



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....8:30 a.m., November 3, 2021
Full Commission/Executive Board (in lieu of Lack of Quorum) ...9:00 a.m., November 3, 2021

MINUTES

- 1. Call to Order, Welcome, Recognition of Audience**
 Chairman Mike Hinrichsen called the meeting to order at 9:00 a.m.
- 2. Roll Call**

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe		x	Leon Ricca Bartonville	x	
Rita Ali City of Peoria.	x		Nate Parrott Morton	x	
Patrick Urich City of Peoria	x		Barry Logan Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Andrew Rand, Peoria Co.		x
John Kahl East Peoria.	x		Don White Peoria Co.	x	
Mike Hinrichsen, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mark Luft City of Pekin.	x		Sharon McBride CityLink	x	
Gary Manier, Washington	x		Karen Dvorsky, IDOT	x	
James Dillon West Peoria	x				

Staff: Eric Miller, Ray Lees, Rebecca Eisele, Gabriel Guevara, Michael Bruner, Logan Chapman , and Debbie Ulrich. Staff Virtual: Britney West, and Reema Abi-Akar. Others virtual: Brandon Geber- IDOT, Al-Barre-Shebib- IDOT, and Betsy Tracey- FHWA.

- 3. Public Input-none**
- 4. Motion to approve September 23, 2021 Commission minutes**
 Greg Menold moved to approve September 23, 2021, Commission minutes and Ron Talbot seconded. Motion carried.
- 5. Chairman report- Nothing to report**

6. Executive Director report

Eric Miller reported on the following:

- Introduced Logan Chapman as new GIS Specialist employee
- Is recruiting new planner – having second interview next week
- Working on Strategic planning session
- Auditor has completed job and will present next month
- Working on several Comprehensive Plans
- Public Meeting today in East Peoria for Bikeway Study. It is today at East Peoria City Hall at 4:00 p.m. to 6:00 p.m.

7. Ways and Means Report

- a. Motion to approve September Financial Statements and Billings (Resolution 22-16)
Don White moved to approve September Financial Statements and Billings (Resolution 22-16) and Russ Crawford seconded.

Rebecca Eisele reported on the following:

- End of month cash was \$54k. Net cash increased in September by 27k. Operating activities in September resulted in a surplus of \$5k.
- Accounts Receivable at the end of the month was \$730k. Of the A/R balance, \$417k was federal funds, \$103k was state funds, and \$210k was local funds.
- Accounts Payable at the end of September was \$75k, and \$66k of A/P was unpaid direct pass-thru expenses. The remaining \$9k A/P balance was for regular monthly bills, including health, dental, vision, and life insurances.
- Total Billings for September were \$139k, less direct pass-throughs of \$67k, resulting in Operating Revenue of \$72k. September included twenty-one regular working days, and one paid holiday.
- Total Expenses for September were \$134k, less direct pass-throughs of \$67k, leaving Operating Expenses of \$67k.
- September ended with a surplus of \$5k, and FY22 has a year-to-date surplus of \$12k.
Motion carried.

8. Administration

- a. Motion to approve the purchasing of technology equipment upgrades (Resolution 22-15)
Ron Talbot moved to approve the purchasing of technology equipment upgrades (Resolution 22-15) and John Kahl seconded.

Michael Bruner said that staff evaluate the inventory of computer hardware/software and electronic tools at the beginning of every fiscal year and has identified two workstation computers and monitors may be purchased for \$3,000 and two iPads used for GIS data collection require to be replaced for \$3,000 and that the conferencing system used for remote meetings can be purchased for \$2,500 and to replace batteries for GPS units for \$150. The staff will follow the requirements and recommendations of the Commission procurement policy and that adequate funding for the purchases of said equipment has been included in the Equipment line of the FY21 and FY22 budget. The cost of the upgrades will not exceed \$7,650.

Motion carried.

- Don White questioned what will happen to the old equipment and Bruner said given to new employees. Eric Miller added it also will be placed on City of Peoria, or Peoria County auction. Patrick Urich said the auction will be an online auction next year.

- b. Motion to approve 2022 Community Leadership School for two (2) planners (Resolution 22-19)
John Kahl moved to approve 2022 Community Leadership School for (2) planners (Resolution 22-19) and Russ Crawford seconded.

Ray Lees explained this is to fund the enrollment fee for the participation of (2) planners in the Peoria area Chamber of Commerce 2022 Community Leadership School (CLS)

- Russ Crawford commented this is a great opportunity

Motion carried.

9. Transportation

Chairman Hinrichsen asked for a motion of 1 thru 4

a. Motion to approve Transportation Improvement Program Amendments-Attachments:

- 1) Project S-22-12 Bridge Preservation
- 2) Project S-22-17 I-74 Resurfacing
- 3) Project S-22-18 US 24 Pavement Preservation
- 4) Project S-22-19 Bridge Cleaning

John Kahl moved to approve items 1 thru 4 and James Dillon seconded.

- Michael Bruner reported on the following:
 - Project S-22-12 Bridge Preservation is at Townline Rd over 155 for bridge repair and to replace joints
 - Project S-22-17 I-74 Resurfacing is on I-74 0.8 Mi E of Morton Ave to Woodford Co. Line for Designed Overlay
 - Project S-22-18 US 24 Pavement Preservation in US24 Bartonville to S of ILL 9 and IL-29: Creve Coeur to Marquette Heights for Crack and Joint Sealing.
 - Project S-22-19 Bridge Preservation is for Bridge Cleaning on various locations over the Illinois River

Motion carried.

- 5) Project PC-21-01 Glen Avenue Reconstruction
- 6) Project WC-23-01 Santa Fe Trail Resurfacing
- 7) Project CC-23-01 Fischer Road Resurfacing

Barry Logan moved to approve items 5 thru 6 and Greg Menold seconded.

- Michael Bruner reported on the following:
 - Project PC-21-01 Glen Avenue Reconstruction is at Glen Avenue for Sheridan Road to Knoxville Ave. for reconstruction of Glen Avenue from 2 lane rural section to a 3-lane urban section
 - Project WC-23-01 Santa Fe Trail Resurfacing is at Santa Fe Trail from IL 26 to Lourdes Rd for resurfacing- Mill & Overlay
 - Project CC-23-01 Fischer Road Resurfacing is at Fischer road- IL Route 29 to S. Creve Coeur Ave. for Mill and HMA Overlay

Motion carried.

b. Motion to approve Executive Director to enter a contract with the selected consultant for IDOT-SPR activity-based Travel Demand Model for an amount not to exceed \$480,000. (Resolution 22-17)

Ron Talbot moved to approve Executive Director to enter a contract with the selected consultant for IDOT-SPR activity-based Travel Demand Model for an amount not to exceed \$480,000 (Resolution 22-17) and John Kahl seconded.

- Michael Bruner explained the federal IDOT-SPR funds of \$384,000 (80%) will be matched by State Planning funds of \$96,000 (20%) for a total project cost of \$480,000. We ordered a Request for Qualification (RFQ) for the project in accordance with our procurement policy. The commission staff and regional community representatives (Ty Livingston, Hannah Martin, and Amy McLaren) reviewed the proposals for the project and scheduled interviews with the (2) proposals. We will then negotiate a final contract price for the scope of work with the selected qualified consultant.

Motion carried.

- c. Motion to approve Executive Director to enter a contract with the selected consultant for Congestion Management Plan update for an amount not to exceed \$30,000. (Resolution 22-18)

Barry Logan moved to approve Executive Director to enter a contract with the selected consultant for Congestion Management Plan update for an amount not to exceed \$30,000 (Resolution 22-18) and Ron Talbot seconded.

- Michael Bruner explained we received a two-year contract in the amount of \$160,000 in FY2020 IDOT Metropolitan Planning Funds and that the staff identified updating the regions Congestion Management Plan an eligible activity within the IDOT Metropolitan Planning Funds. The Congestion Management Plan was last updated in 2010 and was identified as needing to be updated in the last FHWA/FTA Certification Review. The Commission issued a Request for Qualification (RFQ) for the project in accordance with our procurement policy. The staff and regional community representatives will review the proposals received for the project and select an appropriate consultant; we then will negotiate a final contract price for the scope of work with the selected qualified consultant not to exceed \$30,000.

Motion carried.

- d. Motion to approve FTA Section 5310 Project Funding Awards- Memo

John Kahl moved to approve FTA Section 5310 Project Funding Awards and Ron Talbot seconded.

- Reema Abi-Akar updated this is for Tri County's 5310 Call for Projects Applications for an urban funding stream from the Federal Transit Administration (FTA) aimed at increasing mobility options for seniors and individuals with disabilities, and the Tri- County Regional Planning Commission receives an apportionment every year. It is TCRPC responsibilities to either distribute these funds throughout the urbanized area or pass the funds along to IDOT Consolidated Vehicle Procurement (CVP) program. TCRPC has chosen to distribute through a competitive call for projects. We received four applications with one from EPIC request for Vehicles which was not accepted. The available funds are \$316,461.85. Washington Phase 1 is \$100,000; Bike share is \$95,224, and East Peoria is \$32,000 with a remaining balance of \$89,237.05 which can be rolled over to next Section 5310 urban call for projects in Spring 2022.
- Eric Miller congratulated City of Washington and Washington Township for the grant for Elderly Persons.
- Russ Crawford said he totally supports this.

- e. Call for Projects, Special Transportation Planning Studies FY2022- Attachment

Michael Bruner updated this is for \$80,000 for FY22 PL/FTA funds being programmed for local jurisdictions to undertake special transportation planning projects in FY21. Jurisdictions may apply for all or part of the \$80,000 but may not request any amount over \$80,000. Projects may be phased, but there is no guarantee that additional funding will be made in future years.

- Michael Bruner mentioned the Call for Projects, Special Transportation Study is due Nov. 8, 2021, and that the subcommittee will review proposals and make recommendations to Technical Committee. On Nov. 17 the Technical Committee will make recommendations for selected projects to Commission and on Dec 1, 2021, Commission will approve projects. The projects will need to be complete by December 31, 2022.

10. Other

- Don White said that as the Chairman of Personnel he will be sending out to Executive Committee performance evaluations for Eric Miller, Executive Director in near future.
- Eric Miller welcomed Brandon Geber as the new MPO manager
- Eric Miller asked Mayor Ali about passenger rail
- Mayor Ali said there have been 19 or 20 meetings to work on an effort to bring passenger rail to Peoria. Ray LaHood and I teamed up and formed a leadership committee to get passenger rail to Peoria. The drafted a case statement and are working with IDOT and peer leaders on committee. There is a feasibility study work order which will start mid-November and wrap up mid-February.
- Russ Crawford asked if the MPO can do anything?
- Mayor Ali added it will have layered departures and yes TCRPC will assist in presentation.

11. Updates

Eric Miller welcomed Brandon Geber as the new MPO manager

- a. Agency updates- (IDOT, Other)

12. Adjournment

Sharon McBride moved to adjourn at 9:50 a.m. and John Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by: Debbie Ulrich