



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., September 7, 2022**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., September 7, 2022**

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 291-023-189

**AGENDA**

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve August 3, 2022 Commission minutes**
- 5. Chairman report**
- 6. Executive Director report**
- 7. Ways and Means Report**
  - a. Motion to approve July 2022 Financial Statements and Billings (Resolution 23-17)
- 8. Administration**
- 9. Planning**
  - a. Motion to approve contract for Planning & Zoning Services for Woodford County (Resolution 23-18)
  - b. Motion to approve contract for Planning & Zoning Services for Tazewell County (Resolution 23-24)
  - c. Motion to amend Resolution 23-13 to approve Executive Director to enter into contracts with the Illinois Emergency Management Agency and American Environmental Corporation to update the Tr-County Multi-Jurisdictional Hazard Mitigation Plan (Resolution 23-20)
- 10. Transportation**
  - a. Motion to approve staff support and financial participation in the City of Peoria's application to the Federal Rail Administration Corridor Identification and Development Program (Resolution 23-19)
  - b. Motion to amend the FY23 Unified Planning Work Program (Resolution 23-21)- Handout
  - c. Motion to approve the FY23 Special Transportation Studies (Resolution 23-22)- Attachment
  - d. Motion to amend the FY2023-26 Transportation Improvement Program (Resolution 23-23)
    - CC-23-02 Parkview Middle School Safe Routes to School (Attachment)
  - e. Motion to authorize the filing of an application with the U.S. Department of Transportation for the Safe Streets and Roads for All Discretionary Grant to develop a Comprehensive Safety Action Plan for the Tri-County region (Resolution 23-25)
  - f. Surface Transportation Block Grant (STBG) Preservation Set Aside- Attachment
- 11. Updates**
  - a. IDOT
  - b. FHWA
- 12. Other**
- 13. Adjournment**



# **TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420  
 PEORIA, IL 61602  
 Phone: 309-673-9330 FAX: 309-673-9802  
[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., August 3, 2022**  
**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., August 3, 2022**

## **MINUTES**

### **1. Call to Order, Welcome, Recognition of Audience**

Chairman Don White called the meeting to order at 9:00 a.m.

### **2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Mike Hughes</b> Chillicothe	x		<b>Leon Ricca</b> Bartonville		x
<b>Rita Ali</b> City of Peoria.		x	<b>Nate Parrott</b> Morton		x
<b>Patrick Ulrich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co		x
<b>Rick Powers</b> City of Peoria	x		<b>Chuck Nagel,</b> Woodford Co.	x	
<b>Ron Talbot</b> Creve Coeur	x		<b>Andrew Rand,</b> Peoria Co.	x	
<b>John Kahl</b> East Peoria.	x		<b>Don White</b> Peoria Co.	x	
<b>Ann Sasso,</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Phelan,</b> Peoria Heights		x	<b>Greg Menold,</b> Tazewell Co.		x
<b>Mark Luft</b> City of Pekin.	x		<b>Don Knox</b> CityLink	x	
<b>Gary Manier,</b> Washington		x	<b>Karen Dvorsky,</b> IDOT	x	
<b>James Dillon</b> West Peoria	x				

Present: Eric Miller, Debbie Ulrich, Francesca Lewis, Michael Bruner, Rebecca Eisele, and Reema Abi-Akar. Staff virtual: Britney West. Virtual: Denise Passage, City of Chillicothe. Also present: Brandon Geber- IDOT, Virtual- Betsy Tracey- FHWA

### **3. Public Input- none**

### **4. Motion to approve July 6, 2022, Commission minutes**

John Kahl moved to approve July 6, 2022, Commission minutes and Ron Talbot seconded. Motion carried.

### **5. Chairman report-nothing**

### **6. Executive Director report**

Eric Miller updated on the following:

- Strategic Plan stages
- Technical meeting Special studies
- SPR announcement (Brandon Geber from IDOT said it will be sooner than later)

- Passenger rail study

## 7. Ways and Means Report

- Motion to approve June 2022 Financial Statements and Billings (Resolution 23-09)

Chuck Nagel moved to approve June 2022 Financial Statements and Billings (Resolution 23-09) and John Kahl seconded.

Rebecca reported on the following:

- Operating Activities in June resulted in a Net Loss of (\$8,254)
- Total Operating Cash at the end of the month was \$836,926. Cash increased in June by \$64,891 compared to May.
- Accounts Receivable's at the end of June was \$167, 729
- Accounts Payable balance at the end of June was \$68,757
- Total Current Billings for June were \$159,036 minus direct pass-through expenses of \$98,070, resulting in Operating Revenue of \$69,966.
- Total Expenses for June were \$167,290, minus direct pass-through expenses of \$98,070, resulting in Operating Expenses of \$69,220.
- June resulted in a net loss of (\$8,254). Fiscal Year 2022 ended with a net surplus of \$8,508.

## 8. Administration

- Motion to approve request for staff member(s) to attend Illinois American Planning Association Conference (Resolution 23-14)

Chuck Nagel moved to approve request for staff member(s) to attend Illinois American Planning Association Conference (Resolution 23-14) and John Kahl seconded.

Reema Abi-Akar reported:

- This typically is every year and planners attend this event.
- I am helping to lead a panel session aimed at students regarding different types of planning careers.
- It is in downtown Chicago from September 28-30.
- Cost is not to exceed \$4,500; this is for all four planners which includes registration, hotel, and meals.

Motion carried.

- Motion to approve, TCRPC Officers and Committee appointments July 1, 2022, thru June 30, 2023, Autum Jones to replace Barry Logan on Nominations and Executive Board Committees. (Amended Resolution 22-51) (Resolution 23-15)

Russ Crawford moved to approve TCRPC Officers and Committee appointments July 1, 2022, thru June 30, 2023, Autum Jones to replace Barry Logan on Nominations and Executive Board Committees. (Amended Resolution 22-51) (Resolution 23-15) seconded by John Kahl.

Russ Crawford mentioned this needed to go thru Nominations then to Commission. Motion carried.

- Discussion of Strategic Planning Report

Eric Miller reported on the following:

- The next steps are to create a transportation dashboard for existing data sources that support Federal Performance Measures and LRTP Goals.
- Create Regional Priority Project List for the Tri-County area
- Support Effective Grant Applications
- Environmental and Land Use Development Strategies.

There were no comments or objectives on this.

## 9. Planning

- Motion to approve Executive Director to enter contracts with the Illinois Emergency Management Agency and consultant to update Regional Hazard Mitigation Plan (Resolution 23-13)

Ron Talbot moved to approve Executive Director to enter contracts with the Illinois Emergency Management Agency and consultant to update Regional Hazard Mitigation Plan (Resolution 23-13) and John Kahl seconded.

