



TRI-COUNTY REGIONAL PLANNING COMMISSION

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Ways & Means Committee.....4:30 p.m., October 25, 2018
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., October 25, 2018
MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Brett Grimm, Tazewell Co.		x
Eric Lind Woodford Co.	x		Nancy Proehl, Tazewell Co.	x	
Ben Kingdon Woodford Co.	x		Seth Mingus Tazewell Co.		x
Michael Smith Woodford Co.		x	Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Phil Salzer Peoria Co..		x
Doug Huser, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Woodford Co.			Clinton Drury, Peoria Co.		x
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Steve Van Winkle Peoria Co.	x	

Staff: Miller, Lees, Stratton, and Martin

3. Public Input-none

4. Motion to approve September 27, 2018 Commission minutes

Gorman moved to approve September 27, 2018 Commission minutes and Van Winkle seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Autonomous vehicle invitation could start up in Peoria. State persons are very interested.
- In November meeting PLBA Comprehensive Plan will be presented for approval. Thanked Reema and Michael for full support of project.

- Screening of documentary for Peoria Lakes by H.R. Wilson is on Channel 47 WTVP tonight
- Met with City of Pekin to discuss technical assistance
- Neuhauser asked what they are asking, and miller said back fill on some tasks to be done since they lost 2 persons and don't plan on replacing them.
- Bockler asked if Eastern By Pass is dead. Miller explained that IDOT cut 3 million from budget and was not put back in. Will sit on shelf for a while. Bockler asked if it is in the Long-Range Plan?
- Martin said that it will need a Federal bill to go ahead.

6. Ways and Means Report

- a. Motion to approve Resolution 19-12 for September Financial Statements and Billings
Van Winkle moved to approve Resolution 19-12 September Financial Statements and billings and Sundell seconded. Motion carried.

Stratton reported on the following:

- Operating cash is at \$541,005- up \$17,685 from last month. Accounts receivable is \$302,462, ;lower than last month by \$5,507; accounts payables is \$109,674- \$4,342 more than last month; total revenue is \$86,672 with less direct pass-throughs of \$14,063 which equals the operating revenue at \$72,608 due to 4 fewer working days in September; total expenses is \$88,967 with less direct pass-throughs of \$14,064 which equals operating expenses of \$75k. That is an increase of \$15k over last month. September results are a loss of \$2,295 but YTD is positive \$46.7K.

- b. Motion to approve Resolution 19-17 Amendment to FY19 budget
Van Winkle moved to approve Resolution 19-17 Amendment to FY19 budget and Sundell seconded. Motion carried.

Miller reported that 3 projects were added.

- c. Motion to approve Resolution 19-13 FY18 Audit
Proehl moved to approve Resolution 19-13 FY18 Audit and Van Winkle seconded. Motion carried.

- Opinion- unmodified all statements and reports are on track
 - Management Discussion and Analysis- budget sheet had exact numbers
 - Notes of accounting pulls where right on
- Single audit done due to federal grants
 - Summary of findings
 1. 2 letters narrative of schedule findings
 2. Report of compliance with federal control and program
- Neuhauser asked if there were any new upcoming requirements that we should be made aware of and Mr. Douglas said to post governance letter on single audit. Douglas said we have already complied with that.
- Miller thanked staff and 2 Debbie's in getting information for auditor's

7. Administration

Motion to approve Resolution 19-14 New policy for auditor selection

Sundell moved to approve Resolution 19-14 New policy for auditor selection and Hinrichsen seconded.

- Neuhauser updated that we discussed this in length at the Executive Board level and decided to go out for RFP services every 5 years
- Miller said the you asked for a memo explained the background of our auditing practices and reserved a resolution pertaining to the audit.
- Phelan said it would be a smart practice to rotate auditors every 4 years.

Vote was taken with 4 nays and 10 ayes. Motion carried.

8. Planning-nothing to report

9. Transportation

- a. Motion to approve Resolution 19-16 Intergovernmental agreement with IDOT for Rural Planning Funds

Gorman moved to approve Resolution 19-16 Intergovernmental agreement with IDOT for Rural Planning Funds and Jim Miller seconded. Motion carried.

Bockler asked what Rural Planning Funds were and Miller explained they are being used in 4 rural planning communities. These are outside the urbanized area. 2 in Woodford County, Hannah City and Delavan.

- b. Motion to approve Resolution 19-18 Intergovernmental agreement with IDOT for Special Projects funds for Digital Orthophotography project

Proehl moved to approve Resolution 19-18 Intergovernmental agreement with IDOT for Special Projects funds for Digital Orthophotography project and Van Winkle seconded. Motion carried.

- c. Motion to approve Resolution 19-19 Intergovernmental agreement with IDOT for State Planning and Research Funds (SPR)

Menold moved to approve Resolution 19-19 Intergovernmental agreement with IDOT for State Planning and Research Funds and Sundell seconded. Motion carried.

- d. PPUATS reports

Martin updated on the following:

- Martin explained the FY2018-2020 Transportation Alternatives (TAP) applications. As an MPO with an urbanized population over 200,000. PPUATS receives an annual allotment of Transportation Alternatives (TAP) funds program. TAP funds are federal dollars intended for projects that expand transportation options for non-drivers and that improve quality of life by enhancing the cultural, historic, and environmental aspects of existing transportation infrastructure. PPUATS' FY18 allotment is \$293,959 and FY20 is estimated to \$293,959. Staff released a call for projects on July 18, 2018, which ended September 21, 2018. PPUATS received 7 applications.

10. GIS

11. Executive Session

12. Any action coming out of Executive Session

13. Other

- Neuhauser updated on the November schedule of meetings. There will be an Executive Board meeting on the 13th of November at 5:15 p.m. and a Commission meeting on the 15th at 5:30 p.m. There will not be meetings in December for these 2 committees.

14. Adjournment

Hinrichsen moved to adjourn at 6:11 p.m. and Sundell seconded. Motion carried.