



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

www.tricountyrpc.org

Ways & Means Committee: 8:30 a.m., August 7, 2024 - canceled

Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., August 7, 2024

1. Call to Order, Welcome, Recognition of Audience

Chairman Greg Menold called the meeting to order at 9:03 a.m.

2. Roll Call

Commissioner	Present	A	Commissioner	P	A
Don White Chillicothe		x	Leon Ricca Bartonville		x
Rita Ali City of Peoria		x	Nate Parrott Morton		x
Patrick Urich City of Peoria	x		Autum Jones Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Camille Coates, Peoria Co.	x	
John Kahl East Peoria.	x		Danny Phelan, Peoria Co.	x	
Ann Doubet, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mary Burress, City of Pekin.		x	Don Knox CityLink	V	
Gary Manier, Washington		x	Karen Dvorsky, IDOT	x	
James Dillon West Peoria	x				

V = Virtual participant

Also Present: Ray Lees, Rebecca Eisele, Eric Miller, Debbi La Rue, Gabriel Guevara, Reema Abi-Akar, Michael Bruner, Else Hayes, Ian Chenoweth, and Isaiah Hageman, TCRPC; and Brandon Geber, IDOT

3. Public Input

None.

4. Motion to approve June 5, 2024 Commission minutes.

Rick Powers moved to approve the June 5, 2024 Commission minutes, and Danny Phelan seconded. Motion carried.

5. Chairman report

Chairman Menold did not have an update.

- o Russ Crawford commended Gabriel Guevara on his work during the Tazewell County Zoning Board of Appeals meeting.

6. Executive Director report

Eric Miller reported on the following:

- The dissolution plan is 95% complete. The Executive Committee will review the plan and recommend to Commission for the next meeting.
- TCRPC reconsidered applying for the CFI grant because the program will allow entities that applied last year to reapply. The City of Peoria is one that applied last year, so Tri-County will consider applying next year.
- The IDOT Office of Intermodal Project Implementation is performing a study on a commuter bus route from Peoria to Bloomington. Some stakeholders in Peoria view this study as a conflict to their passenger rail efforts.
- Reema Abi-Akar is collaborating with CityLink to define scope of work for a planner who could work 50% of the time with CityLink and 50% of the time with Tri-County.
- Russ Crawford had a question about county share for dissolution plan. Eric Miller responded that the county share is equal to the proportional share.

7. Ways and Means Report

a. **Motion to approve May and June 2024 Financial Statements and Billings (Resolution 25-01)**

Autum Jones moved to approve May and June 2024 Financial Statements and Billings (Resolution 25-01), and Camille Coates seconded.

Rebecca Eisele reported on the following:

- The Total Operating Cash at the end of the month was approximately \$895,000. Operating cash decreased by \$130,000 in June, compared to May.
- Total Accounts Receivable at the end of the month was \$410,000. Of the A/R balance, \$325,000 were federal funds, \$66,000 were state funds, and \$19,000 were local funds.
- The Accounts Payable balance at the end of the month was \$158,000, and of that amount, there were \$158,000 in unpaid pass-through expenses as of the end of June. The A/P balance was a \$1,500 credit for health insurance expense and \$1,400 for regular monthly bills unpaid as of the end of the month.
- Current billing for June was \$229,000, minus direct pass-through expenses and adjusting entries of \$135,000, resulting in Operating Revenue of approximately \$94,000.
- Total Expenses for June were \$210,000, minus direct pass-through expenses and adjusting entries of \$135,000, resulting in Operating Expenses of approximately \$75,000.
- June ended with a deficit of approximately \$19,000. Fiscal Year 2024 ended with a surplus of approximately \$266,000.
- June had 20 regular working days, no paid holidays, and 66.5 hours of PTO were used by staff.

Motion carried.

8. Administration

a. **Motion to authorize the Executive Director to enter into a Lease with the City of Peoria for Office Space at 456 Fulton Street, Suite 401, Peoria, IL 61602 (Resolution 25-02)**

Russ Crawford motioned to authorize the Executive Director to enter into a Lease with the City of Peoria for Office Space at 456 Fulton Street, Suite 401, Peoria, IL 61602 (Resolution 25-01), and Ron Talbot seconded the motion.

- Eric Miller recommended approval of the office lease. There has been no increase in rent over the last 10 years.

Motion carried.

9. Planning

- a. **Motion to authorize the Executive Director to enter into an agreement with the U.S. Environmental Protection Agency and sub-agreements with selected consultant(s) and property owners for conducting brownfield assessments (Resolution 25-03)**

Ron Talbot motioned to authorize the Executive Director to enter into an agreement with the U.S. Environmental Protection Agency and sub-agreements with selected consultant(s) and property owners for conducting Brownfield assessments (Resolution 25-03). Nate Parrott seconded the motion.

Eric Miller reported the following:

- The U.S. EPA Brownfield Grant will target properties on the south side of Peoria.
- This is a four-year grant that will be consultant-led.
- This motion will allow TCRPC to enter into agreement with U.S. EPA, a consultant, and property owners to pay fees.
 - Russ Crawford shared that the Executive Committee had concerns about the strings attached to the grant and after a long discussion, they recommend approval.

Motion carried.

10. Transportation

- a. **Motion to adopt Fiscal Year 2025 – 28 Transportation Improvement Program (Resolution 25-04)**

Chuck Nagel motioned to adopt Fiscal Year 2025 – 28 Transportation Improvement Program (Resolution 25-04), and Ann Doubet seconded.

Michael Bruner reported the following:

- TCRPC developed a draft TIP draft that went into public comment from June 26 to July 25.
- TCRPC held a public hearing at the June Technical Meeting.
- TCRPC received comments from member jurisdictions and two residents in Tazewell County.

Motion carried.

- b. **Motion to Certify the Metropolitan Transportation Planning Process is Carried Out in Accordance with 23 Code of Federal Regulations Part 450 (Resolution 25-05)**

Nate Parrott motioned to Certify the Metropolitan Transportation Planning Process is Carried Out in Accordance with 23 Code of Federal Regulations Part 450 (Resolution 25-05), and Ann Doubet seconded.

Motion carried.

- c. **Motion to approve FY 2025 Special Transportation Studies (Resolution 25-06)**

Ron Talbot motioned to approve FY 2025 Special Transportation Studies (Resolution 25-06), and Camille Coates seconded.

Michael Bruner reported the following:

- Special Transportation Studies received four applications for a total funding request of \$255,000.

Bartonville	Active Transportation Plan	\$80,000
East Peoria	Phase 2 Stormwater Inventory and Analysis	\$70,000
City of Peoria	Update Bicycle Plan	\$65,000
Peoria Heights	Downtown Business District Parking Study	\$40,000
- With \$181,000 in funds available, the Special Studies Review committee determined Bartonville will receive \$48,000, East Peoria will receive \$28,000, City of Peoria will receive \$65,000, and Peoria Heights will receive \$40,000.
- If TCRPC should receive any additional funds, East Peoria will receive up to an additional \$50,000.
 - Russ Crawford commented that the process of scoring these projects was robust and fair.

Motion carried.

d. Motion to adopt Revised 2020 Census Urban Area Boundary and Metropolitan Planning Area (Resolution 25-07)

Nate Parrott motioned to adopt Revised 2020 Census Urban Area Boundary and Metropolitan Planning Area (Resolution 25-07), and Russ Crawford seconded.

Michael Bruner reported the Metropolitan Planning Area and Urban Area Boundary changes based on the 2020 US Census. Changes were not significant.

Motion carried.

11. GIS

a. Motion to approve the Executive Director to purchase GIS software maintenance from ESRI and renew two Trimble Virtual Reference Station network subscriptions (Resolution 25-08)

Danny Phelon motioned to approve the Executive Director to purchase GIS software maintenance from ESRI and renew two Trimble Virtual Reference Station network subscriptions (Resolution 25-08), and James Dillon seconded.

Isaiah Hageman reported the following:

- The cost is \$30,000 to renew the ESRI subscription. They changed their licensing capacity and are looking to get licenses to get GIS drones.
 - Danny Phelan asked if TCRPC currently has a drone. Eric Miller responded no, but Isaiah is a licensed drone user and TCRPC is looking to explore drone options.

Motion carried.

12. Updates

a. Combined Call for Projects

Reema Abi-Akar reported the following:

- TCRPC received 19 submissions for the Combined Call for Projects.
- This Call for Projects combined all programs into one submission process to cut down on admin time.
- During this Call for Projects, TCRPC received submissions from several jurisdictions, including non-profits, who are eligible for 5310 funding.

b. 2050 Long-Range Transportation Plan

Reema Abi-Akar reported the following:

- There are two LRTP open houses scheduled – Peoria Heights on August 27 and East Peoria on September 18.

c. IDOT

Brandon Geber presented the following:

- Peoria Orange Barrels, an alias of the Peoria Chiefs Minor League Baseball team, are coming back to town August 24. There will be a safety street fair before game. IDOT is looking to get public feedback on the state’s long-range plan.
- Statewide planning and research funds awards will be coming out soon.

d. FHWA – no update.

13. Other

Eric Miller stated that there would be no Executive Board meeting for August. The next scheduled Commission meeting is currently scheduled for September 4 at 9:00 a.m.

14. Adjournment

Autum Jones motioned to adjourn the meeting, and Chuck Nagel seconded. The motion carried, and the meeting adjourned at 9:53 am.

Submitted by: Eric Miller, Executive Director

Recorded by: Michael Bruner, Planner

Transcribed by: Gabriel Guevara, Planner, and Lori Reynolds, Office Administrator