



## TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., September 6, 2023**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., September 6, 2023**

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Join via computer or smartphone:

<https://global.gotomeeting.com/join/291023189>

Or call in with any telephone

1 (408) 650-3123

Access Code: 291-023-189

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### AGENDA

1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. Motion to approve August 2, 2023 Commission minutes
5. Chairman report
6. Executive Director report
7. Ways and Means Report
  - a. Motion to approve July 2023 Financial Statements and Billings (Resolution 24-13)
8. Transportation
  - a. **Public Meeting: FY 2024-27 Transportation Improvement Plan**  
<https://tricountyrpc.org/draft-tip-public-comment/>
  - b. Motion to approve Transportation Improvement Program (TIP) Amendments (Resolution 24-14)
    - i. Project PC-24-01 Maxwell Road Bridge Rehabilitation
  - c. Motion to approve and program the local funding for the FY 2024 Statewide Planning and Research (SPR) grant for the Regional Multimodal Network Inventory and Acquisition (Resolution 24-16)
  - d. Motion to authorize the Executive Director to enter into a contract with the selected consultant for the Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan (Resolution 24-17)
  - e. Motion to approve Human Services Transportation Plan (HSTP) Urban Subcommittee Appointments (Resolution 24-15)
  - f. Section 5310: Enhanced Mobility of Seniors and Individuals with Disabilities Call for Projects – Attachments
9. Updates
  - a. Kickapoo Creek Watershed Plan
  - b. IDOT
  - c. FHWA
10. Other
  - a. Staff Presentation – Britney West
11. Adjournment

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Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two days in advance.



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### AGENDA

#### 1. Call to Order, Welcome, Recognition of Audience, Appointment of new Commissioner: City of Pekin, Mary Burrress

Vice Chairman Chuck Nagel called the meeting to order at 9:00 am

#### 2. Roll Call

Commissioner	P	A	Commissioner	P	A
<b>Don White</b> Chillicothe	x		<b>Leon Ricca</b> Bartonville		x
<b>Rita Ali</b> City of Peoria	x		<b>Nate Parrott</b> Morton		x
<b>Patrick Urich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co	x	
<b>Rick Powers</b> City of Peoria		Virtual	<b>Chuck Nagel,</b> Woodford Co.	x	
<b>Ron Talbot</b> Creve Coeur	x		<b>Camille Coates,</b> Peoria Co.	x	
<b>John Kahl</b> East Peoria.	x		<b>Danny Phelan,</b> Peoria Co.	x	
<b>Ann Doubet,</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Phelan,</b> Peoria Heights		x	<b>Greg Menold,</b> Tazewell Co.		x
<b>Mary Burrress,</b> City of Pekin.		x	<b>Don Knox</b> CityLink	x	
<b>Gary Manier,</b> Washington	x		<b>Karen Dvorsky,</b> IDOT	x	
<b>James Dillon</b> West Peoria		x			

Present: Eric Miller, Debbie Ulrich, Michael Bruner, Reema Abi-Akar, Rebecca Eisele, Logan Chapman, Gavin Hunt, and Gabriel Guevara. Staff virtual: Britney West. Also present: Brandon Geber-IDOT. Virtual: Betsy Tracy- FHWA

#### 3. Public Input-none

#### 4. Motion to approve July 5, 2023, Commission minutes.

John Kahl moved to approve the July 5, 2023, Commission minutes and Ron Talbot seconded. Motion carried.

#### 5. Chairman report- nothing

#### 6. Executive Director report

Eric Miller reported on the following:

- Met with Mark Slover- Weaver's Chief of Staff on Regional charging stations- \$20M Federal grant. TCRPC will be lead but will have Consultant lead. There will be an informational meeting within 4 to 6 weeks.
- Presented in June to mayors in small communities if they may need assistance in grants.

## 7. Ways and Means Report

- a. Motion to approve June 2023 Financial Statements and Billings (Resolution 24-09)  
Autum Jones moved to approve June 2023 Financial Statements and Billings (Resolution 24-09) and Camille Coates seconded.  
Rebecca Eisele reported on the following:
    - **June resulted in a surplus of \$13k.**
    - **Total Operating Cash** at the end of the month was approximately \$877k.
    - **Operating cash** increased by \$15k in June, compared to May.
    - **Total Accounts Receivable** at the end of the month was \$253k. Of the A/R balance, \$212k was federal funds, \$24k was state funds, and \$17k was local funds.
    - **Accounts Payable** balance at the end of the month was \$70k, and there was \$68k in unpaid pass-through expenses as of the end of June. The remaining \$2k A/P balance was for regular monthly bills unpaid as of the end of the month.
    - **Income Statement**
      - Current billing for June was \$257k, minus direct pass-through expenses of (\$165k) that were billed to customers, resulting in Operating Revenue of approximately \$92k.
      - Total Expenses for June were (\$244k), minus direct pass-through expenses of (\$165k), resulting in Operating Expenses of Approximately (\$79k)
      - June had 22 regular working days, no paid holidays, and 99 hours of PTO were used by staff.
      - June resulted in a surplus of \$13k. Fiscal Year 2023 ended with a net surplus of \$166k.
- Motion carried.

## 8. Transportation

- a. Motion to approve Transportation Improvement Program Amendments (Resolution 24-10)
  - i. Project S-24-08 Airport Road Bridge replacement
  - ii. Project S-24-12 Safety- Guardrail Replacement  
Russ Crawford moved to approve (i. and ii.) Transportation Improvement Program Amendments (Resolution 24-10) and John Kahl seconded.  
Michael Bruner reported on the following:
    - i. Project S-24-08 Airport Road Bridge replacement
      - This project is replacing the Airport Road bridge over I-474 and scheduled for the September letting.
      - TIP Amendment is for increasing project funding by \$2.5 million.
      - The total project cost is increasing from 8.5 million to 11 million and is 90/10 split.
    - ii. Project S-24-12 Safety- Guardrail Replacement
      - This project is replacing guardrails along IL-98 in Tazewell County from McNaughton Park Drive to Springfield Road; and IL-18 in Putnam County from IL-89 to Meridian Road.
      - TIP Amendment is for increasing project funding by \$700,000 (From \$300k to 1 million)
      - The project is scheduled for the September letting.

