



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee: November 6, 2024, 8:00 a.m.

Full Commission/Executive Board (in lieu of Lack of Quorum): November 6, 2024, 9:00 a.m.

1. Call to Order, Welcome, Recognition of Audience

Chairman Greg Menold called the meeting to order at 9:01 a.m.

2. Roll Call

Commissioner	Present	Absent	Commissioner	Present	Absent
Don White Chillicothe	X		Leon Ricca Bartonville	X	
Rita Ali City of Peoria		X	Nate Parrott Morton	X	
Patrick Ulrich City of Peoria	X		Autum Jones Woodford Co.	X	
Rick Powers City of Peoria		X	Chuck Nagel Woodford Co.		X
Ron Talbot Creve Coeur		X	Camille Coates Peoria Co.	X	
John Kahl East Peoria	X		Danny Phelan Peoria Co.	X (Corrected to present after Dec meeting)	
Ann Doubet Germantown Hills	X		Russ Crawford Tazewell Co.	X	
Mike Phelan Peoria Heights		X	Greg Menold Tazewell Co.	X	
Mary Burress City of Pekin	X		Don Knox CityLink	~X	
Gary Manier Washington		X	Karen Dvorsky IDOT	X	
James Dillon West Peoria		X			

~ = Virtual participant

Also Present: Ray Lees, Rebecca Eisele, Eric Miller, Reema Abi-Akar, Michael Bruner, Debbi La Rue, Else Hayes, Isaiah Hageman, Logan Chapman, and Lori Reynolds, TCRPC; Doug DeLille and Brandon Geber, IDOT; Clayton Miller, Michael Plecki, Greg Douglas, MH. Don Knox, CityLink attended virtually.

3. Public Comment

None

4. Motion to Approve the Meeting Minutes of October 2, 2024

John Kahl moved to approve the October 2, 2024 meeting minutes, seconded by Autum Jones. Motion carried.

5. Chairman Report

None

6. Executive Director report

- a. Eric Miller reported on the following:
 - i. Tri-County has accepted Adam Cutcher for the Planner II position. He will be starting November 18.
 - ii. Tri-County had 11 submissions for the US EPA Brownfield Assessment RFQ. Staff is hoping to have a consultant under contract before the holiday break.
 - iii. The 2050 Long Range Transportation Plan (LRTP) is keeping staff very busy.
 - iv. The Safe Streets for All (SS4A) planning initiative is in the works
 - v. FY2026 budget talks will begin with staff in December.

7. Ways and Means Report

- a. **Motion to approve the September 2024 Financial Statements and Billings (Resolution 25-20)**
Autum Jones moved to approve the September 2024 Financial Statements and Billings (Resolution 25-20); Camille Coates seconded.

Rebecca Eisele reported on the September 2024 financial statements.

- i. Total Operating Cash at the end of the month was approximately \$945,000. Operating cash decreased by (\$22,000) in September, compared to August.
- ii. Total Accounts Receivable at the end of the month was \$471,000. Of the A/R balance, \$315,000 was federal funds, \$56,000 was state funds, and \$100,000 was local funds.
- iii. Accounts Payable balance at the end of the month was \$115,000, and of that amount there was \$109,000 in unpaid pass-through expenses as of the end of September. The remaining \$6,000 Accounts Payable balance at the end of September was for regular bills.
- iv. September had 20 regular working days, one paid holiday, and 136.74 hours of PTO were used by staff.
- v. Total Revenue for September was \$141,000.
- vi. Total Expenses for September were (\$154,000).
- vii. September ended with a deficit of approximately (\$13,000), Fiscal Year 2025 has a surplus of approximately \$223,000.

Motion carried.

- b. **Motion to approve the FY 2024 Independent Audit Report (Resolution 25-21)**
Russ Crawford moved to approve the FY 2024 Independent Audit Report (Resolution 25-21); Camille Coates seconded the motion.

Greg Douglas, Director of MH, presented the auditor team. Mike Plecki summarized the audit packet as follows:

- i. MH has audited the accompanying financial statements of Tri-County Regional Planning Commission for year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Commission’s basic financial statements as listed in the table of contents.

- ii. In the opinion of MH, the financial statements present fairly, in all material respects, the respective financial position of the Commission as of June 30, 2024, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.
- iii. Greg Douglas reported that the post audit letter states that there were no problems, issues, or discrepancies during the audit. The audit has been submitted to the proper governmental offices for filing. He mentioned it was again a pleasure to work with TCRPC staff.

Motion carried.

8. Administration

- a. **Motion to approve out of state travel to Washington, DC on February 26 through March 1, 2025, for the BRECC 2024 Action Challenge Capstone (Resolution 25-22)**

Don White moved to approve out of state travel to Washington, DC on February 26 through March 1, 2025, for the BRECC 2024 Action Challenge Capstone (Resolution 25-22); Russ Crawford seconded the motion.

Debbi La Rue presented the following:

- i. The Building Resilient Economies in Coal Communities (BRECC) Initiative is designed to help communities in coal-reliant regions enact place-based, locally driven development strategies to build thriving, resilient economies.
- ii. The GPEDC applied for and was selected for the BRECC Action Challenge for Mason, Tazewell, and Peoria counties, each of which has either had a coal power plant close (Mason in 2019, Peoria in 2022) or will have one close (Tazewell by 2028).
- iii. Debbi La Rue is one of the Action Challenge Team Members and has been asked by GPEDC to participate in the BRECC 2024 Action Challenge Capstone Convening.
- iv. The Capstone event is in Washington, DC from February 26 through March 1, 2025.
- v. At the Capstone event, seven BRECC Action Challenge teams will present their economic diversification plans, develop strategies for next steps and strengthen relationships with peers and Federal partners. Participants will engage with key federal stakeholders, share success stories and learn best practices for economic diversification

Motion carried.

9. Planning

- a. **Motion to approve the Executive Director to enter into and implement an agreement for Planning and Zoning Services for Tazewell County (Resolution 25-23)**

Danny Phelan motioned to approve the Executive Director to enter into and implement an agreement for Planning and Zoning Services for Tazewell County (Resolution 25-23); Nate Parrott seconded the motion.

Eric Miller requested approval to enter into a contract with Tazewell County to provide technical services for planning and zoning cases. This annual contract has been in place for at least 30 years.

Motion carried.

b. **Motion to approve the Executive Director to enter into and implement an agreement for Planning and Zoning Services for Woodford County (Resolution 25-24)**

John Kahl motioned to approve the Executive Director to enter into and implement an agreement for Planning and Zoning Services for Woodford County (Resolution 25-24); Nate Parrott seconded the motion.

Eric Miller requested approval to enter into a contract with Woodford County to provide technical services for planning and zoning cases. This annual contact has been in place for 15 years.

Motion carried.

c. **Motion to approve the Executive Director to enter into and implement an agreement for administering and managing the consultant-led Peoria County Comprehensive Planning process (Resolution 25-25)**

John Kahl motioned to approve the Executive Director to enter into and implement an agreement for administering and managing the consultant-led Peoria County Comprehensive Planning process (Resolution 25-25); Don White seconded the motion.

Michael Bruner reported on the following:

- i. Staff has been working with Peoria County Department of Planning & Zoning for some time to find funding for the county to update their Comprehensive Plan.
- ii. Staff applied for IDOT Statewide Planning and Research (SPR) funding for a consultant-led planning process but was unsuccessful.
- iii. Peoria County staff are still seeking opportunities to update their Comprehensive Plan and have found alternative funding sources to do so.
- iv. Peoria County has proposed contracting with the Commission for \$300,000 to procure, select, contract, and administer the comprehensive planning process.

Motion carried.

10. GIS

a. **Motion to approve the Executive Director to enter into and implement an agreement for Geographic Information System support services for Woodford County (Resolution 25-26)**

John Kahl motioned to approve the Executive Director to enter into and implement an agreement for Geographic Information System support services for Woodford County (Resolution 25-26); Patrick Urich seconded the motion.

Eric Miller requested approval to enter into an agreement for GIS technical services, a wide range of activities of GIS support systems supporting various departments within the county. This has again been done for 15 years.

Motion carried.

11. Updates

a. **Combined Call for Projects**

Michael Bruner presented the following

- i. It is the Commission's practice for Project Review Committees, such as the one for this Call for Projects, to be comprised of member jurisdictions that did not participate in the Call for Projects.
- ii. The jurisdictions that did not participate are Bartonville, Chillicothe, West Peoria, and Woodford County.

- iii. The Commission received 19 applications for the Combined Call for Projects. To reduce the administrative burden for the Project Review Committee, four Subcommittees were created: Transit, Preservation, Reconstruction/New Construction, and Enhancement.
- iv. Each Subcommittee comprised two to three members who were responsible for reviewing and scoring 6 to 7 applications. The subcommittees met separately to discuss their assigned projects and to average all members' scores to make a funding recommendation.
- v. The full group will be meeting later today to finalize their recommendations to be presented to the Technical Committee at their November 20th meeting, where Technical members will review the recommendation and ultimately make a formal recommendation for the Commission to consider and approve.

b. Long-Range Transportation Plan 2050 Update

Michael Bruner presented the following:

- i. On Friday, November 1, staff released a mass email announcing the latest public input opportunity for the LRTP 2050.
- ii. This new opportunity is a Virtual Open House and Survey that will be open from Friday, November 1 to Wednesday, November 20.
- iii. The virtual public input opportunity allows Greater Peoria residents to share their thoughts and opinions on the future of transportation in the Peoria-Pekin metropolitan areas for the next 25 years at a time that best fits their schedule.
- iv. Please share this opportunity with any residents, stakeholders, and staff in the region.
- v. In addition, Debbi La Rue gave an update on the Regional Prioritization plans Tri-County has been working on.
 - 1. A short list of high priority projects has been developed, and staff is in the process of interviewing different municipalities and key agencies to find attributes and characteristics to identify competitive projects. Each municipality is asked to reflect on how this aligns with their local priorities.
 - 2. Tri-County is hoping to have the internal analysis completed by the middle of November. The Regional Prioritization subcommittee will then be asked to look over the short list, in hopes of presenting for approval at the December 6 Commission meeting. Projects need to be competitive for discretionary federal grant programs and attention at the state level, so Tri-County has hired a graphic designer to develop two-page spreads to give to officials to help spread the word.

c. IDOT

IDOT officials reported that IDOT is working on FY26 Planning. There will be a 7-8 page guidance document; they just need to finish updating dollar amounts for the upcoming year. This document should be sent out soon. The IDOT representatives gave a reminder to cover the PM1, PM2 and PM3 performance measures soon.

d. FHWA

No updates.

12. Other

- a. **Next meeting is scheduled for December 4, 2024, at 9:00 a.m.**

13. Adjournment

Camille Coates moved to adjourn the meeting, and Don White seconded. The motion carried, and the meeting adjourned at 9:35 a.m.

Submitted by: Eric Miller, Executive Director

Recorded and transcribed by: Lori Reynolds, Office Administrator

DRAFT