



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

www.tricountyrpc.org

Ways & Means Committee: 8:30 a.m., October 4, 2023

Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., October 4, 2023

Join via computer or smartphone:

<https://global.gotomeeting.com/join/291023189>

Or call in with any telephone

1 (408) 650-3123

Access Code: 291-023-189

AGENDA

1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. Motion to approve September 6, 2023 Commission minutes
5. Chairman report
6. Executive Director report
7. Ways and Means Report
 - a. Motion to approve August 2023 Financial Statements and Billings (Resolution 24-18)
8. Transportation
 - a. Motion to Adopt the Fiscal Year 2024-27 Transportation Improvement Program (TIP) (Resolution 24-19)
 - b. Motion to Certify the Metropolitan Transportation Planning Process is Carried Out in Accordance with 23 Code of Federal Regulations Part 450 (Resolution 24-20)
 - c. Motion to Program Transportation Alternative (TA) Set-Aside Projects (Resolution 24-21)
 - d. Motion to Program Federal Transit Administration (FTA) Section 5310: Enhance Mobility for Seniors and Person with Disabilities Program Funds (Resolution 24-22)
 - e. Motion to Adopt and Support IDOT Tier 2 Group Plan Transit Asset Management (TAM) Performance Measures (Resolution 24-23)
 - f. Motion to Appoint Members to the Human Services Transportation Plan (HSTP) Urban Subcommittee (Resolution 24-24)
9. Updates
 - a. IDOT
 - b. FHWA
10. Other
 - a. Staff Presentation - Logan
11. Adjournment

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Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two days in advance.

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MINUTES**1. Call to Order, Welcome, Recognition of Audience**

Chairman Greg Menold called the meeting to order at 9:00 am

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Don White Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria		x	Nate Parrott Morton		x
Patrick Urich City of Peoria	x		Autum Jones Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur		x	Camille Coates, Peoria Co.	x	
John Kahl East Peoria.	x		Danny Phelan, Peoria Co.		x
Ann Doubet, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mary Burress, City of Pekin.		x	Don Knox CityLink		V
Gary Manier, Washington	x		Karen Dvorsky, IDOT	x	
James Dillon West Peoria	x				

Present: Eric Miller, Debbie Ulrich, Ray Lees, Khepha Jackson, Reema Abi-Akar, Rebecca Eisele, Logan Chapman, Gavin Hunt, Britney West and Gabriel Guevara. Staff virtual: Michael Bruner Also present: Brandon Geber-IDOT. Virtual: Betsy Tracy, and Dan Weitkamp- FHWA.

3. Public Input-none**4. Motion to approve August 2, 2023 Commission minutes**

Autum Jones moved to approve August 2, 2023 Commission minutes and Rick Powers seconded. Motion carried.

5. Chairman Report

Chairman Greg Menold mentioned that Eric Miller and Ray Lees invited him to tour the Proton Cancer Center in Peoria. This is such an asset to our region.

6. Executive Director report

Eric Miller updated on the following:

- Auditors are here in our office and results should be back in November
- Continue to meet with consultant for Brownfield grant
- September 20th @ 1:30 meeting in Room 420 for ED charging grant session
- IDOT- MPO new funding Carbon Reduction Program with an estimated total of \$600,000
- IMRF was discussed at Executive Board level. I have notified the (3) counties and compiling numbers. Will bring back to Executive Board and Full Commission.
- Russ Crawford asked what retirement we currently have and Eric said 457B

7. Ways and Means Report

- a. Motion to approve July 2023 Financial Statements and Billings (Resolution 24-13)

John Kahl moved to approve July 2023 Financial Statements and Billings (Resolution 24-13) and Don White seconded.

Rebecca Eisele updated on the following:

July Financial Reports are the Balance Sheet

- **Total Operating Cash** at the end of the month was approximately \$818k
Operating cash decreased by (\$58k) in July, compared to June.
- **Total Accounts Receivable** at the end of the month was \$568k. Of the A/R balance, \$274k was federal funds, \$47k was state funds, and \$247k was local funds. The A/R balance increased significantly because we billed for the annual joint funding of \$233,816 in July.
- **Accounts Payable** balance at the end of the month was \$83.5k, and of that amount there was \$82k in unpaid pass-through expenses as of the end of July. The remaining \$1.5k A/P balance was for regular monthly bills unpaid as of the end of the month.

Income Statement

- **Current Billing** for July was \$437k, minus direct pass-through expenses of (\$73k) that were billed to customers, resulting in Operating Revenue of approximately \$298k, which includes the Joint Funding of \$233,816 that was billed in July.
- **Total Expenses** for July were (\$154k), minus direct pass-through expenses of (\$73k), resulting in Operating Expenses of approximately (\$81k).
- July had 20 regular working days, 1 paid holiday, and 192.5 hours of PTO were used by staff.
- **July was the first month of Fiscal Year 2024, and it resulted in a surplus of \$217k.**

Motion carried.

8. Transportation

- a. **Public Meeting: FY 2024-27 Transportation Improvement Plan**

<https://tricityrpc.org/draft-tip-public-comment/>

Russ Crawford opened the Public Meeting and John Kahl seconded.

Michael Bruner mentioned this 2 of 3 Public Meetings

- i. Public Review Period

- Dates: August 16- September 20, 2023
- Public Meetings
 - August 16, 2023, at 9:00 am- Technical Committee
 - September 6, 2023 at 9:00 am- Commission
 - September 20, 2023, at 9:00 am- Technical Committee
- Location of draft document
 - TCRPC Website: <https://tricityrpc.org/draft-tip-public-comment>
 - TCRPC Office

- 20 Public Review Sites at local libraries throughout the MPO area

ii. Transportation Planning Documents

- As the Metropolitan Planning Organizations (MPO), Tri-County is Federally required to develop and maintain four transportation planning documents.
 1. Long Range Transportation Plan (LRTP)
Outlines region's transportation vision, priorities, and plans.
 2. Transportation Improvement Plan (TIP)
Short term listing of funded transportation project.
 3. Unified Planning Work Program (UPWP)
Services as the budget and work plan for the MPO planning process.
 4. Public Participation Plan (PPP)
Lays out the policies and procedures for involving the public in the transportation planning process.

iii. What is the Transportation Improvement (TIP)

- Short term plan that identifies all federally funded and regionally significant transportation projects programmed for state and local jurisdictions and local jurisdictions for the next four years (FY 2024-27)
 1. Includes roadway, transit, and non-motorized projects.
 2. All projects must be consistent with the region's LRTP.
 3. Must be fiscally constrained, meaning projects cannot be included in the TIP without a funding source.
 4. Updated annually in coordination with IDOT and local jurisdictions.
 5. Projects recommended by the Technical Committee, with final approval by the Commission.
- Major funding sources
 1. Highway Safety Improvement Program (HSIP)
 2. National Highway Performance Program (NHPP)
 3. Section 5307 (FTA's Urbanized Area Formula Grant)
 4. Surface Transportation Block Grant (STBG)
 5. Transportation Alternatives (TA)
 - Includes Illinois Transportation Enhancement Program (ITEP) and Safe Routes to School (SRTS).
- Includes two active project listings.
 1. Surface Transportation
 2. Mass Transit
 3. Each project identified in one of the two project listings include the following attributes:
 - Project title
 - Location
 - Lead agency
 - Funding source
 - Budget breakdown
 - Project description
- Illustrative Project List

1. Listing of future projects that are regionally significant, reflect local jurisdictions priorities, and would be included in the TIP active project list if reasonable funding sources were available.

Questions?

Don White moved to close the Public Meeting and Rick Power seconded. Motion carried.

b. **Motion to approve Transportation Improvement Program (TIP) Amendments (Resolution 24-14)**

i. Project PC-24-01 Maxwell Road Bridge Rehabilitation

Russ Crawford moved to approve Transportation Improvement Program (TIP) Amendments (Resolution 24-14) and Autum Jones seconded

Michael Bruner updated the following:

- Adding a second federal funding source : Local Bridge Formula Program
- Local Bridge Formula Program is adding \$517,000 in funding.