Reema Abi-Akar reported:

- We applied for and received an HMGP grant (Hazard Mitigation Grant Program) through IEMA and FEMA
- We requested just under \$90k; they awarded us just over \$100k (\$106,021.20). It requires a 25% cost share, but they accept in-kind matches.
- We will use a consultant, like we did previous years. We put out a RFQ and received four submissions; we are in the process of selecting one.
- We have added more jurisdictions since the last time we completed this plan. We now have 23; we gained 6 more (bolded are new)
  - Bartonville(village)
  - Chillicothe (city)
  - **Creve Coeur(village)**
  - East Peoria (city)
  - **El Paso (city)**
  - Eureka (city)
  - Germantown Hills (village)
  - Greater Peoria Sanitary District
  - Hanna City (village)
  - Morton (village)
  - Tremont (village)
  - Washington (city)
  - Pekin (city)
  - Pekin Park District**
  - Peoria (city)
  - Peoria County**
  - Peoria Heights (village)
  - Peoria Park District**
  - Roanoke (village)
  - Tazewell County
  - Tri County Regional Planning Commission
  - West Peoria (city)**
  - Woodford County

Motion carried.

## 10. Transportation

- a. Motion to approve Surface Transportation Block Grant (STBG) Projects (Resolution 23-12)

John Kahl moved to approve Surface Transportation Block Grant (STBG) and Patrick Urich seconded.

Michael Bruner explained the following:

- We need to allocate STBG funds to the urbanized area for FY 2025 & 2026
- We have \$6.56 million to program through the Traditional Program (reconstruction of existing roadways & building new roadways)
- TCRPC submitted a call for projects earlier this year
- We received 7 applications
  - East Peoria- Grange Road- Centennial to US-24
  - Pekin- Court Street- 8<sup>th</sup> St to Stadium Dr.
  - Pekin- Derby Street- 8<sup>th</sup> St to 14<sup>th</sup> St
  - Peoria- Northmoor/University Intersection
  - Peoria County- Sheridan Road- Glen to Northmoor
  - Tazewell County- Mueller Road- Pinecrest (EP) to Jay Ave. (Morton)
  - Washington- Nofsinger Road- Santa Fe Rd to Cruger Rd
- The Technical Committee established a STBG Review Committee
  - Rich Brecklin (Germantown Hills)
  - Terry Keogel (Creve Coeur)
  - Kinga Krider (West Peoria)
- The subcommittee scored the top two projects:
  - Pekin: Court Street from 8<sup>th</sup> Street to Stadium Drive
    - Self-score of 40
    - Regional significance score of 37.8
    - Total score of 77.80
  - Peoria: Northmoor & University Intersection
    - Self-score of 37
    - Regional significance score of 36.55
    - Total score of 73.55
- Top two projects amount to \$6,920,000
  - Excess request of \$360,000 or 5.2%

- In the past, we have split this cost reduction evenly among the projects
- Subcommittee recommended funding both Pekin and Peoria project with a 5.2% prorated reduction.
  - Court Street: Requested \$3M, reduced by \$156,069, funding amount \$2,843,931 (35.55% federal share)
  - Northmoor/University: Requested \$3.92M, reduced by \$203,930, funding amount \$3,716,070 (66.35% federal share)
- At the July 20 Technical Committee meeting, the group voted to amend the Subcommittee recommendations on a 9 to 8 vote to instead award Pekin at their full request because their request amounted to a 37.5% federal share, while Peoria requested the maximum federal share of 70%.
- The Technical Committee's final recommendation is to fund Court's Street in Pekin at their full requested amount of \$3 million, and Northmoor and University at a reduced amount of \$3.56 million.
  - Court Street: Requested \$3M, reduced by \$0, funding amount \$3M (37.5% federal share)
  - Northmoor/ University: requested \$3.92M, reduced by \$360,000. Funding amount \$3.56M (63.57% federal share)

Eric Miller added there was positive results from the amendment at Technical Committee meeting. It is policy to make projects whole.

Russ Crawford added we need to trust within all groups is important.

Pat Ulrich added as technical looks at this it needs to be considered. If more money comes from Federal, it needs to be spread out.

Motion carried.

- b. Motion to approve Transportation Improvement Program Amendments (Resolution 23-11)
- S-23-08 Pavement Preservation
  - S-24-08 Airport Road Bridge Replacement
  - S-23-01 Adams Street Bridge Replacement
  - S-25-01 IL-8 Bridge Rehabilitation
  - S-20-13 IL-29 Bridge Rehabilitation
  - S-23-04 IL-29 Bridge Rehabilitation

John Kahl moved to approve Transportation Improvement Program Amendments (Resolution 23-11) and James Dillon seconded.

Michael Bruner updated on the following:

- S-23-08 Pavement Preservation
  - I-74 & I-474 Pavement preservation (various locations) Added to FY23 program
- S-24-08 Airport Road Bridge Replacement
  - Airport Road bridge replacement over I-474. Project funding updated and moved to FY23 program
- S-23-01 Adams Street Bridge Replacement
  - IL-8 bridge rehab over Kickapoo Creek tributary (3.5M NS of Pottstown). Project added to FY25 program.
- S-25-01 IL-8 Bridge Rehabilitation
  - IL-8 bridge rehab over Kickapoo Creek. Project added to FY25 program
- S-20-13 IL-29 Bridge Rehabilitation
  - IL-29 bridge replacement over Dickison run project funding updated and moved to FY26 program.
- S-23-04 IL-29 Bridge Rehabilitation
  - IL-29 bridge replacement over Dickison run project funding updated and moved to FY26 program.
  - The difference between S-20—13 and S-23-04 is one is the North bound bridge, and the other is the south bound bridge.

Michael Bruner asked Karen Dvorsky if she had anything to add and she responded no.

Motion carried.

- c. Motion to approve the extension of Section 5310 Agreement with the Greater Peoria Mass Transit District to improve bus stops throughout the region. (Resolution 23-16)

Andrew Rand moved to approve the extension of Section 5310 Agreement with Greater Peoria Mass Transit District to improve bus stops throughout the region (Resolution 23-16) and John Kahl seconded.

Reema Abi-Akar updated on the following:

- Every year, Tri-County receives an apportionment of funds from FTA for the Section 5310 program
  - This aims to improve mobility of seniors and people with disabilities.
  - We have the choice to give this money to IDOT for them to use in their Consolidated Vehicle Procurement program OR we can put out our own call for projects to use funds for either capital or operational funds.
- In February 2019, Tri-County executed an agreement with GPMTD to improve bus stops throughout their service area using, at the time remaining funds from FY16 and FY17.
  - That agreement expired in February 2017.
  - A portion of the funds were spent, but not all of them.
    - Due to a combination of factors, mainly staff changes over the years in both TCRPC and GPMTD, as well as COVID complications
  - FTA is requiring us to spend these funds by December 31, 2022
    - We would like to extend the contract
- Still have \$57,150
  - \$45,720 are federal
  - \$11,430 are local
- GPMTD has a plan to spend these funds across six bus stops
- We have just submitted to NEPA report to the FTA, so once that returns, GPMTD will be able to begin the work on these bus stops improvements.
- We would like to extend our previous contract because the scope is the same, so we can retain these funds for the region.

