



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

AGENDA

Tri-County Regional Planning Commission Full Commission / Executive Board (in lieu of Lack of Quorum)

Wednesday, August 7, 2024, at 9:00 a.m.
456 Fulton St, Room 420
Peoria, IL 61602

Microsoft Teams

[Join via computer or smartphone](#)

Meeting ID: 261 763 168 217

Passcode: wjYFKF

Dial in by phone

(929) 346-7201

Phone Conference ID: 549 970 404#

1. **Call to Order, Welcome, Recognition of Audience**
2. **Roll Call**
3. **Public Comment**
4. **Motion to approve the Meeting Minutes on June 5, 2024**
5. **Chairman report**
6. **Executive Director report**
7. **Ways and Means Report**
 - a. Motion to approve the May and June 2024 Financial Statements and Billings (Resolution 25-01)
8. **Administration**
 - a. Motion to authorize the Executive Director to enter into a Lease with the City of Peoria for Office Space at 456 Fulton Street, Suite 401, Peoria, IL 61602 (Resolution 25-02)
9. **Planning**
 - a. Motion to authorize the Executive Director to enter into an agreement with the U.S. Environmental Protection Agency and sub-agreements with selected consultant(s) and property owners for conducting brownfield assessments (Resolution 25-03)
10. **Transportation**
 - a. Motion to adopt Fiscal Year 2025 – 28 Transportation Improvement Program (Resolution 25-04)
 - b. Motion to Certify the Metropolitan Transportation Planning Process is Carried Out in Accordance with 23 Code of Federal Regulations Part 450 (Resolution 25-05)
 - c. Motion to approve FY 2025 Special Transportation Studies (Resolution 25-06)
 - d. Motion to adopt Revised 2020 Census Urban Area Boundary and Metropolitan Planning Area (Resolution 25-07)
11. **GIS**
 - a. Motion to approve the Executive Director to purchase GIS software maintenance from ESRI and renew two Trimble Virtual Reference Station network subscriptions (Resolution 25-08)
12. **Updates**
 - a. Combined Call for Projects
 - b. 2050 Long-Range Transportation Plan
 - c. IDOT
 - d. FHWA
13. **Other**
 - a. Next meeting is scheduled for September 4, 2024, at 9:00 a.m.
14. **Adjournment**

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Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two days in advance.



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

www.tricountyrpc.org

Ways & Means Committee: 8:30 a.m., June 5, 2024

Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., June 5, 2024

1. Call to Order, Welcome, Recognition of Audience

Chairman Greg Menold called the meeting to order at 9:00 a.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Don White Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria		x	Nate Parrott Morton		x
Patrick Ulrich City of Peoria	x		Autum Jones Woodford Co	V	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Camille Coates, Peoria Co.		x
John Kahl East Peoria.	x		Danny Phelan, Peoria Co.	x	
Ann Doubet, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mary Burress, City of Pekin.		x	Don Knox CityLink		x
Gary Manier, Washington	V		Karen Dvorsky, IDOT	x	
James Dillon West Peoria	x				

Present: Ray Lees, Rebecca Eisele, Eric Miller, Debbi La Rue, Gabriel Guevara, Reema Abi-Akar, Michael Bruner, Else Hayes, Ian Chenoweth, and Liberty Pritchard. Staff virtual: Logan Chapman. Virtual: Brandon Geber, IDOT

3. Public Input

None.

4. Motion to approve May 1, 2024, Commission minutes.

John Kahl moved to approve the May 1, 2024 Commission minutes, and Russ Crawford seconded. Motion carried.

5. Chairman report

Chairman Menold acknowledged Debbie Ulrich's last day of employment with TCRPC on May 31st, and he expressed that he was thankful for her work and was a real asset to the Commission.

Russ Crawford asked if the Commission formally accepted Ulrich's resignation. Chuck Nagel responded that there was no formal action by the Commission, but TCRPC followed protocol on the resignation of an employee.

6. Executive Director report

Eric Miller reported on the following:

- TCRPC has made two new hires: Else Hayes as Planner I and Isaiah Hageman as GIS Specialist II.
- TCRPC also has two summer interns, Ian Chenoweth and Liberty Pritchard.
- The office is currently recruiting for the Office Administrator role.
- TCRPC has received two grants:
 - IDOT Bus Stop Condition Inventory and Analysis
 - US EPA Brownfield Assessment

7. Ways and Means Report

a. Motion to approve April 2024 Financial Statements and Billings (Resolution 24-52)

Danny Phelan moved to approve April 2024 Financial Statements and Billings (Resolution 24-52), and John Kahl seconded.

Rebecca Eisele updated on the following:

- Total Operating Cash at the end of the month was approximately \$1.011 million. Operating cash decreased by \$10,000 in April, compared to March.
- Total Accounts Receivable at the end of the month was \$177,000. Of the A/R balance, \$130,000 were federal funds, \$24,000 were state funds, and \$24,000 were local funds.
- Accounts Payable balance at the end of the month was \$42,000, and of that amount, there were \$37,000 in unpaid pass-through expenses as of the end of April. The remaining \$5,000 A/P balance was for regular monthly bills unpaid as of the end of the month.
- Current billing for April was \$106,000, minus direct pass-through expenses and adjusting entries of \$24,000, resulting in Operating Revenue of approximately \$82,000.
- Total Expenses for April were \$109,000, minus direct pass-through expenses and adjusting entries of \$24,000, resulting in Operating Expenses of approximately \$85,000.
- April ended with a deficit of approximately \$3,000. Fiscal Year 2024 has a surplus of approximately \$261,000.
- TCRPC is now starting to use matching funds to pay for Kickapoo Creek and the Safe Streets for All (SS4A) projects. Therefore, they will show up as expenses in May and June.
 - Miller clarified that these are local funds.

Motion carried.

b. Motion to approve FY25 Budget (Resolution 24-53)

Don White motioned to approve FY25 Budget (Resolution 24-53), and John Kahl seconded.

Eric Miller presented the following:

- He apologized for the timing of presenting the draft budget due to scheduling conflicts of the Ways and Means Committee.
- There have been changes to the budget to more accurately reflect what TCRPC would pay for employee benefits. Costs of health insurance have decreased while retirement has increased.
- TCRPC is currently budgeting \$3.1 million in revenue, the first time in Commission history.
- The projects that helped attribute to increase in revenue:
 - SS4A
 - FY 24 SPR
 - Kickapoo Creek Watershed Study
 - Equipment in the form of pedestrian counters

Don White had a question about rent for facility costs.

- Rebecca explained that according to Governmental Accounting Standards Board 87, leases are required to be tracked as a lease liability and as a right-to-use asset. Therefore, TCRPC's rent costs no longer show up as a rental expense but as amortization expense for the office lease agreement, interest expense, and the value of our office lease.

Rebecca explained that TCRPC is going to start a new five-year contract for leasing its office space and will pay a higher interest expense at the beginning of the contract, which will decrease over time.

Commissioner Crawford shared the various peaks in revenue during his tenure as a commissioner, and he expressed his support of the new budget. Motion carried.

8. Administration

a. **Motion to approve amendments to Employee Handbook Salary Ranges for full-time and part-time employees (Resolution 24-54)**

Danny Phelan motioned to approve the Employee Handbook Salary Ranges for full-time and part-time employees (Resolution 24-54), and John Kahl seconded the motion.

Eric Miller reported the following:

- This is an amendment to the Employee Handbook to adjust salary schedules to keep up with inflation to ensure salaries are competitive in the market.
- This is an annual practice, and Tri-County is recommending an increase of 3.5 percent. This is based on the consumer price index.

