



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., November 19, 2020
 Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., November 19, 2020

VIRTUAL MEETING

MINUTES

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/291023189>

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United States: +1 (408) 650-3123

Access Code: 291-023-189

1. Call to Order, Welcome, Recognition of Audience

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT		x	Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.		x	Brandon Hovey, Tazewell Co.		x
Ben Kingdon Woodford Co.		x	Tammy Stimson, Tazewell Co.		x
Michael Smith Woodford Co.		x	Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Vacant Peoria Co..		
Russ Cotton, Woodford Co.		x	Matthew Bender, Peoria Co.	x	
Barry Logan Woodford Co.	x		Vacant, Peoria Co.		
Sue Sundell Tazewell Co.	x		Michael Phelan Peoria Co..		x
Tim Neuhauser Tazewell Co.		x	Paul Rosenbohm Peoria Co..		x
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, and Ulrich Virtual: Stratton, Harms, Bruner, Hendon, Abi-Aka, and West
 Also, present; Garrett Kerr, and Greg Douglas- Martin Hood

3. Public Input-none

4. Motion to approve October 22, 2020 minutes

White moved to approve October 22, 2020 minutes, and amend to add Bender and Gorman as present in last month meeting.

Roll Call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White- all aye. Motion carried.

5. Executive Director report

Miller reported on the following:

- ITEP grant for technical support and for Peoria Park District on proposed trail head is ongoing
- Martin moved on to another job and are in active recruitment. There will be on board training and in person We have 3 touch points a week.
- Assessment management is to be released
- Rural funding opportunity thru TCRPC

6. Ways and Means Report

a. Motion to approve October Financial Statements and Billings (Resolution 21-17)

White moved to approve October Financial Statements and Billings (Resolution 21-17) and Logan seconded.

Stratton reported on the following:

- End of the month cash was \$755,236. Net cash increase from last month was \$124,802. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts Receivable at the end of month was \$279.3k and is composed of \$161.3k is federal funds, \$56.9k in state funds, and \$61.1k in local funds.
- Accounts Payable at the end of month was \$116.2k. \$113.5k is direct pass-thru money for contract services and consultants included in AR. The other \$2.7k was for regular monthly bills.
- Total Billings for October were \$165.7k less direct pass-through of \$83.2k= operating revenue of \$82.5k for 22 working days.
- Total Expenses for October were \$157.5k less direct pass-throughs of \$83.2k = operating expenses of \$74.3k
- October results in a surplus of \$8,139.

Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford and White. - All Ayes Motion carried.

b. Motion to approve Fiscal Year 2020 Audit (Resolution 21-18)

White moved to approve Fiscal Year 2020 Audit (Resolution 21-18) and Sundell seconded.

Miller introduced Greg Douglas and Garrett Kerr from Martin Hood

- Garrett Kerr was in house auditor and explained the Summary of Audit, and that there was no opinion of the Federal Report
- Greg Douglas explained how the audit did operationally and explained the single audit, and that the Federal report has been filed.

Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White. All ayes. Motion carried.

7. Administration

a. Discussion of TCRPC/PPUATS merger

Miller updated the committee on the merger

- December 2020 there will be a joint Subcommittee will meet as needed to discuss details of proposed bylaws of new committee on topics to include but not limited to issues such as : membership, funding, voting, and procedural issues.
- Wants to make this as transparent as possible.
- Subcommittee members are: Hinrichsen, White, Logan, Menold, and Phelan.
- Logan wants to reinforce that not having a quorum. If anyone else wants to be on committee to please let him know.
- Hinrichsen is looking to streamline both committees together.

8. Planning

- a. Motion to approve contract for Planning & Zoning Services for Woodford County (Resolution 21-19)
Sundell moved to approve contract for Planning & Zoning Services for Woodford County (Resolution 21-19) and White seconded.
 - Miller explained this is to enter and implement a contract for planning and zoning services for Woodford County.Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White. All ayes. Motion carried.
- b. Motion to approve contract for Planning & Zoning Services for Tazewell County (Resolution 21--20)
Crawford moved to approve contract for Planning & Zoning Services for Tazewell County (Resolution 21-20) and Logan seconded.
 - Miller explained this is to enter and implement an agreement for Planning and Zoning Services for Tazewell County for an amount not to exceed \$9,045Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White. All ayes. Motion carried.
- c. Motion to approve the purchase of Dunn and Bradstreet (D&B)- Hoovers data for an amount not to exceed \$5,400 (Resolution 21-22)
 - Logan moved to the purchase of Dunn and Bradstreet (D&B)- Hoovers data for an amount not to exceed \$5,400 (Resolution 21-22) and Sundell seconded. Motion carried.Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White- aye. Motion carried.
- d. 2020 Census update
 - Reema Abi-Akar presented Slideshow of Census 2020- Navigating a fast-changing process. The slides covered: Importance of the census; Our role; Timeline; Regional marketing campaign, and the financial overview.
 - Michael Bruner went thru financial overview. Miller recognized Bruner, Abi-Akar, and Stratton for pulling this document together.
 - Hinrichsen asked when the totals will be final and available
 - Miller responded in maybe a couple years.
 - Bruner added according to bylaws it should be by the end of the year and the data released next spring.

9. Transportation

- a. PPUATS Report
Harms updated on the following:
 - Policy has 2 items consisting of approval of 2021 ITEP special studies in Woodford County and East Peoria and STBG recommended 3 resurfacing projects.
- b. Motion to approve contract with selected consultant for East Peoria river front trail study (Resolution 21-23)
Crawford moved to approve contract with selected consultant for East Peoria river front trail study (Resolution 21-23) and Sundell seconded.
Roll call: Hinrichsen, Logan, Sundell, Menold, Crawford, and White. Ayes. Motion carried.
- c. Motion to approve contract with selected consultant for Woodford County Asset Management project (Resolution 21-24)
Logan moved to approve contract with selected consultant for Woodford County Asset Management project and Menold seconded. Motion carried.
Roll call: Menold, Hinrichsen, Crawford, White, and Sundell. All ayes. Motion carried.

10. GIS

- a. Motion to approve Contract for GIS support services for Woodford County (Resolution 21-21)
Logan moved to approve entering and implementing contract for geographic information system support services for Woodford County and Menold seconded.
Roll call: Hinrichsen, Menold, Logan, White, and Sundell. Ayes. Motion carried.

11. Other

- a. Calendar year 2021- Meeting dates and times
Hinrichsen and committee thanked Sue Sundell for her diligent time she was on several committees. She will be greatly missed by all.

12. Adjournment

Sundell moved to adjourn at 6:35

December 2020 MEETING SCHEDULE

PPUATS Policy VIRTUAL	Wednesday, December 2, 2020	9:00 a.m.
Executive Board	No Meeting	5:15 p.m.
PPUATS Technical	No Meeting	9:00 a.m.
Ways & Means	No Meeting	4:30 p.m.
Full Commission	No Meeting	5:30 p.m.