



## **TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., March 1, 2023**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., March 1, 2023**

**Please join my meeting from your computer, tablet, or smartphone.**

<https://global.gotomeeting.com/join/291023189>

**You can also dial in using your phone.**

United States: +1 (408) 650-3123

**Access Code: 291-023-189**

### **AGENDA**

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve February 1, 2023 Commission minutes**
- 5. Chairman report**
- 6. Executive Director report**
- 7. Ways and Means Report**
  - a. Motion to approve January 2023 Financial Statements and Billings (Resolution 23-55)
- 8. Administration**
  - a. Motion to approve 1 staff member to attend 2023 National American Planning Conference in Philadelphia, PA (Resolution 23-58)
- 9. Transportation**
  - a. Motion to approve Transportation Program Amendments – Attachment (Resolution 23-56)
    - i. PH-24-01 Prospect Road Reconstruction Project
    - ii. C-23-01 Chillicothe Trail Purple Route
    - iii. C-23-02 Chillicothe Trail Green Route
    - iv. S-23-13 Traffic Signals
    - v. PC-25-02 Hanna City - Glasford Road HSIP
    - vi. PC-23-02 Hanna City - Glasford Road HSIP
  - b. Motion to approve Performance Measure: Pavement & Bridges (PM-2) and System Performance (PM-3). (Resolution 23-57)
  - c. Motion to approve sponsorship of the 2022 American Public Works Association Illinois Chapter Conference for an amount not to exceed \$7,500 (Resolution 23-59)
  - d. Discussion of FY2024 Draft Unified Planning Work Program (UPWP) – Attachment
- 10. Updates**
  - a. Transportation Alternative (TA) Set-Aside – Attachment
  - b. FTA Section 5310
  - c. End of COVID-19 Disaster Proclamation Announcement – Attachment
  - d. IDOT
  - e. FHWA
- 11. Other**
  - a. Staff Presentation – Michael Bruner
  - b. Acronym List – Attachment
- 12. Adjournment**



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Ways & Means Committee: 8:30 a.m., February 1, 2023  
Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., February 1, 2023

## MINUTES

### 1. Call to Order, Welcome, Recognition of Audience

Acting chair John Kahl called the meeting to order at 9:00 am

### 2. Roll Call

Commissioner	P	A	Commissioner	P	A
<b>Mike Hughes</b> Chillicothe	x		<b>Leon Ricca</b> Bartonville		x
<b>Rita Ali</b> City of Peoria		x	<b>Nate Parrott</b> Morton	x	
<b>Patrick Urich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co	x	
<b>Rick Powers</b> City of Peoria		x	<b>Chuck Nagel,</b> Woodford Co.	x	
<b>Ron Talbot</b> Creve Coeur	x		<b>Andrew Rand,</b> Peoria Co.		x
<b>John Kahl</b> East Peoria.	x		<b>Don White</b> Peoria Co.		x
<b>Ann Sasso,</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Phelan,</b> Peoria Heights		x	<b>Greg Menold,</b> Tazewell Co.	x	
<b>Mark Luft</b> City of Pekin.		x	<b>Don Knox</b> CityLink	x	
<b>Gary Manier,</b> Washington	x		<b>Karen Dvorsky,</b> IDOT	x	
<b>James Dillon</b> West Peoria	x		.		

Present: Eric Miller, Debbie Ulrich, Michael Bruner, Rebecca Eisele, Ray Lees, Reema Abi-Akar, Logan Chapman, and. Gabriel Guevara. Staff virtual: Britney West. Also virtual: Betsy Tracy- FHWA Also present: Brandon Geber- IDOT, and Joyce Blumenshine.

### 3. Public Input

- Joyce Blumenshine- Sierra Club (Conservation Issues) volunteer  
Joyce Blumenshine discussed the running of a pipeline on the southside of Peoria. It is an environmental injustice. Wolf Carbon Solutions said the proposed route of the Mt. Simon Hub carbon dioxide pipeline is running between Cedar Rapids, IA and Decatur, IL. The Peoria area needs to consider the risks a CO2 pipeline will bring.
- Active/Alternative Transportation - Mark Fenton  
Ray Lees introduced Mark Fenton for the Healthy Illinois meeting for Alternative Transportation held today at Clock Tower in East Peoria from 10:00 to 3:00  
Mark Fenton discussed the 4 lessons.
  - Vaccinate or band aid.
    - Transportation connections and Zoning
  - Pilots to Policy
  - Interdisciplinary teams
  - Economy- People, prosperity, and planning

**4. Motion to approve December 7, 2022, Commission minutes.**

Ron Talbot moved to approve December 7, 2022, Commission minutes and Nate Parrott seconded. Motion carried.

**5. Chairman report-nothing to report.**

**6. Executive Director report**

Eric Miller reported on the following:

- Working on Regional Priority Process
- TCRPC safe streets. \$500,000 grant for Peoria, Tazewell, and Woodford Counties for urban & rural. We have \$400,000 to use with a match of \$100,000.
- Still having staffing issues of being down a planner.

**7. Ways and Means Report**

**a. Motion to approve November and December 2022 Financial Statements and Billings (Resolution 23-41)**

Ron Talbot moved to approve November and December 2022 Financial Statements and Billings (Resolution 23-41), and Nate Parrott seconded.

Rebecca Eisele reported on the following:

- November resulted in a net surplus of approximately \$7k.
- December resulted in a deficit of approximately \$15k.
- Total operating cash for December at the end of the month was approximately \$918k. Cash increased in December by \$49k compared to November.
- Accounts Receivable at the end of December was \$275k. Of the A.R balance, \$108k was federal funds, \$24k was state funds, and \$43k was local funds.
- Accounts Payable at the end of December was \$65k, and there was \$58k in unpaid pass-through expenses as of the end of the month. The remaining \$7k A/P balance was for regular monthly bills unpaid as of the end of the month.
- Current billing for December was \$158k, minus direct pass-through expenses of \$91k that were billed to customers, resulting in Operating Revenue of approximately \$67k.
- Total Expenses for December were \$273k, minus direct pass-through expenses of \$91k, resulting in Operating Expenses of \$82k.
- December resulted in a deficit of (\$15k). The deficit in December was due to the holiday time and paid time off that was not billable for the month. Fiscal Year 2023 has an adjusted net surplus of \$193k as of the end of December.

Motion carried.

**b. Motion to approve Morton Community Bank signatories (Resolution 23-46)-Pulled**

**8. Administration**

**a. Motion to approve Resolution in Recognition and Appreciation of Distinguished service by Donald Z White to the Tri-County Regional Planning Commission (Resolution 23-49)-Pulled**

**b. Motion to approve Resolution in Recognition and Appreciation of Distinguished service by Andrew Rand to the Tri-County Regional Planning Commission (Resolution 23-54)-Pulled**

**c. Motion to adopt the Slate of Officers, Executive Board, Committee Chairpersons, and members for a period from February 1, 2023-June 30, 2023 (Resolution 23-45)-Pulled**

**d. Motion to approve Promotion(s) in place (Resolution 23-47)**

Nate Parrott moved to approve Promotion(s) in place and James Dillon seconded.

Eric Miller updated on the following:

- In June of 2022, the Executive Board discussed, and the Full Commission acted on Cost-of-Living adjustments for all qualified staff members. After lengthy discussion regarding staff retention and unique economic conditions (inflation, work force shortage, issues attracting professional talent locally) the Commission increased the budget for salary items from 5% to 8%. I made the decision to award 6% cost of living adjustment to all staff. This meant that 2% could be awarded later in the year for merit increases or promotions. The Commission also directed staff to perform compensation study.
- Eric Miller is asking to approve the following promotions
  - Michael Bruner, Planner III to Senior Planner
  - Reema Abi-Akar, Planner III to Senior Planner
  - Britney West, GIS Specialist II to Specialist III

All promotions would carry a corresponding salary adjustment. Other commission employees, not including the Executive Director and Planning Program Manager, will receive a 2% salary increase.

John Kahl said the Executive Board unanimously approve the promotions and salary increases.

Russ Crawford strongly supports also.

Motion carried.

- e. Motion to approve Employee Health Insurance package (Resolution 23-42)

Patrick Ulrich moved to approve Employee Health Insurance package (Resolution 23-42) and James Dillon seconded.

Eric Miller asks Commission approve contracts for employee health insurance for the March 1, 2023, to February 28, 2024, contract year with the following:

- Blue Cross blue Shield Platinum  
PPO Plan number P5E1BCE (8.26% increase for previous contract)  
HD Plan number G535BCE (14.55% increase from previous contract)  
Delta Dental (1.2% increase from previous contract)- 2 years  
Guardian (1.3% increase from previous contract)

Motion carried.

- f. Motion to approve Executive Director to enter agreement for General Liability, Property, Commercial, Auto, Crime, Workers Comp., Professional Liability, & Commercial Umbrella Insurance (Resolution 23-43)  
Ron Talbot moved to approve Executive Director to enter agreement for General Liability, Property, Commercial Auto, Crime, Worker Comp., Professional Liability, & Commercial Umbrella Insurance (Resolution 23-43) and James Dillon seconded.

Eric Miller reported the increase is \$222 for all the above.

Motion carried.

- g. Motion to approve Executive Director to renew the contract to the Cleaning Source for janitorial service (Resolution 23-44)

Ron Talbot moved to approve Executive Director to renew the contract to the Cleaning Source for janitorial service (Resolution 23-44) and Patrick Ulrich seconded.

Eric Miller said this increased by \$7.00 per month.

Motion carried.

## 9. Planning

- a. Motion to approve the Human Services Transportation Plan document (Resolution 23-48)

<https://tricotcountytrpc.org/wp-content/uploads/HSTP-Draft-Plan-2022.pdf>

Nate Parrott moved to approve the Human Services Transportation Plan document (Resolution 23-48) and Ron Talbot seconded.

Reema Abi-Akar reported on the following:

- We host a bimonthly HSTP committee made up of both urban and rural stakeholders representing both human service agencies (those that help seniors, people with disabilities, and other marginalized populations) & transit agencies.
  - Seven counties: Tazewell, Peoria, Woodford, Fulton, Knox, Stark, and Marshall
- This document is a requirement through the HSTP program within IDOT.
  - We have to periodically update this document, and IDOT gave us specific guidance for what to include in it, which we did.
- This document
  - Outlines the demographics of these marginalized populations,
  - Highlights issues regarding public transportation,
  - And offers solutions.

We had a public comment period in November 2022 and held three public meeting:

- Changes made include:
  - Changing text to accessible fonts
  - Added a list of projects funded by the FTA 5310 program.
- HSTP committee unanimously approved this plan on December 6 to recommend to Technical to recommend to Commission.
- IDOT required that we complete this by March 1; we are 1 month ahead of schedule.

Motion carried.

- b. Motion to approve Amendment 1 to the Long-Range Transportation Plan 2045 (Resolution 23-51)

<https://tricountyrpc.org/public-comment-lrtp-amendment/>

James Dillon moved to approve Amendment 1 to the Long-Range Transportation Plan 2045 (Resolution 23-51) and Ron Talbot seconded.

Michael Bruner updated on the following:

- This amendment results from FYs 2023-26 TIP Illustrative Project Listing and the Regional Project Prioritization Process
  - Some submitted projects are not in the current LRTP, and need to be added to be eligible for inclusion in the TIP's Illustrative Project Listing and Project Prioritization Process
- Amendment 1 adds language regarding the TCRPC-PPUATS merger and updates the Project Listing in the LRTP 2045.
- The public review comment period was held from Wednesday, December 7, 2022 to Friday, January 20, 2023.
  - Three public meetings are held during this time.
    - Full Commission- December 7, 2022
    - Executive Board- January 16, 2023
    - Technical Committee- January 18, 2023
  - The LRTP Amendment was available at TCRPC office, TCRPC's website, and 20 public review sites.

Motion carried.

- c. Motion to approve Transportation Program Amendments - Attachment (Resolution 23-50)

- i. Project C-25-01 Cloverdale Road Preservation
- ii. Project TZ-25-01 Parkway Drive Preservation
- iii. Project WC-26-01 Santa Fe Trail Preservation
- iv. Project PEO-21-02 Adams Street and Jefferson Street Signal Upgrades
- v. Project S-23-11 Motorist Caused Highway Damage Repairs
- vi. Project S-23-12 Traffic Signal Upgrades

Ron Talbot moved to approve Transportation Program Amendments- Attachment (Resolution 23-50) and Nate Parrott seconded.

Michael Bruner reviewed the following:

- Project C-25-01 Cloverdale Road Preservation  
FYs 2025 2026 STBG Set-Aside project programmed for FY2025. Cloverdale Rd from western city limits to IL-29. Amending the FY 2025 Program.
- Project TZ-25-01 Parkway Drive Preservation
- FY 2025 2026 STBG Set-Aside project programmed for FY2025. Parkway Dr. for Pekin city limits to IL\_98. Amending to the FY2025 Program.
- Project WC-26-01 Santa Fe Trail Preservation  
FYs 2025-26 STBG Set-Aside project programmed for FY 2026. Santa Fe Trail from Lourdes Rd to IL-116. Amending to the FY 2026 Program.
- Project PEO-21-02 Adams Street and Jefferson Street Signal Upgrades  
Project includes:
  - Changing the existing one-way pedestal signals to mast arms for two-way traffic at 8 intersections.
  - Replacing two signals for two-way operations (William Kumpf Boulevard),
  - Upgrading signals at Adams and Hamilton,
  - Adding bump out to the corners to protect the parking and upgrading the handicapped ramps.

This amendment request:

- Dissolves Project PEO-20-01 (Design Engineering)
- Moves HSIP funding (\$67,500) and local match (\$7,500) to Project PEO-21-02 (Construction)
- Adds an additional \$11,294,943 in MFT and other local funding.
  - HSIP: \$1,804,551, MFT /Local: \$11,495,449, Total: \$13,300,000
- Moves project to FY2023 Program
- Project S-23-11 Motorist Caused Highway Damage Repairs
  - Project repairs and replaces motorist caused damage to fences, guardrails, and cable barriers in various location within District 4.
    - Amending to the FY 2023 Program with a planned March 2023 letting.

- Project S-23-12 Traffic Signal Upgrades
  - Remove & replace traffic signals mast arms and posts at MacArthur Highway & Washington St. in Peoria.

Motion carried.

- d. Motion to authorize entering into MOUs for Special Transportation Studies Cost Share (Resolution 23-52)  
 Ron Talbot moved to authorize entering into MOU for Special Transportation Studies Cost Share (Resolution 23-52) and James Dillon seconded.

Michael Bruner updated on the following:

- Two MOUs have been developed for each Special Transportation Study to outline the cost share and billing practices.
- The two projects with cost share obligation are.
  - City of Pekin Bicycle and Pedestrian Master Plan
    - \$60,000 in STS funding, with \$10,000 local match, for a total project cost of \$70,000
  - City of Peoria Sterling Ave and Forrest Hill Intersection Study
    - \$28,000 in STS funding, with a \$7,000 local match, for a total project cost of \$35,000

Motion carried.

- e. Motion to authorize entering an IGA with the IEPA for Section 319 funding (Resolution 23-53)  
 Ron Talbot moved to authorize entering into an IGA with the IEPA for Section 319 funding (Resolution 23-53) and Nate Parrot seconded.

Reema Abi-Akar updated on the following:

- Staff was approached by stakeholders to apply for IL EPA Section 319 funding to develop a watershed plan for Kickapoo Creek.
- The Commission was awarded \$100,000 for a consultant – led watershed plan with \$60,000 funded with Section 319 funding, and the remaining \$40,000 from local sources.
- The Executive Committee was positive about this award and instructed staff to fundraise half of the local match to reduce the Commission’s financial contribution to \$20,000.
- The Commission has reached out to stakeholders and has received financial support from:
  - The City of Peoria for \$5,000
  - GFL Environment for \$5,000
  - Greater Peoria Sanitary District for \$10,000
  - **New- \$500 from Wildlife Prairie Park**
- This resolution is for programming \$20,000 in local funding and authorizing the Executive Director to enter into an agreement with the IL EPA, financial supporters, and the procured consultant.

Motion carried.

## 10. Updates

- a. Section 5310 Call for Projects

<https://tricitypc.org/funding-programs/fta-section-5310/>

Reema Abi-Akar updated on the following:

- Section -5310: Enhanced Mobility of Seniors & Individuals with Disabilities federal grant program
- Approximately \$335,187 of grant funding is available.
  - From Federal Fiscal Years 2021 and 2022, including COVID supplemental. We do not have FFY 2023 dollars because FTA has not released those numbers.
- Applicants are due by 4:00 pm on Tuesday, February 28, 2023
- Eligible applicants:
  - Non-profit organizations
  - State and local governments
  - Public transportation operators
- Eligible Activities
  - Capitol & operating expenses, such as:
    - Public transportation projects that exceed the requirements of the ADA.
    - Projects that improve access to fixed-route service
    - Projects that assist seniors and individuals with disabilities with transportation.
- Local match
  - Capitol: 80/20
  - Operating: 50/50

- List of dates
  - January 18- Call for projects issued.
  - February 28- Application due to staff
  - March 7- HSTP Urban Committee assigns scores and recommends to Technical.
  - March 15- Technical Committee reviews recommendations and develops recommendation to Commission.
  - April 5- Commission makes final decision.
- b. Transportation Alternatives  
Michael Bruner updated on the following:
  - Anticipated Call for Projects on February 15<sup>th</sup> OR March 1<sup>st</sup> for \$1,456,565 in funding
    - FY 2021- \$293,959, FY22- \$576,352, FY23-\$588,254
  - Eligible Projects
    - A project must enhance the transportation system either by serving a transportation need or providing a transportation use or benefit and not be solely for recreational use.
    - Project include sidewalks, bicycle infrastructure, pedestrian & bicycle signals, traffic calming techniques, lighting and other safety related infrastructure, and ADA improvements.
  - Eligible Project Phases
    - Planning, Design, and Construction of on-road and off-road trail facilities for pedestrians, bicycles, and other non-motorized forms of transportation.
- c. IDOT  
Brandon Geber updated IDOT recently kicked-off the creation of its federally required Carbon Reduction Strategy. We met with MPO's throughout the state to discuss this document and will continue to coordinate until completed by November 2023. This document, along with local procedures, should assist MPO's once they officially receive federal Carbon Reduction Program funding.
- d. FHWA  
Betsy Tracy congratulated MPO's on receiving SS4A grants.

## **11. Other**

## **12. Adjournment**

Ron Talbot moved to adjourn at 9:57 am and Nate Parrott seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Administrator

**To: Members of the Commission**  
**From Eric W. Miller, Executive Director**  
**Date: February 11, 2023**  
**Subject: Executive Director Report for February 2023**

Project	Activity	Status
Administrative		
Headlines	Received Safe Streets for All (SS4A) grant award announcement	Ongoing
	Met with Congressmen LaHood's District Director	Ongoing
	Developed Draft UPWP	Ongoing
	Working on Regional Priority Process	Complete
	Working with stakeholders and lead agency on guardrail HSIP project	Ongoing
	Monitored Federal Grants NOFO's	Ongoing
	Working with members on support for federal grant programs	Ongoing
	Developing transportation dashboard	Ongoing
	Worked with stakeholders and consulting team re: Passenger Rail Federal Grant Applications	Ongoing
Personnel	Semi-annual staff reviews ongoing	Ongoing
	IMRF Cost Study underway	Ongoing
Website	Content review of website.	Ongoing
Planning issues		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lake:	Ongoing
HUD Healthy Homes	Contract signed with Metec to perform Environmental sign off	Ongoing
Village of Tremont Comp Plan	Report Complete	Complete
Village of Germantown Hills Comp Plan	Continued discussion with Village board regarding scope of work	Ongoing
Village of Creve Coeur	Continued discussion with Village board regarding scope of work	Ongoing
Village of Bartonville	Continued discussion with Village board regarding scope of work	Ongoing
City of Chillicothe	Continued discussion with Village board regarding scope of work	Ongoing
Village of Brimfield	Continued discussion with Village board regarding scope of work	Ongoing
Watershed Planning	Contract Development with IEPA regarding Kickapoo Creek Watershed	Ongoing
Hazard Mitigation Plan	Work has Commenced Meeting with Stakeholders	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Bartonville	Sidewalk Inventory	Complete
Logan County GIS technical assistance	Signed Contract, work has commenced	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	Ongoing
Transportation Improvement Program	Development of FY 23 Transportation Improvement Program	Complete
	Creation of web based TIP document application	Ongoing
	Processed FY 23 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	on hold
Highway Safety Improvement Program Guardrails	working with Stakeholders to develop Intergovernmental Agreements	Ongoing
Special Transportation Studies		
FY23		
Chillicothe Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
City of Peoria Intersection Study	Project is underway, coordinating with consultant	Ongoing
City of Pekin Bike/Ped plan	Project is underway, coordinating with consultant	Ongoing
MPO TDM work	Work Completed	Complete
FY22		
East Peoria Storm Sewer planning	Work Completed	Complete
Passenger Rail multimodal Center location study	Work Completed	Complete



FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project is underway, coordinating with consultant	Ongoing
Congestion Management Plan	Work is complete	Complete
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Contract development with IDOT/ Consultant selection / project mobilization underway	Ongoing
Regional Community Planning	Signed Contract with IDOT /Consultant selection / project mobilization underway	Ongoing
HSTP/Transportation		
5310 program Grant	work with 5310 Grant recipients to ensure commitment to project	Ongoing
HSTP Plan	Development of HSTP Plan/ Public review underway	Ongoing
HSTP meetings		Ongoing

# January 2023 Financial Summary Full Commission

	January-23	December-22	FY23 YTD
<b>Net Income / (Loss)</b>	982	(15,427)	193,948

**Page 1      Monthly Financial Summary**

**Page 2&3      Balance Sheet**

	January-23	December-22	Increase / (Decrease)
Operating Cash	943,636	918,180	25,456
Joint Funding Account	342,950	342,921	29
All Unrestricted and Restricted Cash	1,314,301	1,289,055	25,246

<b>Accounts Receivable</b>	January-23	December-22	Increase / (Decrease)
Total Accounts Receivable	106,221	175,410	(69,189)
Total Federal Receivables	85,639	108,431	(22,791)
Total State Receivables	14,702	23,633	(8,930)
Total Local Receivables	5,879	43,346	(37,467)

<b>Accounts Payable</b>	January-23	December-22	Increase / (Decrease)
Total Accounts Payable at EOM	14,964	64,509	(49,545)
A/P to be billed - Pass-throughs	10,796	57,986	(47,191)
A/P indirect costs	4,168	6,522	(2,354)

**Page 4      Reference Statement of Cash Flows for Detail on Changes in Cash**

**Page 5      Income Statement**

	January-23	December-22	Increase / (Decrease)
Current Billing	107,330	158,383	(51,053)
Billing of Pass-Through Expenses	(24,670)	(91,193)	66,523
Operating Revenue	82,660	67,189	15,471

	January-23	December-22	Increase / (Decrease)
Current Expenses	106,348	173,809	(67,461)
Pass-Through Expenses billed	(24,670)	(91,193)	66,523
Operating Expenses	81,678	82,616	(938)

	January-23	December-22	Increase / (Decrease)
Regular Working Days	21.00	19.00	2.00
Paid Holidays	1.00	3.00	(2.00)
PTO Used (Hours)	175.35	160.00	15.35

	January-23	December-22	FY23
Operating Revenue	82,660	67,189	1,011,990
Less Operating Expenses	(81,678)	(82,616)	(818,042)
<b>Net Income / (Loss)</b>	<b>982</b>	<b>(15,427)</b>	<b>193,948</b>

# Tri-County Regional Planning Commission

## Balance Sheet

As of January 31, 2023

	Current Month	Previous Month	Previous Year
	Jan 31, 23	Dec 31, 22	Jan 31, 22
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	943,636	918,180	634,835
Total 10000 · Cash - Unrestricted	943,636	918,180	634,835
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	342,950	342,921	166,301
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retirement	6,947	7,186	11,178
Total 11000 · Cash - Restricted	370,665	370,875	198,248
Total Checking/Savings	1,314,301	1,289,055	833,083
Accounts Receivable			
13000 · Accounts and Grants Receivable	106,221	175,410	377,959
Total Accounts Receivable	106,221	175,410	377,959
Other Current Assets			
15000 · Prepaid Expenses	23,549	28,412	35,462
Total Other Current Assets	23,549	28,412	35,462
Total Current Assets	1,444,071	1,492,876	1,246,504
Fixed Assets			
17100 · Computer Equipment	86,403	86,403	62,389
17101 · Accum. Deprec. - Computers	(51,453)	(49,972)	(36,352)
17200 · Office Furniture	23,019	23,019	23,019
17201 · Accum. Deprec. - Office Furn.	(23,019)	(23,019)	(23,019)
17300 · Vehicles	23,944	23,944	23,944
17301 · Accum. Deprec. - Vehicles	(23,944)	(23,944)	(23,944)
17400 · Leasehold Improvements	7,080	7,080	7,080
17401 · Accum. Deprec. - Leasehold Impr	(7,080)	(7,080)	(7,080)
Total Fixed Assets	34,950	36,431	26,037
Other Assets			
19000 · Right of Use - Office Space	50,266	53,058	83,776
19001 · Right of Use - Copier	16,431	16,822	21,125
Total Other Assets	66,697	69,880	104,902
<b>TOTAL ASSETS</b>	<b>1,545,718</b>	<b>1,599,188</b>	<b>1,377,443</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 · Accounts Payable	14,964	64,747	32,851

# Tri-County Regional Planning Commission

## Balance Sheet

As of January 31, 2023

	Current Month	Previous Month	Previous Year
	Jan 31, 23	Dec 31, 22	Jan 31, 22
20011 · MCB Credit Card	-	-	(9)
Other Current Liabilities			
21000 · Accrued Expenses	2,197	2,028	1,272
21100 · Accounts Payable - Employees	228	703	299
22000 · Employer Liabilities	97,344	94,965	87,094
23000 · Unearned Revenue			
23100 · PPUATS	-	-	196,441
23101 · Deferred Revenue - IDOT	22,393	25,961	50,158
23200 · IL MPO	19,238	19,238	19,238
23400 · Regional Server Partnership	-	-	3,750
23500 · Village of Washburn	488	488	488
Total 23000 · Unearned Revenue	42,119	45,687	270,075
28000 · Current Lease Liab. - Office Sp	14,079	16,870	13,595
28001 · Current Lease Liab. - Copier	1,925	2,308	1,886
Total Other Current Liabilities	157,891	162,560	374,220
Total Current Liabilities	172,855	227,307	407,063
Long Term Liabilities			
29000 · Lease Liability - Office Space	37,578	37,578	71,026
29001 · Lease Liability - Copier	14,751	14,751	19,343
Total Long Term Liabilities	52,329	52,329	90,368
Total Liabilities	225,184	279,636	497,431
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	920,136	920,136	678,902
Net Income	193,948	192,966	(5,340)
Total Equity	1,320,534	1,319,552	880,012
TOTAL LIABILITIES & EQUITY	1,545,718	1,599,188	1,377,443

# Tri-County Regional Planning Commission

## Statement of Cash Flows

January 2023

	Jan 23	Jul '22 - Jan 23
<b>OPERATING ACTIVITIES</b>		
Net Income	982.01	193,947.84
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	69,188.82	85,534.56
15000 · Prepaid Expenses	4,862.66	15,563.94
20000 · Accounts Payable	(49,782.88)	(52,425.82)
20011 · MCB Credit Card	0.00	(15.93)
21000 · Accrued Expenses	169.03	1,183.21
21100 · Accounts Payable - Employees	(475.34)	128.85
22100 · Accrued Wages Payable	3,451.09	5,048.97
22200 · Accrued Vacation/Personal Time	(1,733.26)	(4,998.02)
22300 · Unvested Retirement	(178.32)	2,782.89
22503 · FICA & Medicare	272.03	399.38
22504 · IL Unemployment Taxes	457.16	474.60
22505 · 457 (b) Contributions	104.68	171.63
22520 · United Way	6.50	6.50
23100 · PPUATS	0.00	(7,482.00)
23101 · Deferred Revenue - IDOT	(3,568.41)	(5,127.20)
28000 · Current Lease Liab. - Office Sp	(2,791.19)	14,078.56
28001 · Current Lease Liab. - Copier	(382.99)	1,924.54
Net cash provided by Operating Activities	20,581.59	251,196.50
<b>INVESTING ACTIVITIES</b>		
17101 · Accum. Deprec. - Computers	1,480.71	10,364.97
19000 · Right of Use - Office Space	2,792.54	19,547.78
19001 · Right of Use - Copier	391.21	2,738.47
Net cash provided by Investing Activities	4,664.46	32,651.22
<b>FINANCING ACTIVITIES</b>		
29000 · Lease Liability - Office Space	0.00	(33,447.27)
29001 · Lease Liability - Copier	0.00	(4,592.12)
Net cash provided by Financing Activities	0.00	(38,039.39)
Net cash increase for period	25,246.05	245,808.33
Cash at beginning of period	1,289,054.91	1,068,492.63
Cash at end of period	<b>1,314,300.96</b>	<b>1,314,300.96</b>

# Tri-County Regional Planning Commission

## Profit & Loss

January 2023

	Current Month	Previous Month	FY23 - Current YTD	FY22 - Previous YTD
	Jan 23	Dec 22	Jul '22 - Jan 23	Jul '21 - Jan 22
<b>Ordinary Income/Expense</b>				
<b>Revenue by Type</b>				
41000 · Federal Grants and Awards	88,172	130,995	637,711	483,689
42000 · State Grants and Awards	15,668	24,598	149,539	121,687
43000 · Local Matching Contributions	-	(3,475)	179,130	(7,935)
44010 · GIS Support	2,049	1,774	16,261	15,587
44020 · Planning & Zoning Support	1,354	910	7,834	9,908
45000 · Member Dues	-	3,500	21,000	28,852
46000 · Interest Income	87	81	515	80
<b>Total Income</b>	<b>107,330</b>	<b>158,383</b>	<b>1,011,990</b>	<b>651,868</b>
Gross Profit	107,330	158,383	1,011,990	651,868
<b>Expense by Account &amp; Category</b>				
Total 60500 · Amortization Expense	3,184	3,184	22,286	21,895
Total 61000 · Computer Expenses	2,579	2,205	18,772	17,784
Total 61500 · Outside Services	27,797	90,932	259,705	137,952
Total 62000 · Depreciation	1,481	1,481	10,365	3,412
Total 63000 · Employee Benefits	14,367	13,603	95,048	97,989
Total 63400 · Interest Expense	187	196	1,494	2,172
Total 63500 · Office Administration	1,890	1,385	9,579	11,580
Total 64000 · Miscellaneous	594	1,095	5,504	5,674
Total 65000 · Professional Fees	1,379	5,100	33,064	37,735
Total 65500 · Facility Costs	823	815	5,713	8,510
Total 66000 · Salaries and Wages	51,522	53,713	346,587	303,980
Total 67000 · Travel and Training	545	101	9,923	8,525
<b>Total Expense</b>	<b>106,348</b>	<b>173,809</b>	<b>818,042</b>	<b>657,208</b>
<b>Net Income</b>	<b>982</b>	<b>(15,427)</b>	<b>193,948</b>	<b>(5,340)</b>

**Tri-County Regional Planning Commission**  
**Check Register - Operating Account**  
**January 2023**

Date	Num	Name	Memo	Amount
01/02/2023	1314	Blue Cross and Blue Shield of Illinois	Health Insurance	6,703.10
01/02/2023	1315	City of Peoria	Rent - 01/2023	2,950.00
01/02/2023	1316	Xerox Financial Services	Copier Lease	437.10
01/02/2023	1317	City Link - GPMTD	5310 FTA Reimbursement	31,906.00
01/02/2023	1318	HR Fit, LLC	Compensation Study	5,100.00
01/05/2023	ACH	Staff - Payroll	Payroll 12/16/22 - 12/31/22	19,173.11
01/05/2023	ACH	Department of the Treasury	Payroll Taxes 12/16/22 - 12/31/22	6,162.08
01/05/2023	ACH	CEFCU	Payroll Liability 12/16/22 - 12/31/22	50.00
01/05/2023	ACH	Illinois Department of Revenue	Payroll Taxes 12/16/22 - 12/31/22	1,177.20
01/05/2023	ACH	Nationwide	Retirement 12/16/22 - 12/31/22	2,020.18
01/05/2023	ACH	Unvested Retirement Account	Retirement 12/16/22 - 12/31/22	248.96
01/11/2023	ACH	Delta Dental	Dental Insurance	238.31
01/11/2023	ACH	Guardian	Life, Disability, and Vision Insurance	458.90
01/11/2023	ACH	Hanson Professional	IDOT FY22 UPWP - Consultant Services	4,655.40
01/11/2023	ACH	Heartland Parking	Monthly Parking	852.00
01/11/2023	ACH	Heartland Parking	Parking Validations	57.00
01/11/2023	ACH	Hinckley Springs	Drinking Water	11.99
01/11/2023	ACH	IT Unified	Monthly IT Service / Microsoft Teams Subscription	1,224.00
01/11/2023	ACH	The Cleaning Source	Office Cleaning - 12/2022	186.00
01/16/2023	1319	GateHouse Media	Legal Notices in Newspapers	260.00
01/16/2023	1320	Morton Community Bank	Abi-Akar - Payment for 12/2022 CC Charges	50.00
01/16/2023	1321	Morton Community Bank	Ulrich - Payment for 12/2022 CC Charges	475.57
01/16/2023	1322	IMRF	Cost Study - Actuary Fee	881.00
01/16/2023	1323	City of Peoria	5310 FTA Reimbursement	13,830.00
01/18/2023	ACH	Lochmueller Group	Activity Based TDM	21,110.00
01/18/2023	ACH	Quill Corporation	Office Supplies	82.74
01/18/2023	ACH	Quill Corporation	Office Supplies	29.95
01/18/2023	ACH	Verizon Wireless	Phones	307.91
01/20/2023	ACH	Staff - Payroll	Payroll 01/01/23 - 01/15/23	17,474.93
01/20/2023	ACH	Department of the Treasury	Payroll Taxes 01/01/23 - 01/15/23	5,905.50
01/20/2023	ACH	CEFCU	Payroll Liability 01/01/23 - 01/15/23	50.00
01/20/2023	ACH	Illinois Department of Revenue	Payroll Taxes 01/01/23 - 01/15/23	1,111.65
01/20/2023	ACH	Nationwide	Retirement 01/01/23 - 01/15/23	2,757.94
01/31/2023	ACH	Morton Community Bank	Service Charge	14.73
<b>Register</b>			<b>Total Checks</b>	<b>147,953.25</b>

**Tri-County Regional Planning Commission**  
**Credit Card Register**  
**January 2023**

Date	Employee Card	Vendor	Memo	Amount
01/05/2023	Ulrich	Adobe	Adobe User Subscription - Miller	15.93
01/06/2023	Ulrich	Adobe	Adobe User Subscription - Lees	15.93
01/06/2023	Ulrich	Lowes	Tools for Office	16.25
01/07/2023	Ulrich	Qbox	QuickBooks File Management	12.00
01/09/2023	Bruner	GovernmentJobs.com	Job Posting	199.00
01/09/2023	Bruner	American Planning Assoc. - IL Chapter	Job Posting	100.00
01/09/2023	Bruner	American Planning Association	Job Posting	295.00
01/11/2023	Bruner	Lowes	Supplies for Bike Counter	11.91
01/11/2023	Bruner	Home Depot	Supplies for Bike Counter	67.53
01/12/2023	Bruner	Home Depot	Supplies for Bike Counter	8.70
01/14/2023	Bruner	Chegg	Text Book for Planners	29.73
01/15/2023	Ulrich	Adobe	Adobe Main Account Subscription	54.99
01/17/2023	Ulrich	USPS	Postage	7.35
01/19/2023	Ulrich	Farmington Road Towing	Towing for Commission Vehicle	150.00
01/27/2023	Bruner	Amtrak	Train Ticket - ESRI Conference	48.00
01/27/2023	Bruner	ESRI	Registration - ESRI Conference	349.00
01/27/2023	Ulrich	Uftring	Inspection of Commission Vehicle	310.00
01/31/2023	Ulrich	Aldi	Office Supplies	2.18
01/31/2023	Ulrich	Adobe	Adobe User Subscription - Accounting	15.93
12/31/2022	N/A	Morton Community Bank	Finance Charges	0.00
<b>Register</b>			<b>Total Charges</b>	<b>1,709.43</b>

Date	Employee Card	Vendor	Memo	Amount
01/11/2023	Bruner	Home Depot	Supplies for Bike Counter	(5.85)
<b>Register</b>			<b>Total Refunds and Credits</b>	<b>(5.85)</b>



## **RESOLUTION 23-55**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JANUARY 2023**

**WHEREAS** the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for January 2023 and recommends that the Commission approve said reports.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for January 2023 are approved.

Presented this 1st day of March 2023

Adopted this 1st day of March 2023

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Don White, Chairman  
Tri-County Regional Planning Commission

#### **ATTEST:**

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Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

## RESOLUTION 23-58

### **A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW A PLANNER TO ATTEND THE NATIONAL AMERICAN PLANNING ASSOCIATION CONFERENCE IN PHILADELPHIA, PA FROM APRIL 1 THROUGH APRIL 4, 2023**

**WHEREAS**, the Tri County Planning Commission, hereafter referred to as the Commission, has supported and funded the continuing education, training, and professional development of Commission staff members hereafter referred to as Staff, and

**WHEREAS**, one of the many opportunities to enhance the capabilities and performance of Staff is to have them attend and participate in Local, Regional, and/or National Conferences focusing on planning issues with program content impacting and benefiting the Commission's Planning Mission, and

**WHEREAS**, the Commission's planning interests are best served by retaining committed, motivated, engaged, and informed Staff members, and

**WHEREAS**, an Action Item included in the Commission's April 28, 2016 Strategic Planning Session encourages staff to attend conferences to expand their knowledge with new ideas, best practices, and new technologies, and

**WHEREAS**, the Intergovernmental Agreement with IDOT includes the funds to allow staff to attend a national conference.

#### **THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission approves the expenditure of funds for a Planner to attend the American Planning Association National Conference from April 1 through April 4, 2023 in Philadelphia, PA for a cost not to exceed \$2,850.

Presented this 1st day of March, 2023

Adopted this 1st day of March, 2023

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Don White, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Adopted July 6, 2022, as amended

**TIP AMENDMENT REQUEST FORM**

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
3/1/2023	From 2023	To 2026	Peoria County, Peoria Heights, & IDOT

**PROJECT INFORMATION**

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Prospect Road Reconstruction Project	PH-24-01				War Memorial Drive (U.S.150) to Kingman Road	Preliminary Engineering (Phase I)	Federal (THUD)	80%	\$2,000,000
							State		
							Local	20%	\$500,000
Total								\$	2,500,000
Reason for Amendment: Adding to FY 2024 Program as a result of federal funding from FY 23 Transportation, Housing and Urban Development appropriation									

Chillicothe Trail Purple Route	C-23-01				Various locations in the City of Chillicothe	Construction of multi-use bike path and on-road bike-ped accommodations	ITEP	80%	\$ 114,800
							State	10%	\$ 14,350
							Local	10%	\$ 14,350
							Total		\$ 143,500
Reason for Amendment: Removing project from TIP due to funds being returned to IDOT									

Chillicothe Trail Green Route	C-23-02				Various locations in the City of Chillicothe	Removing project from TIP due to lack of funding	ITEP	80%	\$ 470,450
							State	10%	\$ 58,806
							Local	10%	\$ 58,806
							Total		\$ 588,062
Reason for Amendment: Removing project from TIP due to funds being returned to IDOT									

Traffic Signals	S-23-13	68H55	0-01495-4002	(135)TS-2; (58CS)TS	IL 29 (Adams St) and Spring St in Peoria; IL 78 and Vine, IL 78 and Ash in Canton	Remove & replace traffic signal mast arms and posts	NHPP-State	80%	\$ 240,000
							State	10%	\$ 30,000
							Local	10%	\$ 30,000
Total								\$ 300,000	
Reason for Amendment: Addition to IDOT Dist. 4 Fiscal Year 2023 Annual Program. Project scheduled for June 2023 letting.									

Hanna City - Glasford Road HSIP	PC-25-02	HSIP # 202301010		22-00056-00-SP	Hanna City - Glasford Road (County Highway R34) from Smithville Road to Lancaster Road	Shoulder widening, rumble strips, edge line markings, and construction engineering	HSIP	90%	\$ 1,243,474
							State		
							Local	10%	\$ 138,164
Total									\$ 1,381,638
Reason for Amendment: Removing the Preliminary Engineering portion of the HSIP project and moving it to PC-23-02 (HSIP - \$117,309 and Local - \$138,164)									

Hanna City - Glasford Road HSIP	PC-23-02	HSIP # 202301010		22-00056-00-SP	Hanna City - Glasford Road (County Highway R34) from Smithville Road to Lancaster Road	Preliminary Engineering for Highway Safety Improvement Project	HSIP	90%	\$ 117,309
							State		
							Local	10%	\$ 13,034
Total								\$	130,343
Reason for Amendment: Adding the Preliminary Engineering portion from the HSIP project (PC-25-02) to FY 2023 Program									

							State		
							Local		
							Total	\$	-
Reason for Amendment:									

Technical	
Commission	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

## **RESOLUTION 23-56**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM.**

**WHEREAS**, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

**WHEREAS**, Titles 23 and 49 of the United States Code require MPOs to develop a Transportation Improvement Program (TIP), and Title 23 Code of Federal Regulations, Section 450.326, records the required content; and

**WHEREAS**, the Commission has developed the Fiscal Year 2023–2026 (FY23-26) TIP through the continuing, cooperative, and comprehensive (3C) transportation planning process and through a participatory process as prescribed in the Commission’s Public Participation Plan (PPP); and

**WHEREAS**, the FY23–26 TIP lists all federally-funded transportation projects in the Peoria-Pekin Urbanized Area programmed within the four-year plan horizon and warrants the metropolitan transportation planning process follow all applicable state and federal requirements; and

**WHEREAS**, the Technical Committee recommended approval of the FY23-26 TIP on June 15, 2022, and the Commission authorized the adoption on July 6, 2022; and

**WHEREAS**, the Commission has received a request to amend the FY23-26 TIP by adding, deleting, or revising project(s) as shown in the TIP Amendment Request Form; and

**WHEREAS**, the Commission has reviewed the request and found it consistent with the policies, plans, and programs, including the most recent Long-Range Transportation Plan adopted by the Commission.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission herewith amends the Fiscal Year 2023–2026 Transportation Improvement Program as detailed in the attached TIP Amendment Request.

Presented this 1<sup>st</sup> day of March 2023

Adopted this 1st day of March 2023

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Don White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission



# MEMORANDUM

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**TO:** Commission

**FROM:** Staff

**SUBJECT:** Pavement & Bridge Condition (PM-2), and System Performance (PM-3) Performance Measures

**DATE:** March 1, 2023

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**Action needed:**

Adopt IDOT's Pavement & Bridge Condition (PM-2) and System Performance (PM-3) targets.

**Background:**

In 2012, Congress passed the Moving Ahead for Progress in the 21st Century Act (MAP-21), mandating all Metropolitan Planning Organizations (MPOs) and State Departments of Transportation (DOTs) to develop a performance-based transportation planning and programming approach. The requirements for a performance-based approach have been continued under the Fixing America's Surface Transportation (FAST) Act of 2015, and the current transportation funding law, Infrastructure Investment and Jobs Act (IIJA) of 2021.

The intent of the Federal Highway Administration (FHWA) is to use this systematic data as a strategic approach to make transportation investment and policy decisions that benefit the national goals. The focus areas for collecting this data and setting targets are Safety (PM-1), Pavement & Bridge Condition (PM-2), Congestion Reduction (PM-3), System Reliability (PM-3), Freight Movement and Economic Vitality (PM-3), Environmental Sustainability, and Reduced Project Delivery Delay.

Tri-County Regional Planning Commission (TCRPC) is the MPO for the Peoria-Pekin urbanized area and reviews IDOT's state targets for adoption. MPOs have 180 days to accept or set their own performance measures from the date the State DOT sets their targets. Historically, TCRPC has elected to support the State's targets for PM-1, PM-2, and PM-3. Please note, only states are assessed for significant progress made towards established targets, not MPOs.

**Performance Measures:**

The next page shows baseline data for the Peoria-Pekin MPO, as well as IDOT's baseline data, 2-Year Targets, and 4-Year Targets.

	Data Year	2021	2021	2023	2025
	Reporting Year	TCRPC Estimated Baseline 2022	IDOT Estimated Baseline 2022	2024	2026
Pavement and Bridges (PM-2)	% of Interstate Pavement in Good Condition	88.7%	65.8%	65.0%	66.0%
	% of Interstate Pavement in Poor Condition	1.2%	0.4%	1.0%	0.7%
	% of non-Interstate NHS Pavements in Good Condition	40.2%	29.5%	29.0%	30.0%
	% of non-Interstate NHS Pavements in Poor Condition	20.3%	8.0%	8.9%	8.5%
	% of NHS bridges classified as in Good condition	2.8%	22.8%	18.5%	15.8%
	% of NHS bridges classified as in Poor condition	29.2%	12.4%	12.4%	12.0%
System Performance (PM-3)	% of person-miles traveled on the Interstate that are reliable	99.5%	85.3%	80.0%	79.0%
	% of person-miles traveled on the non-Interstate NHS that are reliable	93.8%	94.2%	91.0%	90.0%
	Truck Travel Time Reliability Index	1.19	1.37	1.37	1.37

## **RESOLUTION 23-57**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT TARGETS FOR PAVEMENT CONDITION, BRIDGE CONDITION, AND SYSTEM PERFORMANCE MEASURES ESTABLISHED BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

**WHEREAS**, the Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) Act of 2012, and continued under the Fixing America's Surface Transportation (FAST) Act of 2015 and Infrastructure Investment and Jobs Act (IIJA) of 2021, mandated all MPOs and State Departments of Transportation (DOTs) to develop a performance-based transportation planning and programming approach, and

**WHEREAS**, the IIJA requires state DOTs to set pavement condition, bridge condition, and system performance measure targets and to implement data collection and reporting procedures for the targets, and

**WHEREAS**, the IIJA requires MPOs to either support their respective state DOT's pavement condition, bridge condition, and system performance measure targets, or set their own customized targets within 180 days of the state DOT's target adoption, and

**WHEREAS**, the Illinois Department of Transportation (IDOT) has set their respective performance measure targets for pavement conditions, bridge conditions, and system performance on November 15, 2022 through the 2022 Transportation Asset Management Plan (TAMP), and

**WHEREAS**, the Commission staff has reviewed IDOT's pavement conditions, bridge conditions, and system performance measure targets and is recommending the support of the state's targets, and

**WHEREAS**, the Technical Committee has reviewed staff's recommendations and is recommending the adoption of the state's targets.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission supports the Illinois Department of Transportation's pavement conditions, bridge conditions, and system performance measures and elects to adopt the state's targets.

Presented this 1<sup>st</sup> day of March 2023

Adopted this 1<sup>st</sup> day of March 2023

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Don White, Chairman  
Tri-County Regional Planning Commission

#### **ATTEST:**

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 23-59**

**A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO SPONSOR THE 2023 AMERICAN PUBLIC WORKS ASSOCIATION ILLINOIS CHAPTER CONFERENCE FOR AN AMOUNT NOT TO EXCEED \$7,500.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

**WHEREAS**, the MPO receives federal transportation planning funds from the Federal Highway Administration (FHWA) via the Illinois Department of Transportation (IDOT), and

**WHEREAS**, the American Public Works Association Illinois Chapter hosts its annual Chapter Conference in Peoria, and

**WHEREAS**, Peoria-Pekin Urbanized Area MPO has traditionally been a sponsor of the event, and

**WHEREAS**, sponsorship of the event allows for MPO members to attend at a reduced cost when they register before the deadline, and

**WHEREAS**, the 2023 American Public Works Association Illinois Chapter Conference will be held at the Peoria Civic Center from May 3 to May 5, 2023.

**THEREFORE BE IT RESOLVED BY COMMISSION AS FOLLOWS:**

That Commission authorizes sponsorship of the 2023 American Public Works Association Illinois Chapter Conference for amount not to exceed \$7,500.

Presented this 1st day of March 2023

Adopted this 1st day of March 2023

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Don White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

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Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission





# MEMORANDUM

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**TO:** Commission  
**FROM:** Staff  
**SUBJECT:** Draft FY 2024 Unified Planning Work Program (UPWP)  
**DATE:** March 1, 2023

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**Action needed:**

None. Information and discussion item only.

**Background:**

The Unified Planning Work Program (UPWP) is one of the core MPO planning documents that is updated annually, serves as the budget for the metropolitan transportation planning process, and directs the day-to-day work of the MPO. The document describes all transportation planning activities with a corresponding budget Tri-County proposes to undertake during the fiscal year, which follows the Illinois Department of Transportation (IDOT) Fiscal Year (FY) of July 1 through June 30. Staff is in the beginning stages of developing the draft FY 2024 UPWP and following the below schedule.

<b>February 14, 2023:</b>	Draft Uniform Budget Template (UBT) and Programmatic Risk Assessment (PRA) submitted to IDOT
<b>February 15, 2023:</b>	Staff presents draft UPWP to Technical Committee
<b>March 1, 2023:</b>	Staff presents draft UPWP to Commission
<b>March 15, 2023:</b>	Technical Committee recommends UPWP to Commission for approval
<b>April 1, 2023:</b>	Staff submits draft UPWP to IDOT
<b>April 5, 2023</b>	Commission approves final UPWP, staff submits document to IDOT
<b>July 1, 2023:</b>	IDOT accepts UPWP, work begins



# MEMORANDUM

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**TO:** Commission

**FROM:** Staff

**SUBJECT:** Call for Projects: Transportation Alternative Set Aside

**DATE:** March 1, 2023

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**Action needed:**

None. Information item only.

**Application Process:**

Tri-County Regional Planning Commission (TCRPC) is opened a call for projects for the Transportation Alternative (TA) Set-Aside on February 15, 2023. **Approximately \$1,458,565 of grant funding is available** from Fiscal Years (FYs) 2021, 2022, and 2023. TCRPC encourages each of your respective organizations to investigate projects which may be eligible for the funds.

**Applications must be completed digitally and submitted to [funding@tricountyrpc.org](mailto:funding@tricountyrpc.org) by Friday, March 31, 2023, at 4:00 pm.** Digital copies of the application will be available on TCRPC's website at the following link, <https://tricountyrpc.org/funding-programs/tap>, and applicants can also request TCRPC staff to send applications to them. Please direct any questions to staff at (309) 673-9330 or by email at [funding@tricountyrpc.org](mailto:funding@tricountyrpc.org).

**Background:**

Tri-County Regional Planning Commission (TCRPC) is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin urbanized area. As an MPO with an urbanized population over 200,000, TCRPC receives an annual allotment of TAP funds to program. TCRPC's FY 2021 allotment is \$293,959; the FY 2022 allotment is \$576,352; and the FY 2023 allotment is \$588,254. The total available funds are \$1,458,565. Federal funding for TAP is provided by the Transportation Alternatives set-aside of the STBG Program and is authorized by the FAST Act and reauthorized for five additional years by the Infrastructure Investment and Jobs Act (IIJA).

**Program Description:**

TAP authorizes funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities; infrastructure projects for improving non-driver access to public transportation and enhanced mobility; community improvement activities such as historic preservation and vegetation management; environmental mitigation related to stormwater and habitat connectivity, recreational trail projects, safe routes to school projects; and projects for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former divided highways.

**Eligible Activities:**

A project must demonstrate a relationship to surface transportation to be eligible for TAP funding. TAP projects must enhance the transportation system either by serving a transportation need or providing a transportation use or benefit and not be solely for recreational use. Projects must be consistent with the goals of TCRPC's Long-Range Transportation Plan, the IJJA, and the BikeConnect HOI Regional Bicycle Plan. In addition, projects need to be constructed in reasonable, useable segments and provide logical termini.

Activities are not eligible if they are routine maintenance projects such as re-striping a trail, cleaning up debris, or repairing a broken curb. Please be advised – if your project involves sidewalk work, you most likely will be required to update the facility to meet current ADA Accessibility Standards. That would include, but would not be limited to, curb cuts and handicapped ramps at intersections and corrective measures to fix cross slopes that exceed the ADA standards.

23 U.S.C. 133(h)(3)(A): Projects or Activities described in [23 U.S.C. 101\(a\)\(29\)](#) or [23 U.S.C. 213\(b\)](#) outline the eligible activities under the TAP program.

**Local Matching Requirements:**

TAP is a reimbursable program. The federal share for TAP projects is as follows:

- Preliminary engineering, utility relocations, construction engineering, and construction are eligible for funding at an 80/20 match, i.e., 80% is TAP matched by 20% sponsor share.
- Acquisition of right-of-way and easements are eligible for funding at a 50/50 match, i.e., 50% is TAP funding matched by 50% sponsor share.
- Street lighting, unless in a designated historical area, also requires a 50% local match. In a designated historic area, street lighting may qualify for 80% TAP with a 20% local match.

The local match does not necessarily have to be provided directly by the sponsor, but it must be a non-federal source to qualify as match. Submission of an application commits the applicant to the required match.

**Project Selection Process:**

<b>February 15, 2023</b>	Staff issues Call for Projects
<b>March 31, 2023</b>	Applications due to TCRPC staff by 4:00 pm
<b>Week of April 3, 2023</b>	Staff reviews applications, ensuring completeness and validity
<b>April 19, 2023</b>	Project proposals presented during Technical Committee meeting
<b>April 19, 2023</b>	Establish TAP Subcommittee during Technical Committee meeting
<b>May 3, 2023 (est.)</b>	TAP Subcommittee convenes, reviews applications, assigns "Public Benefits" scores, and makes recommendation to Technical Committee
<b>May 17, 2023</b>	Technical Committee considers TAP Subcommittee recommendation
<b>June 7, 2023</b>	Commission considers Technical Committee recommendation and programs TAP funding

# Gov. Pritzker Announces End of State COVID-19 Disaster Proclamation

Press Release - Tuesday, January 31, 2023

**CHICAGO** — Governor JB Pritzker announced the state's public health emergency will end on May 11, 2023, aligning the state with the federal government's decision to end the national public health emergency. Ensuring Illinois' and the federal government's health emergencies were linked brought in additional federal funding and expanded healthcare access for residents across the state.

"Since COVID-19 first emerged nearly three years ago, my administration has worked diligently alongside the federal government to battle this once-in-a-generation pandemic by following scientific and medical guidance to support frontline workers and save lives. Our state's disaster proclamation and executive orders enabled us to use every resource at our disposal from building up testing capacity and expanding our healthcare workforce to supporting our vaccine rollout and mutual aid efforts," **said Governor JB Pritzker**. "Let me be clear: COVID-19 has not disappeared. It is still a real and present danger to people with compromised immune systems—and I urge all Illinoisans to get vaccinated or get their booster shots if they have not done so already."

After joining 12 other states and the Department of Health and Human Services in declaring a public health emergency at the outset of the COVID-19 pandemic on March 9, 2020, the state of Illinois has continued to remain aligned with the federal government to ensure every available resource was utilized in the state's COVID-19 response. Illinois residents were able to collect additional SNAP benefits, more than 1.4 million children received Pandemic EBT (nutrition) support, and Medicaid expansion ensured access to telehealth options and the resources Illinoisans needed to stay healthy.

The proclamation formalized emergency procedures by activating the State Emergency Operations Center (SEOC), bringing together decision makers from every state agency and the state's highly qualified mutual aid network to deploy resources as necessary during the public health threat.

Since March of 2020, state and local partners benefitted from a disaster proclamation in the following ways:

- Allowing federal reimbursement for state response costs.
- Allowing use of State Disaster Relief Fund, covering direct state costs and reimbursements to Illinois National Guard and mutual aid groups.
- Allowing use of the state's mutual aid network, groups of public safety response professionals — including hundreds of health care providers and management professionals, law enforcement officers, fire fighters, emergency medical technicians and disaster response professionals — that are available to deploy to areas of shortage.

- Authorizing the Governor to activate Illinois National Guard reservists, some of whom were doctors and nurses and served on the front lines of the pandemic response.
- Allowing expedited procurement should it be necessary.
- Authorizing additional executive actions as needed to protect public health and safety.

## Press Releases

- **Fly like an Eagle and make a sober ride home the Chief goal of this year's Super Bowl**

Thursday, February 09

- **Lincoln Tomb distributing new education cards during Black History Month**

Wednesday, February 08

- **Illinois Conservation Police recruiting new class of trainees**

Wednesday, February 08

**[VIEW MORE>](#)**

## Acronym List

### Transportation Planning 101

#### Details

MPO	Metropolitan Planning Organization	50,000+ population
TMA	Transportation Management Area	200,00+ population
UA	Urbanized Area	Planning boundary determined by Census
MPA	Metropolitan Planning Area	UA + adjacent area expected to urbanize in 20 years
USDOT	United States Department of Transportation	An executive department of the United States
IDOT	Illinois Department of Transportation	State agency in charge of state roadways
IDOT - OPP	Office of Planning and Programming	TCRPC works most closely with this division
FTA	Federal Transit Administration	Part of USDOT
FHWA	Federal Highway Administration	Part of USDOT
TDM	Travel Demand Model	Analysis tool that provides a systematic framework for travel demand response to different inputs
ABM	Activity-Based Model	A model that works at a disaggregate person-level rather than a aggregate zone-level TDM

### MPO Transportation Plans

#### Required Review or Allocation

TIP	Transportations Improvement Program	Annual
L RTP	Long Range Transportations Plan	Every 5 years
UPWP	Unified Planning Work Program	As needed or every three years
PPP	Public Participation Plan	As needed or every three years
Title VI	Title VI of the Civil Rights Act of 1964	As needed or every three years
EJ	Environmental Justice	As needed or every three years
LAP	Language Assistance Program	As needed or every three years
CMP	Congestion Management Plan	As needed
POP	Previously Obligated Projects	Annual
HSTP	Human Services Transportation Plan	Every 5 years; Targets transit services for special populations

### Funding

STS	Special Transportation Study	Annual
5310	Enhanced Mobility of Seniors and Individuals with Disabilities Program	Annual apportionment
STBG	Surface Transportation Block Grant	Annual apportionment but regularly every 2 years
TAP	Transportation Alternatives Program	Annual apportionment but regularly every 2 years
ITEP	Illinois Transportation Enhancement Program	Every 2 years
SRTS	Safe Routes To School	Annual
HSIP	Highway Safety Improvement Program	Annual
SPR	State Planning and Research	Annual
PL	Metropolitan Planning Funds	Annual

## Additional Acronyms

### Transportation

3C	Continuing, Comprehensive, and Cooperative
AADT	Annual Average Daily Traffic
ADA	Americans with Disabilities Act
ADT	Average Daily Traffic
ALOP	Annual Listing of Federally Obligated Projects
AV	Autonomous Vehicle
CVP	IDOT's Consolidated Vehicle Procurement Program
FAU	Federal-Aid Urban
IIJA	Infrastructure Investment and Jobs Act
ITS	Intelligent Transportation System
MFT	Motor Fuel Tax
MTP	Metropolitan Transportation Plan
MYP	Multi-Year Improvement Program
NHPP	National Highway Performance Program
NHS	National Highway System
RTP	Recreational Trails Program
STIP	Statewide Transportation Improvement Plan
TAM	Transit Asset Management
VMT	Vehicle Miles Traveled

### Government Agencies

ACOE	United States Army Corps of Engineers
BLRS	IDOT Bureau of Local Roads and Streets
BOBS	IDOT Bureau of Business Services
EDA	US Economic Development Administration
HUD	US Department of Housing and Urban Development
IEMA	Illinois Emergency Management Agency
NHTSA	National Highway Traffic Safety Administration

### Grant Administration

CFR	Code of Federal Regulations
CY	Calendar Year
FFY	Federal Fiscal Year
FOIA	Freedom of Information Act
GATA	Grant Accountability and Transparency Act
ICQ	Internal Controls Questionnaire
IGA	Intergovernmental Agreement
MOU	Memorandum of Understanding
NEPA	National Environmental Policy Act
NICRA	Negotiated Indirect Cost Rate Agreement
NOFO	Notice of Funding Opportunity
NOSA	Notice of State Award
OMB	Office of Management and Budget
PRA	Programmatic Risk Assessment
RFP	Request for Proposals
RFQ	Request for Qualifications
SAM	System for Award Management
SOW	Scope of Work/Statement of Work
UBT	Uniform Budget Template
UEI	Unique Entity Identifier
UGA	Uniform Grant Agreement
WIK	Work in Kind

### Professional Organizations

AMPO	Association of Metropolitan Planning Organizations
APA	American Planning Association
ILARC	Illinois Association of Regional Councils
ILGISA	Illinois GIS Association