Motion carried.

c. **Motion to approve and program the local funding for the FY 2024 Statewide Planning and Research (SPR) grant for the Regional Multimodal Network Inventory and Acquisition (Resolution 24-16)**

Chuck Nagel moved to approve and program the local funding for the FY 2024 Statewide Planning and Research (SPR) grant for the Regional Multimodal Network Inventory and Acquisition (Resolution 24-16) and Patrick Ulrich seconded.

Michael Bruner updated on the following:

- i. IDOT released a call for projects for the FY 2024 SPR Program on February 24, 2023, with an application due date on March 30, 2023.
 - a. SPR funds are federal and used to support planning and research activities.
 - b. A 20 % match is required to use these funds.
- ii. Staff recognizes that data is fundamental to an effective and valuable regional planning process.
- iii. Staff submitted a two-part grant application.
 - a. Traffic Signal Asset Management Plan
 - i. Include an inventory of local agency-controlled traffic signals within the Tri-County Metropolitan Planning Area (MPA)
 - ii. GIS database with location and attribute information, such as signal type, serial number, general condition, approximate age of equipment, ADA compliance, push-button operation, etc.
 - iii. Signal timing plans will also be extracted during the inventory process.
 - a. This data will be imported into the Tri-County Activity- Based Travel Demand Model
 - b. Bicycle & Pedestrian Counting Equipment
 - i. TCRPC is interested in developing a bicycle and pedestrian counting program that allows a holistic, data-informed planning process with regularly collected data.
 - ii. To aid in acquiring bicycle and pedestrian count data, TCRPC requested funding purchasing counting equipment.
 - c. The Commission application requested \$384,000 in federal funding, with \$96,000 in local funding, for a total project cost of \$480,000.
 - i. It is anticipated that the Traffic Signal Asset Management Plan would cost a total of \$420,000 and the equipment purchase would cost \$50,000.
- iv. Staff are happy to report that IDOT has notified us of our successful application.

- v. This resolution:
 - a. Authorizes the Executive Director authority to enter into an Intergovernmental Agreement with IDOT.
 - b. Programs the \$96,000 local match with FY 2024 Membership Dues, and
 - c. Authorizes the Executive Director to execute a contract with a selected consultant to assist in developing the Traffic Signal Asset Management Plan and purchase bicycle and pedestrian counting equipment.

Motion carried.

- d. Motion to authorize the Executive Director to enter into a contract with the selected consultant for the Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan (Resolution 24-17)
Autum Jones moved to authorize the Executive Director to enter into a contract with the selected consultant for the Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan (Resolution 24-17) and Camille Coates seconded.

Michael Bruner updated on the following.

- i. The Commission applied for and received \$400,000 in federal SS4A funding, with a \$100,000 non-federal cost share, for a total project cost of \$500,000 to develop a qualifying CASP in the Tri-County region of Peoria, Tazewell, and Woodford counties.
- ii. This project will position the region to pursue implementation grants through the SS4A future funding cycles, and to pursue other transportation grants, such as the Highway Safety Improvement Program (HSIP)
- iii. The \$100,000 non-federal cost share is being paid from the Commission's FY 2024 MPO membership dues (\$233,816 pot)
- iv. This resolution authorizes the Executive Director to execute a contract with a selected consultant to assist in developing the Tri-County Comprehensive Safety Action Plan.
- v. The RFQ was released on Friday, September 1st and due on Friday, September 29th.
- vi. The selection committee is composed of Amy McLaren, Paola Mendez, Wayne Aldrich, IDOT and FHWA representatives.

Motion carried.

- e. Motion to approve Human Services Transportation Plan (HSTP) Urban Subcommittee Appointments (Resolution 24-15)

Chuck Nagel moved to approve Human Services Transportation Plan (HSTP) Urban Subcommittee Appointments (Resolution 24-15) and Russ Crawford seconded.

Reema Abi-Akar reported on the following:

- i. The HSTP committee discusses transportation options for older adults, people with disabilities, people with low incomes, & anyone else who needs extra assistance.
- ii. There are two subcommittees- urban and rural.
- iii. Urban subcommittee members are recommended by the technical committee and appointed by the Commission.
 - a. Rural subcommittee members are appointed by their respective county boards.
- iv. All members hold three-year terms.
- v. These two individuals have been either on the committee or affiliated with it for a couple years and have made positive impacts to the group.

Motion carried.

- f. Section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Call for Projects – Attachments

Reema Abi-Akar updated on the following:

- i. Section 5310: Enhanced Mobility of Seniors & Individuals with Disabilities federal grant program: <https://tricityrpc.org/funding:programs/fta-section-5310>
- ii. Approximately \$329,798 of grant funding is available.
 - a. From Federal Fiscal Years 2022 and 2023

- b. We don't have FFY 2024 dollars because FTA has not released those number yet.
- iii. Applications are due **by 4:00 pm on Friday, September 25, 2023**
- iv. Eligible applicants:
 - Non-profit organization
 - State and local governments
 - Public Transportation operators
- v. Eligible Activities
 - Capitol & operating expenses, such as:
 - Public transportation projects that exceed the requirements of the ADA:
 - Projects that improve access to fixed-route service
 - Projects that assist seniors and individuals with disabilities with transportation
- vi. Local match
 - Capitol: 80/20
 - Operating: 50/50
- vii. List of dates
 - Aug. 16- Staff issues Call for Projects
 - Sep 15- Applications due
 - Sept 26- HE+STP Urban Committee recommends projects.
 - Oct. 18- Technical recommends projects.
 - Nov 1- Commission programs projects

9. Updates

- a. Kickapoo Creek Watershed Plan
Reema Abi-Akar updated:
 - We are working with the Illinois EPA to develop a contract to hopefully begin this project soon, within the next month or so.
 - This will be a consultant-led plan, \$100,000 total.
 - \$60,000 state
 - \$40,000 local from the Greater Peoria Sanitary District, the City of Peoria, GFL Environmental, and Wildlife Prairie Park
- b. IDOT
Brandon Geber mentioned IDOT Fall Conference- October 2nd, 3rd, and 4th.
Karen Dvorsky had nothing to add.
- c. FHWA
Betsy Tracy congratulated TCRPC on Safe Streets project and Multi Modal

10. Other

Staff Presentation – Britney West

Britney presented the following:

- GIS Specialist III
- Started as an Intern and was hired.
- Hobbies are roller blading, rock climbing, kick boxing.
- Her biggest joy is her cat- Sachi.
- Her education is she has a Bachelor Degree from Illinois State University and is Gamma Theta Upsilon Alpha Chapter
- She graduated from the Department of Geography, Geology, and the Environment
- Her tasks at TCRPC include the following:
Woodford/ Logan Counties

- Update Addresses/Online Maps
- Map Requests (Zoning, 911, highway, etc.)
- Data Requests (Address, Ownership info, parcels, etc)
- Work with WIU for NG911
- (During Covid)- daily updates to covid dashboard
- Voting Results- County Clerk

GPSD Tasks

- Update Inspection Points
- Current- Create Plan set for bid on sewer inspection/cleaning
- Future- Preparing to help create map inventory of machinery in buildings

Asset Management Projects

- Storm/Sanitary Updates
 - Tremont- Water Dept. using GPS unit to update locations for sanitary/storm
- East Peoria
 - Set up Collection for EP to collect Storm outfalls
- Other communities
 - South Pekin, Delevan, Millbrook Twp. Elwood, Cincinnati Twp, Peoria Heights.

