



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

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[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee: 8:30 a.m., September 7, 2022**

**Full Commission/Executive Board (in lieu of Lack of Quorum): 9:00 a.m., September 7, 2022**

**MINUTES**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Don White called the meeting to order at 9:00 a.m.

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Mike Hughes</b> Chillicothe		x	<b>Leon Ricca</b> Bartonville		x
<b>Rita Ali</b> City of Peoria.	x		<b>Nate Parrott</b> Morton	x	
<b>Patrick Urich</b> City of Peoria	x		<b>Autum Jones</b> Woodford Co	x	
<b>Rick Powers</b> City of Peoria	x		<b>Chuck Nagel,</b> Woodford Co.	x	
<b>Ron Talbot</b> Creve Coeur	x		<b>Andrew Rand,</b> Peoria Co.	x	
<b>John Kahl</b> East Peoria.	x		<b>Don White</b> Peoria Co.	x	
<b>Ann Sasso,</b> Germantown Hills	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Phelan,</b> Peoria Heights		x	<b>Greg Menold,</b> Tazewell Co.	x	
<b>Mark Luft</b> City of Pekin.		x	<b>Don Knox</b> CityLink	x	
<b>Gary Manier,</b> Washington	x		<b>Karen Dvorsky,</b> IDOT	x	
<b>James Dillon</b> West Peoria	x				

Present: Eric Miller, Debbie Ulrich, Michael Bruner, Rebecca Eisele, Ray Lees and Logan Chapman. Staff virtual: Britney West. Also present: Brandon Geber- IDOT, Virtual- Betsy Tracey- FHWA

**3. Public Input-none**

**4. Motion to approve August 3, 2022, Commission minutes**

John Kahl moved to approve August 3, 2022, Commission minutes and Chuck Nagel seconded. Motion carried.

**5. Chairman report**

- Don White mentioned that on the legislative agenda there is more money coming from the state.

- Eric Miller added there is a large amount of State Planning funds and that the MPO's are to develop a project list. If you have any ideas or needs to contact him and he will contact the state.
- Rick Powers asked how much money and Eric Miller said \$14 million in unused funds. Brandon Geber-IDOT said it is collective of unused funds.

## 6. Executive Director report

Eric Miller reported the auditors are here and doing financial audit. There is a November timeframe for report to be finished and to bring to Commission.

## 7. Ways and Means Report

### a. Motion to approve July 2022 Financial Statements and Billings (Resolution 23-17)

Patrick Urich moved to approve July 2022 Financial Statements and Billings (Resolution 23-17) and Rick Powers seconded.

Rebecca Eisele reported on the following:

- After going over our June financials, Eric Miller suggested that we follow up with IDOT regarding our FY22 UPWP budget. IDOT allowed us to amend our FY22 budget and we were able to bill an additional \$17,626 in June. This additional invoicing resulted in a net surplus for June of \$13k rather than a deficit. Fiscal year 2022 ended with a surplus of \$19,650. An updated Balance Sheet and Income Statement for June was presented to the Ways & Means Committee.
- July resulted in a net surplus of approximately \$34k.
- Balance Sheet
  - End of month Operating cash was \$804k, and net cash decreased in July by about (\$33k) compared to June.
  - Accounts Receivable at the end of the month was \$384k. Of the A/R balance, \$122k was federal funds, \$81k was state funds, and \$191k was local funds, including the July PPUATS joint funding.
  - Accounts Payable at the end of the month was \$42k, there was \$34.5k in unpaid pass-through expenses as of the end of July. The remaining \$8.5k A/P balance included regular monthly bills, including health, dental, vision, and life insurances.
- Income Statement
  - Excluding the PPUATS joint funding invoicing, current billing for July was \$119k, minus direct pass-throughs of \$47k, resulting in Operating Revenue of approximately \$73k.
  - July had twenty regular working days, and one paid holiday.
  - Total Expenses for July were \$85k, minus direct pass-throughs of \$47k resulting in Operating Expenses of \$39k.
  - July was the first month of FY 2023 and it ended with a net surplus of about \$34k.

## 8. Administration-nothing

## 9. Planning

- a. Motion to approve contract for Planning & Zoning Services for Woodford County (Resolution 23-18)

John Kahl moved to approve contract for Planning & Zoning Services for Woodford County (Resolution 23-18) and Ron Talbot seconded.

