



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## AGENDA

### Tri-County Regional Planning Commission Full Commission / Executive Board (in lieu of Lack of Quorum)

Wednesday, October 2, 2024, at 9:00 a.m.  
456 Fulton St, Room 420  
Peoria, IL 61602

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#### Microsoft Teams

[Join via computer or smartphone](#)

**Meeting ID:** 261 763 168 217

**Passcode:** wjYFKF

Dial in by phone

(929) 346-7201

**Phone Conference ID:** 549 970 404#

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1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Comment
4. Motion to approve the Meeting Minutes of September 4, 2024
5. Chairman report
6. Executive Director report
7. Ways and Means Report
  - a. Motion to approve the August 2024 Financial Statements and Billings (Resolution 25-16)
8. Transportation
  - a. Motion to approve FY 2025-28 Transportation Improvement Program (TIP) Amendments (Resolution 25-17)
    - i. Project PC-25-01 Maxwell & Middle Road
  - b. Motion to support and adopt the Illinois Department of Transportation's Calendar Year 2025 Safety Performance Targets (Resolution 25-18)
  - c. Motion to approve Executive Director to enter into agreement for Travel Demand Model Support for an amount not to exceed \$20,000 (Resolution 25-19)
9. Updates
  - a. IDOT
  - b. FHWA
10. Other
  - a. Next meeting is scheduled for November 6, 2024, at 9:00 a.m.
11. Adjournment

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Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two days in advance.



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., September 4, 2024 - canceled**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., September 4, 2024**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Greg Menold called the meeting to order at 9:02 a.m.

**2. Roll Call**

Commissioner	Present	Absent	Commissioner	Present	Absent
<b>Don White</b> Chillicothe		x	<b>Leon Ricca</b> Bartonville	x	
<b>Rita Ali</b> City of Peoria		x	<b>Nate Parrott</b> Morton		x
<b>Patrick Urich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co.	x	
<b>Rick Powers</b> City of Peoria		x	<b>Chuck Nagel</b> Woodford Co.	x	
<b>Ron Talbot</b> Creve Coeur		x	<b>Camille Coates</b> Peoria Co.	x	
<b>John Kahl</b> East Peoria		x	<b>Danny Phelan</b> Peoria Co.	x	
<b>Ann Doubet</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Phelan</b> Peoria Heights		x	<b>Greg Menold</b> Tazewell Co.	x	
<b>Mary Burress</b> City of Peoria		x	<b>Don Knox</b> CityLink		x
<b>Gary Manier</b> Washington		x	<b>Karen Dvorsky</b> IDOT	x	
<b>James Dillon</b> West Peoria	x				

Also Present: Ray Lees, Rebecca Eisele, Eric Miller, Debbi La Rue, Gabriel Guevara, Reema Abi-Akar, Michael Bruner, Else Hayes, Isaiah Hageman, Logan Chapman, and Lori Reynolds, TCRPC; and Doug DeLille, IDOT

**3. Public Comment**

None

**4. Motion to Approve the Meeting Minutes of August 7, 2024**

Chuck Nagel moved to approve the August 7, 2024 meeting minutes, seconded by Danny Phelan. Motion carried.

**5. Chairman Report**

None

**6. Executive Director report**

Eric Miller reported on the following:

- a. Staff is saying goodbye to Planner Gabriel Guevara, who is taking a job in Chicago.
- b. Auditors were in the office last week, and the results will be available in November or December.
- c. In the past, the Commission approved a resolution that authorized Eric Miller to develop a federal grant for Electric Vehicle charging infrastructure. The City of Peoria’s application was not

chosen in this round of funding, so Tri-County will continue the education process and see if there is an option to resubmit next year.

Ray Lees reported the following:

- a. The Army Corps of Engineers assisting with Peoria Lake's watershed problems, specifically, excessive sediment being deposited in the Illinois River. They will look at a smaller area that impinges on navigation of barges – Blue Creek receives 32,000 tons of sediment with heavy rainfall.
- b. A survey will begin tomorrow with the Corps of Engineers and two ecologists to look at stream bed erosion. The group hopes to use this as a model for other Illinois River tributaries.

## 7. Ways and Means Report

Camille Coates moved to approve the July 2024 Financial Statements and Billings (Resolution 25-09), seconded by Russ Crawford.

Rebecca Eisele reported on the July 2024 Financial Statements.

Motion carried.

## 8. Administration

### a. Motion to approve the Commission Dissolution Policy (Resolution 25-10)

Chuck Nagel moved to approve the Commission Dissolution Policy (Resolution 25-10), seconded by Russ Crawford.

Eric Miller stated that what began as a discussion of joining IMRF turned to the larger picture of what happens if the Commission dissolves. Attorneys at Heyl Royster detailed directions to divide assets and liabilities in equitable, proportionate shares per the EDAL method, using Motor Fuel tax receipts percentages to simulate population of counties.

Russ Crawford commented that the majority of the Executive Board thought this was the best of four possibilities. He would like to know how much was spent on legal fees for this resolution.

Motion carried.

### b. Motion to approve out of state travel 2024 Thriving Communities Program Convening on October 10 through 11, 2024, at the USDOT Headquarters in Washington, DC (Resolution 25-11)

Danny Phelan moved to approve out of state travel 2024 Thriving Communities Program Convening on October 10 through 11, 2024, at the USDOT Headquarters in Washington, DC (Resolution 25-11), seconded by Camille Coates.

Debbi La Rue reported the following:

As background, in November of 2023, Tri-County partnered with the City of Peoria and Peoria County to apply for the FY 2023 USDOT Thriving Communities Technical Assistance Program.

- i. The Thriving Communities Program provides three years of no-cost, intensive technical assistance to under-resourced and disadvantaged communities with a goal of facilitating the planning and development of transportation infrastructure and associated community revitalization activities.
- ii. This award has no direct funding and allocates federal funding for the USDOT-selected consulting team, led by Abt Global, Inc., to provide technical assistance and capacity building for the above project.
- iii. The geographic scope of the project extends through the historic communities under the bluff, from the McCluggage Bridge through the unincorporated areas of the Southside to Kickapoo Creek.
- iv. In this first six months of the program, Tri-County staff is working with Abt Global, Inc. and many community partners to collaboratively develop the consultant's scope of

work. The draft scope of work is due to the USDOT in October, and staff expects work to begin at the start of 2025.