Motion carried.

b. **Motion to approve Cost of Living (COLA) adjustments (Resolution 24-55)**

Chuck Nagel motioned to approve the Cost of Living (COLA) adjustments (Resolution 24-55) with the amendment, "Therefore, be it resolved by the Commission as follows: that the Commission approves a lump sum amount of \$19,950 for FY 2025 wage increases for the full-time and part-time staff." Russ Crawford seconded the motion.

Commissioner Crawford shared that language from an old resolution was used for the amendment. Kahl wanted to confirm that the 3.5% salary increase will be for all employees.

Eric Miller presented the following:

- TCRPC is asking 3.5 percent salary increase for all employees to keep up with inflation
- Mid-year adjustments are made based for merit

Commissioner Powers asked for clarification on the motion. Commissioner Kahl answered. Motion carried.

c. **Motion to approve FY25 Slate of Officers, Tri-County Regional Planning Commission (Resolution 24-51)**

Russ Crawford motioned to approve the FY25 Slate of Officers, Tri-County Regional Planning Commission (Resolution 24-51). Danny Phelan seconded the motion.

Commissioner Crawford shared the following:

- The slate of officers will be the same until June 20, 2025.
- All the officers are excited to come back, and the procedure meets all by-laws.

Motion carried.

d. **Motion to authorize the Executive Director to enter into an Agreement for IT Administration and Web Hosting with IT Unified for amount not to exceed \$14,000 (Resolution 24-59)**

John Kahl motioned to authorize the Executive Director to enter into an agreement for IT administration. Patrick Urich seconded the motion.

Michael Bruner presented the following:

- This is a yearly contract with a consultant to administer Tri-County's network and server needs and host the website.
- The contract includes the Commission's phone service, backup internet, website hosting, and IT support.
- The cost of this contract has been accounted for in the Commission's FY25 Budget.

Motion carried.

9. Transportation

a. **Motion to approve the Public Participation Plan (Resolution 24-56)**

Danny Phelan motioned to approve the Public Participation Plan (Resolution 24-56). John Kahl seconded the motion.

Gabriel Guevara presented the following:

- The public comment period for the Public Participation Plan (PPP) has come to an end, and Tri-County is seeking and recommending approval to adopt the plan.
- The PPP is a document that outlines how TCRPC plans to engage the public when engagement is deemed necessary.
- The PPP is also a required MPO document.

Motion carried.

b. **Motion to approve the Title VI Program with Environmental Justice Consideration and Limited English Proficiency Plan (Resolution 24-57)**

Chuck Nagel motioned to approve Title VI Program with Environmental Justice Consideration and Limited English Proficiency Plan (Resolution 24-57). Danny Phelan seconded this motion.

Gabriel Guevara presented the following:

- Title VI is a federally required document for recipients of US DOT financial assistance.
- This document must be updated every three years.
- This document outlines TCRPC's procedures to ensure that no person will be discriminated against and procedures to handle complaints against discrimination.

Motion carried.

c. **Motion to approve reallocating FY 2020 Transportation Alternative (TA) Funds (Resolution 24-58)**

John Kahl motioned to approve reallocating FY 2020 Transportation Alternative (TA) Funds (Resolution 24-58). Rick Powers seconded the motion.

Michael Bruner presented the following:

- The Commission awarded Washington \$293,959 in FY 2020 TA funding to construct a multiuse path along US Route 24 Business from Gillman Ave to Eagle Ave.
- Since the award, IDOT has added the reconstruction of US-24 Business in the MYP.
- Washington has paused their project until IDOT moves forward with the reconstruction.
 - However, the IDOT project timeline has taken longer than anticipated.
- Typically, TA funds lapse in three fiscal years following the funding year unless federally authorized, so this project's funding has the potential of being rescinded by the US DOT.
- The Technical Committee recommended reallocating the FY 2020 Transportation Alternative funds to the current Combined Call for projects.
 - Original TA amount: \$1,170,320
 - Updated amount: \$1,464,279

Russ Crawford asked if the Technical Committee was aware of all their options and if this recommendation came from them. Michael confirmed that they were aware of all the options, and

this is the one they chose. Commissioner Crawford expressed that he supports the Technical Committee's decision.

Motion carried.

d. Call for Projects: FY 2025 Special Transportation Studies

Michael Bruner presented the following:

- The Commission has programmed approximately \$181,000 of FY 2025 Metropolitan Planning Funds for Special Transportation Studies.
- The project application is available on the Commission's website under Funding Programs. The application is a Google Form, plus a requirement to email staff any supporting documents
- Project Schedule:
 - Project proposals are due June 14 by 3:30 p.m.
 - A review subcommittee will be established at the next Technical Committee.
 - Recommendations will be available to the Commission at the August meeting.

10. Updates

Brandon Geber had no updates from IDOT.

11. Other

Eric Miller shared that staff is scheduling and preparing the Technical Committee agenda. Staff is considering cancelling the July Commission meeting since it is currently scheduled for July 3rd.

12. Adjournment

James Dillion motioned to adjourn the meeting, and Don White seconded. The motion passed, and the meeting adjourned at 9:55 am.

Submitted by: Eric Miller, Executive Director

Recorded by: Reema Abi-Akar, Planner

Transcribed by: Gabriel Guevara, Planner

To: Members of the Commission
From Eric W. Miller, Executive Director
Date: July 15, 2024
Subject: Executive Director Report for July 2024

Project	Activity	Status
Administrative		
Headlines		
	Staff Recruitment Administrative Assistant	Ongoing
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Met with Attorney with work on Dissolution Plan development	Ongoing
	Developed Work Program for USEPA Brownfield Assessment Grant	Ongoing
	Issued call for projects to Technical Committee STBG, TAP, CRP, FTA5310	Ongoing
	Met with City Link regarding state data collection project award	Ongoing
	Attended State of the City of Peoria Meeting	Ongoing
	Attended ILARC quarterly meeting	Ongoing
	Attended HOI Port District Master Plan Public Meeting	Ongoing
	Issued call for projects to Technical Committee Special Transportation Studies	Ongoing
Personnel	Semi-annual staff reviews ongoing	Ongoing
Website	Content review of website.	Ongoing
Planning issues		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Water Supply Planning	Awaiting notification from IDNR to fund Water Supply Planning work	Ongoing
Watershed Planning	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program	FY 24 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
	Began update of FY 25 TIP	
2045 Long Range Transportation Plan Update	Internal planning and data collection underway - March 2025 Adoption	Ongoing
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan	Project is underway, coordinating with consultant	Ongoing
Special Transportation Studies		
FY23		
Chillicothe Active Transportation Plan	Work Completed	Complete
City of Peoria Intersection Study	Work Completed	Complete
City of Pekin Bike/Ped plan	Work Completed	Complete
MPO TDM work	Work Completed	Complete
FY24		
IL29 Viaduct CBA	Project is underway, coordinating with consultant	Ongoing
Germantown Hills Trail feasibility Study	Project is underway, coordinating with consultant	Ongoing
Peoria Heights Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
Waverly Ave Traffic Study	Project is underway, coordinating with consultant	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project has been delivered Staff training ongoing	Ongoing
FY25	Issued Call for projects	Ongoing
FY 23 State Planning and Research Funding		

Heart of Illinois Regional Port District Master Planning	Project Underway Public Meeting Announcement	Ongoing
Regional Community Planning	Consultant selection / project underway	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Project Substantially Completed	Ongoing
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
FY 24 State Planning and Research Funding	Procuring Bike and Ped counting equipment and consultant for Traffic Signal data collection	Ongoing
FY25 State Planning and Research Funding	Application Submitted awaiting announcement of results	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing

JUNE 2024 Financial Summary Full Commission

	June-24	May-24	FY24 YTD
Net Income / (Loss)	19,380	(2,325)	266,397

Page 1 Monthly Financial Summary

Page 2 PPUATS Joint Funding Account Summary

Page 3 Balance Sheet

	June-24	May-24	Increase / (Decrease)
Operating Cash	894,974	1,025,321	(130,347)
Joint Funding Account	492,464	488,617	3,847
All Unrestricted and Restricted Cash	1,402,377	1,547,410	(145,033)

	June-24	May-24	Increase / (Decrease)
Accounts Receivable			
Total Accounts Receivable	410,425	272,947	137,478
Total Federal Receivables	325,210	225,268	99,941
Total State Receivables	66,370	38,395	27,975
Total Local Receivables	18,845	9,284	9,561

	June-24	May-24	Increase / (Decrease)
Accounts Payable			
Total Accounts Payable at EOM	157,584	157,467	118
A/P to be billed - Pass-throughs	157,689	153,310	4,380
A/P indirect costs	(105)	4,157	(4,262)

Page 4 Reference Statement of Cash Flows for Detail on Changes in Cash

Page 5 Income Statement

	June-24	May-24	Increase / (Decrease)
Current Billing	229,232	201,039	28,193
Pass-Through Expenses and Adjusting Entries	(135,251)	(123,367)	(11,884)
Operating Revenue	93,981	77,672	16,309

	June-24	May-24	Increase / (Decrease)
Current Expenses	209,852	203,364	6,488
Pass-Through Expenses and Adjusting Entries	(135,251)	(123,367)	(11,884)
Operating Expenses	74,601	79,997	(5,396)

	June-24	May-24	Increase / (Decrease)
Regular Working Days	20.00	22.00	(2.00)
Paid Holidays	-	1.00	(1.00)
PTO Used (Hours)	66.50	214.38	(147.88)

	June-24	May-24	FY24 YTD
Operating Revenue	93,981	77,672	2,356,340
Less Operating Expenses	(74,601)	(79,997)	(2,089,943)
Net Income / (Loss)	19,380	(2,325)	266,397

Page 6 - 7 Checking Account Registers of Expenses Paid

Page 8 - 9 Credit Card Registers of Expenses Paid

JUNE 2024

PPUATS Joint Funding Account Summary

	Current Month	Previous Month
	June-24	May-24
Account Balance	492,464	488,617

Account Income	June-24	May-24
Joint Funding Payments Received	-	-
MPO Fund Balance Transferred to Joint Funding Account	19,238	-
Interest Income	40	42
Monthly Income	19,278	42

Account Expenses	June-24	May-24
Peoria, Tazewell, Woodford - Member Dues**	(3,750)	(3,750)
Safe Streets 4 All - Local Match	(11,682)	(4,599)
Monthly Expenses	(15,432)	(3,750)

Joint Funding Summary	Received	Due
Total Joint Funding	\$ 233,816	\$ -
City Link	3,800	-
City of Chillicothe	3,237	-
City of East Peoria	12,282	-
City of Pekin	17,752	-
City of Peoria	60,720	-
City of Washington	8,715	-
City of West Peoria	2,416	-
Peoria County	50,550	-
Tazewell County	40,379	-
Village of Bartonville	3,359	-
Village of Creve Coeur	2,819	-
Village of Germantown Hills	1,819	-
Village of Morton	8,741	-
Village of Peoria Heights	3,230	-
Woodford County	13,997	-

Tri-County Regional Planning Commission

Balance Sheet

As of June 30, 2024

	Current Month	Previous Month	Previous Year
	Jun 30, 24	May 31, 24	Jun 30, 23
ASSETS			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	894,974	1,025,321	877,272
Total 10000 · Cash - Unrestricted	894,974	1,025,321	877,272
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	492,464	488,617	313,443
11310 · MCB Checking - IL MPO Adv.	-	19,238	19,238
11410 · MCB Savings - Unvested Retirement	13,409	12,704	7,870
Total 11000 · Cash - Restricted	507,403	522,089	342,081
Total Checking/Savings	1,402,377	1,547,410	1,219,353
Total 13000 · Accounts and Grants Receivable	410,425	272,947	279,964
Total Other Current Assets	14,577	16,495	32,375
Total Current Assets	1,827,379	1,836,853	1,531,693
Total Fixed Assets	14,292	15,960	27,547
Total Other Assets	13,902	17,139	60,129
TOTAL ASSETS	1,855,572	1,869,952	1,619,368
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Total Accounts Payable	157,584	157,467	101,392
Total Other Current Liabilities	121,681	155,558	168,968
Total Current Liabilities	279,265	313,025	270,360
Total Long Term Liabilities	14,152	14,152	53,250
Total Liabilities	293,417	327,177	323,610
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	1,089,308	1,089,308	920,134
Net Income	266,397	247,017	169,174
Total Equity	1,562,155	1,542,775	1,295,758
TOTAL LIABILITIES & EQUITY	1,855,572	1,869,952	1,619,368

Tri-County Regional Planning Commission
Statement of Cash Flows

May 2024, June 2024, YTD 2024

	May 24	Jun 24	Jul '23 - Jun 24
OPERATING ACTIVITIES			
Net Income	(2,325)	19,380	266,397
Adjustments to reconcile Net Income to net cash provided by operations:			
13000 · Accounts and Grants Receivable	(54,827)	(186,497)	(130,460)
13001 · Accrued Receivables	(8,385)	49,020	-
15000 · Prepaid Expenses	1,279	1,918	17,798
20000 · Accounts Payable	70,555	118	56,192
21000 · Accrued Expenses	(1,634)	123	897
21100 · Accounts Payable - Employees	1,995	(1,843)	79
22100 · Accrued Wages Payable	5,877	(3,317)	4,126
22200 · Accrued Vacation/Personal Time	(5,489)	4,730	(4,488)
22300 · Unvested Retirement	85	1,048	5,579
22503 · FICA & Medicare	462	(347)	232
22504 · IL Unemployment Taxes	57	99	59
22505 · 457 (b) Contributions	207	(1,616)	(1,088)
22516 · IMRF - Commission	-	3,356	3,356
22520 · United Way	7	7	20
22801 · Local Match - City of Peoria	-	-	(5,000)
22802 · Local Match - GPSD	-	-	(9,500)
22803 · Local Match - PDC Services, Inc	-	-	(5,000)
22804 · Local Match - Wildlife Prairie	-	-	(500)
23101 · Deferred Revenue - IDOT	(2,144)	(2,144)	(19,267)
23200 · IL MPO	-	(19,238)	(19,238)
23210 · Kickapoo Creek Watershed-Local	(764)	(10,875)	2,935
23500 · Village of Washburn	-	(488)	(488)
28000 · Current Lease Liab. - Office Sp	(2,924)	(2,933)	-
28001 · Current Lease Liab. - Copier	(438)	(439)	-
Net cash provided by Operating Activities	1,594	(149,939)	162,639
INVESTING ACTIVITIES			
17100 · Computer Equipment	-	-	(6,770)
17101 · Accum. Deprec. - Computers	1,669	1,669	20,025
19000 · Right of Use - Office Space	2,793	2,793	33,510
19001 · Right of Use - Copier	444	444	4,421
19002 · Right of Use - SBIT Agreements	-	-	8,295
Net cash provided by Investing Activities	4,906	4,906	59,482
FINANCING ACTIVITIES			
29000 · Lease Liability - Office Space	-	-	(34,637)
29001 · Lease Liability - Copier	-	-	(4,461)
Net cash provided by Financing Activities	-	-	(39,098)
Net cash increase for period	6,500	(145,033)	183,024
Cash at beginning of period	1,540,924	1,547,424	1,219,367
Cash at end of period	1,547,424	1,402,391	1,402,391