Motion carried.
- b. Motion to approve FY 2024 Special Transportation Studies (Resolution 24-11)  
Ron Talbot moved to approve FY 2024 Special Transportation Studies (Resolution 24-11) and Danny Phelan seconded.  
Michael Bruner updated on the following:
  - Tri- County released a call for projects for FY14 Special Transportation Studies (STS) on May 17, 2023, for a total funding amount of \$150,000.
  - Staff accepted proposals until June 16, 2023, and six jurisdictions' submitted applications.
  - The applications received are as follows:
    - Chillicothe- Cost Benefit Analysis for IL-29 Viaduct- Requested \$30,000
    - East Peoria- Stormwater Inventory and Analysis- Requested 470,000

- Germantown Hills- Feasibility Study for Germantown Hills to McClugage Bridge Trail- Requested \$50,000
  - GPMTD- Pekin Area Transit Study- Requested \$40,000
  - Peoria Heights- Active Transportation Plan- Requested \$50,000
  - West Peoria- Corridor Study of Waverly Ave. and Ayers Ave- Requested \$30,000
- The STS Review Subcommittee was comprised of Jeff Gilles, Jon Oliphant, Paola Mendez-Silvagnoli, Terry Keogel, and Brandon Geber as a non-voting member, convened a meeting.
- On July 11, 2023, the Review Subcommittee convened a meeting to assign scores for the submitted projects and to formulate a recommendation for funding.
- Each Subcommittee members scores were averaged with staff's scores for determining the projects to be recommended for funding.
- The averaged total scores for each application are as follows (Out of 70 points):
  - City of Chillicothe- 65.71
  - Village of Peoria Heights- 62.14
  - Village of Germantown Hills- 58.00
  - City of West Peoria- 44.14
  - City of East Peoria- 43.86
  - GPTMD- 41.86
- Utilizing the average scores, the Review Subcommittee looked at options for funding the top four projects.
  - These total \$160,000. Which is \$10,000 over the available budget of \$150,000.
- To remediate the overage, the Review Committee is recommending reducing the Germantown Hills' and Peoria Heights' budget by \$5,000 each.
  - This was done because the Committee felt the budgets for the scopes of work seemed on the high side.
- The Review Subcommittee recommended funding the following.
  - Chillicothe- \$30,000
  - Germantown Hills- \$45,000
  - Peoria Heights- \$45,000 + \$10,000 local contribution
  - West Peoria- \$30,000

Eric Miller said that Germantown Hills and Peoria Heights were ok with the reduction.

Motion carried.

- c. Motion to approve Human Services Transportation Plan (HSTP) Urban Subcommittee Reappointments (Resolution 24-12)

Ron Talbot moved to approve Human Services Transportation Plan (HSTP) Urban Subcommittee Reappointments (Resolution 24-12) and Danny Phelan seconded.

Reema Abi-Akar updated on the following:

- The HSTP committee discusses transportation options for older adults, people with disabilities, people with low incomes, & anyone else who needs extra assistance.
- There are two subcommittee's- urban and rural.
- Urban subcommittee members are recommended by the technical committee and appointed by the Commission.
  - Rural subcommittee members are appointed by their respective county board.
- All members hold three-year terms.
- These three individuals are being reappointed; they have been on the committee for years and have made positive impacts to the group.

Motion carried.

- d. Discussion of the Draft 2020 Peoria-Pekin Urban Area- Attachment

Michael Bruner updated on the following:

- As a result of the 2020 Census, it is not time to redraw our Urbanized Area
- The Census Bureau significantly changed their methodology of identifying urban area with the 2020 Census.
- This change resulted in a much smaller urban area and disconnected polygons as a starting point.
- Central Office Programming has created the DRAFT 2020 "Smoothed" Urban Area based on the Census' data and FHWA's rules/guidelines.
- Effort was made in creating the draft 2020 smoothed urban area to not reduce the area identified as urban during 2010 smoothing process.

- Please review the attached map and provide comments regarding the draft urban area boundary back to Terrissa Worsfold by Monday, August 14, 2023.
- Michael Bruner thanked Britney West, GIS Specialist of TCRPC for map.

Russ Crawford requested consensus of Urbanized 2020 Census updated map. There was a consensus of the Commission on the updated area map.

## 9. Updates

### a. Transportation Alternative Set-Aside

Michael Bruner updated on the following:

