



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## EXECUTIVE COMMITTEE MEETING

456 Fulton St. Suite 401  
Peoria, IL 61602

**Greg Menold, CHAIRMAN**

**(Chuck Nagel, Camille Coates, Russ Crawford, Rita Ali, Autum Jones, John Kahl, and Danny Phelan)**

Monday, June 17, 2024  
9:00 a.m.

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### AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve February 12, 2024 minutes
5. Executive Director report
6. For discussion, Commission Dissolution plan.
7. For discussion, pending projects and grant awards
8. Other
9. Adjournment



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## **EXECUTIVE BOARD MEETING**

**456 Fulton St. Suite 401**

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**Greg Menold, CHAIRMAN**

**(Chuck Nagel, Camille Coates, Russ Crawford, Rita Ali, Autum Jones, John Kahl, and Danny Phelan)**

***Monday, February 12, 2024***

***9:00 a.m.***

## **MINUTES**

1. Call to Order  
Chairman Greg Menold called the meeting to order at 9:00 a.m.
2. Roll Call  
Present: Greg Menold. Danny Phelan, Autum Jones, John Kahl and Camille Coates. Virtual: Chuck Nagel, Rita Ali, and Russ Crawford.
3. Public Input- none
4. Motion to approve January 15, 2024, minutes.  
John Kahl moved to approve the January 15, 2024, minutes and Camille Coates seconded. Motion carried.
5. Update from Personnel Committee on Employee Handbook  
Eric Miller updated on the following:
  - Met with Personnel Committee this morning. Went through Executive Board changes to Employee Handbook updates and amendments, which were to include IMRF and taking working from home out of handbook. Everything else was approved.
  - Had conversations with all 3 counties. Peoria County was ok with developing a Commission dissolution plan. They will support it if that plan is completed and will become a leading agency.
  - Chuck Nagel wondered if 3 counties could be sole agencies.
    - Eric Miller said yes Peoria County volunteered.
6. Recommendation of Executive Board to Commission for Promotion in Place for Selected Commission Employees (Resolution 24-40)

John Kahl moved to recommend the Commission the Promotion in Place for Selected Commission Employees (Resolution 24-40) and Danny Phelan seconded.

Eric Miller explained the Promotion in Place procedure:

- Gabriel Guevara will be promoted to Planner II with raise.
- Debbi La Rue will be promoted to Senior Planner with raise.
- Logan Chapman will get a raise.

Motion carried.

7. Discussion on developing a dissolution contingency plan for Commission.

Eric Miller explained that when the Commission merged the goal was to effectively merge 2 governing boards. Peoria County will take responsibility for TCRPC dissolutions. They will take the lead. Proper dissolutions will be created. The plan to dissolve is in order. Attorneys, etc. will be involved.

- Russ Crawford is willing to support IMRF. Protection of current employees. Congratulated Peoria County for assisting with contingency plan. He strongly wanted to not go back to the 1958 plan. Suggesting liability not only Peoria but to also have proportional plan.
- John Kahl asked if we should go back to intergovernmental agreement with all.
- Eric Miller said we need to develop a dissolution plan and need direction of getting one. Do we need direction from all participants?
- John Kahl mentioned if directions from all 11 then Executive Board needs to talk to all 11.
- Chuck Nagel said this is going to be a lot of heavy lifting.
  - Extremely purposeful and is ok to move forward.
- Greg Menold mentioned that If we go to all entities there may be issues.
- John Kahl feels everyone should have a voice.
- Danny Phelan said they will all have a voice.
- Eric Miller added that a contingency plan is a good idea of the minimal risk of dissolution.
- Chuck Nagel said we should focus on voice or vote?
- Eric Miller asked if we want a subcommittee or what?
- Greg Menold said it should stay in Commission.
- Eric Miller said that the Executive Committee can represent.

8. Recommend to Commission for Tri-County Regional Commission to participate in Illinois Municipal Retirement Fund (Resolution 24-41)

John Kahl moved to recommend to Commission for Tri County Regional Commission to participate in Illinois Municipal Retirement Fund (Resolution 24-41) and Danny Phelan seconded.

Eric Miller said this is the official resolution from IMRF.

John Kahl said this needs to be a unanimous vote of Commissioners.

9. Other

Eric Miller added that February is the new year for UWP budget.

10. Adjournment

John Kahl moved to adjourn at 9:45 a.m. and Camille Coates seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Administrator

To: Members of the Commission  
From Eric W. Miller, Executive Director  
Date: June 13, 2024  
Subject: Executive Director Report for June 2024

