



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

Phone: 309-673-9330

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., May 1, 2024**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., May 1, 2024**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Greg Menold call ed the meeting to order at 9:00 a.m.

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Don White</b> Chillicothe	x		<b>Leon Ricca</b> Bartonville		x
<b>Rita Ali</b> City of Peoria		x	<b>Nate Parrott</b> Morton	x	
<b>Patrick Urich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co		x
<b>Rick Powers</b> City of Peoria	x		<b>Chuck Nagel,</b> Woodford Co.		x
<b>Ron Talbot</b> Creve Coeur	x		<b>Camille Coates,</b> Peoria Co.	x	
<b>John Kahl</b> East Peoria.	x		<b>Danny Phelan,</b> Peoria Co.	x	
<b>Ann Doubet,</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	V	
<b>Mike Phelan,</b> Peoria Heights		x	<b>Greg Menold,</b> Tazewell Co.	x	
<b>Mary Burress,</b> City of Pekin.		x	<b>Don Knox</b> CityLink	V	
<b>Gary Manier,</b> Washington		x	<b>Karen Dvorsky,</b> IDOT	x	
<b>James Dillon</b> West Peoria	x				

Present: Debbie Ulrich, Ray Lees, Rebecca Eisele, Eric Miller, Debbi La Rue, Reema Abi-Akar, and Michael Bruner. Staff virtual: Logan Chapman. Virtual- Betsy Tracey- FHWA, Brandon Geber- IDOT

**3. Public Input-none**

**4. Motion to approve April 3, 2024, Commission minutes.**

Danny Phelan moved to approve the April 3, 2024, minutes and Nate Parrott seconded. Motion carried.

**5. Chairman report-nothing to report.**

**6. Executive Director report**

Eric Miller reported on the following:

- IMRF dissolution plan explained.
- HB 5825- MPO Greenhouse Gas analysis
- John Kahl said he does not support it.
- Russ Crawford requested to send it to him.

**7. Public Meeting:** Title VI Program with Environmental Justice Consideration and Limited English Proficiency (LEP) Plan and Public Participation Plan

<https://tricountyrpc.org/title-vi-ppp-review>

Don White moved to open Public Meeting

Reema Abi-Akar reported on the following:

- Title VI of the Civil Rights Act of 1964 requires that “no person in the United State shall, on the ground of race, color, or national origin, be excluded form participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”
- As a recipient of USDOT financial assistance, Tri-County is required to prepare a Title VI Program as stipulated b 49 CFR Part 21 and FTA Circular 4702.1B.
- Tri-County’s Title Program is updated every three years and outlines the federally assisted programs of the US Department of Transportation.
- Environmental Justice considerations are included to build to the Title VI policy by considering the impacts to ow-income, minority, and other disadvantaged populations within transportation planning and decision-making.
  - Population considered disadvantaged are:
    - Carless households
    - Persons with a disability\elderly households
    - Limited English proficiency (LEP) households
    - Minority populations, households in poverty, and
    - Single heads of households with children.
- Per FTA guidance, Title VI Programs are required to address language assistance needs to ensure meaningful access to transportation planning-related programs and activities by persons with limited English proficiency.
- Title VI requires the promotion of inclusive public participation. Tri-County maintains a Public Participation Plan (PPP) to comply with this requirement.
- The PPP describes the continues efforts and sets forth the policy of TCRPC to involve public officials, community leaders, organizations, and area citizens in the transportation planning process.
- There is no federally required time period to review and update tis plan; however, Tri-County reviews the plan every three years along with the Title VI Policy update.
- Tri-Couty conducted stakeholder interviews with various community organizations and members to gain insight into the best management practices for public engagement.
  - Central Illinois Friends
  - Southside Mission Community Center
  - Peoria Community Against Violence
  - CityLink
  - Phoenix Community Development Services Urban Acres Farm
  - We Can Hear You
  - Council Member
- The Title VI Policy and PPP are currently in a 45-day public comment period.
  - April 17-May 31
  - 3 public hearings
    - April 17, 2024: 9:00 a.m.- Technical Committee meeting
    - May 1, 2024- 9:00 a.m.- Full Commission meeting
    - May 15, 2024- 9:00 a.m.-Technical Committee meeting
  - Both documents are available for review on our website, at Tri-County’s office and 20 local libraries in the 20-year planning boundary.
  - Expected adoption during the June Full Commission Meeting

John Kahl moved to close Public Meeting and Ron talbot seconded. Motion carried.

## 8. Ways and Means Report

- a. Motion to approve March 2024 Financial Statements and Billings (Resolution 24-51)  
Camille Coates moved to approve March 2024 Financial Statements and Billings (Resolution 24-51) and John Kahl seconded.  
Rebecca Eisele updated on the following;
  - Total Operating Cash at the end of the month was approximately \$1,021k. Operating cash increased by \$34k in March, compared to February.
  - Total Accounts Receivable at the end of the month was \$244k. Of the A/R balance, \$192k was federal funds, \$2k was state funds, and \$27k was local funds.
  - Accounts Payable balance at the end of the month was \$134k, and of that amount there was \$132k in unpaid pass-through expenses as of the end of March. The remaining \$2k A/P balance as for regular monthly bills unpaid as of the end of the month.
  - Current billing for March was \$102k, minus direct pass-through expenses and adjusting entries of (\$17k), resulting in Operating Revenue of approximately \$86k.
  - Total Expenses for march were (104k), minus direct pass-through expenses and adjusting entries of \$17k, resulting in Operating Expenses of approximately (\$88k).
  - March ended with a deficit of approximately (\$2k). Fiscal Year 2024 has a surplus of approximately \$264k.

Motion carried.

- b. Motion to approve Martin Hood LLC to complete the financial and compliance audit for the fiscal year 2024. (Resolution 24-49)  
Nate Parrott moved to approve Martin hood LLC to complete the financial and compliance audit for the fiscal year 2024. (Resolution 24-49) and Camille Coates seconded.  
Eric Miller mentioned this is the 5<sup>th</sup> year for them to do our audit and we will go out for procurement next year.  
Motion carried.
- c. Motion to approve Tri-County Regional Planning Commission to appoint Rebecca Eisele as the authorized agent for the Illinois Municipal Retirement Fund. (Resolution 24-50)  
Ann Doubet moved to approve Tri-County Regional Planning Commission to appoint Rebecca Eisele as the authorized agent for the Illinois Municipal Retirement Fund (Resolution 24-50) and Don White seconded. Motion carried.
- d. For discussion FY25 Draft Budget  
Eric Miller reviewed the budget.

## 9. Transportation

- a. Update and Discussion of the 2050 Long-Range Transportation Plan (LRTP)  
Michael Bruner updated on the following:
  - The LRTP is a comprehensive strategy for the long-term improvement, maintenance, and strategic development of the Greater Peoria transportation system.
    - The plan has a 25-year outlook.
    - Serve as a guiding document for policymakers, transportation agencies, and stakeholders to aid in decision-making, funding allocation, and project prioritization.
  - The LRP Project List only includes projects or improvements for which there is sufficient funding based on reasonable forecasts.

- All other projects are included in the Illustrative List, which would be considered for implementation if sufficient funding were to become available during the 25-year planning horizon.
- Current work on the 2050 LRTP
  - Staff have been busy going through our 2045 LRTP document, updating our demographic information and data within each section.
  - Staff have been busy with the Financial Plan, which aids in estimating the amount of funding reasonably expected during the 25-year planning horizon.
    - This includes inventorying and summarizing previous years' funding programs and amounts.
    - Additionally, staff released a Call for Projects for our member jurisdictions to submit projects to be considered for inclusion in the plan.
    - The next major planning activity is to start the public engagement process
  - 2050 LRTP Planning Elements (Topics to be included in the plan)
    - Regional Overview
    - Economy
    - Environment
    - Freight
    - Housing & Community Development
    - Mobility & Connectivity
    - Public Health
  - Steering Committee
    - To guide this process, a Steering Committee is needed to help facilitate the planning process.
    - The Steering Committee will help define the plan's direction, goals, and objectives.
    - The first task of the Steering Committee is to help for the first public engagement activity to invite the public to help identify the region's transportation strengths, issues, and vision for the future.
    - Staff proposes having two members for each plan element and proposes the below members to make up the Steering Committee.
      - The proposed Steering Committee members are listed on the 2<sup>nd</sup> page of the Memo in your packet.
      - This list may slightly change depending on the availability of the identified members. Staff will work with the below individuals to identify alternate members if they are unable to participate.

## 10. Updates

### a. Call for Projects for Commission-allocated Funds

<https://tricityrpc.org/funding-programs/call-for-projects/>

Michael Bruner updated on the following:

- Instructions and application are available on TCRPC's website. As discussed at the March Technical Committee meeting, the application is a Google Form. The required supporting documents and budgets should be mailed to [funding@tricityrpc.org](mailto:funding@tricityrpc.org)
- Call for Projects Anticipated Schedule
  - April 17, 2024- Released
  - May 2, 2024- Pre-application webinar (Virtual)
  - June 28, 2024- Applications are due by 3:30 p.m.
  - July 2024- Staff reviews applications, ensuring completeness and validity
  - August 21, 2024- Project presentations at & Project Review Committee established.

- September 18, 2024- Project Review Committee convenes & makes recommendations.
  - October 16, 2024- Technical Committee recommends project to Commission.
  - November 6, 2024- Commission programs funding
- b. IDOT  
Brandon Geber- no updates. Suggested to have an IDOT and District member on LRTP Steering Committee
- c. FHWA- Betsy Tracey- nothing at this time

## **11. Other**

Ray Lees mentioned that GIS and Planner positions are open. We had a couple of good recruits but were offered elsewhere a better salary. We need to push up salaries.

## **12. Adjournment**

John Kahl moved to adjourn at 9:43 a.m. and Danny Phelan seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded by: Reema Abi-Akar- Planner

Transcribed by Debbie Ulrich- Office Administrator