- Eric discussed this is an annual contract with Woodford County for our services for Planning & Zoning.

Motion carried.

- b. Motion to approve contract for Planning & Zoning Services for Tazewell County (Resolution 23-24)

Ron Talbot moved to approve contract for Planning & Zoning for Tazewell County (Resolution 23-24) and Chuck Nagel seconded.

- Eric Miller discussed this is an annual contract with Tazewell County for our services for Planning and Zoning.

Motion carried.

- c. Motion to amend Resolution 23-13 to approve Executive Director to enter into contracts with the Illinois Emergency Management Agency and American Environmental Corporation to update the Tri-County Multi-Jurisdictional Hazard Mitigation Plan (Resolution 23-20)

Ron Talbot moved to amend Resolution 23-13 to approve Executive Director to enter into contracts with the Emergency Management Agency and American Environmental Corporation to update the Tri-County Multi- Jurisdictional Hazard Mitigation Plan (Resolution23-20) and John Kahl seconded.

Michael Bruner updated on the following:

- As discussed last month, Tri-County applied for and received a Hazard Mitigation Grant (HMGP) through IEMA and FEMA
  - We received a \$106,021.20 of federal passthrough funding for the plan update.
  - This grant requires a 15% cost share that will use in-kind match (\$18,836.32)
- Additionally, with this grant award we are receiving \$5,890.07 for Sub-Recipient Management Costs
  - This portion of the grant is 100% federally funded.
  - Originally it was thought the \$5,890.07 was part of the \$106,021.20, but we have since learned this is not the case and is in addition of our grant.
  - $\$106,021.20 + \$5,890.07 = \$111,911.27$
- We have an update of the RFP process
  - Staff released an RFP on July 5, 2022, with a due date of July 22
  - We received five submissions
  - With help of the three county EMA Directors, we graded all five submissions and selected American Environmental Corporation as the highest scoring firm.

- We have added more jurisdictions since our last completed plan update
  - Now we have 23: we gained six more.
    - Village of Creve Coeur
    - City of El Paso
    - Pekin Park District
    - Peoria County
    - Peoria Park District
    - City of West Peoria

## 10. Transportation

- a. Motion to approve staff support and financial participation in the City of Peoria's application to the Federal Rail Administration Corridor Identification and Development Program (Resolution 23-19)

Russ Crawford moved to approve staff support and financial participation in the City of Peoria's application to the Federal Rail Administration Corridor Identification and Development Program (Resolution 23-19) and Nate Parrott seconded.

- Eric Miller explained this resolution is to assist in applying for Federal money and for the Commission to commit \$50,000 in support of hiring a consultant. City of Peoria is to give \$100,000. This is a regional effort.
  - Rita Ali said we have made progress over the year. Feasibility Study and rider participation was strong. The next step is to be a part of FRA (Federal Rail Administration) pool. This is an opportunity of a lifetime. City will vote on \$100,000 next week. We are wanting to hire a consultant.
    - Application- new corridor application
    - Comprehensive rail infrastructure
    - Quad cities and Rockford also applying for grants
    - We may have future request.
  - Eric Miller mentioned we will next due an intergovernmental agreement with City of Peoria.
  - Rita Ali mentioned they are going to reach out to communities for support of this project.
- b. Motion to amend the FY23 Unified Planning Work Program (Resolution 23-21)- Handout  
 Ron Talbot moved to amend the FY23 Unified Planning Work Program (Resolution 23-21), and John Kahl seconded.

Michael Bruner updated on the following:

- Federally required document for MPO's that specifies the work program and budget.
- The Commission approved the UPWP on April 6, 2022
- This amendment is for adding the use of the remaining FY 2022 Special Transportation Studies funding associated projects in our FY 2023 program.
  - The City of East Peoria is utilizing most of this funding to complete their Stormwater Inventory project by December 31, 2022.
  - The remaining funding is for some TDM work requested last Fiscal Year.

Motion carried.