Tri-County Regional Planning Commission

Profit & Loss

May 2024, June 2024, YTD 2024, YTD 2023

	CURRENT Month	Previous Month	FY24 - CURRENT YTD	FY23 - Previous YTD
	Jun 24	May 24	Jul '23 - Jun 24	Jul '22 - Jun 23
Ordinary Income/Expense				
Revenue by Type				
41000 · Federal Grants and Awards	155,728	163,822	1,648,738	1,354,470
42000 · State Grants and Awards	28,655	30,748	329,919	263,513
43000 · Local Matching Contributions	5,159	(331)	240,397	155,052
44000 · Charges for Services	16,599	2,943	71,886	59,147
45000 · Member Dues	3,750	3,750	45,000	45,000
46000 · Interest Income	104	108	1,162	916
47000 · Other Income	19,238	-	19,238	-
Total Income	229,232	201,039	2,356,340	1,878,098
Gross Profit	229,232	201,039	2,356,340	1,878,098
Expense by Account & Category				
Total 60500 · Amortization Expense	3,237	3,237	47,114	48,473
Total 61000 · Computer Expenses	3,546	456	30,766	22,570
Total 61500 · Outside Services	118,404	116,389	996,359	739,069
Total 62000 · Depreciation	1,669	1,669	20,025	17,769
Total 63000 · Employee Benefits	15,871	15,323	193,765	164,845
Total 63400 · Interest Expense	37	46	1,043	2,818
Total 63500 · Office Administration	1,427	2,114	19,978	17,243
Total 64000 · Miscellaneous	647	32	9,018	7,322
Total 65000 · Professional Fees	-	55	31,864	34,364
Total 65500 · Facility Costs	896	896	8,543	14,186
Total 66000 · Salaries and Wages	63,619	55,335	709,115	617,520
Total 66500 · Training & Education	-	-	2,557	-
Total 67000 · Travel	500	7,813	19,798	22,745
Total Expense	209,852	203,364	2,089,943	1,708,923
Net Income	19,380	(2,325)	266,397	169,174

**Tri-County Regional Planning Commission
Check Register - Operating Account
MAY 2024**

Date	Num	Name	Memo	Amount
05/01/2024	1470	Baxter & Woodman, Inc.	Consultants - IEPA Kickapoo Creek	3,475.00
05/01/2024	1471	City of Peoria	Rent - 05/2024	2,950.00
05/01/2024	1472	Blue Cross Blue Shield of Illinois	Health Insurance - 05/2024	8,802.32
05/01/2024	1473	Xerox Financial Services	Copier Lease	458.20
05/03/2024	ACH	Delta Dental	Dental Insurance	272.42
05/03/2024	ACH	Facet Technologies, Inc.	GIS - Additional Service	112.50
05/03/2024	ACH	Facet Technologies, Inc.	GIS Web Hosting - IDOT FY24 UPWP	385.00
05/03/2024	ACH	Guardian	Life, Disability, and Vision Insurance	473.24
05/03/2024	ACH	Heartland Parking	Monthly Parking	937.00
05/03/2024	ACH	Hinckley Springs	Drinking Water	90.93
05/03/2024	ACH	Quill Corporation	Office Supplies	51.58
05/03/2024	ACH	Verizon Wireless	Phones	308.17
05/03/2024	ACH	Staff - Payroll	Payroll 04/16/24 - 04/30/24	20,954.48
05/03/2024	ACH	Department of the Treasury	Payroll Taxes 04/16/24 - 04/30/24	6,885.78
05/03/2024	ACH	Illinois Department of Revenue	Payroll Taxes 04/16/24 - 04/30/24	1,302.82
05/03/2024	ACH	CEFCU	Payroll Liability 04/16/24 - 04/30/24	50.00
05/03/2024	ACH	Nationwide	Retirement 04/16/24 - 04/30/24	2,782.14
05/03/2024	ACH	Unvested Retirement Account	Retirement 04/16/24 - 04/30/24	344.18
05/16/2024	1474	APWA	APWA Conference Sponsor	7,500.00
05/16/2024	1475	City of Peoria	Utilities 3rd Qtr 2023, 4th Qtr 2023	2,079.88
05/16/2024	1476	GateHouse Media	Legal Notices	363.50
05/16/2024	1477	Morton Community Bank	Bruner - Payment for CC Charges	3,249.94
05/16/2024	1478	Morton Community Bank	Ulrich - Payment for CC Charges	36.24
05/16/2024	1479	Platte River Analytics, LLC	Consultants - GIS Woodford County	2,050.00
05/20/2024	ACH	Staff - Payroll	Payroll 05/01/24 - 05/15/24	17,511.10
05/20/2024	ACH	Department of the Treasury	Payroll Taxes 05/01/24 - 05/15/24	5,882.28
05/20/2024	ACH	Illinois Department of Revenue	Payroll Taxes 05/01/24 - 05/15/24	1,115.53
05/20/2024	ACH	CEFCU	Payroll Liability 05/01/24 - 05/15/24	50.00
05/20/2024	ACH	Nationwide	Retirement 05/01/24 - 05/15/24	3,295.70
05/29/2024	ACH	Facet Technologies, Inc.	GIS - Additional Service	168.75
05/29/2024	ACH	Hanson Professional	Consultant Services - IDOT FY24 UPWP	2,718.00
05/29/2024	ACH	Heartland Parking	Parking Validations	73.00
05/29/2024	ACH	Heartland Parking	Employee Parking - new parker	51.00
05/29/2024	ACH	Heyl Royster	Legal Services	1,767.60
05/29/2024	ACH	Hinckley Springs	Drinking Water	103.92
05/29/2024	ACH	IT Unified	Monthly IT Service	1,200.00
05/29/2024	ACH	Lochmueller Group	Consultants - SS4A	22,996.39
05/29/2024	ACH	PGAV Planners, LLC	Consultants - Local Comp Plans - East Peoria	5,292.05
05/29/2024	ACH	Quill Corporation	Office Supplies	293.10
05/29/2024	ACH	RK Dixon	Copier Lease	83.00
05/29/2024	ACH	The Cleaning Source	Office Cleaning	202.00
05/29/2024	ACH	WEX Bank	Fuel for Commission Vehicle	30.54
05/31/2024	ACH	Morton Community Bank	Service Charge	15.49
Register			Total Checks	128,764.77

