**Personnel Committee**

**456 Fulton St., Suite 401**

**Peoria, IL 61602**

**CHUCK NAGEL, CHAIRMAN**

**(John Kahl, and Danny Phelan)**

**MONDAY, November 20, 2023**

**8:00 a.m.**

**Please join my meeting from your computer, tablet, or smartphone.**
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**MINUTES**

1. Call to Order

Chairman Chuck Nagel called the meeting to order at 8:00 a.m.

1. Roll Call

Present: Chuck Nagel, John Kahl, and Dany Phelan. Staff: Eric Miller, Debbie Ulrich, and Ray Lees

1. Motion to approve August 16, 2021 minutes

John Kahl moved to approve the August 16, 2021, minutes and Danny Phelan seconded. Motion carried.

1. Discussion and recommendation to Commission, amendments to Employee Handbook

Eric Miller explained at the last Executive Board meeting that the committee asked to make the changes to the Employee Handbook be presented to the Personnel Committee and to get their recommendation back to Commission for approval.

Eric Miller presented the following:

* Adding ADA
* Chuck Nagel asked who created the policy and Eric Miller replied to Tim Neuhauser and Risk Management helped create it,
* Chuck Nagel said to have an attorney review the language before the Commission approves it.
* Eric Miller explained IMRF and that it will not be in effect until July of 2024.
	+ Danny Phelan has concerns about not having protection. He suggested a staffing model.
	+ Chuck Nagel asked about the sharing of assets and liabilities and to stay the course of 3 counties.
	+ John Kahl said to move forward to Commission to have bigger discussion.
	+ Danny Phelan is hesitant to move forward until questio0ns are answered.
	+ Chuck Nagel said to recommend to Commission and have questions answered.
	+ Eric Miller asked who will manage the decommission plan?
* Optional (flexible holidays)- will need to work another day.
* There was not a second to work from home.
1. Other
2. Adjournment

Danny Phelan moved to adjourn at 8:45 am and John Kahl seconded. Motion carried.

Submitted by: Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Administrator