- c. Motion to approve the FY23 Special Transportation Studies (Resolution 23-22)- Attachment  
Ron Talbot moved to approve the FY23 Transportation Studies (Resolution 23-22)

Michael Bruner reported on the following:

- Tri-County released a call for projects on June 15, 2022
  - Total funding amount of \$123,000
  - Applications were due on July 15, 2022
- Staff received two applications plus two TDM requests
  - Chillicothe requested \$30,000 for a Trail Master Plan & ITEP application assistance
  - Pekin requested \$60,000 with a \$10,000 local match for a Master Bicycle and Pedestrian Plan.
  - Peoria requested \$28,000 with a \$7,000 local match for an Intersection Safety Study at Sterling Avenue and Forrest Hill.
  - TDM request to assist with Transportation Management Plans
    - Detour impacts for two proposed routes
      - Allen Road from War Memorial Drive to Northmoor Road
      - Old Galena Rd from IL-29 to State Street- Old Galena Rd. Roundabout

Special Studies Review Subcommittee met on August 16 to review and score each application

- Rich Brecklin, Conrad Moore, and Jon Oliphant
- Members scored each project, and the average was used for the final score
  - Pekin- total score of 85.0
  - Peoria- total score of 77.5
  - TDM requests- total score of 68.75
  - Chillicothe- total score of 52.5
- Additional funding
  - Staff was able to find an additional \$8,044 to incorporate in the available pot, making \$131,044 in available funding.
- Subcommittee Recommended
  - Full funding
    - Pekin at \$60,000 for Master Bike Plan
    - Peoria at \$28,000 for intersection study
    - TCRPC at \$22,830 for TDM requests
  - Partially funding
    - Chillicothe at \$20,214 for Trail Plan
    - Funding was reduced due to a portion of the funding was proposed to assist in an ITEP application; however, in this case the timing will not be necessary to select a consultant.

Motion Carried.

- d. Motion to amend the FY2023-26 Transportation Improvement Program (Resolution 23-23)
- CC-23-02 Parkview Middle School Safe Routes to School (Attachment)

Nate Parrott moved to amend the FY2023-26 Transportation Improvement Program (Resolution 23-23) and Russ Crawford seconded.

Michael Bruner updated on the following:

- The Village of Creve Coeur received Safe Routes to School funding for sidewalk and ADA Improvements
  - Along the south side of Groveland from Allyn to Eller, and
  - Eleanor from Groveland to Briarwood
- The SRTS funding amount is \$145,600 with a \$36,400 local match
- The amendment is adding the project to the FY23 Program.

Motion carried.

- e. Motion to authorize the filing of an application with the U.S. Department of Transportation for the Safe Streets and Roads for All Discretionary Grant to develop a Comprehensive Safety Action Plan for the Tri-County region (Resolution 23-25)

Ron Talbot moved to authorize the filing of an application with the U.S. Department of Transportation for the Safe Streets and Roads for All Discretionary Grant to develop a Comprehensive Safety Action Plan for the Tri-County region (Resolution 23-25) and Patrick Urich seconded.

Michael Bruner updated on the following:

- The Bipartisan Infrastructure Law (BIL) established the new Safe Streets and Roads for All (SS4A) discretionary program
- Included \$5 billion in appropriated funds over the next 5 years.
- The resolution is supporting the Commissions application for a Tri County Region Comprehensive Safety Action Plan and will be included in the application submission
  - The application will include both urban and rural portions in all three counties
  - The estimated total project cost is \$500,000 with \$100,000 in local match
  - Applications are due on September 15, 2022

Motion carried.

- f. Surface Transportation Block Grant (STBG) Preservation Set Aside- Attachment

Michael Bruner updated on the following:

- \$1.64M will be available for resurfacing projects
  - 20% local match required
  - Due: September 30th by 4:00 PM
  - Match resolutions due to state on October 19
  - October 19<sup>th</sup> project presentation
- Instructions and the applications can be found on our website- <https://tricitypc.org/funding-programs/stbg/>
- The City of Pekin and City of Peoria are not eligible to receive preservation funding due to receiving funding from the traditional program.

## 11. Updates

- a. IDOT

Brandon Geber mentioned the Fall Planning Conference September 22, 23

b. FHWA

Betsy Tracey had nothing to add.

**12. Other**

**13. Adjournment**

Chuck Nagel moved to adjourn at 9:41 a.m. and James Dillon seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Recorded and transcribed by:

Debbie Ulrich, Office Manager