- As an MPO with an urbanized population over 200,000, TCRPC receives an annual allotment of these TA funds as a set aside of the STBG program.
- TCRPC opened a 2<sup>nd</sup> call for projects for the Transportation Alternative (TA) Set Aside
- TCRPC previously released a call for projects on Wednesday, February 15, 2023
  - Project applications were due to staff by Friday, March 31, 2023, by 4:00 pm
  - Approximately \$1,458,565 was available for the Call for Projects
  - Two projects were awarded, resulting in \$783,159 being programmed.
- TCRPC released a 2<sup>nd</sup> Call for Projects June 3-21, 2023 with an available funding pot of \$765,406
  - Project applications were due to staff by 3:30 pm on Monday, July 31<sup>s</sup>
- Projects submitted:
  - Bartonville- Requested \$160,000, \$40,000 match, total cost \$200,000- Engineering. for Pedestrian Pathways.
  - Creve Coeur- Requested \$558,038, \$148,510 match, total cost \$706,548- Engineering & Construction sidewalk along Fischer Road from IL-29 to Reynolds Ave.
  - Morton- Requested \$675,000, \$168,750 match, total cost \$843,750, Construction of bike path along Detroit Ave. from IL-98 to = 0.7 miles north.
  - Peoria- Requested \$304,000, \$76,000 match, total cost \$380,000- Construction of multiuse path along Pioneer Parkway for 300ft. west of Harker Dr. to 600 ft east of University Street and along University Street from Pioneer Parkway to Altorfer Dr,
- Timeline
  - Applications due July 31<sup>st</sup> by 3:30 pm
  - August 16<sup>th</sup>- applicants will present their projects at Technical, and TA subcommittee is formed.
  - September 20<sup>th</sup>- Technical committee will convene to consider the subcommittee's recommendation.
  - October 4<sup>th</sup>- Commission programs TA funding.

### b. IDOT

Brandon Geber updated on the following:

- SPR awards should be announced soon.
- IDOT Freight Plan was approved so past awarded projects hopefully will be moved forward.

### c. FHWA

Betsy Tracy congratulated- Roads for All Safety grant.

## 10. Other

Staff presentation - Gavin Hunt

Education:

- Associate of National Security
- Bachelor of Arts (Political Science)
- Master of Public Administration

Worked at: City of Peoria

- Community Development
- Legal Administrative Technician

Illinois Army National Guard (currently)

- Rank- E-5, Sergeant
- 25U- Signal Support Systems Specialist
- 35M- Human Intelligence Collector (Linguist)

Currently working on at TCRPC

- Comprehensive Planning
- Transportation Improvement Program
- Special Transportation Studies

## **11. Adjournment**

Autum Jones moved to adjourn at 9:33 am and John Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded by: Britney West, GIS Specialist

Transcribed by: Debbie Ulrich, Office Administrator

To: Members of the Commission

From Eric W. Miller, Executive Director

Date August 17, 2023

Subject: Executive Director Report for August 2023

Project	Activity	Status
Administrative		
Headlines	Developing informational session on EV Charging Station Grant	Ongoing
	Renegotiated contract with HIRPD for financial Services	Ongoing
	Submitted application for Federal Protect Grant	Ongoing
	Working on Regional Priority Process	Ongoing
	Monitored Federal Grants NOFO's	Ongoing
	Met with Brownfield EPA grant planning team	Ongoing
	Attended IDOT MPO meeting regarding Carbon Reduction Program	Ongoing
	Signed agreement with FHWA on Safe Streets for All Grant	Ongoing
	Working with Communities, drafting letters of support for State and Federal grant funding programs	ongoing
	Developing transportation dashboard	Ongoing
	Attended Distillery Labs open house meeting	Ongoing
	Continued research on Employee Benefits	Ongoing
		Ongoing
		Ongoing
Personnel	Semi-annual staff reviews ongoing	Ongoing
	IMRF Cost Study underway	Ongoing
Website	Content review of website.	Ongoing
Planning issues		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Village of Germantown Hills Comp Plan	Continued discussion with Village board regarding scope of work	Ongoing
Village of Creve Coeur	Continued discussion with Village board regarding scope of work	Ongoing
Village of Bartonville	Work underway	Ongoing
City of Chillicothe	Continued discussion with Village board regarding scope of work	Ongoing
Village of Brimfield	Continued discussion with Village board regarding scope of work	Ongoing
City of East Peoria	Consultant Selection underway	
Watershed Planning	Received NOSA Contract Development with IEPA regarding Kickapoo Creek Watershed	Ongoing
Hazard Mitigation Plan	Work has Commenced Meeting with Stakeholders	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Bartonville	Sidewalk Inventory	Complete
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
Germantown Hills Map development		
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program	Development of FY 24 Transportation Improvement Program in Public review	Ongoing
	Creation of web based TIP document application	Ongoing
	Processed FY 23 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	on hold
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Special Transportation Studies		
FY23		
Chillicothe Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
City of Peoria Intersection Study	Project is underway, coordinating with consultant	Ongoing
City of Pekin Bike/Ped plan	Project is underway, coordinating with consultant	Ongoing

MPO TDM work	Work Completed	Complete
FY24		
Project selection is complete	Developing RFQ's for selected projects	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project is underway, coordinating with consultant	Ongoing
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Signed Contract / Attended project Kickoff meeting	Ongoing
Regional Community Planning	Consultant selection / project mobilization underway	Ongoing
FY 24 State Planning and Research Funding	Application Submitted to IDOT, waiting on award decision/letter	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing



# July 2023 Financial Summary Full Commission

	July-23	June-23	FY24 YTD
<b>Net Income / (Loss)</b>	<b>217,171</b>	<b>12,495</b>	<b>217,171</b>

**Page 1**      **Monthly Financial Summary**

**Pages 2 & 3**

<b>Balance Sheet</b>	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Operating Cash	817,528	877,272	(59,744)
Joint Funding Account	309,719	313,443	(3,723)
All Unrestricted and Restricted Cash	1,156,552	1,219,353	(62,801)

<b>Accounts Receivable</b>	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Total Accounts Receivable	567,853	284,305	283,547
Total Federal Receivables	274,110	243,773	30,337
Total State Receivables	46,623	24,014	22,609
Total Local Receivables	247,119	16,518	230,601

<b>Accounts Payable</b>	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Total Accounts Payable at EOM	83,655	101,392	(17,738)
A/P to be billed - Pass-throughs	82,350	99,351	(17,001)
A/P indirect costs	1,305	2,041	(736)