- v. The Tri-County staff member will be accompanied by Assistant City Manager Kimberly Richardson and Assistant City Engineer Paola Mendez-Silvagnoli, both from the City of Peoria.
- vi. The consultant team is arranging travel for the participants. Travel, lodging, and expenses will be reimbursed by USDOT through the consultant team.

Motion carried.

c. **Motion to approve the purchase of a Large Format Plotter for an amount not to exceed \$5,000 (Resolution 25-12)**

Russ Crawford moved to approve the purchase of a Large Format Plotter for an amount not to exceed \$5,000 (Resolution 25-12), seconded by Danny Phelan.

Eric Miller stated that this is an unbudgeted expense and will be taken out of local funds, where there are adequate funds to make the purchase. He gave the floor to Isaiah Hageman to report on the plotter. Isaiah Hageman reported the following:

- i. The Commission's current large-format plotter has unexpectedly reached its end of life.
- ii. Staff have evaluated the Commission's printing needs and determined the purchase of a new large-format plotter would be beneficial and align with the Commission's goals.
- iii. GIS staff assist in the development and printing of large-format maps for various projects and Commission members upon request.
- iv. Recently, the Commission's primary large-format plotting needs have been for maps and displays for comprehensive plans and long-range transportation plan public engagement
- v. Staff recommends that the Full Commission approve the purchase of a new plotter for an amount not to exceed \$5,000. With this being an unexpected equipment failure, funding for a new plotter was not allocated in the FY 2025 MPO budget.

Motion carried.

d. **Motion to approve the purchase of Workstation and IT Upgrades for an amount not to exceed \$6,500 (Resolution 25-13)**

Camille Coates moved to approve the purchase of Workstation and IT Upgrades for an amount not to exceed \$6,500 (Resolution 25-13), seconded by Autum Jones.

Michael Bruner reported the following:

- i. During the MPO budgeting process earlier this year in late winter/early spring, Staff identified the need for some technology upgrades:
  - 1. Replacement of a workstation that is reaching the end of its useful life
  - 2. Server upgrades for increased storage capacity
  - 3. Upgrade of monitors and associated stands for GIS staff
- ii. A total of \$6,500 of FY25 PL funding has been budgeted for these improvements.

Motion carried.

## 9. Transportation

a. **Motion to approve reappointment of Jodi Scott to the Human Service Transportation Plan (HSTP) Urban Subcommittee for another three-year term (Resolution 25-14)**

Autum Jones moved to approve reappointment of Jodi Scott to the Human Service Transportation Plan (HSTP) Urban Subcommittee for another three-year term (Resolution 25-14), Russ Crawford seconded the motion.

Reema Abi-Akar reported that:

- i. Tri-County convenes the Human Service Transportation Plan (HSTP) Committee meetings every two months.
- ii. The HSTP Committee covers the Peoria-Pekin Urban Area and the seven surrounding rural counties.
  1. The HSTP Committee is comprised of two subcommittees:
    - a. Urban Subcommittee
    - b. Rural Subcommittee
  2. Members of the Urban Subcommittee are appointed by the Commission for three-year terms.
    - a. Staff recommends Jodi Scott of Advocates for Access to be reappointed to the Urban Subcommittee for another three-year term.

Motion carried.

**b. Motion to approve the Executive Director to enter into an agreement with the Illinois Department of Transportation and selected consultant for the FY 2025 Statewide Planning and Research (SPR) Award (Resolution 25-15)**

Camille Coates moved to approve the Executive Director to enter into an agreement with the Illinois Department of Transportation and selected consultant for the FY 2025 Statewide Planning and Research (SPR) Award (Resolution 25-15), seconded by Russ Crawford.

Michael Bruner reported:

- i. IDOT released a Call for Projects for FY 2025 Statewide Planning and Research (SPR) funds on February 29, 2024, with applications due by April 14, 2024.
- ii. SPR funds are used to support planning and research activities, such as planning studies, data purchase, collection, or analysis, research activities, program development activities, performance management activities, and coordination/outreach activities.
- iii. The Commission submitted two applications:
  1. Peoria County Comprehensive and Multi-Modal Plan
    - a. This submission was a two-part application, and included funding for:
      - i. The development of the Peoria County Comprehensive Plan, and
      - ii. Illinois Route 29 (IL-29) Multimodal Corridor Plan
        1. Aimed to identify bicycle, pedestrian, and transit infrastructure from downtown Peoria to the City of Chillicothe
    2. Multi-Jurisdictional Comprehensive and Multi-Modal Plan
      - a. This submission was a four-part application, and included funding for:
        - i. The development of comprehensive plans for:
          1. City of Pekin,
          2. Tazewell County, and
          3. Woodford County
        - ii. IL-29 Multimodal Corridor Plan
          1. Aimed to identify bicycle, pedestrian, and transit infrastructure from the City of East Peoria to the City of Pekin
  - iv. Commission staff received a Notice of State Award for a portion of the Peoria County Comprehensive and Multi-Modal Plan.
    1. The funded portion of the application is the IL-29 Multimodal Corridor Plan.
    2. The award is for \$240,000 in federal funds and \$60,000 in State funds, for a total project cost of \$300,000
    3. The IL-29 Multimodal Corridor Study will include:
      - a. Inventorying existing conditions
      - b. Conducting community engagement
      - c. Analyzing multimodal options

- d. Providing bicycle, pedestrian, and transit accommodation recommendations
- e. Streetscaping and design recommendations

Motion carried.

c. **Long-Range Transportation Plan**

- i. **Overview** – Michael Bruner shared a PowerPoint presentation, explaining what an MPO’s functions are, focus areas, present and future goals, and the planning process.
- ii. **Interactive Input Activity** – Reema Abi-Akar ran an interactive input activity with three questions:
  - 1. What are the highest transportation priorities in our region?  
Options: Multimodal roadways, driving culture, and safety.
  - 2. What are the region’s challenges related to transportation?  
Options: Connectivity, safety, and funding.
  - 3. What projects/types are most important to you?  
Options: Sidewalks, connectivity, disability accessibility to public transit, maintained bridges, and bus stop improvements.