Assist Planners & other requests

- Comprehensive Plans
 - Bartonville, Dunlap, Princeville, El Paso, Tremont
- Active Transportation Plan
 - Hub page- documents, maps, gallery, events all in one location
- Safety Measures
 - Crash Data for future crash rates
- Hazard Mitigation Map Updates
- Eureka Lake Park Map
- Peoria Heights- Monroe St. Project
- East Peoria- Crosswalk Feasibility Maps
- Updated Sente/Rep Map
- Contour Requests

11. Adjournment

Rick Powers moved to adjourn at 9:55 am and Ann Doubet seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded by: Britney West, GIS Specialist III

Transcribed by: Debbie Ulrich, Office Administrator

To: Members of the Commission
From Eric W. Miller, Executive Director
Date September 28, 2023
Subject: Executive Director Report for September 2023

Project	Activity	Status
Administrative		
Headlines	Held Regional EV Charging Station Meeting for possible grant application	Ongoing
	Working on Regional Priority Process	Ongoing
	Monitored Federal Grants NOFO's	Ongoing
	Met with Brownfield EPA grant planning team	Ongoing
	Working with Communities, drafting letters of support for State and Federal grant funding programs	Ongoing
	Developing transportation dashboard	Ongoing
	Continued research on Employee Benefits	Ongoing
	Attended tour of OSF Cancer Center	Ongoing
		Ongoing
Personnel	Semi-annual staff reviews ongoing	Ongoing
	IMRF Cost Study underway	Ongoing
Website	Content review of website.	Ongoing
Planning Issues		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Village of Germantown Hills Comp Plan	Continued discussion with Village board regarding scope of work	Ongoing
Village of Creve Coeur	Continued discussion with Village board regarding scope of work	Ongoing
Village of Bartonville	Work underway	Ongoing
City of Chillicothe	Continued discussion with Village board regarding scope of work	Ongoing
Village of Brimfield	Continued discussion with Village board regarding scope of work	Ongoing
City of East Peoria	Consultant Selection underway	
Watershed Planning	Received NOSA Contract Development with IEPA regarding Kickapoo Creek Watershed	Ongoing
Hazard Mitigation Plan	Work has Commenced Meeting with Stakeholders	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Bartonville	Sidewalk Inventory	Complete
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
Germantown Hills Map development		
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program	Development of FY 24 Transportation Improvement Program in Public review	Ongoing
	Creation of web based TIP document application	Ongoing
	Processed FY 23 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	on hold
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Special Transportation Studies		
FY23		
Chillicothe Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
City of Peoria Intersection Study	Project is underway, coordinating with consultant	Ongoing
City of Pekin Bike/Ped plan	Project is underway, coordinating with consultant	Ongoing
MPO TDM work	Work Completed	Complete
FY24		
Project selection is complete	Developing RFQ's for selected projects	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project is underway, coordinating with consultant	Ongoing
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Signed Contract / Attended project Kickoff meeting	Ongoing
Regional Community Planning	Consultant selection / project mobilization underway	Ongoing
FY 24 State Planning and Research Funding	Application Submitted to IDOT, Awarded Project, contract development underway	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing

August 2023 Financial Summary Full Commission

	August-23	July-23	FY24 YTD
Net Income / (Loss)	11,073	239,103	250,176

Page 1 **Monthly Financial Summary**

Page 2 **PPUATS Joint Funding Account Summary**

Pages 3 & 4

Balance Sheet	August-23	July-23	Increase / (Decrease)
Operating Cash	848,310	817,528	30,782
Joint Funding Account	305,996	309,719	(3,724)
All Unrestricted and Restricted Cash	1,184,241	1,156,552	27,689

Accounts Receivable	August-23	July-23	Increase / (Decrease)
Total Accounts Receivable	527,022	563,511	(36,490)
Total Federal Receivables	312,758	269,769	42,989
Total State Receivables	52,815	46,623	6,192
Total Local Receivables	161,448	247,119	(85,671)

Accounts Payable	August-23	July-23	Increase / (Decrease)
Total Accounts Payable at EOM	67,309	83,655	(16,345)
A/P to be billed - Pass-throughs	64,740	82,350	(17,610)
A/P indirect costs	2,570	1,305	1,265

Page 5 **Reference Statement of Cash Flows for Detail on Changes in Cash**

Page 6

Income Statement	August-23	July-23	Increase / (Decrease)
Current Billing	158,812	371,474	(212,662)
Billing of Pass-Through Expenses	(65,891)	(73,394)	7,503
Operating Revenue	92,921	298,080	(205,159)

	August-23	July-23	Increase / (Decrease)
Current Expenses	147,739	132,371	15,369
Pass-Through Expenses billed	(65,891)	(73,394)	7,503
Operating Expenses	81,848	58,977	22,871

	August-23	July-23	Increase / (Decrease)
Regular Working Days	23.00	20.00	3.00
Paid Holidays	-	1.00	(1.00)
PTO Used (Hours)	172.50	192.50	(20.00)

	August-23	July-23	FY23
Operating Revenue	92,921	298,080	530,286
Less Operating Expenses	(81,848)	(58,977)	(280,110)
Net Income / (Loss)	11,073	239,103	250,176

Page 7 **Checking Account Register of Expenses Paid**

Page 8 **Credit Card Register of Expenses Paid**

August 2023

PPUATS Joint Funding Account Summary

	Current Month	Previous Month
	August-23	July-23
Account Balance	305,996	309,719

Account Income	August-23	July-23
Joint Funding Payments Received (Deposited in Sept 2023)	87,504	-
Interest Income	26	27

Account Expenses	August-23	July-23
Peoria, Tazewell, Woodford - Member Dues**	(3,750)	(3,750)

Joint Funding Summary	Received	Due
Total Joint Funding	\$ 87,504	\$ 146,312
City Link	3,800	-
City of Chillicothe	3,237	-
City of East Peoria	12,282	-
City of Pekin	-	17,752
City of Peoria	60,720	-
City of Washington	-	8,715
City of West Peoria	2,416	-
Peoria County	-	50,550
Tazewell County	-	40,379
Village of Bartonville	-	3,359
Village of Creve Coeur	-	2,819
Village of Germantown Hills	1,819	-
Village of Morton	-	8,741
Village of Peoria Heights	3,230	-
Woodford County	-	13,997

Tri-County Regional Planning Commission

Balance Sheet

As of August 31, 2023

	Current Month	Previous Month	Previous Year
	Aug 31, 23	Jul 31, 23	Aug 31, 22
ASSETS			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	848,310	817,528	937,905
Total 10000 · Cash - Unrestricted	848,310	817,528	937,905
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	305,996	309,719	199,604
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retiremt	9,167	8,536	5,247
Total 11000 · Cash - Restricted	335,931	339,024	225,619
Total Checking/Savings	1,184,241	1,156,552	1,163,524
Accounts Receivable			
13000 · Accounts and Grants Receivable	527,022	563,511	264,484
Total Accounts Receivable	527,022	563,511	264,484
Other Current Assets			
15000 · Prepaid Expenses	39,869	44,180	36,954
Total Other Current Assets	39,869	44,180	36,954
Total Current Assets	1,751,132	1,764,243	1,464,962
Fixed Assets			
17100 · Computer Equipment	93,173	93,173	86,403
17101 · Accum. Deprec. - Computers	(62,194)	(60,525)	(44,049)
Total Fixed Assets	30,979	32,648	42,354
Other Assets			
19000 · Right of Use - Office Space	30,718	33,511	64,229
19001 · Right of Use - Copier	15,553	15,111	19,728
19002 · Right of Use - SBIT Agreements	17,474	19,304	39,432
Total Other Assets	63,745	67,925	123,389
TOTAL ASSETS	1,845,857	1,864,817	1,630,704
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	67,309	83,655	33,600
20011 · MCB Credit Card	208	-	16
Other Current Liabilities			
21000 · Accrued Expenses	2,672	2,137	3,081
21100 · Accounts Payable - Employees	213	386	70
22000 · Employer Liabilities			
22100 · Accrued Wages Payable	28,818	30,175	25,645

