



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

VIRTUAL MEETING

Ways & Means Committee.....5:00 p.m., October 22, 2020

Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., October 22, 2020

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Hinrichsen called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT		x	Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.	x		Brandon Hovey, Tazewell Co.	x	
Ben Kingdon Woodford Co.		x	Tammy Stimson, Tazewell Co.	x	
Michael Smith Woodford Co.		x	Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Vacant Peoria Co..		
Russ Cotton, Woodford Co.		x	Matthew Bender, Peoria Co.	x	
Barry Logan Woodford Co.	x		Vacant, Peoria Co.		
Sue Sundell Tazewell Co.	x		Michael Phelan Peoria Co..		x
Tim Neuhauser Tazewell Co.		x	Paul Rosenbohm Peoria Co..		x
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, and Ulrich Virtual: Stratton, Martin, Harms, Bruner, Hendon, Abi-Aka, and West

3. Public Input-none

4. Motion to approve of Full Commission (Executive Board) September 24, 2020 minutes

Hovey moved to approve Full Commission (Executive Board) September 24, 2020 minutes and Rosenbohm seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Asian Carp event at Riverfront and Levee Districts put on by IDNR

- Hanna City Trail – Farmington was the last area to accept. The match is in place for the Hanna City trail grant.
- Peoria Heights grant for proposed trail her ad.
- Auditors will be here next month at Commission.
- Announced Hannah Martin resignation, said she is going to City of Pekin as Engineer Tech.
- Adds have been placed to replace her.
- Hinrichsen and Commission thanked her.

6. Public Meeting- Transportation Improvement Program (TIP) FYs 2021-2024

Crawford moved to open Public Meeting- Transportation Improvement Program (TIP) and Logan seconded. Motion carried.

- Harms explained this is the 2nd of 3 meetings for FY 2021-2024

Sundell moved to close Public Meeting- Transportation Improvement Program (TIP) and Hovey seconded. Motion carried.

7. Ways and Means Report

a. Motion to approve September Financial Statements and Billings (Resolution 21-10)

Sundell moved to approve September Financial Statements and Billings (Resolution 21-10) and White seconded. Motion carried.

Stratton reported on the following:

- End of month cash was \$630,434. Net cash decrease from last month was \$445. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts receivable at the end of the month was \$449.4k and is composed of \$226k in federal funds, \$174k in state funds, and 49.4k in local funds.
- Accounts Payable at the end of the month was \$173.2k and \$170.5k is direct pass-thru money for contract services and consultants included in Accounts Receivable.
- Total Billings for September were \$153k less direct pass-thru of \$69.5k = operating revenue of \$83.5k for 21 working days.
- Total Expenses for September were \$145.9k less direct pass-thru of \$69.5k = operating expenses of \$76.4k.
- September results in a surplus of \$7021.

b. Motion to approve FY 2021 Budget Amendment (Resolution 21-16)

White moved to approve FY 2021 Budget Amendment (Resolution 21-16) Stimson seconded. Motion carried.

- Miller explained that SPR projects are added with Land Use contract with Tremont and Dunlap with increase of revenue of \$320,000 for pass thru to consultants and IDOT Dist. 4 to use our Travel Demand Modeling for projects in the amount of \$100,000. The expenses will all stay the same.

c. Motion to approve modification of credit card policy

Crawford moved to approve modification of credit card policy and White seconded. Motion carried.

- Miller updated the request to monitor the credit card more closely said it will be better to track use of credit card. Everyone will have a card for an amount Miller assigned. If more is needed that individual will go to him and he will increase.
- Crawford asked if there is a charge from MCB and Miller replied no.

8. Administration

- a. Discussion of TCRPC/PPUATS merger
 - Miller updated on the informational meeting held on Monday morning. It was an open session with Policy Committee and Commissioners. There was no negative discussion. Efficiency is key reason for change. Mission of Commission is not going to change. Could be 6-month process.
 - White asked for the white paper to be updated.
- b. 2020 Census Update

Abi-Akar reported on the numbers of survey:

 - Tazewell County – 76.7%
 - Woodford County – 78.4%
 - Peoria County - 71.4%
 - Crawford asked for data # crunching on staff support and see if our staff costs add up.
 - Miller reported we got 10% of \$50,000. We were the only agency that would do it in the area. Work did get deferred but knew this would happen. Our participation was important.
 - Hovey mentioned we are the ones to do this, it needed to be done and thanked staff on their hard work.
 - Crawford wants to have #'s for future costs.
- c. Motion to approve agreement with FACET for computer services (Resolution 21-12)

Logan moved to approve agreement with FACET for computer services (Resolution 21-12) and Lind seconded. Motion carried.

 - Miller explained that the security appliance needed to be replaced due to malfunctions.

9. Planning

- a. Illinois River Update: Peoria Island Tour

Lees went thru slideshow
Crawford said it was an excellent tour of island.
Menold added it was an awarding time learned a lot of the building process of the island.
- b. Motion to approve agreement with the Village of Tremont to develop a Comprehensive Plan (Resolution 21-13)

Crawford moved to approve agreement with the Village of Tremont to develop a Comprehensive Plan (Resolution 21-13) and Hovey seconded. Motion carried.

10. Transportation

- a. PPUATS Report

Harms updated on the following:

 - STBG in the amount of \$1.7 is due October 23
 - ITEP is due November 2
 - Bike/ Pedestrian plan- Farmington is participating in the matched funds for Hannah City Trail
- b. Motion to approve Agreement with IDOT for Travel Demand Modeling (Resolution 21-14)

Menold moved to approve Agreement with IDOT for Travel Demand Modeling (Resolution 21-14) and Stimson seconded. Motion carried.

 - Miller updated that TCRPC will have an Intergovernmental agreement with IDOT for using our Travel Demand Modeling for IDOT Section 4 for traffic studies. Hanson Engineering and IDOT will have a contract.
 - Crawford asked if all the money goes to the consultant and Miller said yes.

- c. Motion to approve contract with Infrastructure Solutions, Inc. for Decision Optimization Technology software (Resolution 21-15)
Sundell moved to approve contract Infrastructure Solutions, Inc. for Decision Optimization Technology software (Resolution 21-15) and White seconded. Motion carried.
 - Miller explained that IDOT issued a request for project submittals to utilize State Planning and Research (SPR) funds on eligible planning projects.
 - Martin added staff has determined a sole-source procurement of this software is the most reasonable and compelling method to acquire the software as the product is believed to be available from only one source.
 - Miller added we will abide by our procurement rates and IDOT rules.
 - Hovey is in support and point equalizer.
- d. Presentation: Mid project update on Grey Area Transit Study
Martin presented Grey Area Transit Study slideshow

11. GIS

- a. Motion to approve Letter of Understanding with GPSD for GIS services (Resolution 21-11)
Logan moved to approve Letter of Understanding with GPSD for GIS services (Resolution 21-11) and Hovey seconded. Motion carried.
Miller explained this has not been updated since 2013.

12. Other

13. Adjournment

Sundell moved to adjourn at 7:00 p.m. and Rosenbohm seconded. Motion carried.

Submitted by:
Eric Miller, Executive Director
Transcribed by Debbie Ulrich

November 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, November 4, 2020	9:00 a.m.
Executive Board	Monday, November 16, 2020	5:15 p.m.
PPUATS Technical	Wednesday, November 18, 2020	9:00 a.m.
Ways & Means	Thursday, November 19, 2020	4:30 p.m.
Full Commission	Thursday, November 19, 2020	5:30 p.m.