Motion carried.

- d. Motion to approve the adoption of Congestion Management Process (CMP) (Resolution 23-10)

John Kahl moved to approve the adoption of Congestion Management Process (CMP) (Resolution 23-10) and Patrick Urich seconded.

Reema Abi-Akar reported on the following:

- Because our area's population is over 200,000, we are considered a Transportation Management Area (TMA)
- All TMA's must develop a Congestion Management Process to address safety and management of a multimodal transportation system.
- We acquired Lochmueller Group, a consultant, to complete this process. We utilized the community engagement processes outlined in our Public Participation Plan (PPP) document
  - We had 30-day comment period (July 1-31) and a public meeting during the last technical meeting.
  - Sharif Ullah from Lochmueller Group also attended and gave a presentation about the plan and the process.
  - The Technical Committee recommends the adoption of the CMP

Motion carried.

## 11. Updates

- a. STBG Preservation Set-Aside Program

Michael Bruner updated on the following:

- \$1.64M will be available for resurfacing projects

- Anticipate an August 17<sup>th</sup> Call for Projects at Technical
    - Due: September 30<sup>th</sup> by 4:00 PM
  - October 19<sup>th</sup> project presentation
- b. IDOT  
Brandon Geber thanked TCRPC for CMP (Congestion Management Process) update
- c. FHWA- Betsy Tracey had nothing to add

## **12. Other**

Next meeting schedules September 7, 2022

## **13. Adjournment**

Chuck Nagel moved to adjourn at 9:46 am and John Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by:

Debbie Ulrich, Office Manager

**To: Members of the Commission**  
**From Eric W. Miller, Executive Director**  
**Date: August 15, 2022**  
**Subject: Executive Director Report for August 2022**

Project	Activity	Status
<b>Administrative</b>		
Headlines	Researched other regions major project prioritization processes	Ongoing
	Working with stakeholders with guardrail agreements	Ongoing
	Monitored Federal Grants NOFO's	Ongoing
	Working with members on support for federal grant programs	Complete
	Coordination with Stakeholders regarding Hanna City Trail implementation	Ongoing
	Continued support of regional freight transportation through the Heart of Illinois Regional Port District	Ongoing
	Presented Rail feasibility study to media and stakeholders	Ongoing
	Met with Peoria Rail Team to determine next steps for passenger rail	Ongoing
	Developing transportation dashboard	Ongoing
	Preparing for FY22 Financial Audit	Ongoing
	Contract execution with IEMA for Hazard Mitigation planning	Ongoing
	Met with Stakeholders to prepare for Safe Streets for All Grant application	Ongoing
Commission vendor selection	Developing RFQ for legal services	Will begin in July
Personnel	Annual staff reviews ongoing	Ongoing
	Monitored ongoing compensation study with HR fit	Ongoing
Website	Content review of website.	Ongoing
<b>Planning issues</b>		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued discussion with stakeholders re: Island Design Workshop -USACE Engineering with Nature (nationa	Ongoing
Village of Goodfield Comp Plan	Continued discussion with Village board regarding Scope of work	On hold
Village of Dunlap Comp Plan	Work is complete	Complete
Village of Tremont Comp Plan	Work is ongoing	Ongoing
Village of Germantown Hills Comp Plan	Continued discussion with Village board regarding scope of work	Ongoing
Village of Minonk Comp Plan	Presented scope of work and Contract to Village Board	Ongoing
Village of Eureka park mapping project	Work is ongoing	Ongoing
Village of Creve Coeur	Continued discussion with Village board regarding scope of work	Ongoing
Village of Bartonville	Continued discussion with Village board regarding scope of work	Ongoing
City of Chillicothe	Continued discussion with Village board regarding scope of work	Ongoing
Village of Brimfield	Continued discussion with Village board regarding scope of work	Ongoing
Watershed Planning	Submitted Scope of Work and IEPA 319 Grant Submittal for a Watershed plan in Kickapoo Creek WS	Ongoing
Hazard Mitigation Plan	Submitted full proposal to update Hazard mitigation plan, Coordination with IEMA and Stakeholders	Ongoing
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Bartonville		
Logan County GIS technical assistance	Signed Contract, work has commenced	Ongoing
Maintained COVID-19 dashboard for Woodford County Health Dept.		Ongoing
<b>MPO/Transportation</b>		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	Ongoing
Transportation Improvement Program	Development of FY 23 Transportation Improvement Program	Complete
	Creation of web based TIP document application	
	Processed FY 22 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	on hold
Highway Safety Improvement Program Guardrails	working with Stakeholders to identify project lead for implementation	Ongoing
Special Transportation Studies		
FY23		
Evaluating proposals from communities		
FY22		
East Peoria Storm Sewer planning	project underway	Ongoing
Passenger Rail multimodal Center location study	Draft report received	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project is underway, coordinating with consultant	Ongoing
Congestion Management Plan	Project is underway, coordinating with consultant	Ongoing
FY 23 State Planning and Research Funding	4 proposals submitted awaiting award decision by IDOT	Ongoing
HSTP/Transportation		
5310 program Grant	work with 5310 Grant recipients to ensure commitment to project	Ongoing
HSTP meetings		



**Tri-County Regional Planning Commission**  
**Balance Sheet**  
As of July 31, 2022

	Current Month	Previous Month	Previous Year
	Jul 31, 22	Jun 30, 22	Jul 31, 21
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Cash - Unrestricted			
10110 · MCB Checking - Operations	803,809	836,926	597,991
Total 10000 · Cash - Unrestricted	803,809	836,926	597,991
11000 · Cash - Restricted			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	203,086	206,571	51,232
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retiremt	4,730	4,227	15,035
Total 11000 · Cash - Restricted	228,585	231,567	87,036
Total Checking/Savings	1,032,394	1,068,493	685,026
Accounts Receivable			
13000 · Accounts and Grants Receivable	393,894	191,755	358,366
Total Accounts Receivable	393,894	191,755	358,366
Other Current Assets			
15000 · Prepaid Expenses	75,961	46,899	44,208
Total Other Current Assets	75,961	46,899	44,208
Total Current Assets	1,502,249	1,307,147	1,087,600
Fixed Assets			
17100 · Computer Equipment	86,403	86,403	33,098
17101 · Accum. Deprec. - Computers	(42,568)	(41,088)	(33,098)
17200 · Office Furniture	23,019	23,019	23,019
17201 · Accum. Deprec. - Office Furn.	(23,019)	(23,019)	(23,019)
17300 · Vehicles	23,944	23,944	23,944
17301 · Accum. Deprec. - Vehicles	(23,944)	(23,944)	(23,944)
17400 · Leasehold Improvements	7,080	7,080	7,080
17401 · Accum. Deprec. - Leasehold Impr	(7,080)	(7,080)	(7,080)
Total Fixed Assets	43,835	45,315	-
Other Assets			
19000 · Right of Use - Office Space	247,800	-	-
19001 · Right of Use - Copier	19,748	-	-
Total Other Assets	267,548	-	-
<b>TOTAL ASSETS</b>	<b>1,813,632</b>	<b>1,352,463</b>	<b>1,087,600</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Total Accounts Payable	42,187	75,176	37,597
Total Credit Cards	16	16	169
Other Current Liabilities			
21000 · Accrued Expenses	1,183	1,014	1,126
21100 · Accounts Payable - Employees	123	99	125

**Tri-County Regional Planning Commission**  
**Balance Sheet**  
As of July 31, 2022

	Current Month	Previous Month	Previous Year
	Jul 31, 22	Jun 30, 22	Jul 31, 21
22000 · Employer Liabilities	95,303	93,458	100,997
23000 · Unearned Revenue			
23100 · PPUATS	377,707	185,137	29,837
23101 · Deferred Revenue - IDOT	70,647	72,836	25,562
23200 · IL MPO	19,238	19,238	19,238
23300 · Woodford County	-	-	3,733
23400 · Regional Server Partnership	-	-	(750)
23500 · Village of Washburn	488	488	488
Total 23000 · Unearned Revenue	468,080	277,698	78,108
Total Other Current Liabilities	564,688	372,270	180,356
Total Current Liabilities	606,891	447,461	218,122
Long Term Liabilities			
29000 · Lease Liability - Office Space	247,800	-	-
29001 · Lease Liability - Copier	19,748	-	-
Total Long Term Liabilities	267,548	-	-
Total Liabilities	874,439	447,461	218,122
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	698,551	678,902	678,902
Net Income	34,191	19,650	(15,874)
Total Equity	939,193	905,001	869,478
TOTAL LIABILITIES & EQUITY	1,813,632	1,352,463	1,087,600

**Tri-County Regional Planning Commission**  
**Profit & Loss**  
July 2022

	Current Month Jul 22	Previous Month Jun 22	FY23 - Current YTD Jul 22	FY22 - Previous YTD Jul 21
<b>Ordinary Income/Expense</b>				
<b>Revenue by Type</b>				
41000 · Federal Grants and Awards	79,535	109,440	79,535	(10,714)
42000 · State Grants and Awards	32,902	46,218	32,902	(4,496)
43000 · Local Matching Contributions	-	-	-	(16,039)
44010 · GIS Support	2,295	2,081	2,295	2,823
44020 · Planning & Zoning Support	1,017	2,528	1,017	2,260
45000 · Member Dues	3,500	4,250	3,500	4,070
46000 · Interest Income	61	19	61	12
<b>Total Income</b>	<b>119,309</b>	<b>164,536</b>	<b>119,309</b>	<b>(22,085)</b>
Gross Profit	119,309	164,536	119,309	(22,085)
<b>Expense by Account &amp; Category</b>				
Total 61000 · Computer Expenses	2,172	35,189	2,172	(72,627)
Total 61500 · Outside Services	10,339	44,593	10,339	8,389
Total 62000 · Depreciation	1,481	1,481	1,481	157
Total 63000 · Employee Benefits	13,438	12,858	13,438	13,658
Total 63500 · Office Administration	1,918	2,277	1,918	1,672
Total 64000 · Miscellaneous	968	73	968	(8,238)
Total 65000 · Professional Fees	1,200	-	1,200	94
Total 65500 · Facility Costs	3,765	3,765	3,765	6,577
Total 66000 · Salaries and Wages	49,519	50,852	49,519	40,232
Total 67000 · Travel and Training	318	463	318	3,875
<b>Total Expense</b>	<b>85,118</b>	<b>151,549</b>	<b>85,118</b>	<b>(6,211)</b>
<b>Net Income</b>	<b>34,191</b>	<b>12,987</b>	<b>34,191</b>	<b>(15,874)</b>

# Tri-County Regional Planning Commission

## Statement of Cash Flows

July 2022

	<u>Jul 22</u>
<b>OPERATING ACTIVITIES</b>	
Net Income	34,191
Adjustments to reconcile Net Income	
to net cash provided by operations:	
13000 · Accounts and Grants Receivable	(202,138)
15000 · Prepaid Expenses	(29,062)
20000 · Accounts Payable	(32,989)
21000 · Accrued Expenses	169
21100 · Accounts Payable - Employees	24
22100 · Accrued Wages Payable	1,499
22200 · Accrued Vacation/Personal Time	(231)
22300 · Unvested Retirement	516
22503 · FICA & Medicare	119
22504 · IL Unemployment Taxes	(123)
22505 · 457 (b) Contributions	58
22520 · United Way	7
23100 · PPUATS	192,570
23101 · Deferred Revenue - IDOT	(2,188)
Net cash provided by Operating Activities	(37,579)
<b>INVESTING ACTIVITIES</b>	
17101 · Accum. Deprec. - Computers	1,481
19000 · Right of Use - Office Space	(247,800)
19001 · Right of Use - Copier	(19,748)
Net cash provided by Investing Activities	(266,067)
<b>FINANCING ACTIVITIES</b>	
29000 · Lease Liability - Office Space	247,800
29001 · Lease Liability - Copier	19,748
Net cash provided by Financing Activities	267,548
Net cash increase for period	(36,099)
Cash at beginning of period	1,068,493
Cash at end of period	<u><u>1,032,394</u></u>

**Tri-County Regional Planning Commission**  
**Check Register - Operating Account**  
**July 2022**

Date	Num	Name	Memo	Amount
07/01/2022	ACH	Staff - Payroll	Payroll 06/16/22 - 06/30/22	17,571.88
07/01/2022	ACH	Department of the Treasury	Payroll Taxes 06/16/22 - 06/30/22	5,835.38
07/01/2022	ACH	CEFCU	Payroll Liability 06/16/22 - 06/30/22	50.00
07/01/2022	ACH	Illinois Department of Revenue	Payroll Taxes 06/16/22 - 06/30/22	1,112.21
07/01/2022	ACH	Nationwide	Retirement 06/16/22 - 06/30/22	1,668.23
07/01/2022	ACH	Unvested Retirement Account	Retirement 06/16/22 - 06/30/22	243.62
07/01/2022	1263	Blue Cross and Blue Shield of Illinois	Health Insurance	6,703.10
07/06/2022	1264	City of Peoria	US DOT Annual Maintenance - FY21	12,000.00
07/06/2022	1265	City of Peoria	US DOT Annual Maintenance - FY22	12,000.00
07/06/2022	1266	City of Peoria	Rent - 07/2022	2,950.00
07/06/2022	1267	Morton Community Bank	Bruner - Payment for 06/2022 CC Charges	1,563.32
07/06/2022	1268	Morton Community Bank	Ulrich - Payment for 06/2022 CC Charges	653.23
07/06/2022	1269	GateHouse Media Illinois Holdings	Legal Notices - IDOT UPWP FY22	36.00
07/14/2022	ACH	Delta Dental	Dental Insurance	238.31
07/14/2022	ACH	Facet Technologies, Inc.	GIS Web Hosting - 07/2022	385.00
07/14/2022	ACH	Guardian	Life, Disability, and Vision Insurance	528.38
07/14/2022	ACH	Hanson Professional Services	State Metro - Travel Demand Model Updates	6,342.18
07/14/2022	ACH	Heartland Parking	Parking Validations	138.00
07/14/2022	ACH	Hinckley Springs	Water	11.99
07/14/2022	ACH	Lochmueller Group, Inc.	Activity Based TDM / State Metro Congestion Mgmt	27,560.00
07/14/2022	ACH	Quill Corporation	Office Supplies	17.99
07/14/2022	ACH	Quill Corporation	Office Supplies	62.45
07/14/2022	ACH	The Cleaning Source	Office Cleaning - 06/2022	186.00
07/14/2022	ACH	Verizon Wireless	Phones	308.27
07/14/2022	ACH	WEX Bank	Gas for Commission Vehicle	115.10
07/20/2022	ACH	Staff - Payroll	Payroll 07/01/22 - 07/15/22	17,600.52
07/20/2022	ACH	Department of the Treasury	Payroll Taxes 07/01/22 - 07/15/22	5,921.02
07/20/2022	ACH	CEFCU	Payroll Liability 07/01/22 - 07/15/22	50.00
07/20/2022	ACH	Illinois Department of Revenue	Payroll Taxes 07/01/22 - 07/15/22	1,121.80
07/20/2022	ACH	Nationwide	Retirement 07/01/22 - 07/15/22	1,850.91
07/20/2022	ACH	Unvested Retirement Account	Retirement 07/01/22 - 07/15/22	258.23
07/22/2022	ACH	IDES	IL Unemployment Taxes	150.24
07/29/2022	ACH	Comcast	Phones and Internet	369.87
07/29/2022	ACH	ESRI, Inc.	Annual GIS Maintenance / Usage	16,991.00
07/29/2022	ACH	Facet Technologies, Inc.	GIS Web Hosting - 08/2022	385.00
07/29/2022	ACH	Heartland Parking	Monthly Parking	850.00
07/29/2022	ACH	Verizon Wireless	Phones	308.52
07/31/2022	ACH	Morton Community Bank	Service Charge	15.33
<b>Register</b>			<b>Total Checks</b>	<b>144,153.08</b>

**Tri-County Regional Planning Commission**  
**Credit Card Register**  
 July 2022

Date	Employee Card	Vendor	Memo	Amount
06/30/2022	Ulrich	Adobe	Adobe User Subscription - Accounting	15.93
07/05/2022	Ulrich	Adobe	Adobe User Subscription - Miller	15.93
07/05/2022	Bruner	SilkLetter	Pens for HSTP event	195.39
07/06/2022	Ulrich	Adobe	Adobe User Subscription - Lees	15.93
07/08/2022	Ulrich	Qbox	QuickBooks File Management	12.00
07/11/2022	Bruner	American Planning Association	Bruner - APA Member Dues (FY23 UPWP)	261.00
07/13/2022	Bruner	American Planning Association	Lewis - APA Member Dues (FY23 UPWP)	99.00
07/15/2022	Ulrich	Adobe	Adobe Main Account Subscription	54.99
07/25/2022	Ulrich	Gannett Newspapers	PJ Star Subscription - Annual	59.00
07/31/2022	N/A	Morton Community Bank	Finance Charges	0.00
<b>Register</b>			<b>Total Charges</b>	<b>729.17</b>

Date	Employee Card	Vendor	Memo	Amount
<b>Register</b>			<b>Total Refunds and Credits</b>	<b>-</b>

## **RESOLUTION 23-17**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JULY**

**WHEREAS** the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for July 2022 and recommends that the Commission approve said reports.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for July 2022 are approved.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Don White, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

---

Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

RESOLUTION 23-19

A RESOLUTION OF THE TRI COUNTY REGIONAL PLANNING COMMISSION IN SUPPORT OF PASSENGER RAIL SERVICE AND THE FINANCIAL PARTICIPATION IN THE APPLICATION TO THE FEDERAL RAIL ADMINISTRATION'S RAIL CORRIDOR IDENTIFICATION AND DEVELOPMENT PROGRAM FOR THE PEORIA REGION

WHEREAS, pursuing passenger rail services in the region has been identified as a strategic goal of the Tri-County Regional Planning Commission; and

WHEREAS, the City of Peoria is the largest city in Illinois without a commitment for passenger rail service; and

WHEREAS, grassroots coalition including mayors, local, state and federal officials, business and economic leaders and many other stakeholders have shown great support for passenger rail service along the Illinois River corridor, and creating an economical and environmentally attractive addition to highway travel;

WHEREAS, the Illinois Department of Transportation has conducted a feasibility study for passenger rail between Peoria and Chicago and has concluded that service between the two regions would be successful and thus listing the service into the State of Illinois' passenger rail plan; and

WHEREAS, in November of 2021, Congress passed a major bi-partisan infrastructure bill, which includes some sixty-six (66) billion-dollar allocation for passenger rail and Amtrak;

WHEREAS, leaders of the coalition have met with officials from the Federal Rail Administration and AMTRAK and have concluded that the Peoria region should pursue an application to the Federal Rail Administration's Rail Corridor Identification and Development program; and

WHEREAS, further detailed planning and economic information is needed to develop a successful application to the Federal Rail Administration's Rail Corridor Identification and Development program and is estimated to cost up to \$250,000; and

NOW, THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission is in support of pursuing passenger rail service from Peoria, Illinois to the Chicago region and thus directs Commission staff to assist all efforts for the inclusion into the Federal Rail Administration's Rail Corridor Identification and Development Program and furthermore committing up to \$50,000 in local funding to assist in preparation of the application.

Presented this 7<sup>th</sup> day of September 2022

Adopted this 7<sup>th</sup> day of September 2022

---

Donald Z. White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



## RESOLUTION 23-18

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AND IMPLEMENT A CONTRACT FOR PLANNING AND ZONING SERVICES FOR WOODFORD COUNTY.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the TCRPC, has provided planning and zoning services to Woodford County for over 15 years, and

**WHEREAS**, the TCRPC staff met with officials from Woodford County to set a scope of work for services to renew the current contract, and

**WHEREAS**, the TCRPC has resources to review every aspect of all cases pertaining to the Woodford County Zoning Board of Appeals, subdivisions and Woodford Comprehensive Land Use Plan to ensure compliance and conformity to such, and

**WHEREAS**, the Tri-County Regional Planning Commission does have the resources to review, recommend, and report findings,

**WHEREAS**, the Commission submitted a proposal and budget to Woodford County for the scope of services, and

**NOW THEREFORE BE IT RESOLVED**, that the Commission authorize the Executive Director to enter into a contract with Woodford County for Planning and Zoning services for an hourly wage of \$75.00 for services rendered, invoiced quarterly, with no minimum or maximum contract amount.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Donald White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric Miller, Executive Director  
Tri-County Regional Planning Commission

## RESOLUTION 23-24

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AND IMPLEMENT AN AGREEMENT FOR PLANNING AND ZONING SERVICES FOR TAZEWELL COUNTY FOR AN AMOUNT NOT TO EXCEED \$9,045.**

**WHEREAS**, Tri-County Regional Planning Commission, hereafter referred to as TCRPC, has provided planning and zoning services to Tazewell County for over 15 years, and

**WHEREAS**, TCRPC staff met with officials from Tazewell County to set a scope of work for services to renew the current contract, and

**WHEREAS**, TCRPC has resources to review every aspect of cases pertaining to the Tazewell County Zoning Board of Appeals, Subdivision Code and Tazewell Comprehensive Land Use Plan to ensure compliance and conformity to such, and

**WHEREAS**, TCRPC has the resources to review, recommend, and report findings, and

**WHEREAS**, TCRPC staff submitted a proposal and budget to Tazewell County for the scope of services to the amount of \$9,045, and

**NOW THEREFORE BE IT RESOLVED**, that the Commission authorize the Executive Director to enter into an agreement with Tazewell County for Planning and Zoning services for the period December 1, 2022 through November 30, 2023 for an amount not to exceed \$9,045.

Presented this 7th day of September 2022

Adopted this 7<sup>th</sup> day of September 2022

---

Don White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric Miller, Executive Director  
Tri-County Regional Planning Commission

## **RESOLUTION 23-20**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS EMERGENCY MANAGEMENT AGENCY AND EXECUTE A CONTRACT WITH A SELECTED CONSULTANT TO DEVELOP A HAZARD MITIGATION PLAN FOR THE TRI-COUNTY REGION.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has in the past administrated the development of a regional Hazards Mitigation Plan; and

**WHEREAS**, Tri County Regional Planning Commission is subject to hazards including severe thunderstorms, severe winter storms, floods, tornadoes, and drought, among others, that pose risks to public health and property; and

**WHEREAS**, the Tri County Regional Planning Commission desires to prepare and mitigate for such hazards; and

**WHEREAS**, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

**WHEREAS**, the Commission applied for and received \$106,021.20 of federal Hazard Mitigation Grant Program (HMGP) funds through the Illinois Emergency Management Agency (IEMA); and

**WHEREAS**, the IEMA grant also includes an additional \$5,890.07 on top of the \$106,021.20 of additional funding for Grant Management costs and is federally funded at 100%; and

**WHEREAS**, the Commission has gone through the procurement process and has selected American Environmental Corporation, hereafter referred to as the Consultant, with partnership from Wood Environment & Infrastructure Solutions, Inc.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission authorizes its Executive Director to enter into an Intergovernmental Agreement with the Illinois Emergency Management Agency for up to \$111,911.27, of which \$106,021.20 for updating the Tri-County Multi-Jurisdictional Hazards Mitigation Plan and \$5,890.07 for Grant Management, and to execute a contract with the Consultant to coordinate and conduct the planning process that satisfies the requirements of the grant for an amount not to exceed \$111,911.27.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Don White, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

---

Eric Miller, Executive Director  
Tri-County Regional Planning Commission

## **RESOLUTION 23-21**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AMEND THE FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM TO INCLUDE \$38,044.30 OF FY 2022 FUNDING.**

**WHEREAS**, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission, and

**WHEREAS**, the Commission has established a continuing, comprehensive, and cooperative planning process to develop the FY 2023 Unified Planning Work Program (UPWP), and

**WHEREAS**, the UPWP development is a requirement of the MPO planning process as specified in 23 CFR 450.308, and

**WHEREAS**, the work tasks identified in the Commission's UPWP are in conjunction with the programs and planning emphasis areas of the Federal Highway Administration and Federal Transit Administration, and

**WHEREAS**, on April 6, 2022, the Commission approved the adoption of the FY 2023 Unified Planning Work Program, which specifies the Scope of Work and Budget for FY23 transportation planning funds provided by the Illinois Department of Transportation, and

**WHEREAS**, it is necessary for an amendment of the FY 2023 UPWP to include the use of \$38,044.30 of FY 2022 Special Transportation Planning Studies funds in FY 2023.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission hereby amends the FY 2023 Unified Planning Work Program to include the use of \$38,044.30 of FY 2022 Special Transportation Studies funding.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Donald White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric Miller, Executive Director  
Tri-County Regional Planning Commission



# MEMORANDUM

---

**TO:** Commission

**FROM:** MPO Technical Committee & Subcommittee

**SUBJECT:** FY 2023 Special Transportation Studies

**DATE:** September 7, 2022

## **Action needed by Commission**

Recommend to Commission the Fiscal Year 2023 (FY23) Special Transportation Studies (STS)

## **Background**

Beginning in FY16, Tri-County has set aside MPO funds to be programmed annually for local jurisdictions in the Metropolitan Planning Area (MPA). The goal is to undertake consultant-led special transportation planning projects. TCRPC receives funding requests during an annual call for projects, scores them based on set evaluation criteria, prioritizes them with a review committee, and ultimately approves them for funding. Jurisdictions may apply for all or part of the STS set aside but may not request any amount beyond the available funding.

For FY 2023, Tri-County released a call for projects on June 15, 2022, for a total funding amount of \$123,000. Staff accepted proposals until July 15, 2022, and three jurisdictions submitted applications. During the open application timeline, Tri-County also received two requests for Travel Demand Model (TDM) runs to assist in the development of detour impacts for STBG projects.

## **STS Review Subcommittee**

On August 16, 2022, the STS Review Subcommittee (Rich Brecklin, Conrad Moore, and Jon Oliphant) convened a meeting to assign scores for the submitted projects and to formulate a recommendation for funding to Technical. Staff (Reema Abi-Akar, Michael Bruner, Ray Lees, and Eric Miller) facilitated the meeting. Below are synopses of each project, plus, where relevant, explanations of the scoring process.

### Chillicothe Trail Master Plan

The City of Chillicothe submitted a project regarding trail planning and the preparation of an ITEP grant application for this project. In response to FY20 ITEP grant issues that Chillicothe experienced, the City is requesting \$30,000 in planning funds to better estimate project costs to make their initial trail planning project possible. Subcommittee members noted that while using these dollars to prepare an ITEP grant application is allowable, in this case, the timing will not work. Since the STS process employs a consultant, and due to the timeline of Tri-County's procurement policy as well as the ITEP grant application timeline, funds would not be allocated in time for Chillicothe to be able to submit their ITEP application with the use of these funds.

Pekin Master Bicycle and Pedestrian Plan

The City of Pekin is partnering with the Pekin Park District to request \$60,000 in STS funds, plus a \$10,000 local match, to develop a Master Bicycle and Pedestrian Plan. Tri-County staff noted that this is well-timed since Tri-County will soon begin to update their bicycle plan as an active transportation plan. The addition of a local match and collaboration with other entities proved to be positive aspects.

Peoria: Sterling Avenue and Forrest Hill Intersection Safety Study

The City of Peoria submitted a project to review infrastructure and safety conditions at Sterling Avenue and Forrest Hill Avenue. Subcommittee members noted that this intersection is near the DMV and several commercial businesses in Peoria, and it is frequently traveled due to this reason. Peoria is requesting \$28,000 in STS funds, plus a \$7,000 local match.

TCRPC Travel Demand Model (TDM) Requests

Peoria city and county requested TDM runs for one construction project in each of their jurisdictions. The first is a detour that impacts Allen Road and War Memorial Drive to Northmoor Road; there are two proposed detours for the modelling software to explore (\$15,438). The next detour project impacts Old Galena Road from Illinois Route 29 to the State Street-Old Galena Road roundabout; there is one proposed detour (\$7,392). The total funding request for these TDM runs is \$22,830, and Hanson will conduct these runs on behalf of TCRPC. Subcommittee members noted that both the city and the county are required to create a traffic management plan for these construction projects, and these TDM results will ultimately be incorporated in their plans.

The subcommittee's recommendation and findings are as follows, ranked by point values:

Projects	STS Request	Matching Funds	Total	FAST & LRTP Goals	Regional Significance	Local Match	Partnership	Project Completion by Dec. 2023	Total (Out of 100)
Pekin Master Bike/Ped Plan	\$60,000	\$10,000	\$70,000	30	25	10	10	10	85.00
Peoria Intersection Study	\$28,000	\$7,000	\$35,000	32.50	25	10	0	10	77.50
TCRPC TDM Requests	\$22,830	\$0	\$22,830	26.25	23.13	0	9.38	10	68.75
Chillicothe Trail Master Plan	\$30,000	\$0	\$30,000	26.25	16.25	0	0	10	52.50

### Remaining FY2022 Funding

There is \$8,044 of leftover FY22 STS funding that will be incorporated in the available pot, pending a UPWP amendment. If this passes, the total available funding will increase from \$123,000 to \$131,044, allowing the subcommittee to allocate more funding than they had initially planned to the region. This increased number is shown in the table below.

### Recommended STS Project Funding

The Technical Committee reviewed the Subcommittee's recommendation and unanimously recommended to funding the projects listed in the below table at amounts in the far-right column. The subcommittee developed their recommendation using the final project scoring, included above.

Applicant	Project	STS request	Matching Funds	Total Project	Total Recommended STS Funds
City of Pekin	Master Bike and Ped Plan	\$60,000	\$10,000	\$70,000	\$60,000
City of Peoria	Intersection Study	\$28,000	\$7,000	\$35,000	\$28,000
TCRPC	TDM Requests	\$22,830	\$0	\$22,830	\$22,830
City of Chillicothe	Trail Master Plan	\$30,000	\$0	\$30,000	\$20,214
<b>Total</b>					<b>\$131,044</b>

## RESOLUTION 23-22

**A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PROGRAM FISCAL YEARS 2023 SPECIAL TRANSPORTATION STUDIES PROJECT FUNDING TO THE CITY OF PEKIN, CITY OF PEORIA, TRI-COUNTY, AND CITY OF CHILLICOTHE; AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACTS WITH THE SELECTED CONSULTANTS TO EXECUTE THE TRANSPORTATION STUDIES.**

**WHEREAS**, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

**WHEREAS**, Beginning in Fiscal Year 2016 (FY16), the Commission has set aside MPO funds annually to be programmed for local jurisdictions in the Metropolitan Planning Area (MPA) to undertake consultant-led special transportation planning projects; and

**WHEREAS**, the Commission established a Special Transportation Studies (STS) program in FY23 utilizing up to \$123,000 in FY23 Federal Transportation Planning Funds and \$8,044 of leftover FY22 STS funding, amounting to \$131,000 in available funding; and

**WHEREAS**, the Commission released a Call for Projects for FY23 STS on Wednesday, June 15th and received a total of three applications and two travel demand model (TDM) request by the due date of Friday, July 15<sup>th</sup>; and

**WHEREAS**, the MPO Technical Committee, hereafter referred to as Technical, formed a Project Review Subcommittee, hereafter referred to as the Subcommittee, to evaluate and assign scores to each application at their August 16, 2022 meeting, where each member assigned their own score and averaged with staff's assignments; and

**WHEREAS**, the Technical Committee reviewed the Subcommittee's recommendation and unanimously recommended it to the Commission at their August 17, 2022, meeting to fully fund the City of Pekin's Master Bike and Pedestrian Plan; City of Peoria's Sterling Avenue and Forrest Hill Intersection Study; and staff's TDM request; while only partially funding the City of Chillicothe Trail Planning and ITEP Preparation due to issues with timing; and

**THEREFORE, BE IT RESOLVED BY COMMISSION AS FOLLOWS:**

That Commission accepts the Subcommittee and Technical recommendation, and programs \$60,000 to the City of Pekin, \$28,000 to the City of Peoria, \$22,830 for travel demand modeling, and \$20,214 to the City of Chillicothe; and authorizes the Executive Director to enter into subsequent contracts with selected consultants to complete the work.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

ATTEST:

---

Don White, Chairman  
Tri-County Regional Planning Commission

---

Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**FY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Adopted July 6, 2022, as amended

**TIP AMENDMENT REQUEST FORM**

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
9/7/2022	From 2023	To 2026	Village of Creve Coeur

**PROJECT INFORMATION**

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
Safe Routes to School: Parkview Middle School	CC-23-02				South side of Groveland St. from Allyn St. to Eller Ave. and Eleanor Ct. from Groveland St. to Briarwood Ct.	Sidewalk and ADA Improvements	SRTS	80%	\$ 145,600
							State		
							Local	20%	\$ 36,400
							Total		\$ 182,000

Reason for Amendment: Added to FY 2023 program

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

							State		
							Local		
							<b>Total</b>		<b>\$ -</b>

Reason for Amendment:

Technical	
Commission	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

## **RESOLUTION 23-23**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM.**

**WHEREAS**, the recognized Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area is the Tri-County Regional Planning Commission, hereafter referred to as the Commission; and

**WHEREAS**, Titles 23 and 49 of the United States Code require MPOs to develop a Transportation Improvement Program (TIP), and Title 23 Code of Federal Regulations, Section 450.326, records the required content; and

**WHEREAS**, the Commission has developed the Fiscal Year 2023–2026 (FY23-26) TIP through the continuing, cooperative, and comprehensive (3C) transportation planning process and through a participatory process as prescribed in the Commission’s Public Participation Plan (PPP); and

**WHEREAS**, the FY23–26 TIP lists all federally-funded transportation projects in the Peoria-Pekin Urbanized Area programmed within the four-year plan horizon and warrants the metropolitan transportation planning process follow all applicable state and federal requirements; and

**WHEREAS**, the Technical Committee recommended approval of the FY23-26 TIP on June 15, 2022, and the Commission authorized the adoption on July 6, 2022; and

**WHEREAS**, the Commission has received a request to amend the FY23-26 TIP by adding, deleting, or revising project(s) as shown in the TIP Amendment Request Form; and

**WHEREAS**, the Commission has reviewed the request and found it consistent with the policies, plans, and programs, including the most recent Long-Range Transportation Plan adopted by the Commission.

#### **THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission herewith amends the Fiscal Year 2023–2026 Transportation Improvement Program as detailed in the attached TIP Amendment Request.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Don White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric Miller, Executive Director  
Tri-County Regional Planning Commission

## **RESOLUTION 23-25**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL DISCRETIONARY GRANT TO DEVELOP A COMPREHENSIVE SAFETY ACTION PLAN FOR THE TRI-COUNTY REGION OF PEORIA, TAZEWEILL, AND WOODFORD COUNTIES IN CENTRAL ILLINOIS.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

**WHEREAS**, the Infrastructure Investment and Jobs Act (IIJA), also referred to as the Bipartisan Infrastructure Law or BIL, established the Safe Streets and Roads for All (SS4A) Discretionary Grant Program with \$5 billion in appropriated funds for Federal Fiscal Years 2022-2026 to support the U.S. Department of Transportation's goal of zero deaths and serious injuries in our nation's roadways; and

**WHEREAS**, the SS4A Discretionary Grant funds are awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injuries on roads and streets involving all users through the development or updating of a Comprehensive Safety Action Plan (CSAP), conducting supplemental planning activities for a CSAP, or implementing projects identified in a CSAP; and

**WHEREAS**, the development of a qualifying CSAP will better position the Tri-County Region to pursue Implementation Grants through the SS4A future funding cycles, and to pursue other transportation grants, such as the Highway Safety Improvement Program; and

**WHEREAS**, it is in the interest of public safety and the ultimate goal of zero fatalities and serious injuries that a CSAP is developed for the Tri-County region of Peoria, Tazewell, and Woodford counties in Central Illinois because one death on our roadway network is one too many.

**THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the Commission approves the filing of an SS4A Discretionary Grant application to develop a qualifying regional Comprehensive Safety Action Plan for the Tri-County region of Peoria, Tazewell, and Woodford counties in Central Illinois, and authorizes the Executive Director to act on behalf of the Commission in matters concerning this project application by the September 15, 2022 deadline.

Presented this 7th day of September 2022

Adopted this 7th day of September 2022

---

Don White, Chairman  
Tri-County Regional Planning Commission

ATTEST:

---

Eric W. Miller, Executive Director  
Tri-County Regional Planning Commission



## MEMORANDUM

---

**TO:** Commission  
**FROM:** Staff  
**SUBJECT:** Surface Transportation Block Grant (STBG) Preservation Set-Aside  
**DATE:** September 7, 2022

---

### Action needed by Commission:

None. Information item only.

### Background:

Tri-County Regional Planning Commission (TCRPC) is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin urbanized area. One of the responsibilities of the MPO is to program federal Surface Transportation Block Grant (STBG) funds allocated on an annual basis to the urbanized area through the Illinois Department of Transportation. It is the intent of TCRPC to direct the use of STBG funds toward projects which have regional significance, and which will have benefit to the entire region, rather than projects which benefit only single communities or small parts of the urbanized area.

Approximately \$8.2M will be programmed for the two fiscal years. For the FYs 2025-2026 Funding Years, the Preservation Set-Aside Program will continue to utilize 20% of the STBG funding pot. Therefore, \$1.64M will be available for resurfacing projects. This call for projects includes only pavement preservation projects, referred to as the "Preservation Set-Aside."

The Call for Projects was announced on August 17<sup>th</sup> and the applications must be completed digitally and submitted to [stbg@tricountyrpc.org](mailto:stbg@tricountyrpc.org) by Friday, September 30, 2022, at 4:00pm. Digital copies of the form will be distributed via email to each Technical Committee member on August 17, 2022, but may also be requested from TCRPC staff. The FY 2025-26 STBG Preservation Set-Aside selection schedule is as follows:

<b>Aug. 17, 2022</b>	Staff issued Call for Projects
<b>Sep. 30, 2022</b>	Applications due to staff, staff reviews project submissions
<b>Oct. 19, 2022</b>	Match resolutions due to staff
<b>Oct. 19, 2022</b>	Presentations to Technical Committee; Subcommittee established
<b>Oct./Nov. 2022</b>	Subcommittee assigns Regional Significance scores; staff assigns project Tiers
<b>Nov. 16, 2022</b>	Subcommittee makes recommendation to Technical Committee; Technical develops recommendation to Commission
<b>Dec. 7, 2022</b>	Commission makes final decision

**Requirements for pavement preservation roadway projects:**

The following activities (1) are eligible for STBG preservation funding and (2) may be counted toward a project's local match requirement.

1. Resurfacing is defined as adding a new layer of asphalt over existing pavement on driving lanes, parking lanes, turn lanes, and/or shoulders in order to extend the life of the roadway.
2. The following activities are eligible when done in conjunction with a resurfacing project:
  - a. Milling
  - b. Base repair, if the cost is 6% or less of the project
  - c. Crack filling/sealing
  - d. Manhole/valve adjustments
  - e. Striping

All projects must meet these general requirements to be considered for Preservation Set-Aside funding.

1. Projects must be located in the MPO 20-Year Metropolitan Planning Area.
2. Roadways must have a Functional Classification of Minor Collector or above.
3. Projects must be ready to implement/construct by the programmed fiscal year.
4. Applicant must commit via resolution to provide at least 20% local match at the time of application.
5. Only dues-paying members of TCRPC are eligible to apply for funding; other local jurisdictions within the 20-Year Planning Boundary must be sponsored by a TCRPC member.
6. The maximum amount that can be applied for any one project is \$820,000.
7. A jurisdiction that received funding from the FYs 2025-2026 Traditional Program is not eligible to receive funding from the FYs 2025-2026 Preservation Set-Aside Program.
8. Applications must be submitted online.