Tri-County Regional Planning Commission

Balance Sheet

As of August 31, 2023

	Current Month	Previous Month	Previous Year
	Aug 31, 23	Jul 31, 23	Aug 31, 22
22200 · Accrued Vacation/Personal Time	58,869	64,451	57,987
22300 · Unvested Retirement	9,360	8,848	5,449
22500 · Payroll Taxes and Withholdings			
22503 · FICA & Medicare	2,287	2,391	2,036
22504 · IL Unemployment Taxes	85	42	58
22505 · 457 (b) Contributions	1,132	1,132	1,019
22520 · United Way	13	7	13
Total 22500 · Payroll Taxes and Withholdings	3,517	3,571	3,126
Total 22000 · Employer Liabilities	100,564	107,046	92,207
22800 · Local Matches			
22801 · Local Match - City of Peoria	5,000	5,000	-
22802 · Local Match - GPSD	9,500	9,500	-
22803 · Local Match - PDC Services, Inc	5,000	5,000	-
22804 · Local Match - Wildlife Prairie	500	500	-
Total 22800 · Local Matches	20,000	20,000	-
23000 · Unearned Revenue			
23101 · Deferred Revenue - IDOT	37,969	41,675	40,235
23200 · IL MPO	19,238	19,238	19,238
23500 · Village of Washburn	488	488	488
Total 23000 · Unearned Revenue	57,694	61,400	59,961
28000 · Current Lease Liab. - Office Sp	28,948	31,796	27,954
28001 · Current Lease Liab. - Copier	4,355	4,566	4,072
28002 · Current Lease Liab. - SBITAs	12,349	13,874	14,984
Total Other Current Liabilities	226,795	241,206	202,329
Total Current Liabilities	294,312	324,861	235,945
Long Term Liabilities			
29000 · Lease Liability - Office Space	2,941	2,941	37,578
29001 · Lease Liability - Copier	11,210	10,694	15,671
29002 · Lease Liability - SBITAs	-	-	15,395
Total Long Term Liabilities	14,152	13,636	68,645
Total Liabilities	308,464	338,497	304,589
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	1,080,767	1,080,767	919,628
Net Income	250,176	239,103	200,037
Total Equity	1,537,392	1,526,320	1,326,115
TOTAL LIABILITIES & EQUITY	1,845,857	1,864,817	1,630,704

Tri-County Regional Planning Commission

Statement of Cash Flows

August 2023

	Aug 23	Jul - Aug 23
OPERATING ACTIVITIES		
Net Income	11,073	250,176
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	36,490	(247,058)
15000 · Prepaid Expenses	4,310	(13,479)
20000 · Accounts Payable	(16,345)	(34,083)
20011 · MCB Credit Card	208	208
21000 · Accrued Expenses	534	1,069
21100 · Accounts Payable - Employees	(173)	(233)
22100 · Accrued Wages Payable	(1,358)	2,086
22200 · Accrued Vacation/Personal Time	(5,582)	(6,766)
22300 · Unvested Retirement	512	1,273
22503 · FICA & Medicare	(104)	163
22504 · IL Unemployment Taxes	43	(140)
22505 · 457 (b) Contributions	-	44
22520 · United Way	7	13
23101 · Deferred Revenue - IDOT	(3,706)	14,668
28000 · Current Lease Liab. - Office Sp	(2,849)	28,948
28001 · Current Lease Liab. - Copier	(211)	4,355
28002 · Current Lease Liab. - SBITAs	(1,525)	12,349
Net cash provided by Operating Activities	21,324	13,591
INVESTING ACTIVITIES		
17100 · Computer Equipment	-	(6,770)
17101 · Accum. Deprec. - Computers	1,669	3,338
19000 · Right of Use - Office Space	2,793	5,585
19001 · Right of Use - Copier	(442)	(23)
19002 · Right of Use - SBIT Agreements	1,830	3,660
Net cash provided by Investing Activities	5,849	5,790
FINANCING ACTIVITIES		
29000 · Lease Liability - Office Space	-	(34,637)
29001 · Lease Liability - Copier	516	(4,461)
29002 · Lease Liability - SBITAs	-	(15,395)
Net cash provided by Financing Activities	516	(54,493)
Net cash increase for period	27,689	(35,112)
Cash at beginning of period	1,156,552	1,219,353
Cash at end of period	1,184,241	1,184,241

Tri-County Regional Planning Commission

Profit & Loss

August 2023

	Current Month	Previous Month	FY23 - Previous YTD
	Aug 23	Jul 23	Jul - Aug 23
Ordinary Income/Expense			
Revenue by Type			
41000 · Federal Grants and Awards	128,727	108,587	237,314
42000 · State Grants and Awards	24,954	25,431	50,386
43000 · Local Matching Contributions	(3,750)	230,066	226,316
44010 · GIS Support	3,575	1,250	4,824
44020 · Planning & Zoning Support	1,474	2,310	3,785
45000 · Member Dues	3,750	3,750	7,500
46000 · Interest Income	82	79	161
Total Income	158,812	371,474	530,286
Gross Profit	158,812	371,474	530,286
Expense by Account & Category			
Total 60500 · Amortization Expense	5,067	5,042	10,109
Total 61000 · Computer Expenses	781	3,424	4,205
Total 61500 · Outside Services	63,488	42,244	105,732
Total 62000 · Depreciation	1,669	1,669	3,338
Total 63000 · Employee Benefits	16,301	16,275	32,577
Total 63400 · Interest Expense	166	177	343
Total 63500 · Office Administration	1,868	1,521	3,389
Total 64000 · Miscellaneous	2,891	465	3,356
Total 65000 · Professional Fees	3,350	-	3,350
Total 65500 · Facility Costs	865	865	1,731
Total 66000 · Salaries and Wages	50,381	58,700	109,081
Total 67000 · Travel and Training	913	1,986	2,900
Total Expense	147,739	132,371	280,110
Net Income	11,073	239,103	250,176

