion carried.

11. Updates

a. Regional Transportation Prioritization Process

Debbi La Rue presented the following:

- Staff have completed interviews and developed a draft shortlist for the Subcommittee to consider when it meets today regarding regional priorities.
- This regional priority project list will be part of LRTP, and the list will be presented for approval as part of that document at the February Commission meeting.
- Tri-County staff is working to finalize the contract with Urbnkind to act as the graphic designer for the final prioritized project layouts.

b. Long-Range Transportation Plan 2050 Update

Michael Bruner presented the following:

- The virtual LRTP open house closed in Mid-November, and Tri-County received 140 submissions (comments and recommendations).

- The next steps are to sift through all the public input and analyze the responses. Staff will meet with the LRTP steering committee to consider goals and objectives moving forward.

c. **IDOT**

No updates.

d. **FHWA**

No updates.

12. Other

- a. **Next meeting is scheduled for February 5, 2025, at 9:00 a.m.**

13. Adjournment

Autum Jones moved to adjourn the meeting, and John Kahl seconded. The motion carried, and the meeting adjourned at 9:45 a.m.

Submitted by: Eric Miller, Executive Director

Recorded and transcribed by: Lori Reynolds, Office Administrator

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: January 15, 2025
 Subject: Executive Director Report for January, 2025

Project	Activity	Status
Administrative		
Headlines		
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with Rail leadership and FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Attended ILARC Quarterly Meetings	Ongoing
	Attended and discussed Regional Prioritization with Commission Members	Ongoing
	EPA Brownfields Consultant Selection	Ongoing
	Safe Streets for All Plan- Public Meeting Announcement	Ongoing
	Health insurance renewal -Coordination with Broker	Ongoing
	Development of RFP for Auditors	Ongoing
Personnel		
	Semi-annual staff reviews ongoing	Ongoing
	Internal update to Salary and benefits study	Ongoing
	Updates to Employee Handbook as a result for input from Personnel Committee	Ongoing
Website		
	Content review of website.	Ongoing
Planning Issues		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Water Supply Planning		
	Received NOSA from State	Ongoing
Watershed Planning		
	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
	USACE study of Blue Creek	
EPA Brownfield Assessment		
	Consultant Procurement, Contract Negotiation	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program		
	FY 25 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
2045 Long Range Transportation Plan Update		
	Internal planning and data collection underway - March 2025 Adoption	Ongoing
	Scheduled Online public involvement event	
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan		
	Project is underway, coordinating with consultant	Ongoing
Special Transportation Studies		
FY24		
IL29 Viaduct CBA	Project Completed	Complete
Germantown Hills Trail feasibility Study	Project Completed	Complete
Peoria Heights Active Transportation Plan	Project Completed	Complete
Waverly Ave Traffic Study	Project Completed	Complete
FY25		
Bartonville Active Transportation plan	Consultant procurement	Ongoing
City of Peoria Bike Plan update	Consultant procurement	Ongoing
City of East Peoria Storm Sewer Inv.	Consultant procurement	Ongoing
Peoria Heights Parking Study	Consultant procurement	Ongoing
State Planning and Research projects		
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Project Ongoing	Ongoing

Regional Community Planning	Consultant selection / project underway	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Plan adopted by Village	Complete
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
Village of Brimfield	Project Initiated	Ongoing
FY 24 State Planning and Research Funding	Bike and Ped counting equipment and consultant for Traffic Signal data collection-	Ongoing
	Consultant selection complete/ Negotiating Contract Scope, Equipment acquired	
FY25 State Planning and Research Funding	Awarded 300k for multimodal study on IL 29, 260K Fed 40 State, Scope Development	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing

NOVEMBER & DECEMBER 2024

Financial Summary

Full Commission

	December-24	November-24	FY25 YTD
Net Income / (Loss)	(23,395)	(9,355)	187,335

	December-24	November-24	FY25 YTD
Internal Funds Used for FHWA SS4A Plan	(1,518)	(2,090)	(13,098)
Internal Funds Used for IEPA Kickapoo Creek Study	(742)	(1,460)	(4,339)
Internal Funds Used for Multimodal Network	(10,000)	-	(10,000)
TOTAL INTERNAL FUNDS USED - FY25	(12,260)	(3,551)	(27,437)

Page 1 Monthly Financial Summary

Page 2 PPUATS Joint Funding Account Summary

Page 3 Balance Sheet

	December-24	November-24	Increase / (Decrease)
Operating Cash	1,007,938	959,569	48,369
Joint Funding Account	608,991	617,900	(8,908)
All Unrestricted and Restricted Cash	1,626,386	1,586,925	39,461

	December-24	November-24	Increase / (Decrease)
Accounts Receivable			
Total Accounts Receivable	366,539	378,267	(11,728)
Total Federal Receivables	299,161	301,531	(2,370)
Total State Receivables	52,587	59,433	(6,846)
Total Local Receivables	14,791	17,302	(2,512)

	December-24	November-24	Increase / (Decrease)
Accounts Payable			
Total Accounts Payable at EOM	140,351	87,724	52,627
A/P to be billed - Pass-throughs	137,437	86,037	51,400
A/P indirect costs	2,914	1,687	1,226

Page 4 Reference Statement of Cash Flows for Detail on Changes in Cash

Page 5 Income Statement

	December-24	November-24	Increase / (Decrease)
Current Billing	158,399	137,832	20,567
Current Expenses	(181,794)	(147,187)	(34,607)
Net Income / (Loss)	(23,395)	(9,355)	(14,040)

	December-24	November-24	Increase / (Decrease)
Staff Time			
Regular Working Days	19.00	19.00	-
Paid Holidays	3.00	2.00	1.00
PTO Used (Hours)	224.00	79.25	144.75