**Tri-County Regional Planning Commission
Check Register - Operating Account
JUNE 2024**

Date	Num	Name	Memo	Amount
06/03/2024	1480	Baxter & Woodman, Inc.	Consultants - IEPA Kickapoo Creek	1,683.00
06/03/2024	1482	City of Peoria	Rent - 06/2024	2,950.00
06/03/2024	1483	Gatehouse Media	Legal Notices - 05/2024	32.30
06/03/2024	1484	Platte River Analytics, LLC	Consultants - GIS Woodford County	2,200.00
06/03/2024	1485	Xerox Financial Services	Copier Lease	458.20
06/03/2024	1486	Blue Cross Blue Shield of Illinois	Health Insurance - 06/2024	7,785.88
06/05/2024	ACH	Staff - Payroll	Payroll 05/16/24 - 05/31/24	26,903.89
06/05/2024	ACH	Department of the Treasury	Payroll Taxes 05/16/24 - 05/31/24	8,921.14
06/05/2024	ACH	Illinois Department of Revenue	Payroll Taxes 05/16/24 - 05/31/24	1,601.72
06/05/2024	ACH	CEFCU	Payroll Liability 05/16/24 - 05/31/24	50.00
06/05/2024	ACH	Nationwide	Retirement 05/16/24 - 05/31/24	2,989.82
06/05/2024	ACH	Unvested Retirement Account	Retirement 05/16/24 - 05/31/24	343.27
06/12/2024	ACH	Delta Dental	Dental Insurance	218.40
06/12/2024	ACH	ESRI, Inc.	ArcGIS Credits	600.00
06/12/2024	ACH	Facet Technologies, Inc.	GIS Web Hosting - IDOT FY24 UPWP	385.00
06/12/2024	ACH	Guardian	Life, Disability, and Vision Insurance	365.86
06/12/2024	ACH	Hanson Professional	Consultant Services - IDOT FY24 UPWP	4,112.00
06/12/2024	ACH	Hanson Professional	Consultant Services - IDOT FY24 UPWP	935.00
06/12/2024	ACH	Heartland Parking	Parking Validations	62.00
06/12/2024	ACH	Heartland Parking	Monthly Parking	1,017.00
06/12/2024	ACH	Heyl Royster	Legal Services	1,739.70
06/12/2024	ACH	Hinckley Springs	Drinking Water	103.92
06/12/2024	ACH	IT Unified	MS Office 365 Subscriptions	1,545.00
06/12/2024	ACH	IT Unified	Monthly IT Service	1,200.00
06/12/2024	ACH	IT Unified	GIS Workstation - IDOT FY24 UPWP	2,856.20
06/12/2024	ACH	Quill Corporation	Office Supplies	109.47
06/12/2024	ACH	Quill Corporation	Office Supplies	38.40
06/12/2024	ACH	Quill Corporation	Office Supplies	148.96
06/12/2024	ACH	Quill Corporation	Office Supplies	591.94
06/12/2024	ACH	The Cleaning Source	Office Cleaning	202.00
06/12/2024	ACH	Verizon Wireless	Phones	308.17
06/14/2024	ACH	WSP USA, Inc.	Consultant Services - IDOT Port District Master Plan	17,747.50
06/20/2024	ACH	Staff - Payroll	Payroll 06/01/24 - 06/15/24	18,649.18
06/20/2024	ACH	Department of the Treasury	Payroll Taxes 06/01/24 - 06/15/24	6,219.60
06/20/2024	ACH	Illinois Department of Revenue	Payroll Taxes 06/01/24 - 06/15/24	1,188.94
06/20/2024	ACH	CEFCU	Payroll Liability 06/01/24 - 06/15/24	50.00
06/20/2024	ACH	Nationwide	Retirement 06/01/24 - 06/15/24	2,670.74
06/20/2024	ACH	Unvested Retirement Account	Retirement 06/01/24 - 06/15/24	361.01
06/24/2024	ACH	Morton Community Bank	Abi-Akar - Payment for CC Charges	44.07
06/24/2024	ACH	Morton Community Bank	Bruner - Payment for CC Charges	427.95
06/24/2024	ACH	Morton Community Bank	Ulrich - Payment for CC Charges	110.24
06/26/2024	1487	Baxter & Woodman, Inc.	Consultants - IEPA Kickapoo Creek	20,258.00
06/26/2024	1488	City of East Peoria	5310 FTA Funds - Edmund St Sidewalk	32,000.00
06/26/2024	1489	Lardner/Klein Landscape Architects, P.C.	Consultant Services - IDOT FY24 UPWP	10,154.00
06/26/2024	1490	Xerox Financial Services	Copier Lease	458.20
06/27/2024	ACH	Heartland Parking	Parking Validations	64.00
06/27/2024	ACH	Lochmueller Group	Consultants - SS4A	18,639.19
06/27/2024	ACH	PGAV Planners, LLC	Consultants - Local Comp Plans - East Peoria	1,894.64
06/27/2024	ACH	PGAV Planners, LLC	Consultants - Local Comp Plans - Bartonville	1,000.00
06/27/2024	ACH	Verizon Wireless	Phones	336.29
06/30/2024	ACH	Morton Community Bank	Service Charge	15.94
Register			Total Checks	204,747.73

**Tri-County Regional Planning Commission
Credit Card Register
MAY 2024**

Date	Employee Card	Vendor	Memo	Amount
05/05/2024	Ulrich	Adobe	Adobe User Subscription - Miller	21.24
05/06/2024	Bruner	IDNR	EcoCAT Consultation - Pekin Housing Authority	127.81
05/08/2024	Abi-Akar	Lenovo	Office Supplies	44.07
05/08/2024	Ulrich	Qbox	QuickBooks File Management	15.00
05/13/2024	Bruner	i3 Broadband	Internet Service	117.48
05/24/2024	Ulrich	PIP Printing	Business Cards	50.00
05/29/2024	Ulrich	Joan's Trophy & Plaque	Employee Name Plates	24.00
05/30/2024	Bruner	Adobe	Adobe Subscription - Main Account	182.66
05/31/2024	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	582.26

Date	Employee Card	Vendor	Memo	Amount
Register			Total Refunds and Credits	-

**Tri-County Regional Planning Commission
Credit Card Register
JUNE 2024**

Date	Employee Card	Vendor	Memo	Amount
06/07/2024	Bruner	Qbox	QuickBooks File Management	15.00
06/12/2024	Bruner	i3 Broadband	Internet Service	117.48
06/19/2024	Bruner	Mentimeter	Polling Software Subscription	145.32
06/19/2024	Bruner	Uftring	Oil Change for Commission Vehicle	65.27
06/21/2024	Bruner	USPS	Postage	66.20
06/26/2024	Bruner	Batteries & Bulbs	Replacement battery for bike counter	19.06
06/28/2024	Bruner	Adobe	Adobe Subscription - Main Account	182.66
06/30/2024	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	610.99

Date	Employee Card	Vendor	Memo	Amount
Register			Total Refunds and Credits	-

RESOLUTION 25-01

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR MAY AND JUNE 2024

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for May and June 2024 and recommends that the Commission approve said reports.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That Commission accepts and approves the financial reports and cash disbursements for May and June 2024.

Presented this 7th day of August 2024

Adopted this 7th day of August 2024

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 25-02

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A LEASE WITH THE CITY OF PEORIA FOR SPACE AT 456 FULTON STREET, SUITE 401, PEORIA IL 61602.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has leased office space owned by the City of Peoria in Twin Towers Plaza at 456 Fulton Street, Peoria since July of 2014, and

WHEREAS, the lease for the 4,273 square feet of rentable area known as Suite 401 in the Twin Towers Plaza expired on June 30, 2025, and

WHEREAS, the Executive Director, having received notice from the City of Peoria Administrator, that the lease was going to expire, and

WHEREAS, the Peoria City Council accepted the proposal from the Commission with an increase of rent to \$ 2,950.00 for (5) years at their meeting on July 9, 2024.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That Commission authorizes the Executive Director to enter into a lease agreement with the City of Peoria at 456 Fulton Street, Suite 401, Peoria IL 61602.

Presented this 7th day of August 2024

Adopted this 7th day of August 2024

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 25-03

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE U.S. ENVIRONMENTAL PROTECTION AGENCY FOR \$500,000 AND SUB-AGREEMENTS WITH SELECTED CONSULTANT(S) AND PROPERTY OWNERS FOR CONDUCTING BROWNFIELD ASSESSMENTS AND REMEDIATION PLANNING.

