**EXECUTIVE BOARD MEETING**

**456 Fulton St. Suite 401**

**Peoria, IL 61602**

**Greg Menold, CHAIRMAN**

**(Chuck Nagel, Camille Coates, Russ Crawford, Rita Ali, Autum Jones, John Kahl, and Danny Phelan**

***Monday, November 20, 2023***

***9:00 a.m.***

**MINUTES**

1. Call to Order

Chairman Greg Menold called the meeting to order at 9:00 am

1. Roll Call

Present: Greg Menold, Chuck Nagel, Camille Coates, Russ Crawford, Autum Jones, John Kahl and Danny Phelan. Absent: Rita Ali. Staff present: Eric Miller, Debbie Ulrich, and Ray Lees

1. Public Input- none
2. Motion to approve October 16, 2023, minutes.

John Kahl moved to approve the October 16, 2023, minutes and Camille Coates seconded. Motion carried.

1. Executive Director report

Eric Miller updated on the following:

* EV Charging stations will be discussed later in the meeting.
* Brownfield grant application was submitted to EPA.
* Working on Regional Priority Process
1. Update on Employee Handbook

Eric Miller updated on the following:

* ADA Policy with reasonable accommodations

Danny Phelan suggested having attorney review changes and then we can move to Commission for approval.

* IMRF
	+ Eric Miller explained this will go into effect July 1, 2024, after approval of Commission.
	+ Russ Crawford does not feel Tazewell County is committed to this as Peoria County is.
	+ Greg Menold updated there are things we will not be aware of. If TCRPC dissolves is not something, we should dwell on. This organization function is here because we have too. The point is we must support. Need to approach this to retain good employees.
	+ Russ Crawford asked if there is a chance of the Commission demise, or if another organization will take over.
	+ Danny Phelan said this needs to happen for the employees. We need to educate the boards.
	+ Russ Crawford asked why the change in retirement.
	+ Greg Menold said we need a timeline of the IMRF plan to take action.
	+ Eric Miller added we need a decompose plan.
* Gift Policy-ok
* Disability Insurance- ok
* Flexible Holidays

Eric Miller explained the flexing of 5 holidays- move on to Commission.

* Office Emergency Action Plan-Move onto Commission
* Work from home policy – not approved.
* Business Meal Policy- move on to Commission.
1. Discussion and recommendation to Commission, Appointment of Commission Representative to the Illinois Waterway Commission

Eric Miller explained this recommendation to the Commission for an appointment of Commission Representative. Russ Crawford moved to forward this recommendation to Commission and Greg Menold seconded. Motion carried.

1. Discussion and recommendation to Commission, execution of a contract with a selected consultant to assist staff with developing an Electric Vehicle Charging Station federal grant application.

Russ Crawford moved to forward this recommendation to the Commission for with a selected consultant to assist with developing an Electric Vehicle Charging Station federal grant application and John Kahl seconded. Motion carried.

1. Other
* Eric Miller updated on the ILARC- Portable nuclear facility.
* Greg Menold mentioned it is time to do an evaluation on Eric Miller
	+ Russ Crawford said we need to follow our previous evaluation process.

 Adjournment

Chuck Nagel moved to adjourn at 10:20 and Danny Phelan seconded.

Submitted:

Eric Miller- Executive Director

Transcribed:
Debbie Ulrich, Office Manager