



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

Ways and Means Committee Meeting
456 Fulton Suite 420
Peoria, IL 61602
Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Greg Menold, CHAIRMAN
Andrew Rand, and Chuck Nagel

Wednesday, May 4, 2022
8:30 a.m.
MINUTES

1. Call to Order
Chairman Greg Menold called the meeting to order at 9:00 a.m.
2. Roll Call
Present: Greg Menold and Chuck Nagel- virtual. Absent- Andrew Rand. Also present: Debbie Ulrich, Eric Miller, Ray Lees, and Rebecca Eisele
3. Public Input- none
4. Approval of Minutes of April 6, 2022
Chuck Nagel moved to approve the minutes of April 6, 2022, and Greg Menold seconded. Motion carried.
5. Recommendation to Commission the approval of March Financials Statements and Billings (Resolution 22-47)
Chuck Nagel moved to recommend to Commission the approval of March Financials Statements and Billings (Resolution 22-47) and Greg Menold seconded.
Rebecca Eisele reported on the following:
 - End of month Operating cash was \$860k. Net cash increased in March by \$107k. Operating Activities in March resulted in a net surplus of approximately \$8k.
 - Accounts Receivable at the end of the month was \$112k. Of the A/R balance, \$81k was federal funds, \$15k was state funds, and \$15k was local funds.
 - Accounts Payable at the end of the month was \$14k, there was \$5k in unpaid pass-through expenses as of the end of March. The remaining \$9k A/P balance included regular monthly bills, including health, dental, vision, and life insurances.
 - Total Current Billings for March were \$80k, less uncollectible write-offs of \$3k and minus direct pass-throughs of \$5k, resulted in Operating Revenue of approximately \$71k. March included 23 regular working days, and no paid holidays.
 - Total Expenses for March were \$73k, minus direct pass-throughs of \$5k which resulted in Operating Expenses of \$67k.
 - March ended with a net surplus of about \$8k, and FY22 has a year-to-date surplus of \$22k. Motion carried.

6. Recommendation to Commission the approval of Martin Hood LLC for 2022 audit (Resolution 22-48)
Chuck Nagel moved to recommend to Commission the approval of Martin Hood LLC for 2022 audit (Resolution 22-48) and Greg Menold seconded.
Eric Miller explained this is the contract with Martin Hood LLC for our FY22 audit, which will take place in September. This is 3rd year of our 5-year contract. It increased by \$625. Motion carried.
7. Review of Draft FY23 budget
Eric Miller presented the FY23 budget. He discussed the local dues. Menold asked if these can be banked, and Eric Miller said yes. Menold asked if not used then why collect? Eric Miller added these can be possible be used elsewhere. Eric Miller discussed the problems they are having hiring another Planner. We had 1 but was offered more money in area. Greg Menold asked about salary comparisons and Eric Miller said we do have one. Greg Menold said that salary reviews are beneficial. He then asked if we could use interns and Eric Miller said we are at this time, and we will make her an offer when she graduates this month.
8. Other- nothing to add
9. Adjournment
Chuck Nagel moved to adjourn at 8:54 a.m. and Greg Menold seconded. Motion carried.

Submitted by:
Eric Miller, Executive Director

Transcribed by:
Debbie Ulrich, Office Manager