Tri-County Regional Planning Commission

Check Register - Operating Account

August 2023

Date	Num	Name	Memo	Amount
08/01/2023	1386	Blue Cross Blue Shield of Illinois	Health Insurance - 08/2023	8,359.22
08/01/2023	1387	City of Peoria	Rent - 08/2023	2,950.00
08/01/2023	1388	Xerox Financial Services	Copier Lease	437.10
08/04/2023	ACH	Nationwide	Retirement 07/16/23 - 07/31/23	2,848.89
08/04/2023	ACH	Department of the Treasury	Payroll Taxes 07/16/23 - 07/31/23	7,506.38
08/04/2023	ACH	Illinois Department of Revenue	Payroll Taxes 07/16/23 - 07/31/23	1,406.23
08/04/2023	ACH	CEFCU	Payroll Liability 07/16/23 - 07/31/23	50.00
08/04/2023	ACH	Staff - Payroll	Payroll 07/16/23 - 07/31/23	22,270.11
08/04/2023	ACH	Unvested Retirement Account	Retirement 07/16/23 - 07/31/23	374.16
08/16/2023	1389	American Environmental Corp	IEMA - Hazard Mitigation Contract	10,087.50
08/16/2023	1390	City Link - GPMTD	5310 FTA Pass-Through	31,319.00
08/16/2023	1391	Morton Community Bank	Abi-Akar - Payment for 07/2023 CC Charges	1,876.00
08/16/2023	1392	Morton Community Bank	Bruner - Payment for 07/2023 CC Charges	153.99
08/16/2023	1393	Morton Community Bank	Ulrich - Payment for 07/2023 CC Charges	306.36
08/16/2023	1394	GateHouse Media	Legal Notices - 07/2023	90.40
08/16/2023	1395	Illinois Association of Regional Councils	IARC Membership Dues	2,500.00
08/18/2023	ACH	Delta Dental	Dental Insurance	326.44
08/18/2023	ACH	ESRI, Inc.	ArcGIS Credits - IDOT FY24 UPWP	480.00
08/18/2023	ACH	Facet Technologies	GIS Web Hosting - 08/2023 - IDOT FY24 UPWP	385.00
08/18/2023	ACH	Guardian	Life, Disability, and Vision Insurance	573.70
08/18/2023	ACH	Hanson Professional	Intersection Safety Study - IDOT FY23 UPWP	10,346.99
08/18/2023	ACH	Heartland Parking	Parking Validations - 06/2023	53.00
08/18/2023	ACH	Heartland Parking	Monthly Parking - 07/2023	937.00
08/18/2023	ACH	Hinckley Springs	Water	116.41
08/18/2023	ACH	Hinckley Springs	Water	101.94
08/18/2023	ACH	IT Unified	Monthly IT Service - 07/2023	1,200.00
08/18/2023	ACH	Lochmueller Group	Activity Based TDM Consultant	25,000.00
08/18/2023	ACH	Lochmueller Group	Pekin Bike / Ped Master Plan Consultant	3,086.44
08/18/2023	ACH	The Cleaning Source	Office Cleaning - 07/2023	194.00
08/18/2023	ACH	WEX Bank	Gas - Commission Vehicle	33.66
08/18/2023	ACH	Nationwide	Retirement 08/01/23 - 08/15/23	2,198.89
08/18/2023	ACH	Department of the Treasury	Payroll Taxes 08/01/23 - 08/15/23	6,379.12
08/18/2023	ACH	Illinois Department of Revenue	Payroll Taxes 08/01/23 - 08/15/23	1,217.68
08/18/2023	ACH	CEFCU	Payroll Liability 08/01/23 - 08/15/23	50.00
08/18/2023	ACH	Staff - Payroll	Payroll 08/01/23 - 08/15/23	19,049.43
08/18/2023	ACH	Unvested Retirement Account	Retirement 08/01/23 - 08/15/23	256.16
08/31/2023	ACH	Morton Community Bank	Service Charge	15.67
Register			Total Checks	164,536.87

Tri-County Regional Planning Commission
Credit Card Register
August 2023

Date	Employee Card	Vendor	Memo	Amount
08/05/2023	Ulrich	Adobe	Adobe User Subscription - Miller	21.24
08/06/2023	Ulrich	Adobe	Adobe User Subscription - Lees	15.93
08/07/2023	Ulrich	Office Depot	Tent Cards	41.44
08/07/2023	Ulrich	Qbox	QuickBooks File Management	15.00
08/08/2023	Ulrich	USPS	Postage - stamps	66.00
08/11/2023	Bruner	ILGISA	ILGISA Membership Dues - Chapman	85.00
08/12/2023	Bruner	Adobe	Adobe User Subscription - Bruner (Annual)	165.62
08/14/2023	Bruner	USPS	Postage - TIP Documents for Public Display	58.80
08/15/2023	Bruner	Adobe	Adobe Main Account Subscription	54.99
08/17/2023	Ulrich	Lowe's	Keys for Men's bathroom	12.95
08/18/2023	Bruner	ILGISA	ILGISA Conference Registration - Chapman	350.00
08/23/2023	Ulrich	PIP Printing	Business Cards	50.00
08/28/2023	Bruner	i3 Broadband	Internet Service	246.09
08/29/2023	Ulrich	Heartland Parking	Parking Fees for Auditors	30.00
08/31/2023	Ulrich	Adobe	Adobe User Subscription - Accounting	21.24
08/31/2023	N/A	Morton Community Bank	Finance Charges	0.00
Register			Total Charges	1,234.30

Date	Employee Card	Vendor	Memo	Amount
Register			Total Refunds and Credits	-

RESOLUTION 24-18

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR AUGUST 2023

WHEREAS the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for August 2023 and recommends that the Commission approve said reports.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for August 2023 are approved.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

Greg Menold, Chairman
Tri-County Regional Planning
Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 24-19

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE FISCAL YEARS 2024–2027 TRANSPORTATION IMPROVEMENT PROGRAM AND AUTHORIZE THE COMMISSION CHAIR TO SIGN THE ANNUAL MPO CERTIFICATION.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, Title 23 Code of Federal Regulations Part 450 (23 CFR § 450) requires the Commission to carry out a continuing, cooperative, and comprehensive (3C) transportation planning process and develop a Transportation Improvement Plan (TIP), at least every four years, consisting of a comprehensive list of transportation projects that receive federal funds or that are regionally significant as a condition to the receipt of federal transportation assistance; and

WHEREAS, the transportation programming process shall be developed in accordance with the above stated regulation, be fiscally constrained, address no less than a four-year planning horizon, and be consistent with the adopted 2020–2045 Long Range Transportation Plan; and

WHEREAS, for illustrative purposes, the TIP financial plan may include additional projects in the TIP if reasonable additional resources beyond those identified in the financial plan were to become available; and

WHEREAS, the FY 2024–2027 TIP was developed through a participatory process as prescribed in the Commission's 2021 Public Participation Plan (PPP), and the public comment on the draft FY 2024 – 2027 TIP was sought and received during the public comment period from August 1, 2023 through August 31, 2023 with three public meetings during the August 1, 2023 Human Service Transportation Plan Committee; August 2, 2023 Tri-County Regional Planning Commission board meeting; and August 16, 2023 MPO Technical Committee; and

WHEREAS, on August 16, 2023, the Technical Committee recommended to the Commission the adoption of the FY 2024–2027 TIP, which lists the transportation projects in the Peoria-Pekin Urbanized Area funded by the Federal Highway Administration and the Federal Transit Administration; and

WHEREAS, the Commission certifies the metropolitan transportation planning process is being carried out in accordance with all applicable requirements, including those listed in 23 CFR § 450.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Tri-County Regional Planning Commission hereby approves and adopts the Fiscal Years 2024–2027 Transportation Improvement Program.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

Greg Menold, Chair
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 24-20

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION SELF-CERTIFY THE METROPOLITAN TRANSPORTATION PLANNING PROCESS IS BEING CARRIED OUT IN ACCORDANCE WITH TITLE 23 CODE OF FEDERAL REGULATIONS PART 450.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, Title 23 Code of Federal Regulations Part 450 (23 CFR § 450) requires MPO's to Self-Certify at least every 4 years, concurrent with submittal of a proposed Transportation Improvement Program (TIP) as part of the State TIP (STIP) approval, that the metropolitan transportation planning process is being carried out in accordance with all applicable requirements; and

WHEREAS, Section 134 of Title 23 United States Code (USC), 49 USC 5303, and 23 CFR Part 450 Subpart C set forth the national policy that the MPO designated for each urbanized area is to carry out a continuing, cooperative, and comprehensive (3C) multimodal transportation planning process, including the development of an Long-Range Transportation Plan (LRTP) and TIP, and establish policies and procedures for MPOs to conduct the metropolitan planning process; and

WHEREAS, the requirements of Sections 174 and 176(c) and (d) of the Clean Air Act as amended [42 U.S.C. 7504, 7506(c) and (d)] and 40 CFR Part 93 have been met with the Peoria-Pekin Urbanized Area remaining in attainment; and

WHEREAS, the requirements of Title VI of the Civil Rights Act of 1964 as amended (42 USC 2000d-1) and 49 CFR Part 21 assures that no person or group of persons on the basis of race, color, or national origin are subject to discrimination in the level and quality of transportation planning programs and activities provide by the MPO; the requirements of Executive Order 12898 "Federal Actions to Address Environmental Justice in Minority Populations and Low-income Populations" and Executive Order 13166 "Improving Access to Services for Persons with Limited English Proficiency" have been met and incorporated in the Title VI Program; and