Pages 6 - 7 Checking Account Registers of Expenses Paid

Pages 8 - 9 Credit Card Registers of Expenses Paid

NOVEMBER & DECEMBER 2024

PPUATS Joint Funding Account Summary

	Current Month December-24	Previous Month November-24
Account Balance	608,991	617,900

Account Income	December-24	November-24
Joint Funding Payments Received	-	-
Interest Income	52	51
Monthly Income	52	51

Account Expenses	December-24	November-24
Peoria, Tazewell, Woodford - Member Dues**	(3,750)	(3,750)
Kickapoo Creek - Local Match	(1,460)	-
Safe Streets 4 All - Local Match	-	(2,843)
Monthly Expenses	(5,210)	(6,593)

FY25 Joint Funding Summary	Received	Due
Total Joint Funding	\$ 234,088	\$ 9,546
City Link	3,800	-
City of Chillicothe	3,417	-
City of East Peoria	12,539	-
City of Pekin	17,696	-
City of Peoria	63,102	-
City of Washington	8,963	-
City of West Peoria	2,377	-
Peoria County	53,661	-
Tazewell County	42,451	-
Village of Bartonville	3,315	-
Village of Creve Coeur	2,752	-
Village of Germantown Hills	1,903	-
Village of Morton	-	9,546
Village of Peoria Heights	3,295	-
Woodford County	14,817	-

Tri-County Regional Planning Commission

Balance Sheet

As of December 31, 2024

	Dec 31, 24	Nov 30, 24	Dec 31, 23
ASSETS			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted	1,007,938	959,569	892,401
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	608,991	617,900	507,201
11310 · MCB Checking - IL MPO Adv.	0	0	19,238
11410 · MCB Savings - Unvested Retirement	7,927	7,926	11,234
Total 11000 · Cash - Restricted	618,448	627,356	539,203
Total Checking/Savings	1,626,386	1,586,925	1,431,604
Total Accounts Receivable	366,539	378,267	397,086
Other Current Assets			
15000 · Prepaid Expenses	24,389	28,739	27,341
Total Current Assets	2,017,314	1,993,931	1,856,031
Fixed Assets	47,339	9,955	24,304
Other Assets	147,421	150,410	36,641
TOTAL ASSETS	2,212,074	2,154,296	1,916,976
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Total Accounts Payable	140,351	87,724	161,419
Other Current Liabilities			
21000 · Accrued Expenses	2,136	1,780	2,227
21100 · Accounts Payable - Employees	720	1,437	200
22000 · Employer Liabilities	111,935	115,883	109,177
23000 · Unearned Revenue	56,095	20,586	62,870
28000 · Current Lease Liab. - Office Sp	13,375	15,562	17,470
28001 · Current Lease Liab. - Copier	2,810	3,276	2,622
Total Other Current Liabilities	187,071	158,524	194,566
Total Current Liabilities	327,422	246,248	355,985
Long Term Liabilities			
29000 · Lease Liability - Office Space	126,852	126,852	2,941
29001 · Lease Liability - Copier	6,292	6,292	11,210
Total Long Term Liabilities	133,144	133,144	14,151
Total Liabilities	460,566	379,392	370,136
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	1,357,723	1,357,723	1,089,308
Net Income	187,335	210,730	251,082
Total Equity	1,751,508	1,774,903	1,546,840
TOTAL LIABILITIES & EQUITY	2,212,074	2,154,295	1,916,976

Tri-County Regional Planning Commission

Statement of Cash Flows

July through December 2024

	<u>Dec 24</u>	<u>Jul - Dec 24</u>
OPERATING ACTIVITIES		
Net Income	(23,395)	187,335
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	(21,260)	54,439
13001 · Accrued Receivables	32,988	(7,239)
15000 · Prepaid Expenses	4,350	(9,812)
20000 · Accounts Payable	52,627	(22,001)
20001 · Accounts Payable - Prev. Period	-	881
21000 · Accrued Expenses	356	(364)
21100 · Accounts Payable - Employees	(717)	195
22100 · Accrued Wages Payable	(402)	621
22200 · Accrued Vacation/Personal Time	629	1,042
22300 · Unvested Retirement	-	(5,818)
22503 · FICA & Medicare	(18)	48
22504 · IL Unemployment Taxes	261	115
22515 · IMRF - Employee Pension	(1,176)	-
22516 · IMRF - Commission	(3,229)	4,074
22520 · United Way	(13)	(20)
23101 · Deferred Revenue - IDOT	35,509	52,061
23210 · Kickapoo Creek Watershed-Local	-	(2,935)
28000 · Current Lease Liab. - Office Sp	(2,188)	13,375
28001 · Current Lease Liab. - Copier	(466)	2,810
Net cash provided by Operating Activities	73,856	268,807
INVESTING ACTIVITIES		
17100 · Computer Equipment	(38,858)	(38,858)
17101 · Accum. Deprec. - Computers	1,474	8,587
19000 · Right of Use - Office Space	2,517	(135,669)
19001 · Right of Use - Copier	472	2,150
Net cash provided by Investing Activities	(34,395)	(163,790)
FINANCING ACTIVITIES		
29000 · Lease Liability - Office Space	-	123,910
29001 · Lease Liability - Copier	-	(4,918)
Net cash provided by Financing Activities	-	118,992
Net cash increase for period	39,461	224,009
Cash at beginning of period	1,586,925	1,402,377
Cash at end of period	<u>1,626,386</u>	<u>1,626,386</u>

