



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

**456 FULTON STREET, SUITE 401**

PEORIA, IL 61602

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[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee.....4:30 p.m., November 21, 2019**

**Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., November 21, 2019**

**Reappointments of Tazewell County: Tammy Rich-Stimson, Russell Crawford, Joe Wolfe, Brandon Hovey, Greg Menold, Timothy Neuhauser, and Sue Sundell. For a term commencing December 1, 2019 and expiring November 30, 2020.**

**AGENDA**

**1. Call to Order, Welcome, Recognition of Audience**

Neuhauser called the meeting to order at 5:30 pm

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT	x		<b>Russ Crawford</b> Tazewell Co.	Via phone	
<b>Mike Hinrichsen</b> Woodford Co.		x	<b>Joe Wolfe,</b> Tazewell Co.		x
<b>Eric Lind</b> Woodford Co.	x		<b>Brandon Hovey,</b> Tazewell Co.	x	
<b>Ben Kingdon</b> Woodford Co.	x		<b>Vacant,</b> Tazewell Co.		
<b>Michael Smith</b> Woodford Co.		x	<b>Don Gorman,</b> Peoria Co.	x	
<b>Roy Bockler</b> Woodford Co.	x		<b>Phil Salzer</b> Peoria Co..		x
<b>Russ Cotton,</b> Woodford Co.	x		<b>Matthew Bender,</b> Peoria Co.	x	
<b>Barry Logan</b> Woodford Co.	x		<b>Greg Chance,</b> Peoria Co.		x
<b>Sue Sundell</b> Tazewell Co	x		<b>Michael Phelan</b> Peoria Co..	x	
<b>Tim Neuhauser</b> Tazewell Co	x		<b>Paul Rosenbohm</b> Peoria Co..	x	
<b>Greg Menold</b> Tazewell Co.	x		<b>Donald White</b> Peoria Co.	x	

Staff: Miller, Stratton, Bruner, Lees, Martin, and Harms

**3. Public Input- nothing to report**

**4. Motion to approve September 26, 2019 minutes**

White moved to approve September 26, 2019 minutes and Gorman seconded. Motion carried.

**5. Executive Director report**

Miller reported on the Hanna City Rail Trail, and Special project with state support for Illinois River from Director Callahan and staff from IDNR and ACOE.

## 6. Ways and Means Report

- a. Motion to approve September/October Financial Statements and Billings (Resolution 20-15)

Bender moved to approve September/October Financial Statements and Billings (Resolution 20-15) and Hovey seconded. Motion carried.

Stratton updated on the following:

- Operating cash decreased \$49,215 and our restricted cash accounts increased by \$911 which nets out to cash being down \$48,304 from last month.
- Accounts receivables is \$384,792 - \$82,716 that is for annual billings, \$3,000 is for annual GIS billings, \$3,675 is member dues, \$16,276 is billings for local GIS and planning services, \$16,198 is State money and \$262,927 is Federal money.
- Account payable is \$129,769 - \$123,653 of that is contract services, \$2,680 is monthly bills and the remaining \$3,436 is travel and training expenses.
- Total revenue for October was \$148,240. We had direct pass-throughs of \$77,807=Operating Revenue \$70,433.
- Total expenses for October were \$150,771- less direct pass-throughs of \$77,807 = Operating Expenses of \$72,964.

Our bottom line for October is negative \$3,531 but we still have a year to date surplus of \$36,891.

- b. Motion to approve Fiscal Year 2019 Audit (Resolution 20-17)

Kingdon moved to approve Fiscal Year 2019 Audit (Resolution 20-17) and Cotton seconded. Motion carried.

Mr. Douglas went over the following:

- Opinion- modified
- Management Discussion and Analysis
- Financial statements
- Note Disclosures
- Federal Audit
- Narrative for no findings
- Illinois Grant recipient

Logan asked what low risk meant? Douglas explained that when you have 2 consecutive clean audits.

Eric Miller thanked Debbie Stratton for her work on audit process.

## 7. Unfinished Business

- a. Motion to approve Commission Smart Goals (Revised)

White moved to approve Commission Smart Goals and Sundell seconded. Motion carried.

Neuhauser explained the consolidated smart goals.

White said these are more measurable and qualification able goals

Neuhauser thanked White, Smith and Crawford for their work on this.

## 8. Administration

- a. Strategic Planning Session (Discussion)  
Neuhauser mentioned it was a great meeting.  
White commented it was a good session. Asked to send out results to all Commission.
- b. Motion to approve issuing (2) donations in the amount of \$1,000 each to local charities in lieu of payment for Amdall's as facilitators for the Strategic Planning Session held October 5, 2019. (Resolution 20-16)  
Hovey moved to approve issuing (2) donations in the amount of \$1,000 each to local charities in lieu of payment for Amdall's as facilitators for the Strategic Planning Session held October 5, 2019 and Miller seconded. Motion carried.  
Neuhauser reported that after meeting with the Amdall's he asked what their charge would be, and they responded nothing, but we can donate to a couple charities of theirs.

## 9. Planning

- a. IDHS (Illinois Department of Human Services) Census Grant Award (Update)
  - Miller said TCRPC received the Census grant in the amount of \$500,000.
  - Bruner reported on the counties which will be impacted with the grant excluding Peoria County. This is a regional wide traditional media campaign.
  - Hovey asked what nontraditional campaign is.
  - Bruner replied texting campaign, ads on busses, and media.
- b. Motion to approve contract for Planning & Zoning Services for Woodford County (Resolution 20-19)  
Cotton moved to approve contract for Planning & Zoning Services for Woodford County (Resolution 20-19) Logan seconded. Motion carried.
- c. Motion to approve contract for Planning & Zoning Services for Tazewell County (Resolution 20-20)  
Sundell moved to approve contract for Planning & Zoning Services for Tazewell County (Resolution 20-20) and Menold seconded. Motion carried.

## 10. Transportation

- a. PPUATS Report  
Harms reported on the following:
  - LRTP focus groups
  - National MPO Conference- representatives from all 50 states, Canada and Italy.
  - State annually multiyear program. Bob Michel Bridge \$20M. He thanked Ray Lees for the suggestions of Bike Pedestrian improvements needed on the bridge, and FY2023/24 \$2.9 million for each fiscal year.
- b. Motion to approve contract not to exceed \$15,000 with Hanson Professional Services to provide Travel Demand Modeling (TDM) services. (Resolution 20-21)  
Bender moved to approve contract not to exceed \$15,000 with Hanson Professional Services to provide Travel Demand Modeling (TDM) services (Resolution 20-21) and Hovey seconded. Motion carried.
- c. Motion to purchase Dunn & Bradstreet (D&B) Hoovers data for an amount not to exceed \$4,000 (Resolution 20-22)  
Hovey moved to purchase Dunn & Bradstreet (D&B) Hoovers data for an amount not to exceed \$4,000 (Resolution 20-22) and Cotton seconded. Motion carried. Hovey said his is glad we are using Hoover.

- d. Motion to authorize Executive Director to execute a contract not to exceed \$15,000 for online public engagement services related to the development of the FY2020-FY2045 Long Range Transportation Plan. (Resolution 20-23)  
 Menold moved to authorize Executive Director to execute a contract not to exceed \$15,000 of online public engagement services related to the development of FY2020-FY2045 Long Range Transportation Plan (Resolution 20-23) and Sundell seconded.  
 Motion carried.

**11. GIS**

- a. Motion to approve Contract for GIS support services for Woodford County (Resolution 20-18)  
 Cotton moved to approve Contract for GIS support services for Woodford County (Resolution 20-18) and Logan seconded. Motion carried.
- Hendon explained this is to set a scope of work for services.
  - Neuhauser mentioned that the new flyover in Tazewell County was shown at there Board meeting and the pictures where so clear.
  - Logan asked if Tazewell used and enhanced version and Hendon said yes.

**12. Executive Session**

**13. Any action coming out of Executive Session**

**14. Other**

**15. Adjournment**

Kingdon moved to adjourn at 6:30 pm and Sundell seconded. Motion carried.

Submitted by:  
 Eric Miller  
 Executive Director  
 Recorded and transcribed by Debbie Ulrich

**December 2019 MEETING SCHEDULE**

<b>PPUATS Policy</b>	<b>Wednesday, December 4, 2019</b>	<b>9:00 a.m.</b>
Executive Board	No Meeting	5:15 p.m.
<b>PPUATS Technical</b>	<b>No Meeting</b>	<b>9:00 a.m.</b>
Ways & Means	No Meeting	4:30 p.m.
<b>Full Commission</b>	<b>No Meeting</b>	<b>5:30 p.m.</b>