



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

EXECUTIVE COMMITTEE MEETING

456 Fulton St. Suite 401
Peoria, IL 61602

Greg Menold, CHAIRMAN

(Chuck Nagel, Camille Coates, Russ Crawford, Rita Ali, Autum Jones, John Kahl, and Danny Phelan)

Monday, November 18, 2024

9:00 a.m.

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AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve July 15, 2024 minutes
5. Executive Director report
6. Motion to release a Request for Qualifications for professional services to perform FY25 Financial Audit.
7. Update Regional Transportation Priority List
8. Recommendation of Contract with Illinois Department of Natural Resources for Water Supply Planning (Resolution 25-27)
9. CY 25 Meeting Schedule of TCRPC
10. IDOT FY26 Planning Marks
11. Other
12. Adjournment



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Monday, July 15, 2024

9:00 a.m.

MINUTES

1. Call to Order

Chairman Greg Menold called the meeting to order at 9:00 a.m.

2. Roll Call

Present: Greg Menold, Chuck Nagel, Camille Coates, Russ Crawford, John Kahl, and Danny Phelan.

3. Public Input: None

4. Motion to approve February 12, 2024, minutes

Russ Crawford moved to approve the February 12, 2024, minutes and John Kahl seconded. Motion carried.

5. Executive Director report

Staff is immersed in several plans – among them, Active Transportation Plan (ATP), Long-Range Transportation Plan (LRTP), and Kickapoo Creek watershed plan.

- LRTP: The public-facing part of the process is coming soon, where input will be collected.
- Technical Committee:
 - TCRPC issued a joint Call for Projects including STBG funding; staff will program these funds soon.
 - 19 applications were received.
 - Four communities did not apply. They will serve on the selection committee.
- The State of Illinois released the ITEP program, which is due in Fall 2024.
- IDOT issued a press release: A \$1.2 million RAISE grant was awarded for a Bloomington-Peoria express transit route feasibility study (from IDOT's Office of Intermodal Project Implementation)
 - Tri-County will receive a briefing on it soon.

- Ray LaHood is concerned that this will delay the rail study to Chicago.
- The Bloomington-Peoria transit study's aim is to address commuting issues for Rivian, Precision Planting, and Caterpillar.
- Rail
 - Staff is ingrained in this process now.
 - There is a potential fear from a local perspective: Will rail demand decrease if there is Peoria-Bloomington frequent service?
- Administrative Assistant
 - Salary has been an issue here – TCRPC is offering in the \$50,000 range, though there has been a request for over \$75,000.
 - Looking to hire one individual, but we may have to re-advertise if that does not work out.
 - Camille Coates: Have you worked with the minority business group? These folks can help with DEI efforts and are vetted and could be a conversation with Denise Moore in the future.
 - Russ Crawford: Back in the day, we would reach out to Bradley and other universities for planners and GIS, but this admin job is different.
 - Chuck Nagel: Could consider raising the salary to increase the pool.
 - Eric Miller: We are fully staffed, with Else and Isaiah as the newest hires, and staff fill in to complete necessary admin tasks.
 - Eric Miller: The office administrator job has changed a lot since the old days.

6. Dissolution Plan

- Conversation with legal counsel – he was unable to fit us in the timeline to be ready today regarding the dissolution plan.
 - It is not an extensive document; it talks about splitting liabilities.
- Danny: Can we have access to it when it is sent out, so we have more time to discuss it? All agreed.
 - If so, it would go straight to Commission.

7. Brownfield Grant

- Tri-County has been awarded a \$500,000 grant from the US EPA, which is very selective.
- TCRPC had some concerns about the recovery of costs for administrative work (consultant now set to received 90% of cost).
- Staff had to define target areas – zip code 61605 – and expand this area. The rules indicate that we must exhaust the whole site, then move on.
- Then, staff went to the City of Peoria to ask how they would use this.
 - We can use it as a tool in the toolbox and wait for development to come to us.

- We can use it for Phase I and Phase II for a site.
- Anytime a developer would come to use the Phase I and Phase II, we can charge an administrative fee.
- If we do not use all the funds in the four years, it goes back to the government, and there are no penalties.
- Russ Crawford motioned to approve and proceed with the process.
 - He stipulated to also allow 1) consultant negotiation, or 2) change consultants, or 3) use money across the region where possible.
 - Eric Miller: TCRPC has no wiggle room with the US EPA. We must check if we're allowed to charge an admin fee.
 - The work team is mostly comprised of department heads at the City of Peoria.
 - Eric Miller: We hope to be able to switch areas as needed in the future.
 - John Kahl: Wants to make sure that staff is not overly burdened with a non-regional project.

Chuck Nagel seconded the motion. Motion carried.

8. Office Lease

- The lease will cost the same rate moving forward.
- Eric Miller: There have been some issues with the building, but overall, we are happy.
- Eric guesses that TCRPC's office space is 5,000 square feet.
- Tri-County utilizes the City of Peoria's meeting room at no charge.
- The City of Peoria is acquiring 12,000 square feet on the second floor.

Russ Crawford motioned to approve continuing the office lease, and John Kahl seconded. Motion carried.

9. Other: None

10. Adjournment

John Kahl moved to adjourn at 9:43 a.m. and Camille Coates seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by: Reema Abi-Akar and Lori Reynolds

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: November 14, 2024
 Subject: Executive Director Report for November, 2024

Project	Activity	Status
Administrative		
Headlines		
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with Rail leadership and FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP- Public Participation meetings	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Attended ILARC Quarterly Meetings	Ongoing
	Attended and discussed Regional Prioritization with Commission Members	Ongoing
	Attended Tour of Peoria Lock and Dam with Pekin Chamber Transportation Committee	Ongoing
	Attended STBG Prioritization Committee meeting	Ongoing
	Attended SS4A monthly meeting	Ongoing
	Complete financial audit reporting	Complete
Personnel		
	Semi-annual staff reviews ongoing	Ongoing
	Internal update to Salary and benefits study	Ongoing
Website		
	Content review of website.	Ongoing
Planning Issues		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes		
	Work Ongoing	Ongoing
Water Supply Planning		
	Received NOSA from State	Ongoing
Watershed Planning		
	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
	USACE study of Blue Creek	
EPA Brownfield Assessment		
	Consultant Procurement, 11 submittals being reviewed	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		
	Dunlap	Ongoing
Washburn		
	Peoria Heights	Ongoing
Minonk		
	Village of North Pekin	Ongoing
Delavan		
	Village of Washburn	Ongoing
North Pekin		
	Peoria Park District	Ongoing
El Paso		
	Tremont	Ongoing
Hollis Park District		
	Hanna City	Ongoing
Chillicothe		
	Creve Coeur	Ongoing
Logan County GIS technical assistance		
	Technical Assistance as needed	Ongoing
MPO/Transportation		
Technical Committee		
	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program		
	FY 25 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
2045 Long Range Transportation Plan Update		
	Internal planning and data collection underway - March 2025 Adoption	Ongoing
	Scheduled Online public involvement event	
Highway Safety Improvement Program Guardrails		
	Engineering phase underway	Ongoing
Active Transportation Planning		
	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan		
	Project is underway, coordinating with consultant	Ongoing
	will adopt State safety performance measures for FY25	Ongoing
Special Transportation Studies		
FY24		
IL29 Viaduct CBA		
	Project is underway, coordinating with consultant	Ongoing
Germantown Hills Trail feasibility Study		
	Project is underway, coordinating with consultant	Ongoing
Peoria Heights Active Transportation Plan		
	Project is underway, coordinating with consultant	Ongoing
Waverly Ave Traffic Study		
	Project is underway, coordinating with consultant	Ongoing
FY25		
Bartonville Active Transportation plan		
	Consultant procurement	Ongoing
City of Peoria Bike Plan update		
	Consultant procurement	Ongoing
City of East Peoria Storm Sewer Inv.		
	Consultant procurement	Ongoing
Peoria Heights Parking Study		
	Consultant procurement	Ongoing
State Planning and Research projects		
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning		
	Project Ongoing	Ongoing
Regional Community Planning		
	Consultant selection / project underway	Ongoing
East Peoria		
	Project Underway	Ongoing

Bartonville	Plan adopted by Village	Complete
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
Village of Brimfield	Project Initiated	Ongoing
FY 24 State Planning and Research Funding	Procuring Bike and Ped counting equipment and consultant for Traffic Signal data collection	Ongoing
	Formation of consultant review committee and Tech recommendation to Commission in Oct.	
FY25 State Planning and Research Funding	Awarded 300k for multimodal study on IL 29, 260K Fed 40 State, Scope Development	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing



MEMORANDUM

TO: Executive Committee
FROM: Eric Miller, Executive Director
SUBJECT: Commission Audit for FY25
DATE: November 15, 2024

Action Needed

Direct Staff to release a Request for Qualifications(RFQ)for Audit firms.

Background Information

The Commission is required to have an annual financial audit performed by a professional accounting firm.

The Commission has the annual option to retain the current firm or issue a Request for Qualifications (RFQ) for firms to submit. Since 2014, the Commission auditor has been Martin, Hood, and Friese now MH of Champaign, IL. In 2019 TCRPC went through an RFQ process and again selected MH to perform the annual audit. This was done with the understanding that they would switch personnel assigned to the audit. MH has performed the past five Commission audits efficiently and effectively. However, it is recommended that government audits change audit firms at least every 5 years.

I recommend the Commission issue an RFQ for qualified auditors and allow MH to submit their qualifications for consideration if they choose to do so.

RESOLUTION 25-27

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES TO SUPPORT PHASE THREE OF A REGIONAL WATER SUPPLY PLANNING PROCESS.

WHEREAS, in January 2006, Governor Rod Blagojevich signed Executive Order 2006-01, requiring the Illinois Department of Natural Resources (IDNR) to lead state and regional water-supply planning activities; and

WHEREAS, the IDNR has conducted or is conducting water supply planning projects for Northeastern Illinois, East-Central Illinois, Kaskaskia Region, the Rock River Region, and the Kankakee Subregion; and

WHEREAS, the State of Illinois is currently seeking to establish a water supply plan for the Middle Illinois Basin comprised of Peoria, Woodford, Stark, Marshall, Putnam, LaSalle and Livingston Counties; and

WHEREAS, this third phase of water supply planning includes the assessment of municipal water system resiliency and management practices, identification of priority aquifer recharge areas, development of a future drought planning framework, and investigation of the relationship between water supply and regional economic development decisions; and

WHEREAS, because of the Commission's partnerships with water quality, stormwater, and land use practitioners in the region, IDNR staff have indicated that the Commission is well-positioned to assist the State in continuing this regional water supply planning process; and

WHEREAS, the budget includes acquiring a project-specific intern to provide additional support in the process as needed, so the Commission has the option to explore such a hire to help conduct this work; and

THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

To authorize its Executive Director to enter into an intergovernmental agreement with IDNR for \$18,000 in fiscal year 2025, \$36,000 in fiscal year 2026, and \$18,000 in fiscal year 2027.

Presented this 4th day of December 2024

Adopted this 4th day of December 2024

Greg Menold, Chairperson
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

2025 MEETING SCHEDULE

TRI-COUNTY REGIONAL PLANNING COMMISSION

<p style="text-align: center;"><u>JANUARY</u></p> <p>-- Ways & Means – no meeting -- TCRPC Commission – no meeting 15 Technical @ 9:00 am 20 Executive Board @ 9:00 am</p>	<p style="text-align: center;"><u>JULY</u></p> <p>2 Ways & Means @ 8:30 am 2 TCRPC Commission @ 9:00 am 16 Technical @ 9:00 am 21 Executive Board @ 9:00 am</p>
<p style="text-align: center;"><u>FEBRUARY</u></p> <p>4 HSTP @ 12:00 pm (noon) 5 Ways & Means @ 8:30 am 5 TCRPC Commission @ 9:00 am 10 Executive Board @ 9:00 am 19 Technical @ 9:00 am</p>	<p style="text-align: center;"><u>AUGUST</u></p> <p>5 HSTP @ 12:00 pm (noon) 6 Ways & Means @ 8:30 am 6 TCRPC Commission @ 9:00 am 18 Executive Board @ 9:00 am 20 Technical @ 9:00 am</p>
<p style="text-align: center;"><u>MARCH</u></p> <p>5 Ways & Means @ 8:30 am 5 TCRPC Commission @ 9:00 am 17 Executive Board @ 9:00 am 19 Technical @ 9:00 am</p>	<p style="text-align: center;"><u>SEPTEMBER</u></p> <p>3 Ways & Means @ 8:30 am 3 TCRPC Commission @ 9:00 am 15 Executive Board @ 9:00 am 17 Technical @ 9:00 am</p>
<p style="text-align: center;"><u>APRIL</u></p> <p>1 HSTP @ 12:00 pm (noon) 2 Ways & Means @ 8:30 am 2 TCRPC Commission @ 9:00 am 16 Technical @ 9:00 am 21 Executive Board @ 9:00 am</p>	<p style="text-align: center;"><u>OCTOBER</u></p> <p>1 Ways & Means @ 8:30 am 1 TCRPC Commission @ 9:00 am 7 HSTP @ 12:00 pm (noon) 15 Technical @ 9:00 am 20 Executive Board @ 9:00 am</p>
<p style="text-align: center;"><u>MAY</u></p> <p>7 Ways & Means @ 8:30 am 7 TCRPC Commission @ 9:00 am 19 Executive Board @ 9:00 am 21 Technical @ 9:00 am</p>	<p style="text-align: center;"><u>NOVEMBER</u></p> <p>5 Ways & Means @ 8:30 am 5 TCRPC Commission @ 9:00 am 17 Executive Board @ 9:00 am 19 Technical @ 9:00 am</p>
<p style="text-align: center;"><u>JUNE</u></p> <p>3 HSTP @ 12:00 pm (noon) 4 Ways & Means @ 8:30 am 4 TCRPC Commission @ 9:00 am 16 Executive Board @ 9:00 am 18 Technical @ 9:00 am</p>	<p style="text-align: center;"><u>DECEMBER</u></p> <p>2 HSTP @ 12:00 pm (noon) 3 Ways & Means @ 8:30 am 3 TCRPC Commission @ 9:00 am 15 Executive Board @ 9:00 am 17 Technical @ 9:00 am</p>

Meetings in **BOLD** will be held in Room 420.

February 17 Executive Board meeting was moved up a week due to office being closed for President's Day.

FY 2026 Federal Metropolitan Planning Marks

Formula Funding: Annual Federal Apportionment distributed through a population-based formula.

Provisional Funding: Temporary supplemental funding for SFYs 2024-2026 identified in the **Distribution Policy for Unspent PL Funding** dated January 6, 2023.

ESTIMATED METROPOLITAN TRANSPORTATION PLANNING FUNDS				
APPORTIONMENT for the State Fiscal Year 2026				
Urbanized Areas	Federal Formula	Federal Provisional	Match Required	Total
Beloit	\$73,395.97	\$56,979.96	\$32,593.98	\$162,969.91
Bloomington	\$468,435.28	\$87,287.45	\$138,930.68	\$694,653.41
Cape Girardeau	\$1,475.39	\$50,147.54	\$12,905.73	\$64,528.66
Champaign	\$508,106.48	\$100,048.49	\$152,038.74	\$760,193.71
Chicago	\$24,994,034.54	\$2,406,937.46	\$6,850,243.00	\$34,251,215.00
Davenport	\$467,347.83	\$89,818.04	\$139,291.47	\$696,457.34
Decatur	\$326,374.24	\$74,478.07	\$100,213.08	\$501,065.39
DeKalb	\$262,342.33	\$62,225.15	\$81,141.87	\$405,709.35
Dubuque	\$11,600.28	\$51,160.03	\$15,690.08	\$78,450.39
Kankakee	\$267,672.63	\$69,620.40	\$84,323.26	\$421,616.29
Paducah	\$3,231.36	\$50,323.14	\$13,388.63	\$66,943.13
Peoria	\$841,856.20	\$132,249.35	\$243,526.39	\$1,217,631.94
Rockford	\$891,362.01	\$137,531.75	\$257,223.44	\$1,286,117.20
St. Louis	\$1,362,261.41	\$136,776.05	\$374,759.37	\$1,873,796.83
Springfield	\$543,205.04	\$93,130.48	\$159,083.88	\$795,419.40
Total	\$31,022,700.99	\$3,598,713.36	\$8,655,353.59	\$43,276,767.94