Tri-County Regional Planning Commission

Profit & Loss

December 2024

	Dec 24	Nov 24	Jul - Dec 24
Ordinary Income/Expense			
Income			
41000 · Federal Grants and Awards	135,918	109,785	801,956
42000 · State Grants and Awards	26,451	23,990	148,685
43000 · Local Matching Contributions	(6,076)	827	255,385
44000 · Charges for Services	1,989	3,119	22,811
46000 · Interest Income	117	111	639
Total Income	158,399	137,832	1,229,476
Gross Profit	158,399	137,832	1,229,476
Expense			
60500 · Amortization Expense	2,989	2,989	18,182
61000 · Computer Expenses	12,191	1,059	27,407
61500 · Outside Services	77,508	49,561	408,126
62000 · Depreciation	1,474	934	8,587
63000 · Employee Benefits	20,906	20,331	127,017
63400 · Interest Expense	778	790	4,041
63500 · Office Administration	551	2,526	9,111
64000 · Miscellaneous	241	35	4,088
65000 · Professional Fees	0	3,435	31,233
65500 · Facility Costs	1,175	1,175	7,897
66000 · Salaries and Wages	63,878	63,325	384,184
66500 · Training & Education	0	0	5,256
67000 · Travel	102	1,027	7,013
Total Expense	181,793	147,187	1,042,142
Net Ordinary Income	(23,394)	(9,355)	187,334
Net Income	(23,394)	(9,355)	187,334

**Tri-County Regional Planning Commission
Check Register - Operating Account
NOVEMBER 2024**

Date	Num	Name	Memo	Amount
11/01/2024	1534	City of Peoria	Rent - 11/2024	2,950.00
11/01/2024	1535	Blue Cross Blue Shield of Illinois	Health Insurance - 11/2024	10,053.65
11/05/2024	ACH	Staff - Payroll	Payroll 10/16/24 - 10/31/24	23,972.35
11/05/2024	ACH	Department of the Treasury	Payroll Taxes 10/16/24 - 10/31/24	8,153.02
11/05/2024	ACH	Illinois Department of Revenue	Payroll Taxes 10/16/24 - 10/31/24	1,398.15
11/05/2024	ACH	CEFCU	Payroll Liability 10/16/24 - 10/31/24	50.00
11/05/2024	ACH	Nationwide Retirement	Nationwide Retirement - 10/16/24 - 10/31/24	6,262.78
11/05/2024	ACH	IMRF	IMRF Pension Payment - 10/16/24 - 10/31/24	4,659.69
11/06/2024	1532	Lardner Klein Landscape Architects	Consultant Services - FY24 UPWP	21,560.00
11/06/2024	1533	City of Peoria	5310 FTA Funds Reimbursement	24,637.00
11/08/2024	ACH	Delta Dental	Dental Insurance	432.33
11/08/2024	ACH	Facet Technologies	GIS Web Hosting	385.00
11/08/2024	ACH	Guardian	Life, Disability, and Vision Insurance	375.90
11/08/2024	ACH	Heartland Parking	Parking Validations	64.00
11/08/2024	ACH	Heartland Parking	Monthly Parking	932.00
11/08/2024	ACH	Hinckley Springs	Drinking Water	155.88
11/08/2024	ACH	IT Unified	Monthly Services	1,251.00
11/08/2024	ACH	Lochmueller Group	Consultant Services - FHWA SS4A	14,215.19
11/08/2024	ACH	Pearl Technology	Central IL Maps - domain registration	25.00
11/08/2024	ACH	Staples	Office Supplies	53.96
11/08/2024	ACH	The Cleaning Source	Cleaning Services	202.00
11/08/2024	ACH	Verizon Wireless	Phones	336.54
11/08/2024	ACH	WEX Bank	TCRPC Vehicle - fuel expenses	21.03
11/20/2024	ACH	Staff - Payroll	Payroll 11/01/24 - 11/15/24	21,058.68
11/20/2024	ACH	Department of the Treasury	Payroll Taxes 11/01/24 - 11/15/24	6,870.70
11/20/2024	ACH	Illinois Department of Revenue	Payroll Taxes 11/01/24 - 11/15/24	1,333.12
11/20/2024	ACH	CEFCU	Payroll Liability 11/01/24 - 11/15/24	50.00
11/20/2024	ACH	Nationwide Retirement	Nationwide Retirement - 11/01/24 - 11/15/24	775.00
11/21/2025	1536	Baxter & Woodman	Consultant Services - IEPA Kickapoo Creek Study	3,135.00
11/21/2025	1537	Xerox	Copier Lease	481.43
11/25/2024	1538	Morton Collision Repair	TCRPC Vehicle - repair expense	984.12
11/25/2024	ACH	Morton Community Bank	Abi-Akar - Payment for CC Charges	225.00
11/25/2024	ACH	Morton Community Bank	Bruner - Payment for CC Charges	453.62
11/25/2024	ACH	Morton Community Bank	Miller - Payment for CC Charges	165.50
11/27/2024	ACH	CMT Engineers	Consultant Services - IDOT FY24 UPWP	8,685.00
11/27/2024	ACH	Facet Technologies	GIS Services	112.50
11/27/2024	ACH	Heartland Parking	Monthly Parking	932.00
11/27/2024	ACH	Hinckley Springs	Drinking Water	149.89
11/27/2024	ACH	Martin Hood	FY24 Audit Services - IDOT FY25 UPWP	3,435.00
11/27/2024	ACH	PGAV Planners, LLC	Consultant Services - East Peoria Comp Plan	6,333.14
11/27/2024	ACH	Verizon Wireless	Phones	336.54
11/30/2024	ACH	Morton Community Bank	Service Charge	17.86
Register			Total Checks	177,680.57