**Page 4**      **Reference Statement of Cash Flows for Detail on Changes in Cash**

**Page 5**

<b>Income Statement</b>	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Current Billing	371,474	287,824	83,650
Billing of Pass-Through Expenses	(73,394)	(164,609)	91,216
Operating Revenue	298,080	123,214	174,866

	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Current Expenses	154,302	275,328	(121,026)
Pass-Through Expenses billed	(73,394)	(164,609)	91,216
Operating Expenses	80,909	110,719	(29,810)

	<b>July-23</b>	<b>June-23</b>	<b>Increase / (Decrease)</b>
Regular Working Days	20.00	22.00	(2.00)
Paid Holidays	1.00	-	1.00
PTO Used (Hours)	192.50	99.00	93.50

	<b>July-23</b>	<b>June-23</b>	<b>FY23</b>
Operating Revenue	298,080	123,214	371,474
Less Operating Expenses	(80,909)	(110,719)	(154,302)
<b>Net Income / (Loss)</b>	<b>217,171</b>	<b>12,495</b>	<b>217,171</b>

**Page 6**      **Checking Account Register of Expenses Paid**

**Page 7**      **Credit Card Register of Expenses Paid**

**Tri-County Regional Planning Commission**  
**Balance Sheet**  
As of July 31, 2023

	Current Month	Previous Month	Previous Year
	Jul 31, 23	Jun 30, 23	Jul 31, 22
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	817,528	877,272	803,809
Total 10000 · Cash - Unrestricted	817,528	877,272	803,809
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	309,719	313,443	203,086
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retirement	8,536	7,870	4,730
Total 11000 · Cash - Restricted	339,024	342,081	228,585
Total Checking/Savings	1,156,552	1,219,353	1,032,394
Accounts Receivable			
13000 · Accounts and Grants Receivable	567,853	284,305	390,394
Total Accounts Receivable	567,853	284,305	390,394
Other Current Assets			
15000 · Prepaid Expenses	27,908	32,375	51,570
Total Other Current Assets	27,908	32,375	51,570
Total Current Assets	1,752,313	1,536,034	1,474,358
Fixed Assets			
17100 · Computer Equipment	93,173	86,403	86,403
17101 · Accum. Deprec. - Computers	(60,525)	(58,856)	(42,568)
Total Fixed Assets	32,648	27,547	43,835
Other Assets			
19000 · Right of Use - Office Space	33,511	36,303	67,021
19001 · Right of Use - Copier	15,111	15,530	18,778
19002 · Right of Use - SBIT Agreements	26,636	24,876	46,254
Total Other Assets	75,257	76,710	132,053
<b>TOTAL ASSETS</b>	<b>1,860,218</b>	<b>1,640,290</b>	<b>1,650,245</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	83,655	101,392	34,786
20011 · MCB Credit Card	-	-	16
Other Current Liabilities			
21000 · Accrued Expenses	2,137	1,603	2,302

# Tri-County Regional Planning Commission

## Balance Sheet

As of July 31, 2023

	Current Month	Previous Month	Previous Year
	Jul 31, 23	Jun 30, 23	Jul 31, 22
21100 · Accounts Payable - Employees	438	498	123
22000 · Employer Liabilities			
22100 · Accrued Wages Payable	30,175	26,732	24,826
22200 · Accrued Vacation/Personal Time	64,451	65,635	62,507
22300 · Unvested Retirement	8,848	8,088	4,932
22500 · Payroll Taxes and Withholdings	3,571	3,438	3,038
Total 22000 · Employer Liabilities	107,046	103,892	95,303
22800 · Local Matches			
22801 · Local Match - City of Peoria	5,000	5,000	-
22802 · Local Match - GPSD	9,500	9,500	-
22803 · Local Match - PDC Services, Inc	5,000	5,000	-
22804 · Local Match - Wildlife Prairie	500	500	-
Total 22800 · Local Matches	20,000	20,000	-
23000 · Unearned Revenue			
23101 · Deferred Revenue - IDOT	41,675	23,301	43,804
23200 · IL MPO	19,238	19,238	19,238
23500 · Village of Washburn	488	488	488
Total 23000 · Unearned Revenue	61,400	43,027	63,529
28000 · Current Lease Liab. - Office Sp	31,796	-	30,704
28001 · Current Lease Liab. - Copier	4,566	-	4,213
28002 · Current Lease Liab. - SBITAs	24,827	-	25,113
Total Other Current Liabilities	252,211	169,020	221,287
Total Current Liabilities	335,866	270,412	256,090
Long Term Liabilities			
29000 · Lease Liability - Office Space	2,941	37,578	37,578
29001 · Lease Liability - Copier	10,694	15,671	14,751
29002 · Lease Liability - SBITAs	2,181	25,265	21,221
Total Long Term Liabilities	15,817	78,514	73,550
Total Liabilities	351,683	348,926	329,640
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	1,084,914	919,628	919,628
Net Income	217,171	165,286	194,528
Total Equity	1,508,535	1,291,364	1,320,606
TOTAL LIABILITIES & EQUITY	1,860,218	1,640,290	1,650,245

