

PEORIA LAKES BASIN ALLIANCE
Tuesday September 13, 2016
12:00 pm
TCRPC Offices

MINUTES

ATTENDEES:

The Nature Conservancy:	Jason Beverlin
Heartland Water Resources Council:	Steve Van Winkle
Tri-County Regional Planning Commission:	Darrell Meisinger, and Eric Miller

I. Call to Order

Beverlin called the meeting to order at 12:00 pm.

II. Approval of Meeting Minutes for August 9, 2016

Meisinger moved to approve the August 9, 2016 minutes and Van Winkle seconded. Motion carried.

III. Discuss and Finalize Final Scope of Work and Cost Estimate for Peoria Lakes Comprehensive Conservation Plan

Spreadsheets of Local Matches

- Beverlin updated that all have received the numbers for the matches.
- Hayward went over the detailed spreadsheet for local match cost estimates and the single sheet of organization breakdowns. The match as of now is \$51,070.76 and required is \$48,000. He then proceeded to explain that TCRPC is at 66%, The Nature Conservancy is 31% and Heartland Water Resources Council is at 3%.
- Miller explained it is wise to use existing funds for TCRPC staff and not asking for money. He said he will recommend to the Executive Board next week and the Full Commission. Van Winkle and Meisinger both agreed to present this. And he wanted to applaud Nick Hayward for the detail of where the money will go.
- Hayward explained there may be other agencies that want to get on board and if so the match expenses may go down.
- Van Winkle asked that if an elected person attends the meeting then there expenses are used? Hayward explained that if they attend their per diem is paid to them which applies as a match.
- Hayward said there will be 12 month meetings with an additional 7 meetings besides the PLBA. He said some of the PLBA meetings will be planning meetings.
- Miller replied that board members that show up need to have employees signed off for these times.

Narrative Scope of Work

- Hayward explained he added Task 2 which states that PLBA will lead 2 meetings of key stakeholders during the planning process. He also clarified Task 9 of stating the development and distribution of a project newsletter to stakeholders. Beverlin asked if an online document can be processed and Hayward there will be a page on TCRPC's website for comments but there will be an additional cost can be applied for the document. Hayward also updated on Task 10 which states to conduct sustainability review of conservation alternatives.
- Hayward explained the next steps to be completed which is to submit forms to ACOE signed certificates from attorneys. Also have Letter of Understanding with TCRPC and HWC and TNC. He said this will be discussed at the Executive Board meeting then will be sent onto the Full Commission for approval of Eric Miller to sign contract(s). Van Winkle recommends a letter to only HWC and TNC and to not have an agreement with PLBA. Everything needs to be handed over to TCRPC before sending onto ACOE. Van Winkle does want to make sure that PLBA is recognized as the organization implanting this.
- Beverlin asked that if the agreements are not signed can we get out if not done by the end of the month. Van Winkle suggested commenting to ACOE they will receive all signed documents when a letter of understanding is completed. What happens if this does not happen? How hard is the Sept. 30th date? Hayward said he will ask Marshall Plumley of ACOE.
- Van Winkle also said to contact WRAT to assist in the local math and to get a letter of understanding.

IV. Member Reports

1. Heartland Water Resources Council
Nothing to report
2. The Nature Conservancy
Beverlin mentioned the Water Fowl Hunting will be Tuesday, Thursday and Saturday. Check on website for more information.
3. Tri County Regional Planning Commission
Nothing to report

V. Other

VI. Discuss Next Meeting Date

October 11, 2016 @12:00 p.m.

VII. Adjournment

Van Winkle moved to adjourn and Meisinger seconded. Motion carried.