**Tri-County Regional Planning Commission
Check Register - Operating Account
DECEMBER 2024**

Date	Num	Name	Memo	Amount
12/01/2024	1539	Blue Cross Blue Shield of Illinois	Health Insurance - 12/2024	5,694.75
12/01/2024	1540	City of Peoria	Rent - 12/2024	2,950.00
12/01/2024	1541	Gatehouse Media	Legal Notices	35.20
12/02/2024	ACH	IMRF	IMRF Pension Payment - 11/01/24 - 11/15/24	4,446.90
12/05/2024	ACH	Staff - Payroll	Payroll 11/16/24 - 11/30/24	24,039.47
12/05/2024	ACH	Department of the Treasury	Payroll Taxes 11/16/24 - 11/30/24	7,588.24
12/05/2024	ACH	Illinois Department of Revenue	Payroll Taxes 11/16/24 - 11/30/24	1,457.46
12/05/2024	ACH	CEFCU	Payroll Liability 11/16/24 - 11/30/24	50.00
12/05/2024	ACH	Nationwide Retirement	Nationwide Retirement - 11/16/24 - 11/30/24	775.00
12/05/2024	ACH	IMRF	IMRF Pension Payment - 11/16/24 - 11/30/24	5,021.10
12/09/2024	ACH	Delta Dental	Dental Insurance	351.30
12/09/2024	ACH	Facet Technologies	GIS Web Hosting	385.00
12/09/2024	ACH	Guardian	Life, Disability, and Vision Insurance	476.12
12/09/2024	ACH	Hanson Professional	Consultant Services - FY24 UPWP	1,335.00
12/09/2024	ACH	Heartland Parking	Parking Validations	123.00
12/09/2024	ACH	Lochmueller Group	Consultant Services - FHWA SS4A	10,451.45
12/09/2024	ACH	The Cleaning Source	Cleaning Services	202.00
12/09/2024	ACH	WEX Bank	TCRPC Vehicle - fuel expenses	26.72
12/09/2024	ACH	WSP USA, Inc.	Consultant Services - Port District Master Plan	11,718.71
12/20/2024	ACH	Staff - Payroll	Payroll 12/01/24 - 12/15/24	21,724.64
12/20/2024	ACH	Department of the Treasury	Payroll Taxes 12/01/24 - 12/15/24	7,103.96
12/20/2024	ACH	Illinois Department of Revenue	Payroll Taxes 12/01/24 - 12/15/24	1,376.20
12/20/2024	ACH	CEFCU	Payroll Liability 12/01/24 - 12/15/24	50.00
12/20/2024	ACH	Nationwide Retirement	Nationwide Retirement - 12/01/24 - 12/15/24	775.00
12/20/2024	ACH	IMRF	IMRF Pension Payment - 12/01/24 - 12/15/24	4,747.91
12/20/2024	ACH	Morton Community Bank	Bruner - Payment for CC Charges	315.14
12/20/2024	ACH	Morton Community Bank	Miller - Payment for CC Charges	18.00
12/24/2024	ACH	CMT Engineers	Consultant Services - IDOT FY24 UPWP	13,770.00
12/24/2024	ACH	Hanson Professional	Consultant Services - FY24 UPWP	8,665.00
12/24/2024	ACH	Heyl Royster	Legal Services	608.85
12/24/2024	ACH	IT Unified	Monthly Services	1,215.00
12/24/2024	ACH	Pearl Technology	Annual Subscription - Gsuites	1,812.00
12/24/2024	ACH	PGAV Planners, LLC	Consultant Services - East Peoria Comp Plan	2,285.40
12/24/2024	ACH	PGAV Planners, LLC	Consultant Services - Creve Coeur Comp Plan	1,000.00
12/24/2024	ACH	Staples	Office Supplies	128.85
12/30/2024	ACH	CMT Engineers	Consultant Services - IDOT FY24 UPWP	13,500.00
12/30/2024	ACH	Heartland Parking	Monthly Parking	47.00
12/30/2024	ACH	Heartland Parking	Parking Validations	1,017.00
12/30/2024	ACH	Hinckley Springs	Drinking Water	129.90
12/30/2024	ACH	Verizon Wireless	Phones	336.54
12/30/2024	ACH	WSP USA, Inc.	Consultant Services - Port District Master Plan	9,357.41
12/31/2024	ACH	Morton Community Bank	Service Charge	15.36
12/31/2024	1542	Heart of IL United Way	Payroll Liability	19.50
Register			Total Checks	167,146.08

**Tri-County Regional Planning Commission
Credit Card Register
NOVEMBER 2024**

Date	Employee Card	Vendor	Memo	Amount
11/07/2024	Bruner	Qbox	QuickBooks File Management	15.00
11/11/2024	Miller	Heartland Parking	Additional Parking Fees	18.00
11/12/2024	Bruner	i3 Broadband	Internet Service	117.48
11/30/2024	Bruner	Adobe	Adobe Subscription - Main Account	182.66
11/30/2024	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	333.14

Date	Employee Card	Vendor	Memo	Amount
Register			Total Refunds and Credits	-

**Tri-County Regional Planning Commission
Credit Card Register
DECEMBER 2024**

Date	Employee Card	Vendor	Memo	Amount
12/08/2024	Bruner	Qbox	QuickBooks File Management	20.00
12/12/2024	Bruner	i3 Broadband	Internet Service	117.48
12/13/2024	Bruner	Adobe	Adobe Subscription - Main Account - Adjustment	9.90
12/30/2024	Bruner	Adobe	Adobe Subscription - Main Account	200.71
12/31/2024	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	348.09

Date	Employee Card	Vendor	Memo	Amount
Register			Total Refunds and Credits	-

RESOLUTION 25-34

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR SEPTEMBER 2024

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for December 2024 and recommends that the Commission approve said reports.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That Commission accepts and approves the financial reports and cash disbursements for December 2024.

Presented this 5th day of February 2025

Adopted this 6th day of February 2025

ATTEST:

Greg Menold, Chairman
Tri-County Regional Planning Commission

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission



Illinois Department of Transportation

Memorandum

To: All Grantees
From: Gia Biagi, Acting Secretary 
Subject: Current Grants
Date: 01/30/2025

We have received many questions regarding recent Presidential Executive Orders and additional guidance issued by the Office of Management and Budget and the impacts to federal transportation funding. At this time, there are no changes to how IDOT is processing agreements, amendments, invoices or payments. We will continue to monitor new developments and will provide additional guidance as warranted. IDOT remains committed to working together to build a world-class transportation system in Illinois, staying true to our values and goals of uplifting communities and businesses that reflect the diversity of our state, and building our state's electric vehicle infrastructure. We appreciate your partnership.

