

Tri-County Regional Planning Commission

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www.tricountyrpc.org

Ways & Means Committee

Chuck Nagel, CHAIRMAN

Andrew Rand, and John Kahl

Wednesday, November 2, 2022

8:30 a.m.

MINUTES

1. Call to Order

With the absence of Chairman Chuck Nagel, Andrew Rand nominated John Kahl as acting chair and Andrew Rand seconded. Motion carried.

John Kahl called the meeting to order at 8:40 AM

2. Roll Call

Present: John Kahl, and Andrew Rand. Absent: Chuck Nagel. Staff: Eric Miller, Debbie Ulrich, Rebecca Eisele, and Ray Lees.

3. Public Input none

4. Approval of Minutes of October 5, 2022

Andrew Rand moved to approve the minutes of October 5, 2022, and John Kahl seconded. Motion carried.

5. Recommendation to Commission the approval of September Financial Statements and Billings (Resolution 23-29)

Andrew Rand moved to recommend to Commission the approval of September Financial Statements and Billings (Resolution 23-29) and John Kahl seconded.

Rebecca Eisele updated on the following:

- September resulted in a Net Surplus of \$6,073.
- Total Operating Cash at the end of the month was \$881,312. Cash decreased in September by (\$56,594) compared to August.
- Accounts Receivable at the end of September was \$232,024. Of the A/R balance, \$91,397 was Federal Funds, \$14,501 was State Funds, and the remaining \$126,126 was PPUATS joint funding, local matches, GIS staffing, and Planning Services.

- Total AR in September decreased by (\$36,155) compared to August. Compared to the same period last year, AR decreased by (\$497,823). The monthly decrease is due to normal variances in monthly billing amounts. The annual variance is due to significant unpaid invoices this time last year.
- Accounts Payable balance at the end of September was \$10,435. There was \$9,935 in unpaid pass-through expenses as of the end of September. The remaining \$501 in Accounts Payable at the end of the month was for regular monthly bills unpaid on the last day of the month.
- Billing for September was \$92,907 minus direct pass-throughs expenses of \$13,331, resulting in Operating Expenses of \$79,577.
- Total Expenses for September were \$86,834, minus direct pass-through expenses of \$13,331, resulting in Operating Expenses of \$73,503.
- September resulted in a net surplus of \$6,073 and Fiscal Year 2023 so far had a net surplus of \$17,104.
Eric Miller added that the auditors want to have financials recognize the PPUATS funds since the merger.

6. Other

7. Adjournment

Andrew Rand moved to adjourn at 8:58 AM and John Kahl seconded. Motion carried.

Submitted:

Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Manager