

AGENDA

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Policy Committee**

Wednesday, September 2, 2020 at 9:00am CDT

456 Fulton St, Suite 420
Peoria, IL 61602

**** Six-foot physical distancing is required at all times. Masks are encouraged. ****

THIS MEETING MAY BE ATTENDED IN PERSON OR REMOTELY:

Attend via computer or smartphone:

<https://gotomeet.me/TCRPC/ppuats>

Or call in with any telephone:

+1 (872) 240-3311
Access code: 405-910-245

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Minutes, August 5, 2020 Meeting
5. Chairman's Report
6. Approval of June 2020 (End of FY 2020) Financial Report – *Memo*
7. Approval of TIP Amendment MPO-21-01 Consolidated Vehicle Procurement (CVP) Awards for Peoria-Pekin Urbanized Area – *Attachment*
8. Approval of Surface Transportation Block Grant (STBG) Traditional Program FYs 2023-2024 – *Attachment*
9. Updates
 - a. Illinois Transportation Enhancement Program (ITEP)
 - b. Hanna City Trail
 - c. Special Transportation Planning Studies
 - d. Transportation Improvement Program (TIP)
10. Other
 - a. Next meeting scheduled for October 7, 2020
11. Adjournment

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MINUTES

**Peoria-Pekin Urbanized Area Transportation Study (PPUATS)
Policy Committee**

Wednesday, August 5, 2020 at 9:00am CST
456 Fulton St, Suite 420, Peoria, IL 61602

1. Call to Order

Chairman Logan called the meeting to order at 9:00 a.m.

2. Roll Call

Member	Present	Absent	Member	Present	Absent
Karen Dvorsky, IDOT		x	Ross Black, * City of Peoria		x
Terrisa Worsfold, * IDOT	x		Leon Ricca, Village of Bartonville		x
Tom O'Neill, Peoria County	x		Bob Lawless*, Village of Bartonville		x
Phil Salzer, Peoria County	x		James Dillon, City of West Peoria	x	
Greg Sinn, Tazewell County	x		Kinga Krider, * City of West Peoria		x
Greg Longfellow, * Tazewell County		x	Jeff Kauffman, Village of Morton		x
Greg Menold, Tazewell County	x		Nate Parrott, * Village of Morton	x	
Barry Logan, Woodford Co.	x		Dustin Sutton, Peoria Heights	x	
Donald White, Chillicothe	x		Mike Casey, * Peoria Heights		x
Mark Luft, City of Pekin		x	Fred Lang, Creve Coeur		x
John Kahl, City of E. Peoria	x		Terry Keogel* Creve Coeur		x
*, City of E. Peoria			Gary Manier, Washington		x
Jim Ardis, City of Peoria		x	Ray Forsythe, * City of Washington	x	
Patrick Ulrich, City Manager		x	Sharon McBride, CityLink		x
Bill Lewis, City of Peoria		x	Doug Roelfs* CityLink	x	
Nick Stoffer, * City of Peoria	x		Mark Rothert* City of Pekin		x
Rick Powers, * City of Peoria	x		Mike Hinrichsen Village of Germantown Hills	x	

*Alternate.

Staff present in person: Hendon, Ulrich. Staff present virtually: West, Miller, Martin, Abi-Akar, Harms.
Also present virtually: Amy McLaren (Peoria County), Mike Vanderhoof (IDOT), Betsy Tracy (FHWA)

3. Public Comment- none

4. Approval of Minutes, June 3, 2020 Meeting – *Attachment*

O'Neill moved to approve the June 3, 2020 meeting minutes and Salzer seconded. Motion carried.

5. Chairman's Report

Logan welcomed and thanked everyone for attending.

6. Financials

a. Approval of June 2020 Financial Report – *Memo*

Menold moved to approve June 2020 Financial Report and Kahl seconded. Motion carried.

Harms updated on the following:

- The total budget for FY 20 is \$825,194. As of the end of May 2020, PPUATS has used approximately 85% of its budget.
- There is a change to spreadsheet to make it easier to read on PL-grant. The year end totals for July will be done next month.

b. Approval of Resolution 21-01 ESRI Annual Maintenance – *Attachment*

O'Neill moved to approve Resolution 21-01 ESRI Annual Maintenance and Kahl seconded. Motion carried.

Harms updated this is done every year and budgeted for expenses for ESRI

Hendon added this is also used for business for EDC.

c. Approval of Resolution 21-02 Technology Upgrades – *Attachment*

Forsythe moved to approve Resolution 21-02 Technology Upgrades and Salzer seconded. Motion carried.

Harms updated this is also a budgeted item. Will be used for replacing 2 computers, and 2 computers that require hardware replacements.

7. Approval of TIP Amendment, IDOT– *Handout*

Kahl moved to approve TIP Amendment, IDOT and Dillon seconded. Motion carried.

Terrisa Worsfold said this is for culvert lining project to Dist.4 FY2021.

8. Surface Transportation Block Grant (STBG) FYs 2023-2024

a. Update on Traditional Program and Resurfacing Program Schedules – *Memo*

Harms reported with the interruptions brought on by COVID-19 MPO staff recommends the following schedule revisions for Surface Transportation Block Grant (STBG) Traditional Program and Resurfacing Program FYs 2023-2024. The following schedules will allow completion of the STBG funding rounds by their original target of December 2020. Review committee will be able to meet next week.

- b. Approval of Request from Peoria County Following Rebuild Illinois – *Attachment*
 O'Neill moved to approve request for Peoria County Following Rebuild Illinois and Dillon seconded.

- Harms explained the STBG call for projects. Peoria County's project received a state grant and wants to change their project to another one. There were no negative comments from Technical to do this. Enclosed is a letter from Amy McLaren, Engineer for Peoria County explain the change.
- Logan asked what the substitution is? If a change what is specific project? McLaren stated substitute project will be submitted later.
- Miller explained they will submit alternate project in the pool.
- Kahl does not support this due to lack of information.
- Dillon said this is just a preliminary step. They will come back with request.
- Logan asked if we change the rules then anyone can do it.
- Dillon said that Peoria County did not know they were going to get funding from the Capital Bill for this project, so they should be able to change this project to another.
- Salzer added they did not expect to get this from Rebuild Illinois and wants to change their main project.
- Sinn added this is at the early process level and is an appropriate switch. It is not side stepping the process.
- Logan added only Peoria County is changing project.
 Vote was taken with 12 ayes and 3 nays. Motion passed.

9. Illinois Transportation Enhancement Program (ITEP) FY 2021

- Harms updated that this is for construction of Bike/Pedestrian infrastructure. Will be \$105 million in this round of funding.
- Local agencies are able for Phase 1 to be used for engineering and to focus on high need communities to get 25%. Matching assistance is also available for the high need areas.
- Miller added that TCRPC staff is available to help with writing the application and available in the high need areas. The application is due available August 21st with a deadline of Nov. 2.
- Menold asked if this can be used on Hanna City Trail and Miller said yes but they have taken another route for a grant acquisition.
- Harms said the maximum award is \$2 million.

10. Updates

- a. IDOT Statewide Planning and Research (SPR) Funds FY 2021 – *Attachment*

Harms updated on the SPR funds

b. Special Studies FY 2021

Harms reported on the \$90,000 in PL/FTA for Special Studies and will create an RFP. Logan asked what is the criteria? Harms replied for Transportation Planning projects.

11. Other

- Next meeting scheduled for September 2, 2020

12. Adjournment

O'Neill moved to adjourn at 9:40 a.m. and Dillon seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich



MEMORANDUM

TO: PPUATS Policy Committee
FROM: PPUATS Technical Committee
SUBJECT: June 2020 Financial Report and Performance Report
DATE: September 2, 2020

Action needed by Policy Committee:

Approve June 2020 Financial Report and Performance Report.

Background:

The total budget for FY20 is \$825,194. As of the end of June 2020 (end of Fiscal Year 2021), PPUATS has expended approximately 93% of its budget.

FY20 PL/FTA Budget – June 2020

	FY20	Jun-20	YTD	% USED YTD	REMAINING
Personnel and Indirect Costs					
Salaries	\$315,160	\$33,732	\$365,521	116%	-\$50,361
Fringe Benefits	\$99,911	\$10,626	\$111,665	112%	-\$11,753
Indirect Costs	\$241,862	\$15,991	\$189,240	78%	\$52,622
Subtotal Personnel and Indirect	\$656,933	\$60,349	\$666,426	101%	-\$9,493
Other Direct Costs					
Travel/Training/Conferences	\$15,000	\$13	\$10,742	72%	\$4,258
APWA Conference	\$7,500		\$0	0%	\$7,500
Computer Hardware & Software	\$30,000		\$17,649	59%	\$12,351
Contractual - Special Projects	\$90,000	\$2,375	\$46,823	52%	\$43,177
Audit	\$24,000		\$23,500	98%	\$500
Misc. (Legal Notices, Printing)	\$1,761	\$106	\$1,481	84%	\$280
Subtotal Other Direct Costs	\$168,261	\$2,495	\$100,195	60%	\$68,066
TOTAL	\$825,194	\$62,844	\$766,621	93%	\$58,573

PPUATS Policy Committee

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PPUATS MONTHLY PERFORMANCE REPORT

June 2020

Management and Administration

- Hosted virtual meeting of the PPUATS Policy Committee
- Prepared financial records and developed drawdown request for IDOT funds
- Participated in monthly conference call of statewide HSTP Coordinators

Data Development and Maintenance

- Continued to maintain regional GIS data
- Continued development of regional pavement management system
- Continued regional GIS guardrail inventory
- Continued work on TCRPC/PPUATS website updates
- Responded to technical assistance requests for GIS
- Performed quality assurance for 2020 orthophotography

Long Range Planning

- Continued to implement Regional Bicycle Plan
- Began implementation of 2020-2045 Long Range Transportation Plan (LRTP)

Short Range Planning

- Managed and monitored progress of Special Transportation Planning Studies
- Monitored and made administrative changes to TIP
- Managed FYs 2023-24 STBG Traditional Program call for projects

MEMORANDUM

TO: PPUATS Policy Committee
FROM: PPUATS Technical Committee and STBG Review Subcommittee
SUBJECT: FYs 2023-2024 STBG Traditional Program
DATE: September 2, 2020

Action Needed by Policy Committee

Approve FYs 2023 and 2024 STBG Traditional Program projects

Background

The Peoria-Pekin Urbanized Area Transportation Study (PPUATS) is the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area. One of the responsibilities of the MPO is to program federal Surface Transportation Block Grant (STBG) funds allocated on an annual basis to the urbanized area through the Illinois Department of Transportation.

Approximately \$6.3M will be programmed as part of the Traditional Program, which includes the reconstruction of existing roadways and construction of new roadways. Resurfacing Set-Aside Program funds will be programmed in a separate process. Earlier in calendar year 2020, staff submitted a call for projects and the PPUATS Technical Committee established an STBG Review Subcommittee to assign regional significance scores and recommend projects for funding.

On August 13, 2020, the STBG Review Subcommittee (Alexander, Gilles, Lewis, Meyer, Moore, Vanderhoof) convened a virtual meeting to assign regional significance scores for Traditional Program projects and to formulate a recommendation for funding to PPUATS Technical. Staff (Miller, Harms, and Martin) facilitated the meeting. The subcommittee’s recommendation and findings are as follows.

Recommended STBG Project Funding

On August 19, 2020, the PPUATS Technical Committee considered the subcommittee’s recommendation. The subcommittee recommended funding the projects listed in **Table 1** at amounts in the column labeled “STBG.” The subcommittee developed their recommendation using the final project scoring, included on the next page. Following questions and discussion, the Technical Committee voted unanimously to forward the recommendation to the Policy Committee as presented.

Project	Extent	Applicant	FY	STBG	Local	Total
Pioneer Pkwy & University St	Reconstruct Intersection	Peoria	2024	\$2,420,600	\$2,309,400	\$4,730,000
Court St	Reconstruct from Stadium to Parkway Dr	Pekin	2023	\$1,719,900	\$1,345,100	\$3,065,000
Freedom Pkwy	Extension to 1000' W of N Cummings Ln	Washington	2023-2024	\$2,146,026	\$1,762,931	\$3,908,957
Total				\$6,286,526		
<i>Available (est.)</i>				<i>\$6,300,000</i>		

Table 1: STBG Traditional Program FYs 2023-24 Recommended Project Funding (PPUATS Technical Committee)

Application Scoring

The subcommittee assigned Project Points (commonly referred to as “regional significance”) for each application. Scores were based on the narratives submitted and subcommittee members’ collective knowledge of the regional transportation system. They scored each application in five categories on a scale of 0 to 8, with 8 being the most significant. Project Points scores were assigned unanimously and added to the Self-Scored Points to make a final score out of 100. All these scores are shown in **Table 2**.

Project	Self-Scored Subtotal (Out of 60)	Reg'l Connector	Employment Center	Transportation Facilities	Public Facility	Project Phasing	Project Points Subtotal (Out of 40)	Total (Out of 100)
✓ Pioneer Pkwy & University St Peoria	49	6	8	7	4	7	32	81
✓ Court St Pekin	39	7	8	5	8	6	34	73
Washington St Peoria	32	5	8	6	7	7	33	65
✓ Freedom Pkwy Washington	37	4	5	4	5	8	26	63
Sheridan Rd Peoria County	37	5	4	0	7	6	22	59
IL-116 & Wash. Blacktop Woodford County	13	6	0	4	6	0	16	29

Table 2: STBG Traditional Program FYs 2023-24 Project Application Scoring (PPUATS STBG Review Subcommittee)

The subcommittee identified three tiers or “bands” among the application scores. The two top-scoring projects, the intersection of Pioneer Parkway and University Street in Peoria and Court Street from Stadium to Parkway Drive in Pekin were identified as one band. Washington Street in Peoria, Freedom Parkway in Washington, and Sheridan Road in Peoria County were identified as a second band. The intersection of IL-116 and Washington Blacktop in Woodford County was placed in its own band.

The subcommittee quickly agreed that the first band of projects should receive funding. Funding these two projects at the requested amounts left approximately \$1.5 million remaining of the \$6.3 million FYs 2023-2024 STBG funding. To maximize the regional impact of this funding round, the subcommittee explored funding a third project. The group agreed that the next-highest scoring application, Washington Street in Peoria, should be excluded so that one community (in this case the City of Peoria) does not receive funding for two projects in one round. The subcommittee moved down the list and selected the next-highest scoring application, Freedom Parkway in Washington.

In order to fund those three projects in the FYs 2023-2024 STBG funding round, all three applicants must accept 91% of their requested STBG funding amounts. Subcommittee members acknowledged the potential hardship of a lower-than-expected federal funding amount. But they agreed that funding three projects instead of two—still with considerable federal assistance—is essential for maximizing the regional impact of the STBG Traditional Program. The STBG Review Subcommittee voted unanimously to recommend funding three projects at pro-rated amounts, shown in the table on the previous page.