WHEREAS, 49 USC 5332, prohibiting discrimination on the basis of race, color, creed, national origin, sex or age in employment or business opportunity has been met; and

WHEREAS, the requirements of Section 1101(e) of the Fixing America's Surface Transportation (FAST) Act (Public Law 114-357) and 49 CFR Part 26 regarding the involvement of disadvantaged or minority business enterprises in FHWA-funded planning projects and FTA-funded projects have been met; and

WHEREAS, the provisions of 23 CFR Part 230, regarding the implementation of an equal employment opportunity program on federal and federal-aid highway construction contracts have been addressed; and

WHEREAS, the provisions of the Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and 49 CFR Parts 27, 37, and 38, regarding discrimination against individuals with disabilities has been met; and

WHEREAS, the Older Americans Act, as amended (42 USC 6101), prohibiting discrimination on the basis of age in programs or activities receiving federal financial assistance has been met; and

WHEREAS, Section 324 if Title 23 USC regarding the prohibition of discrimination based on gender has been met; and

WHEREAS, Section 504 of the Rehabilitation Act of 1973 (29 USC 794) AND 49 CFR Part 27 regarding discrimination against individuals with disabilities have been met; and

WHEREAS, in accordance with 23 CFR § 450.336, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) certified the planning process of the Peoria-Pekin Urbanized Area in May 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Tri-County Regional Planning Commission hereby certifies that its metropolitan transportation planning process is being carried out in conformance with all of the applicable provisions of federal law and certifies that the local process to enhance the participation of the general public, including the transportation disadvantaged, has been followed in developing all transportation plans and programs, including the Commission's Long-Range Transportation Plan and Transportation Improvement Plan.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

Greg Menold, Chair
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

Holly Bieneman, Director
Office of Planning and Programming
Illinois Department of Transportation



MEMORANDUM

TO: Full Commission

FROM: Review Subcommittee & Technical

SUBJECT: Transportation Alternative (TA) Set Aside

DATE: October 4, 2023

Action Needed

Review and program Transportation Alternative (TA) set-aside projects.

Background

Tri-County Regional Planning Commission (Tri-County or TCRPC) is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin urbanized area. As an MPO with an urbanized population over 200,000, TCRPC receives an annual allotment of Transportation Alternative (TA) set-aside funds to program. The Infrastructure Investment and Jobs Act (IIJA) authorizes federal funding for TA. These funds come from the Federal Highway Administration (FHWA), and the Illinois Department of Transportation (IDOT) serves as the administrator.

Tri-County's FY 2021 allotment is \$293,959; the FY 2022 allotment is \$576,352; and the FY 2023 allotment is \$588,254. The total available funds are \$1,458,565. Of the available \$1,458,565, \$783,159 have been programmed as a result of the first Call for Projects. Therefore, a total of \$675,406 is available for funding in this second Call for Projects. The MPO Technical Committee established the TA Set-Aside Review Subcommittee to assign regional significance scores and recommend projects for funding.

TA Set-Aside Review Subcommittee

On September 7, 2023, the TA Set-Aside Review Subcommittee (Paul Augsburger, Rich Brecklin, and Ty Livingston) convened a meeting to assign regional significance scores for TA set-aside projects and to formulate a recommendation for funding to Technical. Staff (Reema Abi-Akar, Michael Bruner, Ray Lees, and Eric Miller) facilitated the meeting with representation from the IDOT Office of Planning and Programming (Brandon Geber).

The subcommittee assigned Project Points (commonly referred to as "regional significance") for each application. Scores were based on the narratives submitted

and subcommittee members' collective knowledge of the regional transportation system. They scored each application in two categories: Anticipated Usage and Public Value. Additionally, the Subcommittee reviewed the Self-Scores for each project to ensure they were accurately scored. Each member assigned their own Project Points and averaged them with staff's assignments. The Subcommittee collectively agreed upon corrections to the Self-Scores. **Table 1** shows each project's Self-Score, Adjusted (Adj.) Self-Score, Anticipated (Anticip.) Usage, Public Value, Total, and Adjusted (Adj.) Total.

Project	Self-Score	Adj. Self-Score	Anticip. Usage	Public Value	Total	Adj. Total
Connecting Pathways Bartonville	80	55	3.5	4.2	87.7	62.7
Fischer Road Sidewalk Creve Coeur	57	45	6.8	3.6	67.4	55.4
Detroit Avenue Path Morton	60	62	6.0	3.1	69.1	71.1
Pioneer Parkway Path Peoria	65	59	6.9	3.5	75.4	69.4

Table 1: TA Set-Aside Review Subcommittee Scoring

Recommended STBG Project Funding

Utilizing the adjusted self-score, the top scoring project is the Village of Morton's Detroit Avenue Path. The total TA set-aside request for the Village of Morton is approximately equal to the total available funding amount. The subcommittee voted unanimously to recommend funding the Village of Morton's Detroit Avenue Path.

The subcommittee recommended funding the projects listed in **Table 2** at amounts in the column labeled TA. The subcommittee developed their recommendation using the adjusted total scoring, included in **Table 1**. The Technical Committee reviewed this recommendation and unanimously voted to recommend this to the Full Commission for their consideration.

Project	Extent	Applicant	FY	TA	Local	Total
Detroit Ave. Pathway	IL-98 to 0.7 miles north	Morton	2023	\$675,000	\$168,750	\$843,750
Total				\$675,000		
<i>Available (est.)</i>				<i>\$675,406</i>		

Table 2: TA Set-Aside Recommended Project Funding

RESOLUTION 24-21

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PROGRAM FISCAL YEARS 2021-2023 TRANSPORTATION ALTERNATIVE SET-ASIDE FUNDING TO THE VILLAGE OF MORTON FOR THE DETROIT AVENUE MULTIUSE PATH AND AMEND THE FY 2024-27 TRANSPORTATION IMPROVEMENT PROGRAM.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, the MPO receives federal transportation funds from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through the Illinois Department of Transportation (IDOT) and is responsible for competitively programming federal Transportation Alternative (TA) Set-Aside funds for eligible projects that have regional significance and benefit the entire region; and

WHEREAS, the Commission released a Call for Projects for approximately \$1,458,565 in TA funding for FYs 2021-23 and received two project applications for a total funding request of \$726,188 by the due date of Friday, March 31, 2023; and

WHEREAS, the Commission released a second Call for Project for the remaining FY 2021-23 TA funding of \$675,406 and received four project applications by the due date of Monday, July 31, 2023; and

WHEREAS, the Technical Committee formed a Project Review Subcommittee, who held a meeting on September 7, 2023, where they reviewed and adjusted the Self-Scores, and assigned regional significance points, resulting in Village of Morton's Detroit Avenue Multiuse Path being the top scoring project; and

WHEREAS, the MPO Technical Committee reviewed the Project Review Subcommittee recommendation for funding the Village of Morton's Detroit Avenue Multiuse Path at \$675,000 (80%) in TA funds for construction of the pathway and improving crosswalks.

THEREFORE, BE IT RESOLVED BY COMMISSION AS FOLLOWS:

That Commission accepts the Project Review Subcommittee and MPO Technical Committee's recommendation and programs \$675,000 to the Village of Morton for constructing a multiuse trail along Detroit Avenue from IL-98 to approximately 0.7 miles north and amends the Fiscal Year 2024-27 Transportation Improvement Program with the awarded project.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission



MEMORANDUM

TO: Full Commission

FROM: Review Subcommittee & Technical

SUBJECT: Section 5310 Projects Information

DATE: October 4, 2023

Action Needed

Review and approve Section 5310 funding for the City of Peoria and Greater Peoria Mass Transit District's submitted projects.