RESOLUTION 25-32

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH BLUE CROSS FOR MEDICAL INSURANCE; GUARDIAN FOR VISION, SHORT TERM DISABILITY, LIFE INSURANCE; AND DELTA DENTAL FOR DENTAL INSURANCE

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides medical, dental, vision, short term disability, and life insurance for its eligible fulltime employees and eligible dependents,

WHEREAS, in September 2021, the Commission authorized the selection of Envision Insurance Group from Morton, Il as our broker to assist the Commission in selecting medical, vision, short term disability, life and dental insurance plans, and

WHEREAS, the Commission's current Health Insurance plans, provided by Envision Insurance Group, Guardian and Delta Dental expire on February 28, 2025,

WHEREAS, Blue Cross/Blue Shield can provide comparable medical insurance coverage to employees at a cost significantly lower than United Healthcare of Illinois, and

WHEREAS, the Commission has agreed to offer a dual tier plan for healthcare benefits,

WHEREAS, the Commission desires an agreement with Blue Cross Platinum, PPO Plan and HSA Plan for medical insurance beginning March 1, 2025,

WHEREAS, the Commission policy is to offer an employer contribution for employees choosing the HSA option for medical consisting of \$500 for employee and \$1,000 for family for beginning March 1, 2025,

WHEREAS, the Commission desires agreement with Guardian Insurance to provide Vision, Short-Term Disability, and Life Insurance for employees, and Delta Dental Insurance beginning March 1, 2025

THEREFORE, BE IT RESOLVED

That the Commission authorize the Executive Director to enter into agreements with Blue Cross for medical insurance, Guardian Insurance for Vision, Short-Term Disability, and Life Insurance, and Delta Dental for dental insurance beginning March 1, 2025.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 25-33

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH CINCINNATI INSURANCE FOR GENERAL INSURANCE POLICIES.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, purchases Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance for insurance coverage, and

WHEREAS, in September 2021, the Commission authorized the selection of Envision Insurance Group as our insurance broker to assist in selecting insurance coverage, and

WHEREAS, the Commission's current general insurance coverage expires on February 28, 2025, and

WHEREAS, Envision Insurance Group has received quotes from three qualified carriers and recommends Cincinnati Insurance to provide the Commission with appropriate insurance coverage, and

WHEREAS, Cincinnati Insurance offers the Commission the most competitive rates for Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance beginning March 1, 2025.

THEREFORE, BE IT RESOLVED

That the Commission authorizes Executive Director to execute agreement with Cincinnati Insurance to continue our coverage for Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance beginning March 1, 2025 to February 28, 2026.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission



MEMORANDUM

TO: Personnel Committee

FROM: Staff

SUBJECT: Promotion in Place for selected Commission employees

DATE: December 5, 2024

Action Needed:

Make recommendation to Full Commission

Background:

In my continued efforts to attract and retain quality professional employees for the Commission. The management staff undertake a process to provide existing employees with continual feedback regarding performance. The management team conducts mid-year and end-of-year reviews with all staff. There is also an open-door policy where employees are encouraged to discuss performance and other issues with management.

The Commission has a promotion in place policy to recognize and reward employees for excellent work which goes beyond the annual cost of living increase that the Commission acts on at the beginning of the fiscal year.

The Planning Program Manager and I will perform mid-year reviews with staff for the purpose of developing a recommendation for employee promotions. After much discussion between the Planning Program Manager, and myself, I recommend the following action.

Action:

Recommend to the Commission the promotion of:

Logan Chapman, GIS Specialist I to GIS Specialist II. This promotion would carry a corresponding salary adjustment.

RESOLUTION 25-35

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE
EMPLOYEE PROMOTION IN PLACE**

WHEREAS, the Tri-County Regional Commission, hereafter referred to as the Commission, employs a staff of administrators, planners, and specialists, and

WHEREAS, the Commission's management team conducts mid-year and end-of-year reviews with all staff, and

WHEREAS, The Commission's policy is to encourage employee retention and to recognize and reward employees for excellent work and,

WHEREAS, The Commission has a promotion in place policy to recognize and reward employees for excellent work which goes beyond the annual cost of living increase that the Commission acts on at the beginning of the fiscal year, and

WHEREAS, the Personnel Committee has directed the Executive Director to evaluate employees and consider a promotion in place plan, and

WHEREAS, The Personnel committee has recommended to the full Commission the promotion in place.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS: That the Commission approve the promotion in place of Logan Chapman, GIS Specialist I to GIS Specialist II, with a corresponding salary adjustment.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri- County Regional Planning Commission

RESOLUTION 25-38

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW TWO PLANNERS TO ATTEND THE AMERICAN PLANNING ASSOCIATION NATIONAL CONFERENCE (NPC25) CONVENING ON MARCH 29-APRIL 1, 2025, IN DENVER, CO.

WHEREAS, the Tri-County Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization for the Peoria-Pekin Urbanized Area; and

WHEREAS, travel and accommodation expenses are covered by Tri-County Regional Planning Commission; and

WHEREAS, NPC25 will immerse the planners in an inspiring network of peers that will empower them to analyze, imagine and plan for the future of the Tri-County region and the planning profession; and

WHEREAS, NPC25 will afford these planners the opportunity to gain access to industry experts, thought leaders, and planning professionals who present during the conference and learn from their expertise, unique perspectives and innovative ideas; and

WHEREAS, the Commission has supported and funded the continuing education, training, and professional development of Commission staff members hereafter referred to as Staff, and

WHEREAS, one of the many opportunities to enhance the capabilities and performance of Staff is to have them attend and participate in Local, Regional, and/or National Conferences focusing on planning issues with program content impacting and benefiting the Commission's Planning Mission, and

WHEREAS, this is a budgeted item in the Commission's UPWP and will be reimbursed by the Commission's PL Planning agreement with IDOT.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes having two Planners attend the American Planning Association National Conference convening on March 29 through April 1, 2025 in Denver, CO. for a cost not to exceed \$5,000.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

RESOLUTION 25-36

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, Titles 23 and 49 of the United States Code require MPOs to develop a Transportation Improvement Program, and Title 23 Code of Federal Regulations, Section 450.326, records the required content; and

WHEREAS, the Commission has developed the Fiscal Year 2025 – 2028 Transportation Improvement Program, hereafter referred to as the TIP, through the continuing, cooperative, and comprehensive (3C) transportation planning process and through a participatory process as prescribed in the Commission’s Public Participation Plan (PPP); and

WHEREAS, the TIP lists all federally-funded transportation projects in the Metropolitan Planning Area (MPA) programmed within the four-year plan horizon and warrants the metropolitan transportation planning process follow all applicable state and federal requirements; and

WHEREAS, the Technical Committee recommended approval of the TIP on July 17, 2024, and the Commission authorized the adoption on August 7, 2024; and

WHEREAS, the Commission has received a request to amend the TIP by adding, deleting, or revising project(s) as shown in the Attachment A; and

WHEREAS, the Commission has reviewed the request and found it consistent with the policies, plans, and programs, including the most recent Long-Range Transportation Plan adopted by the Commission.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission herewith amends the Fiscal Year 2025–2028 Transportation Improvement Program as detailed in Attachment A.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

**Attachment A
FY 2025-28 Transportation Improvement Program
TIP Amendment Request Form**

Title	TIP #	Section #	Location	Action	Source	Share	Cost
Washington Safe Routes to School Phase II	W-25-01	22-00130-00-SW	Grant Street from just west of Grant Park to IL-8	Construction of a 5-foot sidewalk on the south side of Grant St	ITEP	80%	\$ 247,710.00
						0%	
						0%	
						0%	
					State	0%	
					Local	20%	\$ 61,928.00
					Total		\$ 309,638.00
Requesting agency:		City of Washington					
Reason for amendment:		Merge W-25-01 with W-24-04 and remove W-25-01					

Title	TIP #	Section #	Location	Action	Source	Share	Cost
Washington Safe Routes to School Phase I and II	W-24-04	22-00130-00-SW	Grant Street from School St to IL-8, and North Street from Main St to West St	Construction of a 5-foot sidewalk on the south side of Grant St, and on the north side of North St	ITEP	80%	\$ 624,990.00
						0%	
						0%	
						0%	
					State	0%	
					Local	20%	\$ 156,248.00
					Total		\$ 781,238.00
Requesting agency:		City of Washington					
Reason for amendment:		Merge W-25-01 with W-24-04 and update funding amounts					

FY 2025-28 Transportation Improvement Program

TIP	FY	AC	Project Title	Termini (Location Description)	Lead	Funding	Federal	State	Local/Other	Total	Description
PEK-23-01	2024	No	Court St	Stadium to Parkway Dr	PEK	STBG-Urban, Local	\$1,719,900.00	\$0.00	\$1,345,100.00	\$3,065,000.00	Reconstruction
C-24-01	2025	No	Chillicothe Shared Use Path	From Library along Bradley and Cloverdale to Calvary Baptist	C	ITEP-State, Local	\$0.00	\$740,271.00	\$68,919.00	\$809,190.00	Construction of off-road multiuse path
C-25-01	2025	No	Cloverdale Rd Preservation	Western City Limits to IL-29	C	STBG, Local	\$416,320.00	\$0.00	\$104,080.00	\$520,400.00	Preservation
CC-23-02	2025	No	Safe Routes to School: Parkview Middle School	South side of Groveland St. from Allyn St. to Eller Ave. and Eleanor Ct. from Groveland St. to Broarwood Ct.	CC	SRTS, Local	\$145,600.00	\$0.00	\$36,400.00	\$182,000.00	Sidewalk and ADA Improvements
CC-25-01	2025	No	Wesley Rd Reconstruction	Wesley Rd from the RR tracks extending north, potentially as far as the RR entrance.	CC	RIPI, Local	\$1,705,000.00	\$0.00	\$295,000.00	\$2,000,000.00	Reconstruction
EP-22-01	2025	No	Camp St and Riverside Dr	Camp St and Riverside Dr Intersection	EP	STBG-Urban, Local	\$1,470,000.00	\$0.00	\$950,000.00	\$2,420,000.00	Reconstruction and new sidewalks
EP-24-01	2025	No	Washington St Preservation	Main St to I-74 interchange in East Peoria	EP	STBG-Urban, STBG-State, State & Local	\$844,000.00	\$120,000.00	\$91,000.00	\$1,055,000.00	Pavement preservation
GH-24-02	2025	No	LaHood-Somerset Dr Multi-use Path	Somerset Dr from Westminster Rd to Arbor Vitae Dr	GH	EDI CPF	\$670,000.00	\$0.00	\$0.00	\$670,000.00	New multi-use path
MO-20-01	2025	No	Main St Rail Upgrade	AAR DOT Crossing No. 475122S at Main St in Morton	MO	Section 130	\$300,000.00	\$0.00	\$0.00	\$300,000.00	Preliminary engineering, construction engineering, and construction
MO-24-01	2025	No	Detroit Ave Preservation	Main St to ~0.7 mi north of Birchwood St in Morton	MO	STBG-Urban, Local	\$720,000.00	\$0.00	\$180,000.00	\$900,000.00	Pavement preservation
MO-24-02	2025	No	Detroit Ave Multiuse Pathway	Detroit Ave from IL-98 (Birchwood St) to approximately 0.7 miles north of the IL-98 intersection	MO	TA-Urban, Local	\$675,000.00	\$0.00	\$168,750.00	\$843,750.00	Construction of Multiuse pathway and intersection improvements
MO-25-01	2025	No	Precision Planting Expansion Improvements	Erie Ave, Flint Ave, Agricultural Dr	MO	EDP, Local	\$0.00	\$2,000,000.00	\$3,338,760.00	\$5,338,760.00	Construction
MO-25-02	2025	No	Flint Ave Improvements	Flint Ave from IL-98 (Birchwood St) to approximately 2,300 feet north	MO	TARP	\$0.00	\$61,240.00	\$0.00	\$61,240.00	Intersection improvements
MPO-23-01	2025	No	Tri-County Multi-Jurisdictional Guardrail Replacement Program	Various locations within Peoria, Tazewell, and Woodford counties	TZ	HSIP, Local	\$3,000,000.00	\$0.00	\$333,333.00	\$3,333,333.00	Engineering, and systematic guardrail improvements
PC-23-03	2025	No	Maxwell & Middle Road Pedestrian Accommodations	Maxwell Road and Middle Road from Dirksen Pkwy to Charleston Rd	PC	TA-Urban, Local	\$543,159.00	\$0.00	\$135,790.00	\$678,949.00	Sidewalk and multi-use trail construction
PC-24-03	2025	No	Radnor Road	Radnor Road from Alta Lane to Willow Knowlls Road	PC	HIP CDS, Local	\$500,000.00	\$0.00	\$125,000.00	\$625,000.00	Phase I Engineering
PC-25-01	2025	No	Maxwell & Middle Road	Maxwell Road from Fauber Road to Middle Road & Middle Road from Maxwell Road to 680' west of Dirksen Parkway	PC	STBG-Rural, Local	\$3,900,000.00	\$0.00	\$1,897,441.00	\$5,797,441.00	Reconstruction to 3 lanes with addition of pedestrian accommodations.
PEK-23-02	2025	No	Stadium Drive Multi-Use Path	Court St to existing Pekin Park District Trail 0.47 miles north	PEK	ITEP, State	\$480,000.00	\$120,000.00	\$100,000.00	\$700,000.00	Construction of multi-use path