Project	Activity	Status
<b>Administrative</b>		
Headlines		
	Finalized Title VI and Public Participation plan	Ongoing
	Staff Recruitment Administrative Assistant	Ongoing
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Met with Attorney with work on Dissolution Plan development	Ongoing
	Developed Work Program for USEPA Brownfield Assessment Grant	Ongoing
	Issued call for projects to Technical Committee STBG, TAP, CRP, FTA5310	Ongoing
	Met with City Link regarding state data collection project award	Ongoing
	Continued Discussion with Peoria Heights regarding Active Transportation and Trail Head	Ongoing
	Attended Statewide MPO Meeting with IDOT	Ongoing
Personnel	Semi-annual staff reviews ongoing	Ongoing
Website	Content review of website.	Ongoing
<b>Planning issues</b>		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Water Supply Planning	Awaiting notification from IDNR to fund Water Supply Planning work	Ongoing
Watershed Planning	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
<b>MPO/Transportation</b>		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program	FY 24 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
	Began update of FY 25 TIP	
2045 Long Range Transportation Plan Update	Internal planning and data collection underway - March 2025 Adoption	Ongoing
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan	Project is underway, coordinating with consultant	Ongoing
<b>Special Transportation Studies</b>		
FY23		
Chillicothe Active Transportation Plan	Work Completed	Complete
City of Peoria Intersection Study	Work Completed	Complete
City of Pekin Bike/Ped plan	Work Completed	Complete
MPO TDM work	Work Completed	Complete
FY24		
IL29 Viaduct CBA	Project is underway, coordinating with consultant	Ongoing
Germantown Hills Trail feasibility Study	Project is underway, coordinating with consultant	Ongoing
Peoria Heights Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
Waverly Ave Traffic Study	Project is underway, coordinating with consultant	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project has been delivered Staff training ongoing	Ongoing
FY25		
	Issued Call for projects	Ongoing
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Project Underway Public Meeting Announcement	Ongoing

Regional Community Planning	Consultant selection / project underway	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Project Substantially Completed	Ongoing
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
FY 24 State Planning and Research Funding	Procuring Bike and Ped counting equipment and consultant for Traffic Signal data collection	Ongoing
FY25 State Planning and Research Funding	Application Submitted awaiting announcement of results	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing

# Memo

**TO:** Executive Committee, Tri- County Planning Commission

**FROM:** Dashawn Cason, Associate Attorney

**DATE:** 6/13/2024

**IN RE:** Considerations in Dissolution



HEYL  
ROYSTER

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**INTRODUCTION:** The purpose of this exercise is to provide some options to the Commission to consider in its potential dissolution. This is not meant to be exhaustive in nature and is not a step-by- step guide to dissolution (primarily because Illinois law controls the step-by-step process regarding units of local government). Below, I present three options to this body, ranked in no certain order. Finally, I present several high-level miscellaneous considerations to hopefully aid this body in its decision-making process.

## **OPTIONS IN DISSOLUTION:**

- 1. DO NOTHING:** The current Commission may elect to take no action on this matter thus leaving the decision-making process to a future Commission. A practical effect of this course of action is that current members would not have a say in the dissolution process which may be perceived as a disadvantage to some. Another consideration of this course of action is that the statutory process detailed in 55 Ill. Comp. Stat. Ann. 5/5/44025 would control the entire process. There is no inherent advantage or disadvantage to the leaving Dissolution to future members but merely a matter of preference.
- 2. EQUITABLE DIVISION OF ASSETS:** Here, the Commission could decide prior to starting the statutory dissolution process to liquidate the assets of the Commission. There are several benefits of this course of action: 1) it allows the current Commission to retain some control over the dissolution process in terms any monies are divided; 2) by divvying up the assets prior to starting the statutory dissolution process, time would be saved. To speculate, the time saved would likely be 60-90 days based on the timeline detailed in the dissolution statute. Further, by splitting the funds equitably it may curtail any dispute over fairness that could arise amongst members of the Commission. An equitable division of assets would likely necessitate an analysis into how motor fuel tax receipts and member population impact the amount of funds

each member would receive. If this is advisable, that is analysis that could be explored as soon as practicable.

- 3. DISTRIBUTION OF ASSETS BY COUNTY:** Here, the member counties would take an equal portion of the assets that exist at the time of dissolution and would have the discretion to allocate those funds amongst Commission members that reside within their borders. Inherent in this method is that the Commission as an entity would do less "leg work" in regard to computing what is owed to each Commission member, but it would be incumbent on the Counties to do that work and in expeditious manner unless otherwise agreed by between the Counties and the Commission members within their borders. This option could be the most advisable as this organization originated as a three-county body so there is some historical precedence in decision making that makes organic sense.

### **MISCELLANEOUS CONSIDERATIONS IN DISSOLUTION:**

- 1.** The Commission is in a favorable position to have a relatively clean Dissolution as it relates to capital assets and debt. To date, the Commission carries no debt and has no significant capital assets outside of office equipment that is currently on appropriate depreciation schedules. Speaking from a dollars and cents viewpoint, This Board's primarily decision will be how to apportion monies amongst its members. That can be a heavy task but one that is preferred over allocating debt- which is thankfully a non-issue here.
- 2.** Necessarily, this thought exercise can only contemplate the "here and now" because there is no certain date for the dissolution process to begin so we cannot speculate as to how or if the landscape will change for the Commission, so some fluidity is required here.
- 3.** Generally, if this body wants to retain the most control over the dissolution process, then any decisions need to be made and executed prior to commencing the statutory dissolution process. After that process starts, the discretion of the Court and its appointed Trustee- in-Dissolution is what will control the process (as far as the law allows). That is not to say that this Body cannot present its desires to the Court and the Trustee-in-Dissolution however, the law is silent as to whether the Commission's desires would be binding on the Trustee- I think that they would not be binding.

### **CONCLUSION:**

In closing, please let me know how if at all I can continue to assist in facilitating this process and I thank you for your time.