Whereas, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, routinely administers state and federal grants; and

Whereas, the Commission requested funding through the U.S. Environmental Protection Agency (EPA) Brownfield Assessment Grant for consultant-led brownfield assessments and remediation planning, hereafter referred to as the Project; and

Whereas, the EPA has awarded the Commission \$500,000 for the Project with no required non-federal match; and

Whereas, the Project’s goals seek to economically revitalize the tri-county region, with a focus area in South Side Peoria; and

Whereas, the Project will address affordable housing, transportation, and food insecurity needs with the expected outcomes of improving the environment, public health, and quality of life of distressed populations; and

Whereas, the Commission is required to enter into an Intergovernmental Agreement with the EPA that will govern the requirements for administering the \$500,000 grant.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Tri-County Regional Planning Commission governing body hereby accepts a 2024 Environmental Assessment Grant award of \$500,000 from the U.S. Environmental Protection Agency and authorizes the Executive Director to enter into an Intergovernmental Agreement with the U.S. Environmental Protection Agency, execute contract(s) with the selected consultant(s) to assist with the environmental assessments and remediation planning, and enter into agreements with interested property owners.

Presented this 7th day of August 2024.

Adopted this 7th day of August 2024.

ATTEST:

Greg Menold, Chairman
Tri-County Regional Planning Commission

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission



MEMORANDUM

TO: Full Commission
FROM: MPO Technical Committee, Review Subcommittee, and Staff
SUBJECT: FY 2025 Special Transportation Studies
DATE: August 7, 2024

Action needed by Technical

Approval and Programming of the FY 2025 Special Transportation Studies (STS)

Background

Beginning in FY 2016, Tri-County has set aside MPO funds to be programmed annually for local jurisdictions in the Metropolitan Planning Area (MPA). The goal is to undertake consultant-led special transportation planning projects. TCRPC receives funding requests during an annual call for projects, scores them based on set evaluation criteria, prioritizes them with a review committee, and ultimately approves them for funding. Jurisdictions may apply for all or part of the STS set aside but may not request any amount beyond the available funding.

For FY 2025, Tri-County released a call for projects on May 15, 2024, for a total funding amount of \$181,000. Staff accepted proposals until June 14, 2024, and four jurisdictions submitted applications. The applications received are as follows:

- Village of Bartonville – Active Transportation Plan
- City of East Peoria – Stormwater Inventory and Analysis
- City of Peoria – Bicycle Plan Update
- Village of Peoria Heights – Central Business District Parking Study

STS Review Subcommittee

On July 15, 2024, the STS Review Subcommittee (Amy McLaren*, Jon Oliphant, and Kinga Krider) convened a meeting to assign scores for the submitted projects and to formulate a funding recommendation for the Technical Committee. Staff (Reema Abi-Akar, Michael Bruner, and Eric Miller) facilitated the meeting.

Before the meeting, each member reviewed the submitted applications and graded them based on the consistency with the IJJA and LRTP goals and regional significance. The scores were averaged and used to determine the projects recommended for funding. The following table shows the averaged results for each project:

**Amy McLaren recused herself from reviewing Bartonville's application due to a potential conflict of interest.*

Criterion	Max Points	Bartonville	East Peoria	Peoria	Peoria Heights
Partnership	10	0	0	0	0
Local Contribution	10	8.75	3.80	10	0
Project Readiness	10	10	10	10	10
Consistency with IIJA Goals	20	14.50	13.20	16.80	15.80
Consistency with LRTP 2045 Goals	20	19.50	11.80	19.20	16.20
Regional Significance	30	23.00	19.20	25.80	25.00
	100	75.75	58.00	81.80	67.00
Rankings		2	4	1	3
Funding Request		\$80,000	\$70,000	\$65,000	\$40,000
Local Contribution		\$16,000	0	\$15,000	0
Total Budget		\$96,000	\$70,000	\$80,000	\$40,000

Utilizing the average scores, the Review Subcommittee looked at options for funding the four projects. These total \$255,000, which is \$74,000 over the available budget of \$181,000. To remediate the overage, the Review Committee recommends reducing Bartonville’s budget by \$32,000 and East Peoria’s budget by \$42,000. Bartonville’s budget was reduced because the Committee felt the budget for the scope of work seemed high.

Recommended STS Project Funding

The Review Subcommittee’s recommendation is as follows:

Applicant	STS Request	Recommended STS Funds	Recommended Local Contribution	Recommended Total Project
Bartonville	\$80,000	\$48,000	\$12,000	\$60,000
East Peoria	\$70,000	\$28,000*		\$28,000
Peoria	\$65,000	\$65,000	\$15,000	\$80,000
Peoria Heights	\$40,000	\$40,000		\$40,000
		\$181,000		

*Please note that TCRPC might have additional funding available for an amount not to exceed \$50,000. Staff recommends awarding the City of East Peoria \$28,000 in funding with the caveat that more may be added, not to exceed \$50,000, if additional funding becomes available.

RESOLUTION 25-06

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PROGRAM FISCAL YEAR 2025 SPECIAL TRANSPORTATION STUDIES PROJECT FUNDING TO THE VILLAGE OF BARTONVILLE, CITY OF EAST PEORIA, CITY OF PEORIA, AND VILLAGE OF PEORIA HEIGHTS; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACTS WITH EACH COMMUNITY AND THE SELECTED CONSULTANTS TO EXECUTE THE TRANSPORTATION STUDIES.

WHEREAS, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

WHEREAS, Beginning in Fiscal Year 2016 (FY16), the Commission has set aside MPO funds annually to be programmed for local jurisdictions in the Metropolitan Planning Area (MPA) to undertake consultant-led special transportation planning projects; and

WHEREAS, the Commission established a Special Transportation Studies (STS) program in FY25 utilizing up to \$181,000 in FY25 Metropolitan Planning Funds; and

WHEREAS, the Commission released a Call for Projects for FY25 STS on Wednesday, May 15, 2024, and received a total of four applications by the due date of Friday, June 14, 2024; and

WHEREAS, the MPO Technical Committee, hereafter referred to as Technical, formed a Project Review Subcommittee, hereafter referred to as the Subcommittee, to evaluate and assign scores to each application at their July 15, 2024, meeting, where each member assigned their own scores and averaged with staff's assignments; and

WHEREAS, the Technical Committee reviewed the Subcommittee's recommendation and unanimously recommended it to the Commission at their July 17, 2024, meeting to fund the Village of Bartonville's Active Transportation Plan at a reduced amount; City of East Peoria's Stormwater Inventory and Analysis Phase II at a reduced amount; City of Peoria Bicycle Plan Update, and the Village of Peoria Height's Central Business District Parking Study.

THEREFORE, BE IT RESOLVED BY COMMISSION AS FOLLOWS:

That Commission accepts the Subcommittee and Technical recommendation, and programs \$48,000 to the Village of Bartonville with a \$12,000 local contribution, \$28,000 to the City of East Peoria with the possibility of receiving additional funding for an amount not to exceed \$50,000 if additional funding is available, \$65,000 to the City of Peoria with a \$15,000 local contribution, and \$40,000 to the Village of Peoria Heights; and authorizes the Executive Director to enter into subsequent contracts with each community and the selected consultants to complete the work.

