

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Policy Committee**

*** PLEASE NOTE NEW DATE AND TIME ***
Thursday, February 25, 2021 at 5:30pm CST

456 Fulton St, Suite 420
Peoria, IL 61602

VIRTUAL/ IN PERSON MEETING

Attend via computer or smartphone:

<https://global.gotomeeting.com/join/291023189>

Or call in with any telephone:

+1 (872) 240-3311
Access code: 405-910-245

1. Call to Order
 2. Roll Call
 3. Public Comment
 4. Approval of Minutes, January 28, 2021 Meeting
 5. Chairman's Report
 6. Approval of January 2021 Financial Report – *Memo*
 7. Approval of TIP Amendments – FY21
 - a. Project S-21-25 — I-474 Resurfacing from I-74 to the Illinois River
 - b. Project S-21-26 — I-74/I-474 Interchange Rehabilitation
 8. Updates
 - a. Staff presentation UPWP FY 2022 Budget and Work Plan, Special Studies
 - b. Hanna City Trail update
 9. Other
 - a. Next meeting scheduled for March 25, 2021
 10. Adjournment
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Tri-County Regional Planning Commission strives to provide an environment welcoming to all persons regardless of physical or mental challenges, race, gender, or religion. Please call 309-673-9330 to request special accommodations at least two days in advance.

AMENDED AGENDA

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Policy Committee**

Thursday, January 28, 2021 at 5:30pm CST

456 Fulton St, Suite 420
Peoria, IL 61602

1. Call to Order
Chairman Logan called the meeting to order at 5:30 p.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Karen Dvorsky, IDOT	x		Ross Black, * City of Peoria		x
Terrisa Worsfold, * IDOT		x	Leon Ricca, Village of Bartonville		x
Tom O'Neill, Peoria County		x	Bob Lawless*, Village of Bartonville		x
Phil Salzer, Peoria County	x		James Dillon, City of West Peoria	x	
Greg Sinn, Tazewell County		x	Kinga Krider, * City of West Peoria	x	
Greg Longfellow, * Tazewell County		x	Jeff Kauffman, Village of Morton		x
Greg Menold, Tazewell County	x		Nate Parrott, * Village of Morton	x	
Barry Logan, Woodford Co.	x		Dustin Sutton, Peoria Heights		x
Donald White, Chillicothe	x		Mike Casey, * Peoria Heights		x
Mark Luft, City of Pekin		x	Fred Lang, Creve Coeur		x
John Kahl, City of E. Peoria	x		Terry Keogel* Creve Coeur		x
Ty Livingston*, City of E. Peoria		x	Gary Manier, Washington		x
Jim Ardis, City of Peoria		x	Ray Forsythe, * City of Washington	x	
Patrick Ulrich, City Manager	x		Sharon McBride, CityLink	x	
Bill Lewis, City of Peoria		x	Doug Roelfs* CityLink		x
Nick Stoffer, * City of Peoria	x		Mark Rothert* City of Pekin		x
Rick Powers, * City of Peoria	x		Mike Hinrichsen Village of Germantown Hills	x	

*Alternate. Staff present in person: Ulrich, Miller, Guevara, and Lees. Staff present virtually: Hendon, Harms, West, Abi-Akar, Stratton, and Bruner. Also present virtually: Mike Vanderhoof (IDOT), and Betsy Tracy (FHWA)

3. Public Comment
Miller introduced Gabriel Guevara as new member to Tri County Regional Planning Commission staff.
4. Approval of Minutes, December 2, 2020 Meeting
Dillon moved to approve December 2, 2020 minutes and White seconded. Motion carried.
Roll call: Dvorsky, Salzer, Menold, Logan, White, Kahl, Urich, Stoffer Powers, Dillon, Parrott, Forsythe, McBride, and Hinrichsen all ayes. Motion passed.
5. Chairman's Report
Logan had nothing to report
Miller mentioned that if the Policy Committee wants to meet with him to discuss the merger to please do so.
6. Approval of November-December 2020 Financial Report – *Memo*
Dillon moved to approve November-December 2020 Financial Report and Forsythe seconded.
 - Harms updated the total budget for FY21 is \$851,776. As of the end of December 2020, PPUATS has used approximately 43% of its budget.Roll call: Dvorsky, Salzer, Menold, Logan, White, Kahl, Urich, Stoffer Powers, Dillon, Parrott, Forsythe, McBride, and Hinrichsen all ayes. Motion passed.
7. Approval of TIP Amendments – STBG Preservation Set-Aside FYs 2023-2024 – *Attachment*
 - a. BA-23-01 Adams St Preservation
 - b. MO-24-01 Detroit Ave Preservation
 - c. EP-24-01 Washington St Preservation
 - d. S-21-23 US 24 Bridge Preservation
 - e. S-21-24 IL9/Springfield Rd. safety improvementDillon moved the approval of TIP Amendments a thru e and McBride seconded.
 - Harms updated (a) Adams St. Preservation- US-24 to Franklin Ave. in Bartonville (b) Detroit Ave. Preservation- Main St. to 0.7 mi north of Birchwood St. in Morton, (c) Washington St. Preservation (d) US 24 Bridge Preservation- US 24 over Kickapoo Creek in Bartonville. (e) IL 9/Springfield Rd. Safety Improvement- IL. 9 & Springfield Rd. intersection.Roll call: Dvorsky, Salzer, Menold, Logan, White, Kahl, Urich, Stoffer Powers, Dillon, Parrott, Forsythe, McBride, and Hinrichsen all ayes. Motion passed.
8. Approval of Amendment to Unified Planning Work Program (UPWP) FY 2021 – *Attachment*
Dillon moved to approve Amendment to Unified Planning Work Program (UPWP) FY 2021 and McBride seconded.
Harms explained the amendments.
Roll call: Dvorsky, Salzer, Menold, Logan, White, Kahl, Urich, Stoffer Powers, Dillon, Parrott, Forsythe, McBride, and Hinrichsen all ayes. Motion passed.

9. Updates

a. UPWP FY 2022 Budget and Work Plan

Harms updated on the following:

- Annual work plan and budget regional planning dollars
- Staff time and expenses
- UPWP development process
- Subject of Amendment; Budget and FY 2021 Recommended budget
- Areas of focus
- Staff time, fringe benefits, and indirect cost rate, Merger, and quarantine impacts, Rent and utilities,
- Professional development in transportation
- Amending the UPWP FY21-Planning products and services stay the same, Not adding to or subtraction from our budget- updating our cost numbers to match.

10. Other

- a. Next meeting scheduled for February 25, 2021-ok
- b. Miller added we work for you, and you can make suggestions. There will NOT be any SPR funds this year or Rural Planning funds from IDOT.

11. Adjournment

Adjourned at 6:45 p.m.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich



MEMORANDUM

TO: PPUATS Policy Committee
FROM: PPUATS Technical Committee
SUBJECT: January 2021 Financial Report and Performance Report
DATE: February 25, 2021

Action needed by Policy Committee:

Approve the January 2021 Financial Report and Performance Report.

Background:

The total budget for FY21 is \$851,776. As of the end of January 2021, PPUATS has expended approximately 50% of its budget.

FY21 PL/FTA Budget – January 2021

	FY21	Jan-21	YTD	% USED YTD	REMAINING
Personnel and Indirect Costs					
Salaries	\$331,003	\$32,146	\$190,681	58%	\$140,322
Fringe Benefits	\$104,266	\$10,126	\$60,518	58%	\$43,748
Indirect Costs	\$156,914	\$15,239	\$90,936	58%	\$65,978
Subtotal Personnel + Indirect	\$592,183	\$57,511	\$342,134	58%	\$250,048
Other Direct Costs					
Travel	\$13,000		\$321	2%	\$12,679
Equipment	\$5,500		\$1,906	35%	\$3,594
Contractual Services	\$81,664	\$671	\$58,735	72%	\$22,929
Training and Education	\$5,250		\$3,654	70%	\$1,596
Consultant	\$128,202	\$533	\$4,307	3%	\$123,896
Miscellaneous	\$1,355		\$166	12%	\$1,189
Occupancy	\$24,662	\$2,390	\$15,720	64%	\$8,942
Subtotal Other Direct Costs	\$259,634	\$3,593	\$84,809	33%	\$174,825
TOTAL	\$851,816	\$61,105	\$426,943	50%	\$424,873

PPUATS MONTHLY PERFORMANCE REPORT

January 2021

Management and Administration

- Hosted virtual meetings of the PPUATS Policy and Technical Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Participated in monthly conference calls of statewide HSTP Coordinators

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS
- Performed quality assurance for 2020 orthophotography

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Continued implementation of 2020-2045 Long Range Transportation Plan (LRTP)
- Implemented 2021 Safety Performance Measure targets

Short Range Planning

- Continued to monitor Cycle 14 ITEP applications
- Administered updates to UPWP FY 2021
- Began development of UPWP FY 2022
- Managed and monitored progress of Special Transportation Planning Studies
- Monitored and made administrative changes to TIP

**PEORIA-PEKIN URBANIZED AREA TRANSPORTATION STUDY (PPUATS)
FY 2021-2024 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT FORM**

TIP Adopted October 7, 2020, as amended

Cells colored in gray are automatically calculated in Excel (see Note 3 below)

DATE	AMENDING TIP DOCUMENT		AGENCY REQUESTING AMENDMENT(S)
2/23/2021	From 2021	To 2024	Illinois Department of Transportation

PROJECT INFORMATION

PROJECT TITLE	PPUATS TIP NUMBER	PROJECT CONTRACT NUMBER	PROJECT NUMBER (PPS#)	PROJECT SECTION NUMBER	IMPROVEMENT LOCATION	ACTION	FUNDING SOURCE	FUNDING SHARE (%)	TOTAL COST
I-474	S-21-25	68C45			I-474 from I-74 to the Illinois River	Resurfacing and bridge rehabilitation	NHPP-State	90%	\$ 21,973,000
							State	10%	\$ 2,441,000
							Local		
							Total		\$ 24,414,000

Reason for Amendment: Add project to FY21 program

I-74/I-474 Interchange	S-21-26	68E52			I-74/I-474 interchange	Bridge deck overlays and bridge repairs	HSP-State	90%	\$ 6,133,000
							State	10%	\$ 682,000
							Local		
							Total		\$ 6,815,000

Reason for Amendment: Add project to FY21 program

							State		
							Local		
							Total		\$ -

Reason for Amendment:

							State		
							Local		
							Total		\$ -

Reason for Amendment:

Technical	N/A
Policy	

IDOT District 4 Local Roads	
IDOT District 4 Programming	
FHWA	

- NOTES:**
- 1) The projects in the state portion of the TIP are the Illinois Department of Transportation's estimate for fiscal year project scheduling and represent an intent to proceed. Impacts on individual project readiness include funding availability, unforeseen events (environmental problems, engineering, land acquisition) and the department's need to retain programmatic flexibility to address changing conditions and priorities on the state highway system.
 - 2) Projects can be moved from Year 2 or 3 of the TIP into Year 1 with the approval of the implementing agency and the PPUATS POLICY COMMITTEE. The implementing agency may elect to change fund type with notification to the PPUATS POLICY COMMITTEE.
 - 3) The Excel document for this form uses formulas to calculate Funding Share % and Total Project Cost. These cells cannot be edited by default, to prevent accidental overwriting of these formulas. To override this protection in Excel 2010 and above, click on the "Review" tab and then click on "Unprotect Sheet."