# Tri-County Regional Planning Commission

## Statement of Cash Flows

July 2023

	<u>Jul 23</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	217,171
Adjustments to reconcile Net Income to net cash provided by operations:	
13000 · Accounts and Grants Receivable	(283,547)
15000 · Prepaid Expenses	4,468
20000 · Accounts Payable	(17,738)
21000 · Accrued Expenses	534
21100 · Accounts Payable - Employees	(60)
22100 · Accrued Wages Payable	3,444
22200 · Accrued Vacation/Personal Time	(1,183)
22300 · Unvested Retirement	760
22503 · FICA & Medicare	267
22504 · IL Unemployment Taxes	(184)
22505 · 457 (b) Contributions	44
22520 · United Way	7
23101 · Deferred Revenue - IDOT	18,374
28000 · Current Lease Liab. - Office Sp	31,796
28001 · Current Lease Liab. - Copier	4,566
28002 · Current Lease Liab. - SBITAs	24,827
Net cash provided by Operating Activities	<u>3,545</u>
<b>INVESTING ACTIVITIES</b>	
17100 · Computer Equipment	(6,770)
17101 · Accum. Deprec. - Computers	1,669
19000 · Right of Use - Office Space	2,793
19001 · Right of Use - Copier	420
19002 · Right of Use - SBIT Agreements	(1,760)
Net cash provided by Investing Activities	<u>(3,649)</u>
<b>FINANCING ACTIVITIES</b>	
29000 · Lease Liability - Office Space	(34,637)
29001 · Lease Liability - Copier	(4,977)
29002 · Lease Liability - SBITAs	(23,083)
Net cash provided by Financing Activities	<u>(62,697)</u>
Net cash increase for period	(62,801)
Cash at beginning of period	1,219,353
Cash at end of period	<u><u>1,156,552</u></u>

# Tri-County Regional Planning Commission

## Profit & Loss

July 2023

	Current Month	Previous Month	FY22 - Previous YTD
	Jul 23	Jun 23	Jul 22
<b>Ordinary Income/Expense</b>			
<b>Revenue by Type</b>			
41000 · Federal Grants and Awards	108,587	261,005	65,942
42000 · State Grants and Awards	25,431	21,230	28,023
43000 · Local Matching Contributions	230,246	(1,915)	196,552
44010 · GIS Support	1,250	2,337	2,295
44020 · Planning & Zoning Support	2,130	1,337	1,017
45000 · Member Dues	3,750	3,750	3,500
46000 · Interest Income	79	79	61
<b>Total Income</b>	<b>371,474</b>	<b>287,824</b>	<b>297,390</b>
Gross Profit	371,474	287,824	297,390
<b>Expense by Account &amp; Category</b>			
Total 60500 · Amortization Expense	7,378	7,374	7,615
Total 61000 · Computer Expenses	3,236	2,015	176
Total 61500 · Outside Services	61,948	188,325	24,830
Total 62000 · Depreciation	1,669	1,481	1,481
Total 63000 · Employee Benefits	16,275	14,328	13,438
Total 63400 · Interest Expense	258	242	384
Total 63500 · Office Administration	1,521	2,095	1,507
Total 64000 · Miscellaneous	465	129	968
Total 65000 · Professional Fees	-	221	1,200
Total 65500 · Facility Costs	865	865	1,425
Total 66000 · Salaries and Wages	58,700	57,806	49,519
Total 67000 · Travel and Training	1,986	446	318
<b>Total Expense</b>	<b>154,302</b>	<b>275,328</b>	<b>102,861</b>
<b>Net Income</b>	<b>217,171</b>	<b>12,495</b>	<b>194,528</b>

**Tri-County Regional Planning Commission**  
**Check Register - Operating Account**  
**July 2023**

Date	Num	Name	Memo	Amount
07/03/2023	1376	City of Peoria	Rent - 07/2023	2,950.00
07/03/2023	1377	Gatehouse Media	Legal Notices - 06/2023	50.00
07/03/2023	1378	Xerox Financial Services	Copier Lease	437.10
07/05/2023	ACH	Nationwide	Retirement 06/16/23 - 06/30/23	2,755.34
07/05/2023	ACH	Department of the Treasury	Payroll Taxes 06/16/23 - 06/30/23	6,568.90
07/05/2023	ACH	Illinois Department of Revenue	Payroll Taxes 06/16/23 - 06/30/23	1,238.23
07/05/2023	ACH	CEFCU	Payroll Liability 06/16/23 - 06/30/23	50.00
07/05/2023	ACH	Staff - Payroll	Payroll 06/16/23 - 06/30/23	19,775.18
07/05/2023	ACH	Unvested Retirement Account	Retirement 06/16/23 - 06/30/23	279.17
07/05/2023	ACH	IL Dept of Employment Security	IL Unemployment - 2nd Qtr 2023	216.20
07/10/2023	ACH	Delta Dental	Dental Insurance	272.42
07/10/2023	ACH	ESRI, Inc.	Annual ESRI Maint. Fee - IDOT FY24 UPWP	18,642.00
07/10/2023	ACH	Facet Technology	GIS Web Hosting - 07/2023 - IDOT FY24 UPWP	385.00
07/10/2023	ACH	Guardian	Life, Disability, and Vision Insurance	473.24
07/10/2023	ACH	Hanson Professional	TDM Project - IDOT FY23 UPWP	352.20
07/10/2023	ACH	Hanson Professional	Intersection Safety Study - IDOT FY23 UPWP	6,912.01
07/10/2023	ACH	Heartland Parking	Monthly Parking - 07/2023	852.00
07/10/2023	ACH	Heartland Parking	Parking Validations - 06/2023	75.00
07/10/2023	ACH	Heyl Royster	Legal Fees	221.40
07/10/2023	ACH	Lochmueller Group	Activity Based TDM Consultant	30,000.00
07/10/2023	ACH	Lochmueller Group	Pekin Bike / Ped Master Plan Consultant	3,240.70
07/10/2023	ACH	The Cleaning Source	Office Cleaning - 06/2023	194.00
07/10/2023	ACH	Trimble, Inc.	GIS Annual Maint - IDOT FY24 UPWP	3,300.00
07/10/2023	ACH	IT Unified	Monthly IT Service - 07/2023	1,200.00
07/10/2023	ACH	IT Unified	MS Office - 07/2023	144.00
07/13/2023	1379	American Environmental Corp	IEMA - Hazard Mitigation Contract	10,625.00
07/13/2023	1380	Blue Cross Blue Shield of Illinois	Health Insurance - 07/2023	8,359.22
07/13/2023	1381	City of Pekin	US DOT Annual Maint - Asset Mgmt Software	6,400.00
07/13/2023	1382	i3 Broadband	Internet Service	119.98
07/13/2023	1383	Morton Community Bank	Bruner - Payment for 06/2023 CC Charges	217.43
07/13/2023	1384	Morton Community Bank	Miller - Payment for 06/2023 CC Charges	65.00
07/13/2023	1385	Morton Community Bank	Ulrich - Payment for 06/2023 CC Charges	623.15
07/20/2023	ACH	Nationwide	Retirement 07/01/23 - 07/15/23	2,848.89
07/20/2023	ACH	Department of the Treasury	Payroll Taxes 07/01/23 - 07/15/23	6,937.16
07/20/2023	ACH	Illinois Department of Revenue	Payroll Taxes 07/01/23 - 07/15/23	1,307.17
07/20/2023	ACH	CEFCU	Payroll Liability 07/01/23 - 07/15/23	50.00
07/20/2023	ACH	Staff - Payroll	Payroll 07/01/23 - 07/15/23	20,397.84
07/20/2023	ACH	Unvested Retirement Account	Retirement 07/01/23 - 07/15/23	386.16
07/31/2023	ACH	Comcast	Internet	92.76
07/31/2023	ACH	ESRI, Inc.	ArcGIS Credits - IDOT FY23 UPWP	360.00
07/31/2023	ACH	Heartland Parking	Additional Employee Parking - 07/2023	68.00
07/31/2023	ACH	IT Unified	Video Conference Equipment - IDOT FY24 UPWP	6,769.99
07/31/2023	ACH	IT Unified	Lenovo Computer Equipment - IDOT FY24 UPWP	3,090.96
07/31/2023	ACH	Pearl Technology	Annual Domain Registration	42.00
07/31/2023	ACH	Quill Corporation	Office Supplies	45.95
07/31/2023	ACH	RK Dixon	Quarterly - Excess Copies	24.53
07/31/2023	ACH	Verizon Wireless	Phones 06/22/23 - 07/21/23	335.93
07/31/2023	ACH	Morton Community Bank	Service Charge	15.01
<b>Register</b>			<b>Total Checks</b>	<b>169,766.22</b>

**Tri-County Regional Planning Commission**  
**Credit Card Register**  
**July 2023**

Date	Employee Card	Vendor	Memo	Amount
07/05/2023	Ulrich	Adobe	Adobe User Subscription - Miller	21.24
07/05/2023	Bruner	American Planning Association	Professional Membership - Hunt	99.00
07/06/2023	Ulrich	PIP Printing	Business cards	50.00
07/06/2023	Ulrich	Adobe	Adobe User Subscription - Lees	15.93
07/06/2023	Abi-Akar	American Planning Association - IL Chapter	IL State Conference Registration - Abi-Akar	400.00
07/06/2023	Abi-Akar	American Planning Association - IL Chapter	IL State Conference Registration - Bruner	400.00
07/06/2023	Abi-Akar	American Planning Association - IL Chapter	IL State Conference Registration - Guevara	400.00
07/06/2023	Abi-Akar	American Planning Association - IL Chapter	IL State Conference Registration - Hunt	400.00
07/06/2023	Abi-Akar	American Planning Association	Professional Membership - Guevara	276.00
07/08/2023	Ulrich	Qbox	QuickBooks File Management	15.00
07/15/2023	Bruner	Adobe	Adobe Main Account Subscription	54.99
07/18/2023	Ulrich	PIP Printing	Business cards	50.00
07/25/2023	Ulrich	Uftring	Repairs for Commission Vehicle	62.95
07/25/2023	Ulrich	PJ Star	PJ Star Subscription for Office	59.00
07/25/2023	Ulrich	Joan's Trophy	Nameplate	11.00
07/31/2023	Ulrich	Adobe	Adobe User Subscription - Accounting	21.24
07/31/2023	N/A	Morton Community Bank	Finance Charges	0.00
<b>Register</b>			<b>Total Charges</b>	<b>2,336.35</b>

Date	Employee Card	Vendor	Memo	Amount
<b>Register</b>			<b>Total Refunds and Credits</b>	<b>-</b>

## **RESOLUTION 24-13**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JULY 2023**

**WHEREAS** the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for July 2023 and recommends that the Commission approve said reports.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for July 2023 are approved.

Presented this 6th day of September 2023

Adopted this 6<sup>th</sup> day of September 2023

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Greg Menold, Chairman  
Tri-County Regional Planning  
Commission

#### **ATTEST:**

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Adopted July 6, 2022, as amended

**TIP AMENDMENT REQUEST FORM**

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
9/6/2023	From 2023	To 2026	Peoria County

PROJECT INFORMATION									
PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Maxwell Road Bridge Rehabilitation	PC-24-01			19-00115-00-BR	S.N. 072-3072 over C&NW Railroad	Deck replacement, structural steel repair, painting, slope wall repair, and guardrail	ISBP	49%	\$ 1,968,000
							LBFP	13%	\$ 517,000
							\$ 2,485,000		
							State		
							Local	38%	\$ 1,515,000
							Total		\$ 4,000,000
Reason for Amendment: Adding a second federal funding source: Local Bridge Formula Program									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>
Reason for Amendment:									

Technical	
Commission	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

## **RESOLUTION 24-14**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, Titles 23 and 49 of the United States Code require MPOs to develop a Transportation Improvement Program (TIP), and Title 23 Code of Federal Regulations, Section 450.326, records the required content; and

**WHEREAS**, the Commission has developed the Fiscal Year 2023–2026 (FY23-26) TIP through the continuing, cooperative, and comprehensive (3C) transportation planning process and through a participatory process as prescribed in the Commission’s Public Participation Plan (PPP); and

**WHEREAS**, the FY23–26 TIP lists all federally-funded transportation projects in the Peoria-Pekin Urbanized Area programmed within the four-year plan horizon and warrants the metropolitan transportation planning process follow all applicable state and federal requirements; and

**WHEREAS**, the Technical Committee recommended approval of the FY23-26 TIP on June 15, 2022, and the Commission authorized the adoption on July 6, 2022; and

**WHEREAS**, the Commission has received a request to amend the FY23-26 TIP by adding, deleting, or revising project(s) as shown in the TIP Amendment Request Form; and

**WHEREAS**, the Commission has reviewed the request and found it consistent with the policies, plans, and programs, including the most recent Long-Range Transportation Plan adopted by the Commission.

#### **NOW THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission herewith amends the Fiscal Year 2023–2026 Transportation Improvement Program as detailed in the attached TIP Amendment Request.

Presented this 6th day of September 2023

Adopted this 6th day of September 2023

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Greg Menold- Chairman  
Tri-County Regional Planning  
Commission

#### **ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

## RESOLUTION 24-16

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE ACCEPTING AND PROGRAMMING OF THE 20% LOCAL MATCH FOR THE FISCAL YEAR 2024 STATEWIDE PLANNING AND RESEARCH GRANT TO CONDUCT THE REGIONAL MULTIMODAL NETWORK INVENTORY AND ACQUISITION FOR THE PEORIA-PEKIN URBANIZED AREA.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, the Statewide Planning and Research Program, hereafter referred to as SPR, is annually funded by approximately \$25 million in Federal Highway Administration State Planning and Research Funds and distributed to the Illinois Department of Transportation to conduct statewide planning and research activities as identified in 23 USC 135 and 49 USC 5304; and

**WHEREAS**, the SPR Funds are awarded through an open and competitive process to support planning studies, data purchase, data collection and/or analysis, program development activities, performance management activities, and coordination/outreach activities; and

**WHEREAS**, the Commission applied for and received SPR funding for the Regional Multimodal Network Inventory and Acquisition using \$384,000 in federal funds and \$96,000 in local funds, for a total project cost of \$480,000; and

**WHEREAS**, conducting a Regional Multimodal Network Inventory and Acquisition will allow for the development of a Traffic Signal Asset Management Plan (TSAMP) and purchase of bicycle and pedestrian counting equipment to enhance existing data-driven planning processes within the metropolitan planning area.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Transportation for \$384,000 in federal funding, approves the programming of the 20% local match totaling \$96,000 with FY 2024 membership dues, and authorizes its Executive Director to execute a contract with a selected consultant to assist in developing the Traffic Signal Asset Management Plan and purchase bicycle and pedestrian counting equipment for an amount not to exceed \$480,000.

Presented this 6th day of September 2023

Adopted this 6th day of September 2023

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Greg Menold, Chairman  
Tri-County Regional Planning Commission

ATTEST:

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission

## **RESOLUTION 24-17**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH THE SELECTED CONSULTANT FOR THE TRI-COUNTY COMPREHENSIVE SAFETY ACTION PLAN FOR AN AMOUNT NOT TO EXCEED \$500,000.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, the Infrastructure Investment and Jobs Act (IIJA), also referred to as the Bipartisan Infrastructure Law or BIL, established the Safe Streets and Roads for All (SS4A) Discretionary Grant Program with \$5 billion in appropriated funds for Federal Fiscal Years 2022-2026 to support the U.S. Department of Transportation's goal of zero deaths and serious injuries in our nation's roadways; and

**WHEREAS**, the SS4A Discretionary Grant funds are awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injuries on roads and streets involving all users through the development or updating of a Comprehensive Safety Action Plan (CSAP), conducting supplemental planning activities for a CSAP, or implementing projects identified in a CSAP; and

**WHEREAS**, the Commission applied for and received SS4A funding for the Tri-County Comprehensive Safety Action Plan using \$400,000 in federal funds and \$100,000 in local membership dues, for a total project cost of \$500,000; and

**WHEREAS**, the development of a qualifying CSAP will better position the Tri-County Region to pursue Implementation Grants through the SS4A future funding cycles, and to pursue other transportation grants, such as the Highway Safety Improvement Program.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes its Executive Director to enter into a contract with the selected consultant for the Tri-County Comprehensive Safety Action Plan for an amount not to exceed \$500,000.

Presented this 6th day of September 2023

Adopted this 6th day of September 2023

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Greg Menold, Chairman  
Tri-County Regional Planning Commission

ATTEST:

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



# MEMORANDUM

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**TO:** Full Commission  
**FROM:** Staff  
**SUBJECT:** HSTP Urban Subcommittee Appointments  
**DATE:** September 6, 2023

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**Action needed by Commission:**

Approval of appointments of individuals to serve on the HSTP Urban Subcommittee for a three-year term.

**Background:**

Since 2007, Tri-County has convened regular meetings to guide the coordination strategy for the Human Services Transportation Plan (HSTP) in both the urbanized area and seven surrounding rural counties. These counties are: Peoria, Tazewell, Woodford, Fulton, Knox, Marshall, and Stark. Counties appoint individuals to serve on the rural committee for three-year terms. The MPO appoints individuals to serve on the urban committee for three-year terms. The following people and organizations have been recommended by HSTP staff based on past records of contributions to the HSTP process.

<b>Name</b>	<b>Title</b>	<b>Representing</b>
ShamRA Robinson	Assistant Director of Operations	Greater Peoria Mass Transit District
Jim Bremner	Township Supervisor	Washington Township

## **RESOLUTION 24-15**

### **A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPONT TWO MEMBERS TO THE HUMAN SERVICE TRANSPORTATION PLAN URBAN SUBCOMMITTEE.**

**WHEREAS**, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

**WHEREAS**, since 2007, the Commission has convened regular meetings to guide the coordination strategy of the Human Services Transportation Plan (HSTP) in both the urbanized area and seven surrounding rural counties; and

**WHEREAS**, HSTP committee members represent human services agencies, public transportation providers, transit users, and others who aim to address the transportation needs of older adults, people with disabilities, people with low incomes, and others who need extra assistance with travelling around the region; and

**WHEREAS**, each HSTP committee member serves a three-year appointment, and at the end of each term, they are up for reappointment or new members are allowed to join in their place; and

**WHEREAS**, according to the current HSTP bylaws, the HSTP Urban Subcommittee members are appointed by the Commission; and

**WHEREAS**, three of six HSTP Urban subcommittee members' terms have ended; they have opted to move forward with another term; and their contributions have been valuable over the years they have been participating in the committee.

### **THEREFORE, BE IT RESOLVED BY COMMISSION AS FOLLOWS:**

That the Commission appoints ShamRA Robinson of Greater Peoria Mass Transit; and Jim Bremner of the Washington Township to the Human Service Transportation Plan Urban Subcommittee for three years, beginning the date of this resolution.

Presented this 6th day of September 2023

Adopted this 6th day of September 2023

ATTEST:

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Greg Menold, Chairman  
Tri-County Regional Planning  
Commission

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



# MEMORANDUM

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**TO:** MPO Technical Committee & HSTP Region 5 Urban Committee

**FROM:** Staff

**SUBJECT:** Call for Projects: Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities

**DATE:** August 16, 2023

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**Action needed:**

None. Information item only.

**Application Process:**

Tri-County Regional Planning Commission (TCRPC) is opening a call for projects for the Section 5310: Enhanced Mobility of Seniors & Individuals with Disabilities federal grant program. Approximately \$329,798 of grant funding is available from Federal Fiscal Years (FFY) 2022 and 2023 for projects that meet the goals of the Section 5310 grant program. TCRPC encourages each of your respective organizations to investigate projects which may be eligible for the funds.

Applications must be completed digitally and submitted to [funding@tricountyrpc.org](mailto:funding@tricountyrpc.org) by Friday, September 15, 2023 by 3:30 p.m. Digital copies of the form will be available on TCRPC website, but may also be requested from TCRPC staff. Please direct any questions to staff at (309) 673-9330 or by email at [funding@tricountyrpc.org](mailto:funding@tricountyrpc.org).

**Background:**

Tri-County Regional Planning Commission (TCRPC) is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin urbanized area. As the MPO, TCRPC is a Co-Designated Recipient of Section 5310 funding, along with IDOT, for the Peoria-Pekin urbanized Area. IDOT receives 55 percent of the urbanized area's allotment to be used in the statewide Consolidated Vehicle Procurement (CVP) program. The remaining 45 percent of funding is allocated to TCRPC to be programmed for capital and operational expenses.

**Program Goals:**

The goal of the Federal Transit Administration's (FTA's) Section 5310 Program is to help entities meet the transportation needs of individuals with disabilities and older adults when the provided transportation service is unavailable, insufficient, or inappropriate to meet these needs.

**Eligible Applicants:**

Private non-profit organizations, state and local government authorities, and operators of public transportation services that provide transportation services within the Peoria-Pekin urbanized area are eligible to receive Section 5310 funding.

**Eligible Activities:**

Section 5310 program funds are available for capital and operating expenses that support the provision of transportation services to meet the specific needs of seniors and individuals with disabilities. Examples of eligible activities include:

- Vehicle rehabilitation
- Preventive maintenance
- Radios and communication equipment
- Vehicle wheelchair lifts, ramps, and securement devices
- Purchase and installation of benches, shelters, and other passenger amenities
- Computer hardware and software
- Intelligent Transportation Systems (ITS)
- Dispatch systems
- Fare collection systems
- Coordinating individualized travel training and trip planning activities for customers
- Developing a one-stop transportation traveler call center
- Expansion of paratransit service parameters beyond the three-fourths mile required by the ADA
- Expansion of current hours of operation for ADA paratransit services that are beyond those provided on the fixed-route services
- Providing escorts or assisting riders through the door of their destination
- Building an accessible path to a bus stop that is currently inaccessible, including curb cuts, sidewalks, and accessible pedestrian signals
- Improving signage or wayfinding technology
- Supporting administration and expenses related to voucher programs for transportation services offered by human service providers
- Supporting volunteer driver and aide programs

**Please note that the purchase of vehicles is not eligible for this program.**

**Local Matching Requirements:**

Capital and mobility management costs are funded at a minimum of 80/20 federal to local match. Operating costs are funded at a minimum of 50/50 federal to local match. A limited amount of this funding is approved for up to 100% federal share. *Please apply for these funds under the assumption that if selected, your project will require the minimum local match requirement.*



**Project Selection Process:**

Once applications are received, TCRPC staff will review them for completion. Applications will be endorsed by the HSTP Urban Committee and scored by TCRPC staff. Note that projects that fill or alleviate regional transit Grey Areas will be given priority. Final selection is contingent upon approval from the FTA.

**Proposed Selection Schedule**

<b>Aug 16, 2023</b>	Staff issues Call for Projects
<b>Sep 15, 2023</b>	Applications due to staff; staff reviews project submissions
<b>Sep 26, 2023</b>	HSTP Urban Committee assigns Regional Significance scores and recommends projects to Technical Committee
<b>Oct 18, 2023</b>	Technical Committee reviews project recommendations and develops recommendation to Commission
<b>Nov 1, 2023</b>	Commission makes final decision