**10. Updates**

- a. **IDOT** – Doug DeLille, IDOT representative, introduced himself.
- b. **FHWA** – no updates.

**11. Other**

- a. Next meeting is scheduled for October 2, 2024, at 9:00 a.m.

**12. Adjournment**

Autum Jones motioned to adjourn the meeting, and Camille Coates seconded. The motion carried, and the meeting adjourned at 10:01 a.m.

Submitted by: Eric Miller, Executive Director

Recorded by: Michael Bruner, Planner

Transcribed by: Lori Reynolds, Office Administrator

To: Members of the Commission  
 From Eric W. Miller, Executive Director  
 Date: September 24, 2024  
 Subject: Executive Director Report for September 2024

Project	Activity	Status
<b>Administrative</b>		
Headlines		
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with Rail leadership and FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP- Public Participation meetings	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Development of Agreement with EPA Brownfield Assessment and subsequent procurement	Ongoing
	USACE Study of Blue Creek watershed	Ongoing
	Continued assistance with annual financial audit	Ongoing
	Meeting with GPEDC regarding CDBG administration	Ongoing
	Developed Letters of Support for member grant submittals	Ongoing
Personnel		
	Semi-annual staff reviews ongoing	Ongoing
Website		
	Content review of website.	Ongoing
<b>Planning Issues</b>		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes		
	Work Ongoing	Ongoing
Water Supply Planning		
	Awaiting notification from IDNR to fund Water Supply Planning work	Ongoing
Watershed Planning		
	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
	USACE study of Blue Creek	
EPA Brownfield Assessment		
	Contract in place, began procurement	Ongoing
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood		
	Dunlap	Ongoing
Washburn		
	Peoria Heights	Ongoing
Minonk		
	Village of North Pekin	Ongoing
Delavan		
	Village of Washburn	Ongoing
North Pekin		
	Peoria Park District	Ongoing
El Paso		
	Tremont	Ongoing
Hollis Park District		
	Hanna City	Ongoing
Chillicothe		
	Creve Coeur	Ongoing
Logan County GIS technical assistance		
	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District		
	Technical Assistance as needed	Ongoing
<b>MPO/Transportation</b>		
Technical Committee		
	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program		
	FY 25 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
2045 Long Range Transportation Plan Update		
	Internal planning and data collection underway - March 2025 Adoption	Ongoing
	Held two Public involvement meetings	
Highway Safety Improvement Program Guardrails		
	Engineering phase underway	Ongoing
Active Transportation Planning		
	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan		
	Project is underway, coordinating with consultant	Ongoing
	will adopt State safety performance measures for FY25	Ongoing
<b>Special Transportation Studies</b>		
FY24		
IL29 Viaduct CBA		
	Project is underway, coordinating with consultant	Ongoing
Germantown Hills Trail feasibility Study		
	Project is underway, coordinating with consultant	Ongoing
Peoria Heights Active Transportation Plan		
	Project is underway, coordinating with consultant	Ongoing
Waverly Ave Traffic Study		
	Project is underway, coordinating with consultant	Ongoing
FY25		
Bartonville Active Transportation plan		
	Consultant procurement	Ongoing
City of Peoria Bike Plan update		
	Consultant procurement	Ongoing
City of East Peoria Storm Sewer Inv.		
	Consultant procurement	Ongoing
Peoria Heights Parking Study		
	Consultant procurement	Ongoing
State Planning and Research projects		
FY 21 State Planning and Research Funding		
Asset Management software		
	Project is complete	Complete
Activity Based Travel Demand Model		
	Project is complete	Complete
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning		
	Project Underway Public Meeting Announcement	Ongoing

Regional Community Planning	Consultant selection / project underway	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Project Substantially Completed	Ongoing
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
Village of Brimfield	Project Initiated	Ongoing
FY 24 State Planning and Research Funding	Procuring Bike and Ped counting equipment and consultant for Traffic Signal data collection	Ongoing
	Formation of consultant review committee and Tech recommendation to Commission in Oct.	
FY25 State Planning and Research Funding	Awarded 300k for multimodal study on IL 29, 260K Fed 40 State	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing



# AUGUST 2024 Financial Summary Full Commission

	August-24	July-24	FY25 YTD
<b>Net Income / (Loss)</b>	<b>(1,638)</b>	<b>240,917</b>	<b>239,279</b>

	August-24	July-24	FY25 YTD
<b>Internal Funds Used for Safe Streets Plan</b>	<b>-</b>	<b>(4,242)</b>	<b>(4,242)</b>

**Page 1**      **Monthly Financial Summary**

**Page 2**      **PPUATS Joint Funding Account Summary**

**Page 3**      **Balance Sheet**

	August-24	July-24	Increase / (Decrease)
Operating Cash	967,486	818,926	148,560
Joint Funding Account	477,165	480,875	(3,710)
All Unrestricted and Restricted Cash	1,459,593	1,314,741	144,852

	August-24	July-24	Increase / (Decrease)
<b>Accounts Receivable</b>			
<b>Total Accounts Receivable</b>	<b>520,374</b>	<b>745,033</b>	<b>(224,659)</b>
Total Federal Receivables	295,561	384,775	(89,215)
Total State Receivables	56,175	91,090	(34,915)
Total Local Receivables	168,638	269,168	(100,530)

	August-24	July-24	Increase / (Decrease)
<b>Accounts Payable</b>			
<b>Total Accounts Payable at EOM</b>	<b>81,640</b>	<b>161,905</b>	<b>(80,264)</b>
A/P to be billed - Pass-throughs	69,623	159,223	(89,600)
A/P indirect costs	12,017	2,682	9,335

**Page 4**      **Reference Statement of Cash Flows for Detail on Changes in Cash**

**Page 5**      **Income Statement**

	August-24	July-24	Increase / (Decrease)
Current Billing	148,307	402,399	(254,092)
Current Expenses	(149,945)	(161,481)	11,536
<b>Net Income / (Loss)</b>	<b>(1,638)</b>	<b>240,917</b>	<b>(242,556)</b>

	August-24	July-24	Increase / (Decrease)
<b>Staff Time</b>			
Regular Working Days	22.00	22.00	-
Paid Holidays	-	1.00	(1.00)
PTO Used (Hours)	123.50	261.00	(137.50)

**Page 6**      **Checking Account Registers of Expenses Paid**

**Page 7**      **Credit Card Registers of Expenses Paid**

# AUGUST 2024

## PPUATS Joint Funding Account Summary

	Current Month <b>August-24</b>	Previous Month <b>July-24</b>
<b>Account Balance</b>	<b>477,165</b>	<b>480,875</b>

<b>Account Income</b>	<b>August-24</b>	<b>July-24</b>
Joint Funding Payments Received	-	-
MPO Fund Balance Transferred to Joint Funding Account	-	-
Interest Income	41	42
<b>Monthly Income</b>	<b>41</b>	<b>42</b>

<b>Account Expenses</b>	<b>August-24</b>	<b>July-24</b>
Peoria, Tazewell, Woodford - Member Dues**	(3,750)	(3,750)
Safe Streets 4 All - Local Match	-	(7,881)
<b>Monthly Expenses</b>	<b>(3,750)</b>	<b>(3,750)</b>

<b>FY25 Joint Funding Summary</b>	<b>Received</b>	<b>Due</b>
<b>Total Joint Funding</b>	<b>\$ 90,170</b>	<b>\$ 153,464</b>
City Link	3,800	-
City of Chillicothe	3,417	-
City of East Peoria	12,539	-
City of Pekin	-	17,696
City of Peoria	-	63,102
City of Washington	8,963	-
City of West Peoria	-	2,377
Peoria County	53,661	-
Tazewell County	-	42,451
Village of Bartonville	3,315	-
Village of Creve Coeur	2,572	180
Village of Germantown Hills	1,903	-
Village of Morton	-	9,546
Village of Peoria Heights	-	3,295
Woodford County	-	14,817

**Tri-County Regional Planning Commission**

**Balance Sheet**

As of August 31, 2024

	<u>Aug 31, 24</u>	<u>Jul 31, 24</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
10000 · Cash - Unrestricted	967,486	818,926
11000 · Cash - Restricted	492,107	495,815
<b>Total Checking/Savings</b>	<u>1,459,593</u>	<u>1,314,741</u>
<b>Accounts Receivable</b>		
13000 · Accounts and Grants Receivable	520,374	742,278
<b>Total Accounts Receivable</b>	<u>520,374</u>	<u>742,278</u>
<b>Other Current Assets</b>		
15000 · Prepaid Expenses	42,331	13,463
<b>Total Other Current Assets</b>	<u>42,331</u>	<u>13,463</u>
<b>Total Current Assets</b>	2,022,298	2,070,482
<b>Fixed Assets</b>		
17100 · Computer Equipment	96,029	96,029
17101 · Accum. Deprec. - Computers	(82,457)	(80,709)
<b>Total Fixed Assets</b>	<u>13,572</u>	<u>15,320</u>
<b>Other Assets</b>		
19000 · Right of Use - Office Space	148,531	-
19001 · Right of Use - Copier	10,846	10,665
<b>Total Other Assets</b>	<u>159,377</u>	<u>10,665</u>
<b>TOTAL ASSETS</b>	<u><u>2,195,247</u></u>	<u><u>2,096,468</u></u>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
20000 · Accounts Payable	81,640	161,905
<b>Total Accounts Payable</b>	<u>81,640</u>	<u>161,905</u>
<b>Other Current Liabilities</b>		
21000 · Accrued Expenses	1,345	2,917
21100 · Accounts Payable - Employees	772	2,255
22000 · Employer Liabilities	119,154	113,739
23000 · Unearned Revenue	29,015	2,545
28000 · Current Lease Liab. - Office Sp	22,056	-
28001 · Current Lease Liab. - Copier	4,668	4,883
<b>Total Other Current Liabilities</b>	<u>177,010</u>	<u>126,339</u>
<b>Total Current Liabilities</b>	<u>258,650</u>	<u>288,244</u>
<b>Long Term Liabilities</b>		
29000 · Lease Liability - Office Space	126,852	-
29001 · Lease Liability - Copier	6,292	5,888
<b>Total Long Term Liabilities</b>	<u>133,144</u>	<u>5,888</u>
<b>Total Liabilities</b>	391,794	294,132
<b>Equity</b>		
31000 · General Fixed Asset Equity	13,450	13,450
35000 · Capital Contribution	193,000	193,000
39000 · Retained Earnings	1,357,723	1,357,723
Net Income	239,279	238,162
<b>Total Equity</b>	<u>1,803,453</u>	<u>1,802,336</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>2,195,247</u></u>	<u><u>2,096,468</u></u>

**Tri-County Regional Planning Commission**

**Statement of Cash Flows**

July through August 2024

	<u>Aug 24</u>	<u>Jul - Aug 24</u>
<b>OPERATING ACTIVITIES</b>		
Net Income	(1,638)	239,279
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	180,371	(102,153)
13001 · Accrued Receivables	44,288	(4,482)
15000 · Prepaid Expenses	(28,868)	(27,753)
20000 · Accounts Payable	(80,264)	(79,831)
21000 · Accrued Expenses	(1,572)	(1,155)
21100 · Accounts Payable - Employees	(1,483)	247
22100 · Accrued Wages Payable	1,700	3,399
22200 · Accrued Vacation/Personal Time	(1,822)	(5,160)
22503 · FICA & Medicare	143	260
22504 · IL Unemployment Taxes	111	5
22515 · IMRF - Employee Pension	1,251	1,251
22516 · IMRF - Commission	4,026	7,532
22520 · United Way	7	(7)
23101 · Deferred Revenue - IDOT	27,125	24,981
23210 · Kickapoo Creek Watershed-Local	(655)	(2,935)
28000 · Current Lease Liab. - Office Sp	22,056	22,056
28001 · Current Lease Liab. - Copier	(215)	4,668
<b>Net cash provided by Operating Activities</b>	<b>164,560</b>	<b>80,203</b>
<b>INVESTING ACTIVITIES</b>		
17101 · Accum. Deprec. - Computers	1,748	3,496
19000 · Right of Use - Office Space	(148,531)	(145,739)
19001 · Right of Use - Copier	(181)	264
<b>Net cash provided by Investing Activities</b>	<b>(146,964)</b>	<b>(141,979)</b>
<b>FINANCING ACTIVITIES</b>		
29000 · Lease Liability - Office Space	126,852	123,910
29001 · Lease Liability - Copier	405	(4,918)
<b>Net cash provided by Financing Activities</b>	<b>127,256</b>	<b>118,992</b>
<b>Net cash increase for period</b>	<b>144,852</b>	<b>57,216</b>
<b>Cash at beginning of period</b>	<b>1,314,741</b>	<b>1,402,377</b>
<b>Cash at end of period</b>	<b><u>1,459,593</u></b>	<b><u>1,459,593</u></b>

# Tri-County Regional Planning Commission

## Profit & Loss

August 2024

	Aug 24	Jul 24	Jul - Aug 24
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
41000 · Federal Grants and Awards	112,169	121,716	233,885
42000 · State Grants and Awards	24,015	27,005	51,020
43000 · Local Matching Contributions	3,405	244,130	247,535
44000 · Charges for Services	4,878	5,700	10,577
45000 · Member Dues	3,750	3,750	7,500
46000 · Interest Income	90	99	188
<b>Total Income</b>	<b>148,307</b>	<b>402,399</b>	<b>550,705</b>
<b>Gross Profit</b>	<b>148,307</b>	<b>402,399</b>	<b>550,705</b>
<b>Expense</b>			
60500 · Amortization Expense	2,989	3,237	6,226
61000 · Computer Expenses	2,013	952	2,965
61500 · Outside Services	28,481	63,710	92,190
62000 · Depreciation	1,748	1,748	3,496
63000 · Employee Benefits	22,961	22,036	44,997
63400 · Interest Expense	827	27	855
63500 · Office Administration	1,528	1,270	2,798
64000 · Miscellaneous	2,644	48	2,692
65000 · Professional Fees	16,125	4,427	20,552
65500 · Facility Costs	2,935	896	3,830
66000 · Salaries and Wages	67,028	61,216	128,244
66500 · Training & Education	374	1,629	2,003
67000 · Travel	293	285	577
<b>Total Expense</b>	<b>149,945</b>	<b>161,481</b>	<b>311,426</b>
<b>Net Ordinary Income</b>	<b>(1,638)</b>	<b>240,917</b>	<b>239,279</b>
<b>Net Income</b>	<b>(1,638)</b>	<b>240,917</b>	<b>239,279</b>

**Tri-County Regional Planning Commission  
Check Register - Operating Account  
AUGUST 2024**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
08/01/2024	1496	Blue Cross Blue Shield of Illinois	Health Insurance - 08/2024	7,281.70
08/01/2024	1497	City of Peoria	Rent - 08/2024	2,950.00
08/02/2024	ACH	Delta Dental	Dental Insurance	754.96
08/02/2024	ACH	Eco-Counter, Inc.	Bike Counter - Annual Subscription	540.00
08/02/2024	ACH	ESRI, Inc.	ArcGIS Credits	120.00
08/02/2024	ACH	Facet Technologies	GIS Web Hosting - additional service	112.50
08/02/2024	ACH	Facet Technologies	GIS Web Hosting	385.00
08/02/2024	ACH	Guardian	Life, Disability, and Vision Insurance	546.65
08/02/2024	ACH	Hanson Professional	Consultant Services - IDOT FY24 UPWP	1,737.00
08/02/2024	ACH	Heartland Parking	Monthly Parking	1,017.00
08/02/2024	ACH	Lochmueller Group	Consultant Services - FHWA SS4A	39,404.37
08/02/2024	ACH	Martin Hood	Audit Services - IDOT FY25 UPWP	3,977.00
08/02/2024	ACH	PGAV Planners, LLC	Consultant Services - East Peoria Comp Plan	29,711.96
08/02/2024	ACH	PGAV Planners, LLC	Consultant Services - Chillicothe Comp Plan	500.00
08/02/2024	ACH	PGAV Planners, LLC	Consultant Services - Creve Coeur Comp Plan	1,500.00
08/02/2024	ACH	Verizon Wireless	Phones	336.40
08/02/2024	1498	Baxter & Woodman	Consultant Services - IEPA Kickapoo Creek	6,382.00
08/02/2024	1499	Crawford, Murphy, & Tilly	Consultant Services - IDOT FY24 UPWP	2,115.00
08/02/2024	1500	Lardner Klein Landscape	Consultant Services - IDOT FY24 UPWP	8,070.00
08/02/2024	1501	Xerox Financial	Copier Lease	458.20
08/02/2024	1502	CityBlue	Map Printing	48.00
08/02/2024	1503	Platte River Analytics, LLC	Consultant Services - Woodford County GIS	1,862.50
08/05/2024	ACH	Staff - Payroll	Payroll 07/16/24 - 07/31/24	25,694.87
08/05/2024	ACH	Department of the Treasury	Payroll Taxes 07/16/24 - 07/31/24	7,857.60
08/05/2024	ACH	Illinois Department of Revenue	Payroll Taxes 07/16/24 - 07/31/24	1,495.24
08/05/2024	ACH	CEFCU	Payroll Liability 07/16/24 - 07/31/24	50.00
08/05/2024	ACH	Nationwide Retirement	Nationwide Retirement - 07/16/24 - 07/31/24	775.00
08/05/2024	ACH	IMRF	IMRF Pension Payment - 07/16/24 - 07/31/24	4,663.68
08/20/2024	ACH	Staff - Payroll	Payroll 08/01/24 - 08/15/24	23,889.36
08/20/2024	ACH	Department of the Treasury	Payroll Taxes 08/01/24 - 08/15/24	7,842.90
08/20/2024	ACH	Illinois Department of Revenue	Payroll Taxes 08/01/24 - 08/15/24	1,516.14
08/20/2024	ACH	CEFCU	Payroll Liability 08/01/24 - 08/15/24	50.00
08/20/2024	ACH	Nationwide Retirement	Nationwide Retirement - 08/01/24 - 08/15/24	775.00
08/23/2024	ACH	ESRI, Inc.	ArcGIS Annual Subscription - IDOT FY25 UPWP	26,634.00
08/23/2024	ACH	Heartland Parking	Monthly Parking - additional	96.00
08/23/2024	ACH	Heartland Parking	Parking Validations	24.00
08/23/2024	ACH	Heyl Royster	Legal Services	571.95
08/23/2024	ACH	Hinckley Springs	Drinking Water	64.95
08/23/2024	ACH	IT Unified	Monthly IT Service	1,200.00
08/23/2024	ACH	Lochmueller Group	Consultant Services - FHWA SS4A	21,210.57
08/23/2024	ACH	Martin Hood	Audit Services - IDOT FY25 UPWP	450.00
08/23/2024	ACH	Pearl Technology	Computer Services	239.40
08/23/2024	ACH	The Cleaning Source	Cleaning Services	202.00
08/23/2024	ACH	Trimble, Inc.	ArcGIS Annual Subscription - IDOT FY25 UPWP	3,300.00
08/23/2024	ACH	WEX Bank	Commission Vehicle - Gas	36.00
08/23/2024	ACH	Morton Community Bank	Abi-Akar - Payment for CC Charges	1,315.20
08/23/2024	ACH	Morton Community Bank	Bruner - Payment for CC Charges	789.38
08/23/2024	1504	Baxter & Woodman	Consultant Services - IEPA Kickapoo Creek	7,716.00
08/23/2024	1505	Dewberry Engineers, Inc.	Consultant Services - IDOT FY24 UPWP	3,315.00
08/23/2024	1506	Illinois Association of Regional Councils	Membership Dues - 07/01/24 - 06/30/25	2,500.00
08/23/2024	1507	Xerox Financial	Copier Lease	481.43
08/31/2024	ACH	Morton Community Bank	Service Charge	17.76
<b>Register</b>			<b>Total Checks</b>	<b>254,583.67</b>

**Tri-County Regional Planning Commission  
Credit Card Register  
AUGUST 2024**

Date	Employee Card	Vendor	Memo	Amount
08/02/2024	Abi-Akar	IL American Planning Association	Conference Registration - Guevara (will be refunded)	400.00
08/07/2024	Bruner	Qbox	QuickBooks File Management	15.00
08/12/2024	Bruner	i3 Broadband	Internet Service	117.48
08/15/2024	Bruner	American Planning Association	Professional Membership - Guevara (prorated)	373.62
08/27/2024	Bruner	Staples	Office Supplies	159.36
08/30/2024	Bruner	Adobe	Adobe Subscription - Main Account	182.66
08/31/2024	N/A	Morton Community Bank	Finance Charges	0.00
<b>Register</b>			<b>Total Charges</b>	<b>1,248.12</b>

Date	Employee Card	Vendor	Memo	Amount
<b>Register</b>			<b>Total Refunds and Credits</b>	<b>-</b>

**RESOLUTION 25-16**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR AUGUST 2024**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for August 2024 and recommends that the Commission approve said reports.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That Commission accepts and approves the financial reports and cash disbursements for August 2024.

Presented this 2nd day of October 2024

Adopted this 2nd day of October 2024

**ATTEST:**

\_\_\_\_\_  
Greg Menold, Chairman  
Tri-County Regional Planning Commission

\_\_\_\_\_  
Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



**RESOLUTION 25-17**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2025-2028 TRANSPORTATION IMPROVEMENT PROGRAM.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, Titles 23 and 49 of the United States Code require MPOs to develop a Transportation Improvement Program, and Title 23 Code of Federal Regulations, Section 450.326, records the required content; and

**WHEREAS**, the Commission has developed the Fiscal Year 2025 – 2028 Transportation Improvement Program, hereafter referred to as the TIP, through the continuing, cooperative, and comprehensive (3C) transportation planning process and through a participatory process as prescribed in the Commission’s Public Participation Plan (PPP); and

**WHEREAS**, the TIP lists all federally-funded transportation projects in the Metropolitan Planning Area (MPA) programmed within the four-year plan horizon and warrants the metropolitan transportation planning process follow all applicable state and federal requirements; and

**WHEREAS**, the Technical Committee recommended approval of the TIP on July 17, 2024, and the Commission authorized the adoption on August 7, 2024; and

**WHEREAS**, the Commission has received a request to amend the FY23-26 TIP by adding, deleting, or revising project(s) as shown in the Attachment A; and

**WHEREAS**, the Commission has reviewed the request and found it consistent with the policies, plans, and programs, including the most recent Long-Range Transportation Plan adopted by the Commission.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission herewith amends the Fiscal Year 2025–2028 Transportation Improvement Program as detailed in Attachment A.

