



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## **EXECUTIVE BOARD MEETING**

**456 Fulton St. Suite 401**

**Peoria, IL 61602**

**Mike Hinrichsen, CHAIRMAN**

**(Don White, Greg Menold, Russ Crawford, Rita Ali, Andrew Rand, Barry Logan, Chuck Nagel)**

***Monday, November 15, 2021***

***5:15 p.m.***

<https://global.gotomeeting.com/join/291023189>

You can also dial in using your phone.

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Access Code: 291-023-189

## **AGENDA**

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve July 19, 2021 minutes
5. Executive Director report
6. Discussion of draft copy of 2022 meeting dates for Commission and Executive Board
7. Discussion of Executive Director review status report
8. Discussion of Strategic Planning Session
9. Other
10. Adjournment

**EXECUTIVE BOARD MEETING**  
**Mike Hinrichsen, CHAIRMAN – EXECUTIVE BOARD**  
**(Don White, Greg Menold, Russ Crawford, Rita Ali, Andrew Rand, Barry Logan, Chuck Nagel)**

**456 Fulton St. Suite 401**  
**Peoria, IL 61602**

***Monday, July 19, 2021***  
***5:15 p.m.***

***Minutes***

1. Call to Order  
Chairman Mike Hinrichsen called the meeting to order at 5:16 p.m.
2. Roll Call  
Present: Don White, Russ Crawford, and Andrew Rand. Virtual: Mike Hinrichsen, and Barry Logan.  
Absent: Greg Menold, Rita Ali, and Chuck Nagel. Staff: Eric Miller, Ray Lees, and Debbie Ulrich.
3. Public Input- none
4. Motion to approve June 21, 2021, minutes  
Don White moved to approve the June 21, 2021, minutes and Russ Crawford seconded. Motion carried.
5. Executive Director report  
Eric Miller reported on the following:
  - Transition for accountant. Currently interviewing. Don White asked if it would be cheaper to hire our own. Russ Crawford added we should have in house. Barry Logan said we should not dismiss Gorenz totally in case status changes for new hire. Mike Hinrichsen and Barry Logan are on board if we keep Gorenz on shelf.
  - RFQ are in for insurances and will present to Ways & Means next month
  - Legal services RFQ's are being created
  - Staff reviews have begun, and employees raises are being discussed. COLA and CPI is up.
6. Discussion of meeting dates and times for Executive Board and Full Commission
  - Mike Hinrichsen started this conversation is for having quorum for meetings. According to the by-laws there is no virtual if the Governor's COVID rule is removed.
  - Russ Crawford asked to clarify email. He feels whatever majority is we will do. As for the rest of 2021 we should keep the times and dates as is since everyone has them scheduled in their calendar. If changes are made, they should start January 1, 2022.
  - Don White suggested we should suggest 2 times 1 in the a.m. and 1 in p.m. then take to Executive Board for approval.
  - Barry Logan agrees to pick 2 times and put to whole body. His first choice is a.m.
  - Mike Hinrichsen said we should put on agenda for discussion.

7. Motion to approve communication process for proposed Interplay Park project (*Memo*)  
Don White moved to approve communication process for proposed Interplay Park project and Russ Crawford seconded.  
Eric Miller presented the information on Interplay Park. The reason to address here is for Federal money approved by MPO. Kim Blickenstaff and Ray LaHood wants to reach out to Executive Board and Commission to address Interplay Park project.
- Don White said that 1 on 1 lack transparency. Wants to have them present at full group.
  - Russ Crawford added that at Phase 2 could be 1 on 1 if needed.
  - Barry Logan said to present to all.
  - Andrew Rand said he agreed.
  - Eric Miller added the plan is in Aug. or Sept. to meet with Kim Blickenstaff and Ray LaHood.
  - Eric Miller added the Transportation Bill has not passed yet.
  - Andrew Rand asked what is the funding formula?
  - Eric Miller said \$200M and 80/20% and 40% from organization. Rep. Spain said \$4M for planning and 100% will be funded.
  - Russ Crawford therefore we need to work together.
8. Discussion of Proposed Strategic Plan process
- Eric Miller, mention it has been 3 years since last plan and wonders if we should revisit or wait until all changes are made? We identified Chuck Maron in our budget, and have a 2-day event in the Fall or Spring of next year.
  - Andrew Rand mentioned it is important to have more in persons, have 25 names of faith leaders, etc. to encourage attendance. Put a Tri back into Tri County.
  - Mike Hinrichsen said we must recruit the right person to present and attend. TCRPC DNA for economic development.
  - Russ Crawford added we need to get beyond our borders and interest of communities.
  - Don White added speaker promotes attendance
  - Barry Logan said we would get better representation than before.
  - Eric Miller said he will have staff take on and report back to Executive Board.
9. Other  
Eric Miller said there is no announcement yet for recommendations for COVID Relief Funds
10. Adjournment  
Andrew Rand moved to adjourn at 6:10 p.m. and Don White seconded. Motion carried.

Submitted by  
Eric Miller  
Executive Director

Transcribed by  
Debbie Ulrich  
Office Manager

To: Members of the Commission  
 From Eric W. Miller, Executive Director  
 Date: November 15, 2021  
 Subject: Executive Director Report for November, 2021

Project	Activity	Status
<b>Administrative</b>		
Headlines	Continued Recruitment of Planner	Ongoing
	Monitored Federal Transportation Bill progress	Ongoing
	Call for projects FY23 Special Studies	Complete
	Selection of Consultant for Activity Based Travel Demand Model	Ongoing
	Work with IDOT re: Performance Measures	Ongoing
	Attended Passenger Rail Working Group Meeting	Ongoing
	Attended Bob Michel Bridge Community Advisory Group	Ongoing
	Attended East Peoria Riverfront Trail Plan Open house	Ongoing
Audit	Continued work with Auditors subsequent to field work	Complete
Commission vendor selection	Developing RFQ for Legal Services	Ongoing
		Ongoing
Personnel	Annual staff reviews ongoing	Ongoing
Financial Report	October results not available	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Content review of website.	Ongoing
<b>Planning Issues</b>		
Illinois River Issues	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding Asian Carp	Ongoing
	Continued discussion with stakeholders re:Island Design Workshop -USACE Engineering with Nature (nation	Ongoing
	Discussion with members regarding organization	Ongoing
Village of Goodfield Comp Plan	Continued discussion with Village board regarding Scope of work	Ongoing
Village of Dunlap Comp Plan	Work has commenced	Ongoing
Village of Tremont Comp Plan	Work has commenced	Ongoing
Village of Germantown Hills Comp Plan	Continued discussion with Village board regarding Scope of work	
Village of Minonk Comp Plan	Continued discussion with Village board regarding Scope of work	
Village of Eureka	Discussion with Village regarding recreational planning	
Watershed Planning	Developing Scope of Work and IEPA 319 Grant Submittal for a Watershed plan in Kickapoo Creek WS	Ongoing
Hazard Mitigation Plan	Began process for update to Hazard mitigation plan, Coordination with IEMA and Stakeholders	
Online Collaboration Platform	Implementation of ARC Hub Citizen Engagement Platform	
<b>GIS Projects/ Asset Management</b>		
Village of Elmwood	Dunlap	complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
Bartonville		
	Maintained COVID-19 dashboard for Woodford County Health Dept.	Ongoing
<b>MPO/Transportation</b>		
SPR Grant applications	Coordinate with IDOT on Execution of Contracts for SPR	complete
Transportation Improvement Program	Development of FY 22 Transportation Improvement Program	Complete
	Created web based TIP document application	
	Processed FY 21 TIP Amendments	Ongoing
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Highway Safety Improvement Program Guardrails	working with Stakeholders to identify project lead for implementation	Ongoing
Special Transportation Studies		
City of East Peoria Riverfront Bikeway study	Project in Public Review phase	Ongoing
Woodford County Pavement evaluation	Project Underway	Ongoing
FY 21 State Planning and Research Funding		
Asset Management software	Project is underway, coordinating with Consultant	Ongoing
Activity Based Travel Demand Model	Evaluating Consultants for project implementation	Ongoing
FY20 State Planning and Research Funding	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Report is complete	Ongoing
GIS Planimetric data acquisition	Final edits completed , Closing out contract	Ongoing

TRI-COUNTY REGIONAL PLANNING COMMISSION

JANUARY-DECEMBER 2022

January

5 Ways & Means @ 8:30 a.m.  
TCRPC Commission 9:00 a.m.  
17 Executive Board @ 5:15 pm  
19 PPUATS Technical 9:00 am

February

2 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
8 HSTP @ 12:00 (noon)  
14 Executive Board @ 5:15 p.m.  
16 PPUATS Technical @ 9:00 a.m.

March

2 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
16 PPUATS Technical @ 9 am  
21 Executive Board @ 5:15 p.m.

April

5 HSTP @ 12:00 (noon)  
6 Ways & Means@ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
18 Executive Board @ 5:15 p.m.  
20 PPUATS Technical @ 9:00 a.m.

May

4 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
16 Executive Board @ 5:15 p.m.  
18 PPUATS Technical @ 9:00 a.m.

June

1 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
7 HSTP @ 12:00 (noon)  
15 PPUATS Technical @ 9:00 a.m.  
20 Executive Board @ 5:15 p.m.

July

6 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
18 Executive Board @ 5:15 pm  
20 PPUATS Technical @ 9:00 am

August

3 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
9 HSTP @ 12:00 (noon)  
15 Executive Board @ 5:15 p.m.  
17 PPUATS Technical @ 9:00 a.m.

September

7 Ways & Means @ 8:30 a.m.  
TCRPC Commission @9:00 a.m.  
19 Executive Board 5:15 pm  
21 PPUATS Technical @ 9:00 a.m.

October

4 HSTP @ 12:00 (noon)  
5 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
17 Executive Board @ 5:15 p.m.  
19 PPUATS Technical @ 5:15 p.m.

November

2 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
16 PPUATS Technical @ 9: 00 a.m.  
21 Executive Board @ 5:15 a.m.

December

6 HSTP @ 12:00 (noon)  
7 Ways & Means @ 8:30 a.m.  
TCRPC Commission @ 9:00 a.m.  
19 Executive Board @ 5:15 p.m.  
21 PPUATS Technical @ 9:00 a.m.

February 14, 2022 Executive Board was moved up a week due to Office Closed on the 21<sup>st</sup> for Presidents Day