Background

Section 5310 is an urban funding stream from the Federal Transit Administration (FTA) aimed at increasing mobility options for seniors and individuals with disabilities, and the Tri-County Regional Planning Commission receives an apportionment every year. It is Tri-County's responsibility to either distribute these funds throughout the urbanized area or pass the funds along to the Illinois Department of Transportation (IDOT) Consolidated Vehicle Procurement (CVP) program. TCRPC has followed both routes at different times in the past. This round, TCRPC recommends distributing the majority of the funds region wide.

Tri-County's 5310 Call for Project Applications

Tri-County opened a 30-day call for projects for these 5310 funds and received two applications. A summary of the submitted projects is below:

Greater Peoria Mass Transit District

GPMTD proposes to purchase three Quantum Automatic Wheelchair Securement Systems that will be used in the refurbishment process of 3-5 fixed route buses in Spring 2024. In terms of funding, GPMTD is requesting a \$60,000 federal share (80%) and a \$15,000 local share (20%) for a total project cost of \$75,000.

City of Peoria

The city proposes to construct a raised median pedestrian refuge island in the center turn lane near the Sterling Towers housing complex on Reservoir Boulevard (near the Northwoods Mall). The refuge island will

include rapid flashing beacons as well as a mill and overlay of the roadway pavement.

Sterling Towers is a subsidized housing complex for seniors and people with disabilities. Bus stops are present on that street, but there have been safety concerns regarding residents crossing the 35-mile-per-hour street to get to some of the stops. This project will increase safety in that area.

In terms of funding, the city is requesting a \$260,000 federal share (80%) and a \$65,000 local share for a total project cost of \$325,000.

Available Funds

Under Section 5310, Eligible Activities are broken down by the FTA into two categories: Traditional Section 5310 Projects and Other Section 5310 Projects. Traditional Section 5310 Projects for the Peoria-Pekin urbanized area (55% of the full FTA appropriation) are programmed by the state through IDOT's CVP program. TCRPC only programs Other Section 5310 Projects (45% of the full appropriation), activities that were eligible under the New Freedom program (Section 5317) which was rolled into Section 5310 under MAP-21.

The amount of funds advertised in the Call for Projects was \$329,798. This sum consists of the following funding years and types within the FTA Section 5310 Program (these funds require a local cost match):

Federal Fiscal Year/Type	Full Appropriation	TCRPC Portion (45% of non - COVID funds)	Requested Funding	Remaining Funding
2022	\$365,681	\$164,556	\$164,556	\$0
2023	\$367,205	\$165,242	\$155,444	\$9,798
Total	\$732,886	\$329,798	\$320,000	\$9,798

Recommendation

TCRPC staff recommends funding both the GPMTD (\$60,000) and City of Peoria (\$260,000) at their full requesting amounts, for a total combined programming amount of \$320,000. The remaining \$9,798 in Federal FY2023 funds will be utilized in the next Call for Projects, as the deadline to obligate these funds is two years after the appropriation year.

Prior to this meeting, TCRPC staff reached out to the Human Services Transportation Plan (HSTP) Urban Subcommittee to serve as a Review Subcommittee to grade and

recommend the approval of these funds. Since the funds are below budget and eligible for this Section 5310 funding stream, the Subcommittee recommended moving forward with these projects.

The Technical Committee also informally recommended to move forward with these projects. The timing of the Call for Projects due date and the Technical Committee meeting were too close to include this item on the agenda as a recommendation item. Section 5310 was included as an update, and the group unanimously agreed to informally recommend these projects to the Commission in this regard.

RESOLUTION 24-22

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PROGRAM FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310: ENHANCED MOBILITY FOR SENIORS AND PERSON WITH DISABILITIES PROGRAM FUNDS AND AMEND THE FY 2024-27 TRANSPORTATION IMPROVEMENT PROGRAM.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, Commission is the Co-Designated Recipient for formula funds from the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities Program; and

WHEREAS, FTA allocated the Commission \$164,556 in FY22 and \$165,242 in FY23 FTA Section 5310 funds, for a total available funding amount of \$329,798; and

WHEREAS, the Commission opened a 30-day call for projects for these 5310 funds and received two applications: Greater Peoria Mass Transit District requested \$60,000 for purchasing three Quantum Wheelchair Securement Systems, and City of Peoria requested \$260,000 for the construction of a raised median pedestrian refuge island in the center turn lane near the Sterling Towers housing complex on Reservoir Boulevard with rapid flashing beacons; and

WHEREAS, the Human Service Transportation Urban Committee and MPO Technical Committee have both updated on these projects and gave an approving consensus to bring funding recommendations to the Commission for approval; and

WHEREAS, the remaining FY23 funding of \$9,798 will be included in the next funding round of Section 5310 projects.

THEREFORE, BE IT RESLVED BY THE COMMISSION AS FOLLOWS:

That Commission programs \$60,000 with a required match of \$15,000 to the Greater Peoria Mass Transit District for acquiring three Quantum Wheelchair Securement Systems and \$260,000 with a required match of \$65,000 to the City of Peoria for construction a pedestrian refuge island with rapid flashing beacons with Fiscal Years 2022 and 2023 Federal Transit Administration Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funding; amends the Fiscal Year 2024-27 Transportation Improvement Program; and authorizes the Executive Director to enter into subsequent contracts with the awarded agencies.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

ATTEST:

Greg Menold, Chairman
Tri-County Regional Planning Commission

Eric Miller, Executive Director
Tri-County Regional Planning Commission



MEMORANDUM

TO: Full Commission

FROM: Staff

SUBJECT: Transit Asset Management (TAM) Performance Measures

DATE: October 4, 2023

Action needed:

Review and adopt the Tier 2 Group Plan Transit Asset Management Performance Measures.

Background:

In 2012, Congress passed the Moving Ahead for Progress in the 21st Century Act (MAP-21), mandating all Metropolitan Planning Organizations (MPOs) and State Departments of Transportation (DOTs) to develop a performance-based transportation planning and programming approach. The Fixing America's Surface Transportation (FAST) Act of 2015 and the current transportation funding law, Infrastructure Investment and Jobs Act (IIJA) of 2021, continued the requirements for a performance-based approach.

The intent of the Federal Highway Administration (FHWA) is to use this systematic data as a strategic approach to make transportation investment and policy decisions that benefit the national goals. The focus areas for collecting this data and setting targets are Safety (PM-1), Pavement & Bridge Condition (PM-2), Congestion Reduction (PM-3), System Reliability (PM-3), Freight Movement and Economic Vitality (PM-3), Environmental Sustainability, and Reduced Project Delivery Delay.

Tri-County Regional Planning Commission (TCRPC) is the MPO for the Peoria-Pekin urbanized area and reviews IDOT's state targets for adoption. MPOs have 180 days to accept or set their own performance measures from the date the State DOT sets their targets. Historically, TCRPC has elected to support the State's targets. Please note, only states are assessed for significant progress made towards established targets, not MPOs.

Transit Asset Management:

The National Transit Asset Management System Final Rule (49 U.S.C. 625) requires all agencies that receive federal financial assistance under 49 U.S.C. Chapter 53 and own, operate, or manage capital assets used in the provision of public transportation to create a Transit Asset Management (TAM) Plan. Agencies can meet this requirement either through an Individual or Group TAM Plan. Group TAM Plans are meant to collect TAM information about groups (typically small subrecipients of 5311 or 5310 grant programs) that do not have a direct financial relationship with FTA.