Presented this 2nd day of October 2024

Adopted this 2nd day of October 2024

\_\_\_\_\_  
Greg Menold, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

\_\_\_\_\_  
Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**Attachment A**  
**FY 2025-28 Transportation Improvement Program**  
**TIP Amendment Request Form**

Title	TIP #	Section #	Location	Action	Source	Share	Cost
Maxwell & Middle Road	PC-25-01	19-00115-01-PV	Maxwell Rd - Fauber Ln to Middle Rd and Middle Rd - Maxwell Rd to 680' west of Dirksen Parkway	Reconstruction with new storm sewer, pavement, curb and gutter, and pedestrian accommodations.	STBG-R	67%	\$ 3,900,000.00
						0%	
						0%	
						0%	
					State	0%	
					Local	33%	\$ 1,897,441.00
					Total		\$ 5,797,441.00
Requesting agency:		Peoria County					
Reason for amendment:		Updating funding amounts					



# MEMORANDUM

**TO:** Full Commission  
**FROM:** Technical Committee & Staff  
**SUBJECT:** Safety Performance Target Recommendation  
**DATE:** October 2, 2024

## Action needed:

Support and adopt IDOT’s Calendar Year 2025 safety performance targets.

## Performance Measures Background:

Congress established a national performance measurement system in the Moving Ahead for Progress in the 21st Century (MAP-21) federal transportation bill enacted in 2012, and the subsequent Fixing American’s Surface Transportation Act (Fast Act) enacted in 2015, and Infrastructure Investment and Jobs Act (IIJA) enacted in 2021. The intent is to use data to review the safety, condition, and performance of our transportation facilities, and use that to set targets to guide transportation decision making. The focus areas for collecting this data and setting targets include Highway Safety, Pavement and Bridge Condition, System Performance, and Transit Asset Conditions.

## Safety Performance Measures

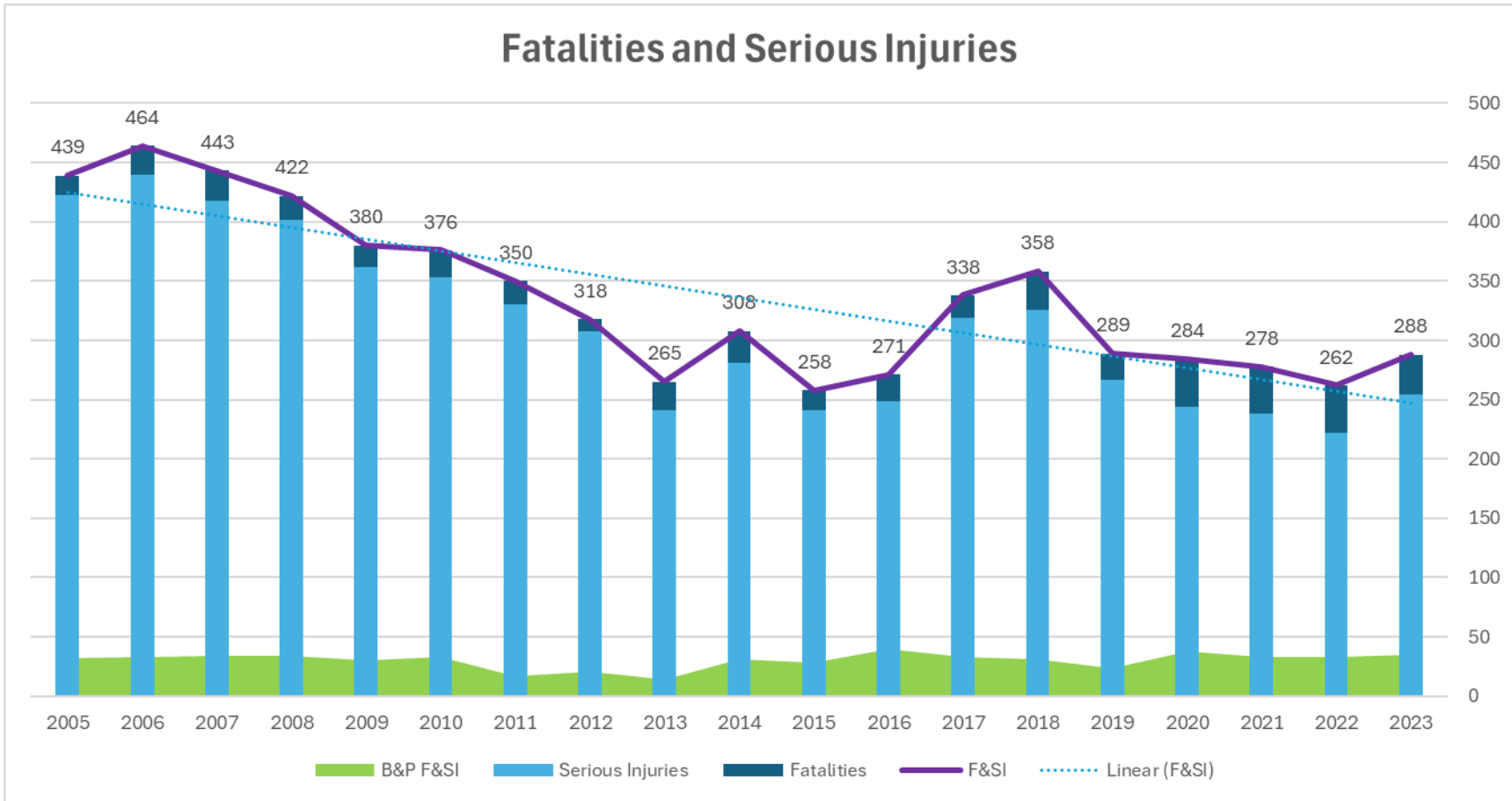
Illinois typically sets their Safety target annually in August. MPOs must resolve to support IDOT’s safety targets for their metropolitan planning area or set their own by February 2025. Tri-County has routinely chosen to support IDOT’s safety targets. FHWA does not directly assess MPO progress toward meeting safety targets and only determines whether the State DOT has met or made significant progress towards the targets. Staff coordinated with IDOT to obtain this region’s crash data and the state’s Safety Performance Measure Targets.

## IDOT Safety Performance Targets

The State of Illinois calculated their 2025 safety targets using the five-year rolling average from the 2019-2023 crash data. As part of Highway Safety Plan, IDOT submitted the targets to the National Highway Traffic Safety Administration (NHTSA) in July and to the Federal Highway Administration (FHWA) in August as part of the Highway Safety Improvement Plan Annual Report.

Performance Measure	2025 Target	Method Used
Number of Fatalities	1,121.9	2% Annual Reduction
Rate of Fatalities	1.105	2% Annual Reduction
Number of Serious Injuries	8,418.0	Ordinary Least Squares Linear Trend
Rate of Serious Injuries	8.498	Ordinary Least Squares Linear Trend
Number of Non-Motorized Fatalities	202.5	2% Annual Reduction
Number of Non-Motorized Serious Injuries	1,173.3	Ordinary Least Squares Linear Trend
Combined Non-Motorized Fatalities and Serous Injuries	1,375.7	Added non-motorized fatalities and serious injuries

### Tri-County Safety Trends



**Tri-County Safety Performance Targets**

Staff recommends continuing to support IDOT’s safety targets. Utilizing IDOT’s methods for determining their FY 2025 Safety Targets, below are the Tri-County 2025 Safety Targets.

Performance Measures	2023 Five Year Rolling Average (Baseline)	2025 Target
Number of Fatalities 2% annual reduction	35.2	33.8
Number of Serious Injuries Ordinary Least Squares Linear Trend	245.0	232.0
Rate of Fatalities 2% annual reduction	1.622	1.558
Rate of Serious Injuries Ordinary Least Square Linear Trend	11.312	11.215
Number non-motorized fatalities 2% annual reduction	5.6	5.4
Number of non-motorized serious injuries Ordinary Least Squares Linear Trend	26.8	26.0
Combined non-motorized fatalities and serious injuries Added non-motorized fatalities and serious injuries	32.4	31.4

**RESOLUTION 25-18**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION SUPPORTING AND ADOPTING THE ILLINOIS DEPARTMENT OF TRANSPORTATION CALENDAR YEAR 2025 SAFETY PERFORMANCE MEASURES TARGETS.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, the Infrastructure Investment and Jobs Act (IIJA) continues federal requirements for performance management and performance-based planning and programming to ensure the most efficient investment of federal transportation funds; and

**WHEREAS**, the IIJA require State Department of Transportation (DOTs) to set safety performance measure targets for number of fatalities, rate of fatalities, number of serious injuries, rate of serious injuries, and number of non-motorized fatalities and serious injuries; and

**WHEREAS**, the IIJA also requires each MPO to either support their respective State DOT performance measures or set their own targets within 180 days of the State's submission of the Highway Safety Improvement Program Annual Report to the Federal Highway Administration (FHWA) in August; and

**WHEREAS**, the Illinois Department of Transportation (IDOT) 2025 safety targets were calculated using the five-year rolling average from the 2019-2023 crash data.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission hereby supports and adopts the Illinois Department of Transportation 2025 Safety Performance Measure targets as listed in Attachment A.

Presented this 2nd day of October 2024

Adopted this 2nd day of October 2024

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Greg Menold, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**Attachment A**  
**Illinois Department of Transportation**  
**Calendar Year 2025 Safety Performance Measures**

The Illinois Department of Transportation (IDOT) reported the following targets to the National Highway Traffic Safety Administration (NHTSA) and to the Federal Highway Administration (FHWA) as part of the Highway Safety Improvement Plan Annual Report. Additionally, staff conducted an analysis with local crash data to show case the tri-county regions targets based on IDOT's methods. The below table includes the MPO's base year five-year averages, IDOT's 2025 Targets, and the MPO targets based on IDOT's reduction methods. The Tri-County Regional Planning Commission will support these state-established safety targets through planning and programming projects that contribute to the performance measures.

Performance Measures	MPO BASE YEARS - 5 Year Average					IDOT TARGET	MPO TARGET
	2019	2020	2021	2022	2023	2025	2025
Fatalities 2% annual reduction	22.4	27.0	30.6	34.8	35.2	1,099.5	33.8
Serious Injuries Ordinary Least Squares Linear Trend	280.4	281.0	278.8	259.4	245.0	7,816.8	232.0
Fatality Rate (per HMVMT) 2% annual reduction	0.994	1.292	1.468	1.634	1.622	1.083	1.558
Serious Injury Rate (per HMVMT) Ordinary Least Squares Linear Trend	12.434	13.182	13.315	12.228	11.312	8.046	11.215
Number non-motorized fatalities 2% annual reduction	3.6	4.0	4.0	5.0	5.6	198.4	5.4
Number of non-motorized serious injuries Ordinary Least Squares Linear Trend	27.4	29.0	27.6	26.6	26.8	1,248.6	26.0
Combined non-motorized fatalities and serious injuries Added non-motorized fatalities and serious injuries	31.0	33.0	31.6	31.6	32.4	1459.4	31.4

**RESOLUTION 25-19**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH LOCHMUELLER GROUP FOR TRAVEL DEMAND MODEL SUPPORT.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, the Commission maintains a regional travel demand model (TDM) for Peoria, Tazewell, and Woodford counties to comply with the Infrastructure Investment and Jobs Act (IIJA) requirement for MPOs to include the current and projected transportation demand of persons and goods in the Long-Range Transportation Plan (LRTP); and

**WHEREAS**, in addition to using the TDM for the LRTP process, the Commission uses it to guide potential changes to the regional transportation network by assessing regional value of projects requesting funding from the Surface Transportation Block Grant (STBG) allocated to the Commission; and

**WHEREAS**, the Commission transitioned its TDM to an Activity-Based Travel Demand Model (ABM) in 2023 with a base year of 2021 and a future year of 2050; and

**WHEREAS**, Commission staff is working with Lochmueller Group, the consultant who developed the Commission's model, in learning the ends and outs of the ABM; and

**WHEREAS**, Staff does not have the technical expertise to fully utilize the model for assisting in the programming STBG funds and the development of the 2050 Long-Range Transportation Plan.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes its Executive Director to enter into an Agreement with Lochmueller Group for an amount not to exceed \$20,000.

Presented this 2nd day of October 2024

Adopted this 2nd day of October 2024

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Greg Menold, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission