



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

EXECUTIVE COMMITTEE MEETING

456 Fulton St. Suite 401
Peoria, IL 61602

Greg Menold, CHAIRMAN

(Chuck Nagel, Camille Coates, Russ Crawford, Rita Ali, Autum Jones, John Kahl, and Danny Phelan)

Monday, July 15, 2024
9:00 a.m.

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AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve February 12, 2024 minutes
5. Executive Director report
6. For discussion and recommendation to Commission, Commission Dissolution Plan
7. For discussion and recommendation to Commission, US EPA Brownfield Assessment Grant administration
8. For discussion and recommendation to Commission, Commission Office Lease, City of Peoria
9. Other
10. Adjournment



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Monday, February 12, 2024

9:00 a.m.

MINUTES

1. Call to Order
Chairman Greg Menold called the meeting to order at 9:00 a.m.
2. Roll Call
Present: Greg Menold. Danny Phelan, Autum Jones, John Kahl and Camille Coates. Virtual: Chuck Nagel, Rita Ali, and Russ Crawford.
3. Public Input- none
4. Motion to approve January 15, 2024, minutes.
John Kahl moved to approve the January 15, 2024, minutes and Camille Coates seconded. Motion carried.
5. Update from Personnel Committee on Employee Handbook
Eric Miller updated on the following:
 - Met with Personnel Committee this morning. Went through Executive Board changes to Employee Handbook updates and amendments, which were to include IMRF and taking working from home out of handbook. Everything else was approved.
 - Had conversations with all 3 counties. Peoria County was ok with developing a Commission dissolution plan. They will support it if that plan is completed and will become a leading agency.
 - Chuck Nagel wondered if 3 counties could be sole agencies.
 - Eric Miller said yes Peoria County volunteered.
6. Recommendation of Executive Board to Commission for Promotion in Place for Selected Commission Employees (Resolution 24-40)

John Kahl moved to recommend the Commission the Promotion in Place for Selected Commission Employees (Resolution 24-40) and Danny Phelan seconded.

Eric Miller explained the Promotion in Place procedure:

- Gabriel Guevara will be promoted to Planner II with raise.
- Debbi La Rue will be promoted to Senior Planner with raise.
- Logan Chapman will get a raise.

Motion carried.

7. Discussion on developing a dissolution contingency plan for Commission.

Eric Miller explained that when the Commission merged the goal was to effectively merge 2 governing boards. Peoria County will take responsibility for TCRPC dissolutions. They will take the lead. Proper dissolutions will be created. The plan to dissolve is in order. Attorneys, etc. will be involved.

- Russ Crawford is willing to support IMRF. Protection of current employees. Congratulated Peoria County for assisting with contingency plan. He strongly wanted to not go back to the 1958 plan. Suggesting liability not only Peoria but to also have proportional plan.
- John Kahl asked if we should go back to intergovernmental agreement with all.
- Eric Miller said we need to develop a dissolution plan and need direction of getting one. Do we need direction from all participants?
- John Kahl mentioned if directions from all 11 then Executive Board needs to talk to all 11.
- Chuck Nagel said this is going to be a lot of heavy lifting.
 - Extremely purposeful and is ok to move forward.
- Greg Menold mentioned that If we go to all entities there may be issues.
- John Kahl feels everyone should have a voice.
- Danny Phelan said they will all have a voice.
- Eric Miller added that a contingency plan is a good idea of the minimal risk of dissolution.
- Chuck Nagel said we should focus on voice or vote?
- Eric Miller asked if we want a subcommittee or what?
- Greg Menold said it should stay in Commission.
- Eric Miller said that the Executive Committee can represent.

8. Recommend to Commission for Tri-County Regional Commission to participate in Illinois Municipal Retirement Fund (Resolution 24-41)

John Kahl moved to recommend to Commission for Tri County Regional Commission to participate in Illinois Municipal Retirement Fund (Resolution 24-41) and Danny Phelan seconded.

Eric Miller said this is the official resolution from IMRF.

John Kahl said this needs to be a unanimous vote of Commissioners.

9. Other

Eric Miller added that February is the new year for UWP budget.

10. Adjournment

John Kahl moved to adjourn at 9:45 a.m. and Camille Coates seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Administrator

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: July 15, 2024
 Subject: Executive Director Report for July 2024

Project	Activity	Status
Administrative		
Headlines		
	Staff Recruitment Administrative Assistant	Ongoing
	Monitored State and Federal NOFO	Ongoing
	Ongoing meetings with FRA regarding Peoria Passenger Rail	Ongoing
	Development of LRTP	Ongoing
	Monitored state and federal grant submittals	Ongoing
	Met with Attorney with work on Dissolution Plan development	Ongoing
	Developed Work Program for USEPA Brownfield Assessment Grant	Ongoing
	Issued call for projects to Technical Committee STBG, TAP, CRP, FTA5310	Ongoing
	Met with City Link regarding state data collection project award	Ongoing
	Attended State of the City of Peoria Meeting	Ongoing
	Attended ILARC quarterly meeting	Ongoing
	Attended HOI Port District Master Plan Public Meeting	Ongoing
	Issued call for projects to Technical Committee Special Transportation Studies	Ongoing
Personnel		
	Semi-annual staff reviews ongoing	Ongoing
Website		
	Content review of website.	Ongoing
Planning Issues		
Illinois River Issues		
	Started Discussion regarding Regional Strategic Planning Session on the Environment	
	Continued coordination with USACE for funding opportunities related to IL river/Peoria lakes	Ongoing
HUD Healthy Homes		
	Work Ongoing	Ongoing
Water Supply Planning		
	Awaiting notification from IDNR to fund Water Supply Planning work	Ongoing
Watershed Planning		
	Kickapoo Creek Watershed Plan, work is ongoing	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minok	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Logan County GIS technical assistance	Technical Assistance as needed	Ongoing
Greater Peoria Sanitary District	Technical Assistance as needed	Ongoing
MPO/Transportation		
Technical Committee		
	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program		
	FY 24 Transportation Improvement Program is adopted	Ongoing
	Creation of web based TIP document application	Ongoing
	Began update of FY 25 TIP	
2045 Long Range Transportation Plan Update	Internal planning and data collection underway - March 2025 Adoption	Ongoing
Highway Safety Improvement Program Guardrails	Engineering phase underway	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan		
	Project is underway, coordinating with consultant	Ongoing
Special Transportation Studies		
FY23		
Chillicothe Active Transportation Plan	Work Completed	Complete
City of Peoria Intersection Study	Work Completed	Complete
City of Pekin Bike/Ped plan	Work Completed	Complete
MPO TDM work	Work Completed	Complete
FY24		
IL29 Viaduct CBA	Project is underway, coordinating with consultant	Ongoing
Germantown Hills Trail feasibility Study	Project is underway, coordinating with consultant	Ongoing
Peoria Heights Active Transportation Plan	Project is underway, coordinating with consultant	Ongoing
Waverly Ave Traffic Study	Project is underway, coordinating with consultant	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with consultant	Ongoing
Activity Based Travel Demand Model	Project has been delivered Staff training ongoing	Ongoing
FY25		
	Issued Call for projects	Ongoing
FY 23 State Planning and Research Funding		

Heart of Illinois Regional Port District Master Planning	Project Underway Public Meeting Announcement	Ongoing
Regional Community Planning	Consultant selection / project underway	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Project Substantially Completed	Ongoing
Creve Coeur	Project Underway	Ongoing
Germantown Hills	Project Underway	Ongoing
FY 24 State Planning and Research Funding	Procuring Bike and Ped counting equipment and consultant for Traffic Signal data collection	Ongoing
FY25 State Planning and Research Funding	Application Submitted awaiting announcement of results	Ongoing
HSTP/Transportation		
5310 program Grant	Issued Call for projects	Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings		Ongoing