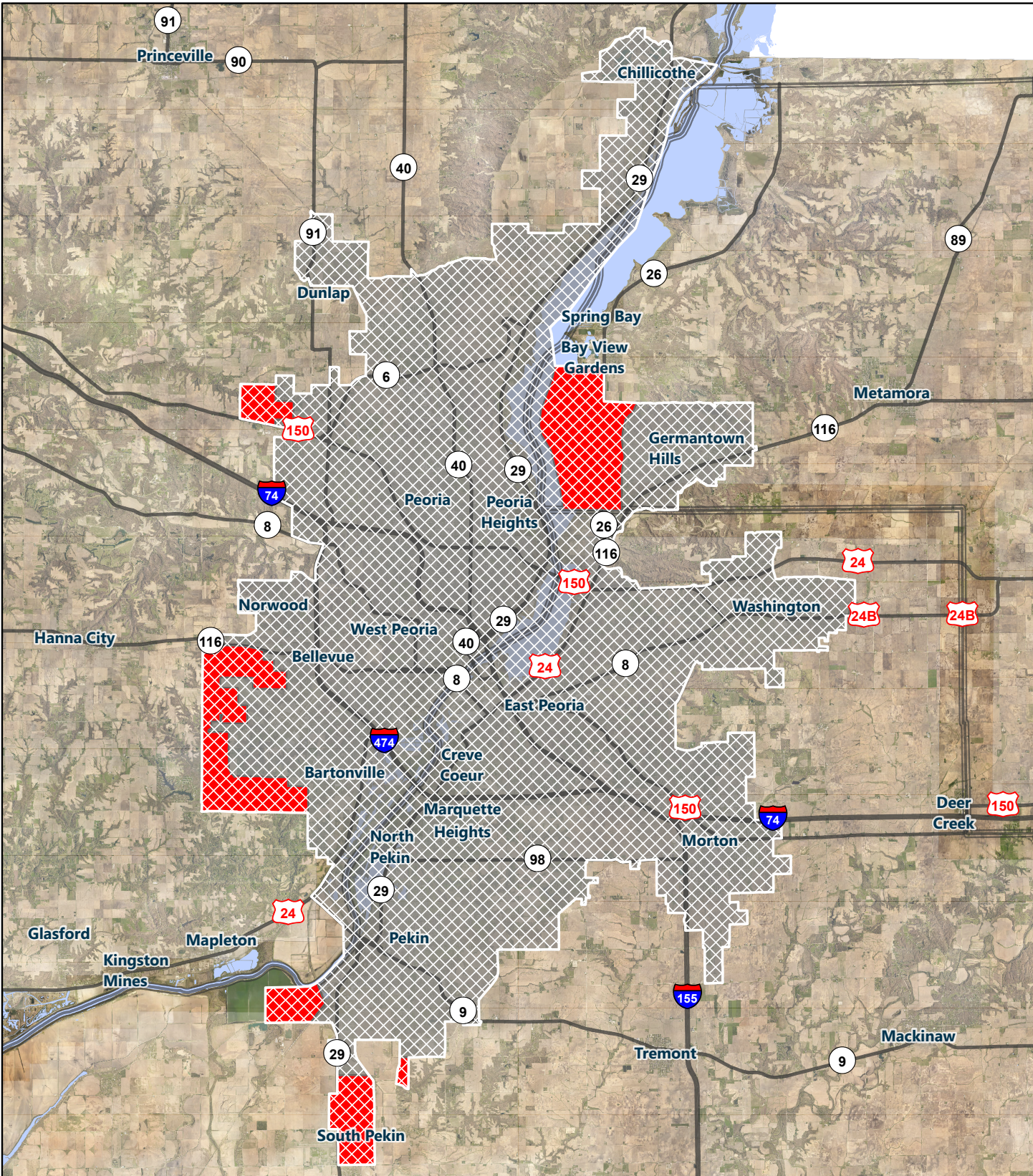
Presented this 7th day of August 2024

Adopted this 7th day of August 2024

ATTEST:

Greg Menold, Chairman
Tri-County Regional Planning Commission

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission



**Peoria/Pekin Urban Area
2020 Draft Comparison**

0 2.5 5
Miles
1 inch equals 4 miles

2010 MPO
Urbanized Area

DRAFT Adjusted
Urban Area 2020

Areas of Growth



Map created by TCRPC 6/21/2023 with draft data from IDOT

RESOLUTION 25-07

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE REVISED 2020 CENSUS URBAN AREA BOUNDARY AND METROPOLITAN PLANNING AREA.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urban Area; and

WHEREAS, MPOs are designated in accordance with federal requirements of Title 23, Section 134 of the United States Code for urban areas with a population greater than 50,000 and serve as a forum for local officials to carry out the cooperative, comprehensive, and continuous transportation planning process; and

WHEREAS, as the MPO the Commission is mandated by 23 CFR 450.312 to adopt in agreement with the Governor of Illinois, a Metropolitan Planning Area (MPA) that shall encompass the entire Peoria-Pekin Urban Area and the contiguous areas expected to become urbanized within a 20-year horizon; and

WHEREAS, the Illinois Department of Transportation (IDOT) has adjusted the Census-defined Urban Area Boundary (UAB) and MPA boundary based on the 2020 Census-designated Peoria-Pekin Urban Area, other census data, and local knowledge in coordination with the Commission and its members; and

WHEREAS, Staff has evaluated the Adjusted UAB and MPA and is comfortable moving forward with these changes; and

WHEREAS, the revised 2020 Census UAB and MPA have been the topic at numerous MPO Technical Committee and Commission meetings, where informal consensus has been reached.

THEREFORE, BE RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission, as the designated Metropolitan Planning Organization for the Peoria-Pekin Urban Area, adopts the revised 2020 Census Urban Area Boundary and Metropolitan Planning Area as presented in the attached map.

Presented this 7th day of August 2024

Adopted this 7th day of August 2024

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission



MEMORANDUM

TO: Full Commission
FROM: Staff
SUBJECT: ArcGIS Licensing Renewal for ESRI Maintenance Subscription
DATE: August 7, 2024

Action needed:

Approval for maintenance subscription purchase renewal for GIS Software from ESRI and renewal of two Trimble VRS Network Subscriptions.

Background:

The Geographic Information Systems (GIS) are essential to project workflows at Tri-County Regional Planning Commission. GIS is used daily to support projects, manage and house data, and promote transparency in government. In past years, TCRPC has utilized ESRI ArcGIS Software as a Service (SaaS) to complete GIS tasks and do general cartography in support of planning operations.

Recommendation:

Tri-County Regional Planning Commission would like to continue our renewal of ESRI SaaS solutions for GIS workflows in the following capacity of licenses:

- (4) ArcGIS Online Professional Plus User Type Annual Subscriptions
- (13) ArcGIS Online Creator User Type Annual Subscriptions
- (1) ArcGIS Drone2Map Advanced Annual Subscription
- (5) ArcGIS Business Analyst Web App Standard Online Annual Subscriptions
- (1) ArcGIS for Server Enterprise Standard Migrated Maintenance Bundle

TCRPC also seeks to renew our two subscriptions for the Trimble Virtual Reference Station (VRS) network.

RESOLUTION 25-08

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PURCHASE MAINTENANCE FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) SOFTWARE FROM ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) AND RENEW TWO TRIMBLE VIRTUAL REFERENCE STATION (VRS) NETWORK SUBSCRIPTIONS.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, offers a wide range of services to its members, which require the use of ESRI software and data collection assistance with up-to-date GPS equipment and software, and

WHEREAS, Environmental Systems Research Institute (ESRI) provides a Geographic Information System (GIS) subscription-based software, that requires a maintenance contract to receive updates and technical support, and

WHEREAS, asset management is an emphasis area in the Infrastructure Investment Jobs Act (IIJA). Updated GIS and GPS equipment and software will provide the Commission and its members with an effective tool to collect the region’s assets, and

WHEREAS, the renewal of the two Trimble Virtual Reference Station (VRS) Network Subscriptions will continue to provide the accuracy needed for current data collection projects, and

WHEREAS, Staff evaluates the licenses on an annual basis to determine that they align with the Commission’s goals, and

WHEREAS, the ESRI maintenance purchase and associated credits and subscriptions will not exceed \$30,000, and

WHEREAS, adequate funding for these purchases has been included in the Equipment and Maintenance line item of the FY24 budget.

THEREFORE, BE RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes the Executive Director to purchase software maintenance, subscriptions, and credits for an amount not to exceed \$30,000.

Presented this 7th day of August 2024

Adopted this 7th day of August 2024

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

Jurisdiction/ Organization	Project Name	Project Type				Funding Type					Funding Request (Federal)	Local Match	Match %	Funding % Split	Total Project Funding Amount		
		Pre-Construction	Construction	Transit	Carbon Reduction	5310	P	R	NC	Enhc							
Creve Coeur	Resurfacing Pekin Avenue		• Resurfacing			x						\$ 455,000.00	\$ 305,000.00	40%	60/40	\$ 760,000.00	
East Peoria	Centennial Drive	• Phase I Engineering	• Phase III Engineering					x				\$ 3,570,000.00	\$ 1,530,000.00	30%	70/30	\$ 5,100,000.00	
East Peoria	Main & Mariners Way			• Transit Stop		x				x		\$ 270,640.00	\$ 67,660.00	20%	80/20	\$ 338,300.00	
GPMTD	Washington, Illinois Service			• Transit Expansion		x						\$ 100,000.00	\$ 100,000.00	50%	50/50	\$ 200,000.00	
Morton	Main Street - Jackson St. to Courtland St.	• Bike/Ped Infrastructure • Curb & Gutter • Resurfacing		• Other		x			x			P	\$ 880,000.00	\$ 220,000.00	20%	80/20	\$ 1,100,000.00
												TA	\$ 2,320,000.00	\$ 580,000.00	20%	80/20	\$ 2,900,000.00
												Total	\$ 3,200,000.00	\$ 800,000.00	20%	80/20	\$ 4,000,000.00
Pearl Transit Corp	24 hour trip planning and transportation services for seniors and people with disabilities living in Peoria, Tazewell, and Woodford			• Transit Expansion • Other		x						\$ 260,000.00	\$ 2,408,166.00	90%	10/90	\$ 2,668,166.00	
Pekin	Broadway Street Rehabilitation		• Bike/Ped Infrastructure • Curb & Gutter • Reconstruction • Resurfacing • Traffic control	• ADA & Safety Accommodations	• Carbon Reduction Strategy	x	x	x		x		\$ 2,400,000.00	\$ 600,000.00	20%	80/20	\$ 3,000,000.00	
Peoria	Pioneer Parkway Multi-Use Path		• Bike/Ped Infrastructure	• Transit Stop Improvements	• Other	x			x			CRP	\$ 1,000,000.00	\$ 500,000.00	33%	67/33	\$ 1,500,000.00
												TA	\$ 1,000,000.00	\$ 500,000.00	33%	67/33	\$ 1,500,000.00
												Total	\$ 2,000,000.00	\$ 1,000,000.00	33%	67/33	\$ 3,000,000.00
Peoria	Reservoir Boulevard Complete		• Reconstruction	• ADA & Safety	• Traffic Flow			x				\$ 3,500,000.00	\$ 2,700,000.00	44%	56/44	\$ 6,200,000.00	
Peoria County	Cameron Ln Resurfacing		• Resurfacing			x						\$ 1,017,180.00	\$ 454,295.00	31%	69/31	\$ 1,471,475.00	
Peoria County	Radnor Road Reconstruction		• Reconstruction					x				\$ 6,736,800.00	\$ 2,887,200.00	30%	70/30	\$ 9,624,000.00	
Peoria Heights	East Glen Avenue ADA Ramps -	• Phase I Engineering	• Phase III Engineering							x		TA	\$ 876,304.83	\$ 256,576.21	23%	77/23	\$ 1,132,881.04
Tazewell County	Muller Road Widening &		• Reconstruction					x				\$ 4,984,000.00	\$ 2,136,000.00	30%	70/30	\$ 7,120,000.00	
Tazewell County	North Main Street Resurfacing		• Resurfacing			x						\$ 780,000.00	\$ 195,000.00	20%	80/20	\$ 975,000.00	
Washington	Dallas Rd Phase 2 Reconstruction	• Phase I Engineering • Phase II Engineering	• Phase III Engineering • Bike/Ped Infrastructure • Curb & Gutter • Reconstruction	• Carbon Reduction Strategy				x				\$ 1,086,611.40	\$ 931,381.20	46%	54/46	\$ 2,017,992.60	
Washington	Lakeshore Drive Extension	• Phase II Engineering • Right-of-Way Acquisition • Utility Relocation	• Phase III Engineering • Bike/Ped Infrastructure • Curb & Gutter • Traffic Control	• Carbon Reduction Strategy					x	x		\$ 2,905,334.49	\$ 2,125,238.91	42%	58/42	\$ 5,030,573.40	
Washington	N. Main Street Resurfacing	• Phase I Engineering • Phase II Engineering	• Phase III Engineering • Bike/Ped Infrastructure • Resurfacing			x				x		\$ 234,084.98	\$ 146,303.10	38%	62/38	\$ 380,388.08	
Washington	S. Main Street Resurfacing	• Phase I Engineering	• Phase III Engineering			x						\$ 427,796.36	\$ 267,372.71	38%	62/38	\$ 695,169.07	
We Care	Paratransit Rehabilitation			• Vehicle Rehab & ADA Equipment		x						\$ 50,000.00	none specified	-	-	\$ 50,000.00	
Total Project Counts and Funding Amounts						6	7	6	1	7		\$40,053,752.06	\$20,710,193.13			\$ 60,763,945.19	

Abbreviations & Acronyms

- 5310** = Section 5310 (Transit funding)
- P** = STBG Preservation (STBG Set-Aside)
- R** = STBG Reconstruction (part of STBG Traditional)
- NC** = STBG New Construction (part of STBG Traditional)
- STBG Traditional** = Combination of R and NC
- Enhc** = Enhancement (Combination of CRP & TA)
- CRP** = Carbon Reduction Program
- TA** = Transportation Alternatives

Combined Call for Projects Summary

Funding Type	Total Requests	Total available	Difference
Section 5310	\$ 5,080,640.00	\$ 178,479.00	\$ (4,902,161.00)
STBG Preservation	\$ 6,194,061.34	\$ 1,754,279.00	\$ (4,439,782.34)
STBG Reconstruction	\$ 22,277,411.40		
STBG New Construction	\$ 2,905,334.49		
R + NC = STBG Traditional	\$ 25,182,745.89	\$ 7,017,115.00	\$ (18,165,630.89)
Carbon Reduction Program		\$ 1,188,992.00	
Transportation Alternatives		\$ 1,170,320.00	
Enhancement (CRP + TA)	\$ 10,006,364.30	\$2,359,312.00	\$ (7,647,052.30)
		\$ 11,309,185.00	*
Overall Difference			\$ (28,744,567.06)

*Note that the sum of the "Difference" column will be inaccurate due to overlapping projects. The "Overall Difference" number is accurate for all submissions.



PUBLIC OPEN HOUSE

**TOPIC: LONG RANGE TRANSPORTATION
PLAN 2050**

 **WHERE: PEORIA HEIGHTS PUBLIC
LIBRARY MEETING ROOM**

 **WHEN: AUGUST 27TH, 4-6PM**

**Tri-County Regional Planning Commission (TCRPC)
is asking Greater Peoria residents to participate in a
public open house to supply your valuable feedback.**

**Join us to weigh in on what transportation should
look like in Greater Peoria's future.**





PUBLIC OPEN HOUSE

**TOPIC: LONG RANGE TRANSPORTATION
PLAN 2050**

 **WHERE: EAST PEORIA CITY HALL/FONDULAC
LIBRARY IN THE ATRIUM**

 **WHEN: AUGUST 27TH, 4-6PM**

**Tri-County Regional Planning Commission (TCRPC)
is asking Greater Peoria residents to participate in a
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**Join us to weigh in on what transportation should
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