IDOT, the Illinois Public Transit Association (IPTA), and the Rural Transit Assistance Center (RTAC) cooperatively supported the development of the Illinois' Group TAM Plan for all Tier 2 agencies. This state-level plan includes the four required elements for MAP-21 compliance, leveraging the current and historic CNA (Capital Needs Assessment) work to develop:

1. An inventory of capital assets, including all assets already reported through the CNA annual survey process.
2. A condition assessment, including conditions estimated by the existing CNA model and new facility condition assessments being done by grantees
3. A decision support tool, through modification of the existing CNA model
4. Investment prioritization that utilizes grantee input, updated data from the annual CNA process, and the improved CNA Model

FTA Performance Measure Definitions:

Asset Type	Definition
Facilities	The percentage of inspected facilities within an asset class and for which agencies have capital rehab and replacement responsibility, rated below condition 3 on the FTA Transit Economic Requirement Model (TERM) five-point scale
Revenue Vehicles (Rolling Stock)	The percentage of active, dedicated revenue vehicles by asset class that either meet or exceed their Useful Life Benchmark (ULB)
Service Vehicles (Equipment)	The percentage of non-revenue, support-service, and maintenance vehicles that either meet or exceed their ULB

FY 2023 Tier 2 Group Plan State Targets – Facilities, Revenue Vehicles, and Service Vehicles:

Facility Type	Facilities Rated Below 3.0	Total Facilities	% Rated Below 3.0	FY24 Target
Admin/Maintenance	11	68	16%	9%
Passenger/Parking	2	28	7%	7%
Total	13	96	14%	8%
Revenue Vehicle (Rolling Stock) Type	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB	FY24 Target
Articulated bus	8	23	35%	0%
Automobile	1	2	50%	50%
Bus	174	511	34%	35%
Cutaway	290	896	32%	40%
Ferryboat	3	3	100%	100%
Minivan	171	212	81%	91%
Van	36	48	75%	60%
Total	683	1695	40%	45%
Service Vehicle (Equipment) Type	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB	FY24 Target
Automobile	10	45	22%	17%
Other rubber tire vehicles	58	147	39%	34%
Total	68	192	35%	30%

Tri-County Providers – Facilities Benchmarks

Agency	Facility Group	Facilities Rated Below 3.0	Total Facilities	% Rated Below 3.0
Greater Peoria Mass Transit District	Admin/Maintenance	2	3	66.67%
Greater Peoria Mass Transit District	Passenger/Parking	0	1	0.0%
Tazewell County	Admin/Maintenance	0	1	0.0%

Tri-County Providers – Revenue Vehicles Useful Life Benchmarks

Agency	Type	ULB	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB	FY24 Target
Greater Peoria MTD Rural	Cutaway	8	5	7	71.43%	71%
Greater Peoria MTD Rural	Cutaway	10	0	5	0.00%	0%
Greater Peoria Mass Transit District Urban	Bus	12	24	51	47.06%	57%
Greater Peoria Mass Transit District Urban	Cutaway	8	3	34	8.82%	9%
Greater Peoria Mass Transit District Urban	Cutaway	10	0	2	0.00%	0%
Tazewell County	Cutaway	8	10	15	66.67%	73%
Tazewell County	Cutaway	10	0	2	0.00%	0%
Woodford County	Cutaway	7	1	1	100.00%	100%
Woodford County	Cutaway	8	3	6	50.00%	50%
Woodford County	Cutaway	10	0	2	0.00%	0%

Tri-County Providers – Service Vehicles Useful Life Benchmarks

Agency	Type	ULB	# of Vehicles At/Beyond ULB	Total Vehicles	% Vehicles At/Beyond ULB	FY24 Target
Greater Peoria Mass Transit District	Automobile	8	3	4	75.0%	43%
Greater Peoria Mass Transit District	Other rubber tire vehicles	14	1	18	5.56%	6%

RESOLUTION 24-23

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION ADOPTING AND SUPPORTING THE ILLINOIS DEPARTMENT OF TRANSPORTATION TIER 2 GROUP PLAN TRANSIT ASSET MANAGEMENT PERFORMANCE MEASURES.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, the Infrastructure Investment and Jobs Act (IIJA) continues federal requirements for performance management and performance-based planning and programming to ensure the most efficient investment of federal transportation funds; and

WHEREAS, the National Transit Asset Management System Final Rule (49 U.S.C. 625) requires all agencies that receive federal financial assistance under 49 U.S.C. Chapter 53 and own, operate, or manage capital assets used in the provision of public transportation to create a Transit Asset Management Plan; and

WHEREAS, agencies can meet this requirement either through an Individual or Group Transit Asset Management (TAM) Plan, and IDOT, the Illinois Public Transit Association (IPTA), and the Rural Transit Assistance Center (RTAC) cooperatively supported the development of the Illinois' Group TAM Plan for all Tier 2 agencies; and

WHEREAS, the Tier 2 Group Plan TAM Plan set condition performance measure on capital assets; and

WHEREAS, the IIJA also requires each MPO to either support their respective Transit Provider's performance measures or set their own targets within 180 days of the TAM Plan.

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission hereby adopts and supports the Tier 2 Group Plan Transit Asset Management Performance Measures targets as listed in Attachment A.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

Greg Menold, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

Attachment A

Tier 2 Group Transit Asset Management Plan

Performance Measures Targets

FY 2023 Tier 2 Group Plan State Targets – Facilities, Revenue Vehicles, and Service Vehicles:

Facility Type	Facilities Rated Below 3.0	Total Facilities	% Rated Below 3.0	FY24 Target
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MEMORANDUM

TO: Full Commission
FROM: Staff
SUBJECT: HSTP Urban Subcommittee Appointments
DATE: October 4, 2023

Action needed by Commission:

Approve appointments to serve on the HSTP Urban Subcommittee for a three-year term.

Background:

Since 2007, Tri-County has convened regular meetings to guide the coordination strategy for the Human Services Transportation Plan (HSTP) in both the urbanized area and seven surrounding rural counties. These counties are: Peoria, Tazewell, Woodford, Fulton, Knox, Marshall, and Stark. Counties appoint individuals to serve on the rural committee for three-year terms. The MPO appoints individuals to serve on the urban committee for three-year terms. The following people and organizations have been recommended by HSTP staff based on past records of contributions to the HSTP process.

Name	Title	Representing
Kylie Rathmann	Employment Specialist	Express Employment Professionals
Angel Marinich	General Manager	TransDev (CityLift and CountyLink)
Connie Schiele	Public Citizen	Transit Riders

RESOLUTION 24-24

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPOINT THREE MEMBERS TO THE HUMAN SERVICE TRANSPORTATION PLAN URBAN SUBCOMMITTEE.

WHEREAS, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

WHEREAS, since 2007, the Commission has convened regular meetings to guide the coordination strategy of the Human Services Transportation Plan (HSTP) in both the urbanized area and seven surrounding rural counties; and

WHEREAS, HSTP committee members represent human services agencies, public transportation providers, transit users, and others who aim to address the transportation needs of older adults, people with disabilities, people with low incomes, and others who need extra assistance with travelling around the region; and

WHEREAS, each HSTP committee member serves a three-year appointment, and at the end of each term, they are up for reappointment or new members are allowed to join in their place; and

WHEREAS, according to the current HSTP bylaws, the HSTP Urban Subcommittee members are appointed by the Commission; and

WHEREAS, one of seven HSTP Urban Subcommittee members' positions became vacant, so a new individual has opted to take their place; two individuals have opted to share their seat with two existing members; and all three of these individuals being appointed or reappointed have been participating positively in the committee in one form or another for the past several meetings or more.

THEREFORE, BE IT RESOLVED BY COMMISSION AS FOLLOWS:

That the Commission appoints Kylie Rathmann of Express Employment Professionals; Connie Schiele as a transit rider to share a seat with Chris Mitchell, another transit rider; and Angel Marinich of TransDev to share a seat with ShamRA Robinson of the Greater Peoria Mass Transit District; to the Human Service Transportation Plan Urban Subcommittee for three years, beginning the date of this resolution.

Presented this 4th day of October 2023

Adopted this 4th day of October 2023

ATTEST:

Greg Menold, Chairman
Tri-County Regional Planning Commission

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission