



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420
 PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee: 8:30 a.m., November 2, 2022

Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., November 2, 2022

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Don White called the meeting to order at 9:00 AM

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria.		x	Nate Parrott Morton		x
Patrick Urich City of Peoria		x	Autum Jones Woodford Co	x	
Rick Powers City of Peoria		x	Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur		x	Andrew Rand, Peoria Co.		x
John Kahl East Peoria.	x		Don White Peoria Co.	x	
Ann Sasso, Germantown Hills		x	Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mark Luft City of Pekin.	x		Don Knox CityLink		x
Gary Manier, Washington	x		Karen Dvorsky, IDOT	x	
James Dillon West Peoria	x				

Present: Eric Miller, Debbie Ulrich, Michael Bruner, Rebecca Eisele, Ray Lees, Logan Chapman, and. Gabriel Guevara. Staff virtual: Britney West, and Reema Abi-Akar. Also present: Brandon Geber- IDOT. Virtual: Betsy Tracey- FHWA

3. Public Input-none

4. Motion to approve October 5, 2022, Commission minutes

John Kahl moved to approve October 5, 2022, minutes and James Dillon seconded. Motion carried.

5. Chairman report-none

6. Executive Director report

Eric Miller updated on the following:

- Project Prioritization is meeting tomorrow (funneling list to prioritize)
- HSIP guardrail is moving forward. Tazewell County is the lead
- Consultant on compensation report shows our employees are at middle pay scale. January or February we may adjust pay is our timeframe.
- Recommendation from Executive board is to look into IMRF for retirement. A cost study is needed.

7. Public Meeting – HSTP draft document (<https://tricountyrpc.org/hstp-public-comment>)

John Kahl moved to open Public Meeting and James Dillon seconded

Reema Abi-Akar updated on the following:

- Regions (Peoria, Tazewell, Woodford, Fulton, Knox, Stark, and Marshall)
- Seniors and people with disabilities in region
- Transportation Dependence Analysis
- Goals which include Education, Service Expansion, Infrastructure & Multimodal Options and Affordability.
- Is in 30- day public comment period
- Hope to get approved thru Technical Committee and Full Commission in 2023

James Dillon moved to close Public Meeting and John Kahl seconded. Motion(s) carried.

8. Ways and Means Report

a. Motion to approve September 2022 Financial Statements and Billings (Resolution 23-29)

John Kahl moved to approve September 2022 Financial Statements and Billings (Resolution 23-29) and Gary Manier seconded.

Rebecca Eisele updated on the following:

- September resulted in a net surplus of approximately \$6K
- Total Operating Cash at the end of the month was approximately \$881k. Cash decreased in September by (\$57k) compared to August.
- Total Accounts Receivable at the end of the month was \$232k. Of the A/R balance, \$91k was federal funds, \$15k was state funds, and \$126k was local funds.
- Accounts Payable at the end of the month was \$10,435, and there was \$9,935 in unpaid pass-through expenses as of the end of September. The remaining \$501 A/P balance was for regular monthly bills unpaid as for the end of the month.
- Current Billing for September was \$93k, minus direct pass-through expenses of \$13k that were billed to customers, resulting in Operating Revenue of approximately \$80k.
- Total Expenses for September were \$87k, minus direct pass-through expenses of \$13k, resulting on Operating Expenses of \$74k.
- September resulted in a net surplus of \$6k and Fiscal Year 2023 so far has a net surplus of \$17k.

Eric Miller added that the auditors want us to include the PPUATS funds in our balances as income due to the merger.

Motion carried.

9. Administration

a. Motion to approve Executive Director to enter into an agreement with Woodford County for GIS Services (Resolution 23-28)

John Kahl moved to approve Executive Director to enter into an agreement with Woodford County for GIS Services (Resolution 23-28) and James Dillon seconded.

Eric Miller this is for Geographic Information System support for Woodford County not to exceed \$45,000.

Motion carried.

b. Motion to approve Executive Director to enter into an agreement with the Heart of Illinois Regional Port District for Financial and Fiscal Services (Resolution 23-34)

John Kahl moved to approve Executive Director to enter into an agreement with the Heart of Illinois Regional Port District for Financial and Fiscal Services (Resolution 23-34) and James Dillon seconded.

Eric Miller said is to implement and agreement for financial and fiscal services for the Heart of Illinois Regional Port District for and amount not to exceed \$43,760. We have met with client to develop the

proposed Scope of Services and includes the assignment of hours for the Commission Accountant and Planning Program Manager to assist with financial services, and fiscal agent monitoring.

Motion carried.

c. Introduction and Review of Acronyms List – Attachment

Michael Bruner reviewed the following acronyms:

- I. A Metropolitan Planning Organization (MPO) is the policy board of an organization created and designated to carry out a continuing, comprehensive, and cooperative (3C) multimodal metropolitan transportation planning process in all Urbanized Areas (UA/UZA) with populations over 50,000 as determined by the US Census Bureau.
 - a) The 3C process provides a basis for decision-making and ensures that transportation interests are balanced when public funds are spent.
 - a. It is designed to engage the public and stakeholders in establishing shared goals and a vision for the community.
- II. The Metropolitan Planning Area (MPA) is the MPO planning area and encompasses the UA and the contiguous geographical area likely to become urbanized within the next 20-years.
- III. An AU with a population over 200,000 as defined by the Census Bureau and designated by the Secretary of the US Department of Transportation (USDOT), is called a Transportation Management Area (TMA).
 - a. An MPO designated as a TMA are subject to special planning and programming requirements.
 - i. Transportation plans shall be based on a continuing and comprehensive Transportation planning process carried out by the MPO in cooperation with the Illinois Department of Transportation (IDOT) and public transportation operators. At IDOT, MPO's primarily coordinates with Office of Planning and Programming (OPP) and Bureau of Local Roads and Streets (LRS).
 - ii. The transportation process must include Congestion Management Progress (CMP)
 - iii. The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) must certify the transportation planning process no less than every 4 years.

10. Transportation

a. Motion to approve Transportation Improvement Program Amendments (Resolution 23-30)

John Kahl moved to approve Transportation Improvement Program Amendments (Resolution 23-30) and Gary Manier seconded.

Michael Bruner updated on the following:

- i. Project MPO-23-01 Tri-County Multi-Jurisdictional Guardrail Replacement Program
 - o Now that we are making headway on this project, we are requesting for a TIP Amendment
 - o Tri County is working with Tazewell County and IDOT. IDOT is finalizing a joint funding agreement for participating jurisdictions to enter into.
 - o Added to FY23 Program
 - o Various locations with Peoria, Tazewell, and Woodford counties.
 - o Participating jurisdictions include:
 - Village of Bartonville
 - Deer Creek Township, Tazewell County
 - Green Township, Woodford County

- Groveland Township, Tazewell County
- Hallock Township, Peoria County
- Limestone County, Peoria County
- Village of Morton
- City of Pekin
- City of Peoria
- Tazewell County
- Tremont Township, Tazewell County
- Washington Township, Tazewell County

ii. Project PC-25-02 Hanna City – Glassford Road HSIP

Michael Bruner updated on the following:

- Added to FY25 Program with January 2025 Anticipated Letting
- Location Smithville Rd to Lancaster Rd.
- Action is shoulder widening, rumble strips, and stripping

Motion carried.

b. Motion to approve Safety Performance Measure (Resolution 23-31)

James Dillon moved to approve Safety Performance Measures (Resolution 23-31) and

John Kahl seconded.

Michael Bruner updated on the following:

- i. Congress established a national performance measurement system MAP-21, FAST Act, and IIJA to guide.
 - a) Performance measure target setting, and
 - b) Transportation decision making.
- ii. Performance Measures
 - a) Highway Safety
 - b) Pavement & Bridge Condition
 - c) System Performance
 - d) Transit Asset Conditions
 - e) Transit Safety
- iii. IDOT set their Safety Performance Measure in August as part of their submission of the Highway Safety Improvement Plan Annual Report to the FHWA
- iv. MPOs must decide to either support the State DOT targets or develop their own by February 2023.
- v. In the past four years, TCRPC has elected to support IDOT targets
- vi. FHWA does not directly assess MPO progress toward meeting safety targets
- vii. IDOT Safety Targets
 - a) IDOT's 2023 Safety Targets were calculated using the 5-year annual rolling average from the 2017-2021 crash date
 - 1) Fatalities- 2% reduction for 1,088.1
 - 2) Rate of Fatalities- 2% reduction for 1.06
 - 3) Serious Injuries- Linear regression to 9,316.7
 - 4) Rate of SI-Linear regression to 9.0

- 5) Non-motorized F & SI- 2% reduction to 1,438.9
- b) MPO Safety Data Summary
 - 1) Memo includes this graph and table outline the Fatalities and Serious injuries in our metropolitan planning area
- c. Motion to approve Executive Director to enter into agreements with the Illinois Department of Transportation for SPR Grant Awards
 - i. Tri-County Multi-Jurisdictional Comprehensive Plan SPR Project (Resolution 23-32)
 - a) Tri-County requested and received Statewide Planning & Research funding to develop six comprehensive plans in the Tri County region
 - b) Consultant will be utilized for the City of East Peoria Comprehensive Plan and to assist Tri County with the five additional plans
 - 1) Bartonville, Brimfield, Chillicothe, Creve Coeur, & Germantown Hills
 - c) Grant Budget
 - 2) Federal SPR Funds \$240,083
 - 3) Local Match \$ 60,021
 - 4) Total Project Cost \$300,104
 - ii. Heart of Illinois Regional Port District Master Plan (Resolution 23-33)
 - c) Tri- County requested and received Statewide Planning & Research for a consultant-led Marine Port Development and Implementation Master Plan
 - d) Grant Budget
 - 1) Federal SPR Funds \$372,400
 - 2) State Planning Funds \$ 93,100
 - 3) Total Project Cost \$465,500

11. Updates

- a. IDOT
Brandon Geber mentioned that FY23 Metropolitan Plans have been allocated at 2% increases.
- b. FHWA
Betsy Tracey had nothing to add.

12. Other

- a. Calendar Year 2023 Meeting Dates and Times – Attachment
Chairman White said to get dates in your calendar.

13. Adjournment

John Kahl moved to adjourn at 9:54 AM and Gary Manier seconded. Motion carried.

Submitted by:
Eric Miller, Executive Director

Recorded and transcribed by:
Debbie Ulrich, Office Manager