FY 2025-28 Transportation Improvement Program

TIP	FY	AC	Project Title	Termini (Location Description)	Lead	Funding	Federal	State	Local/Other	Total	Description
PEK-24-01	2025	No	Safety Railroad Crossing Improvement	Two crossings along Illinois and Midland Railroad (IMRR) at Washington St (169803C) and McLean St (170029P)	PEK	Section 130	\$928,947.18	\$0.00	\$0.00	\$928,947.18	Install new automatic flashing light signals and gates and new constant warning time circuitry with event recorder and remote monitor and crossing surface
PEK-24-02	2025	No	Veterans Drive Extension Engineering	Veterans Drive Extension from Sheridan Road to Fischer Road	PEK	CPF	\$4,000,000.00		\$1,000,000.00	\$5,000,000.00	Engineering Phase I and II for Veterans Road Extension
PEK-25-01	2025	No	Court Street: 8th to 10th	8th St to 10th St	PEK	STBG-Urban, Local	\$3,000,000.00	\$0.00	\$1,300,000.00	\$4,300,000.00	Reconstruction roadway with new curb & gutter, sidewalks and drainage
PEK-25-02	2025	No	Court Street: 10th to Stadium	10th St to Stadium Dr	PEK	Local	\$0.00	\$0.00	\$8,700,000.00	\$8,700,000.00	Mill and overly roadway. Construct new curb & gutter, sidewalks, and drainage
PH-24-01	2025	No	Prospect Road Reconstruction Project	War Memorial Drive (US-150) to Kingman Road	PH	HIP CDS, Local	\$2,000,000.00	\$0.00	\$500,000.00	\$2,500,000.00	Preliminary Engineering (Phase I)
TZ-25-01	2025	No	Parkway Dr Preservation	Pekin City Limits to IL-98	TZ	STBG-Urban, Local	\$240,000.00	\$0.00	\$60,000.00	\$300,000.00	Preservation
W-24-02	2025	No	Safety Railroad Crossing Improvement	Two crossings along Toledo, Peoria and Western Railway (TPW) at Zinser Place (801919V) and Wood St (801920P)	W	Section 130	\$790,049.83	\$0.00	\$0.00	\$790,049.83	Install new automatic flashing light signals and gates and new constant warning time circuitry with event recorder and remote monitor and crossing surface
W-24-04	2025	No	Washington Safe Routes to School Phase I	Grant Street from School St to the east, and North Street from Main St to West St	W	SRTS, Local	\$377,280.00	\$0.00	\$95,045.00	\$472,325.00	Work will consist of a 5-foot sidewalk on the south side of Grant Street, as well as on the north side of North Street.
W-25-01	2025	No	Washington Safe Routes to School Phase II	Grant Street from just west of Grant Park to IL-8	W	SRTS, Local	\$247,710.00	\$0.00	\$61,927.50	\$309,637.50	Construction of a 5-foot sidewalk
WC-26-01	2025	No	Santa Fe Trail Preservation	Lourdes Rd to IL-116	WC	STBG-Urban, Local	\$820,000.00	\$0.00	\$780,000.00	\$1,600,000.00	Preservation
PEO-26-01	2026	No	Northmoor & University Intersection	500ft in all directions	PEO	STBG, Local	\$3,920,000.00	\$0.00	\$3,095,000.00	\$7,015,000.00	Reconstruction
PEO-26-02	2026	No	Pioneer Parkway Multiuse Pathway	Pioneer Parkway - Knoxville Ave to Allen Road	PEO	CRP, TA, Local	CRP: \$1,188,992.00 TA: \$811,008.00	\$0.00	\$1,000,000.00	\$3,000,000.00	Construction of multiuse pathway
PH-26-01	2026	No	Glen Ave ADA Ramps	Glen Ave - Prospect Rd to Knoxville Ave (IL-40)	PH	TA, STBG-U	TA: \$653,271.00 STBG-U: \$107,278.00	\$0.00	\$372,332.04	\$1,132,881.04	Construction of ADA-compliant sidewalk ramps
TZ-21-01	2026	No	Furrow Road Bridge Replacement Engineering	Furrow Road (TR 141) over lost Creek,	TZ	STBG-Bridge, Local	\$48,000.00	\$0.00	\$12,000.00	\$60,000.00	Construction Engineering
TZ-21-02	2026	No	Furrow Road Bridge Replacement	Furrow Road (TR 141) over lost Creek	TZ	STBG-Bridge, Local	\$1,424,000.00	\$0.00	\$356,000.00	\$1,780,000.00	Structure removal, replacement, and associated roadway work
PEK-27-01	2027	No	Broadway Street Rehabilitation	Broadway St - Parkway Drive to 14th Street	PEK	STBG-U, Local	\$2,880,000.00	\$0.00	\$720,000.00	\$3,600,000.00	Mill & Overlay, ADA ramps, sidewalk upgrades & infill, traffic signal improvements, and pedestrian refuge island

FY 2025-28 Transportation Improvement Program

TIP	FY	AC	Project Title	Termini (Location Description)	Lead	Funding	Federal	State	Local/Other	Total	Description
TZ-27-01	2027	No	Muller Road Widening and Resurfacing	Muller Rd (CH 22) from City of East Peoria to Village of Morton	TZ	STBG-Rural, Local	\$5,800,000.00	\$0.00	\$1,450,000.00	\$7,250,000.00	Widening and resurfacing of roadway along with drainage improvements
TZ-27-02	2027	No	N. Main Street Preservation	Metamora-Washington Blacktop (Main St) from US-24 to CountyLine	TZ	STBG-U, Local	\$780,000.00	\$0.00	\$195,000.00	\$975,000.00	Mill and Overlay
W-27-01	2027	No	S. Main Street Preservation	S. Main St - Washington Square to Guth Rd	W	STBG-U, Local	\$427,796.36	\$0.00	\$106,949.09	\$534,745.45	Mill and Overlay
MO-28-01	2028	No	Main Street Preservation	Main St - US-150 (Jackson St.) to Courtland Street	MO	STBG-U, Local	\$880,000.00	\$0.00	\$220,000.00	\$1,100,000.00	Mill and Overlay
PEO-28-01	2028	No	Reservoir Blvd Complete Street	Reservoir Blvd - Sterling Ave to Railroad Tracks	PEO	STBG-U, Local	\$3,500,000.00	\$0.00	\$1,500,000.00	\$5,000,000.00	Roadway rehabilitation, new curb & gutter, ADA ramps, and sterling & Reservoir signal upgraded to APS



MEMORANDUM

TO: Full Commission
FROM: Staff
SUBJECT: Draft FY 2026 Unified Planning Work Program (UPWP)
DATE: February 5, 2025

Action needed:

None. Information and discussion item only.

Background:

Staff is beginning the process of developing the Unified Planning Work Program (UPWP) for FY 2026. The UPWP is a key planning document for the Metropolitan Planning Organization (MPO), serving as the transportation planning work plan for the Greater Peoria region. It outlines the programs, projects, and products that the Commission intends to undertake and accomplish during the fiscal year, spanning July 1 through June 30.

The UPWP is developed in collaboration with our transportation partners, including the Illinois Department of Transportation (IDOT) and the Greater Peoria Mass Transit District. It details the region's federal, state, and local transportation planning funds and their anticipated expenditures. The document guides the MPO's day-to-day transportation planning activities and ensures compliance with federal regulations under 23 CFR Part 450.308.

This federally required document is updated annually to maintain a transportation planning program that is continuous, cooperative, and comprehensive, addressing the multimodal needs of the Greater Peoria area.

The following schedule outlines the key milestones for this year's UPWP update, adhering to IDOT's deadlines for all MPOs in Illinois:

- February 14, 2025:** Draft Uniform Budget Template (UBT) and Programmatic Risk Assessment (PRA) submitted to IDOT
- February 19, 2025:** Staff presents draft UPWP to Technical Committee
- March 5, 2025:** Staff presents draft UPWP to Commission
- March 19, 2025:** Technical Committee recommends UPWP to Commission for approval
- April 2, 2024** Commission approves final UPWP, staff submits document to IDOT
- July 1, 2024:** UPWP work begins

RESOLUTION 25-37

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE SERVICE AGREEMENT WITH IT UNIFIED FOR GIS SERVER HOSTING AND MAINTENANCE.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides geographic information system support and data hosting services to the GIS Server partners; and

WHEREAS, IT Unified hosts the Commission’s data and web servers and offers regular service and support for the Commission’s computer hardware; and

WHEREAS, the Commission’s GIS server is essential to operations and provides hosting for several mapping applications, including Woodford County’s Public Map Viewer, CityLink’s Public Map Viewer, and Logan County’s Public Map Viewer; and

WHEREAS, the Commission’s current three-year GIS server hosting contract expires on January 31, 2025; and

WHEREAS, Staff recommends migrating the Commission’s GIS server hosting to IT Unified, bringing all IT administration and data hosting under one vendor, streamlining the Commission’s IT needs and services; and

WHEREAS, the service agreement will include hosting the Commission’s GIS server at IT Unified datacenter with redundant internet connection and power; sever management, including maintenance and backups; and firewall management, including required hardware and remote access via a VPN connection; and

WHEREAS, adequate funding for these services is included in the Computer Software and Services line item of the FY 2025 budget.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes the Executive Director to execute a service agreement with IT Unified for GIS Server Hosting and Maintenance for an amount not to exceed \$1,475 per month.

Presented this 5th day of February 2025

Adopted this 5th day of February 2025

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission