



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

VIRTUAL MEETING

Ways & Means Committee.....4:30 p.m., May 28, 2020

Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., May 28, 2020

AGENDA

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United States: +1 (408) 650-3123

Access Code: 291-023-189

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1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. Presentation of Executive Board (Full Commission) April 23, 2020 minutes
5. Public Meeting-LRTP 2020-2045 Update
6. Executive Director report
7. Ways and Means Report
 - a. Motion to approve April Financial Statements and Billings (Resolution 20-46)
 - b. Review FY2021 Draft Budget
8. Administration
 - a. Motion to approve Slate of Officers and Committee Members (Resolution 20-47)
9. Planning
 - a. Update on 2020 Census Grant Program
10. Transportation
 - a. PPUATS Report
11. GIS
12. Executive Session
13. Any action coming out of Executive Session
14. Other
15. Adjournment

June 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, June 3, 2020	9:00 a.m.
Executive Board	Monday, June 15, 2020	5:15 p.m.
PPUATS Technical	No Technical	9:00 a.m.
Ways & Means	Thursday, June 25, 2020	4:30 p.m.
Full Commission	Thursday, June 25, 2020	5:30 p.m.



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VIRTUAL MEETING

Ways & Means Committee.....4:30 p.m., April 23, 2020 Cancelled
 Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., April 23, 2020

MINUTES

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1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT		x	Russ Crawford Tazewell Co.	Via phone	
Mike Hinrichsen Woodford Co.		Via phone	Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.		x	Brandon Hovey, Tazewell Co.	Via phone	
Ben Kingdon Woodford Co.		x	Tammy Stimson, Tazewell Co.	Via phone	
Michael Smith Woodford Co.	Via phone		Don Gorman, Peoria Co.	Via phone	
Roy Bockler Woodford Co.	Via phone		Vacant Peoria Co..		
Russ Cotton, Woodford Co.	Via phone		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	Via phone		Vacant, Peoria Co.		
Sue Sundell Tazewell Co	Via phone		Michael Phelan Peoria Co..	Via phone	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	Via phone	
Greg Menold Tazewell Co.	Via phone		Donald White Peoria Co.	Via phone	

Staff: Miller, Lees, and Harms. Via phone: Stratton, Bruner, and Martin via phone

3. Public Input-none

4. Presentation of Executive Board (Full Commission) March 26, 2020 minutes

Cotton moved to approve March 26, 2020 minutes and Logan seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Staff has transitioned to working remotely
- New bank set up is complete
- We are transitioning to paperless billing and payments
- Continuing work for Regional Water Supply Planning Contract Extension
- Lees updated on Regional Economic Regional team which was put together by Chris Setti and driven by Anthony Corso, City Centric
- Hinrichsen added that TCRPC is involved and identify the strategy and that we are being representatives.
- Neuhauser said that when we get green light to reopen recovery will be forefront on scope. If we have other input, please let Ray Lees know.
- Lees updated on Asian Carp program with Midwest Fishing Coop.

6. Ways and Means Report

a. Motion to approve March Financial Statements and Billings (Resolution 20-45)

Hovey moved to approve March Financials Statements and Billings (Resolution 20-45) and Smith seconded. Motion carried.

Stratton updated on the following:

- Total cash \$853,668. Overall, cash decreased by \$39k. Our result if operations was \$10,364, then we take away the \$133.9k due to the increase in AR this month and add back \$81.6k for cash provided by this month's increase in AP. That just leaves us with \$2.9k increase in cash which is the net of changes in accruals and deferrals that you see on the Cash Flow Statement on Page 3.
- Accounts Receivables at the end of the month was \$501,042 which is up by \$134k over February. That is a lot of money, but it is coming in and going out regularly, and nearly all of it is Federal and State funds.
- Account Payable at the end of the month was \$358,692 which is \$81.5k higher than end of February. All but about \$4.6k is direct [ass – thru money for contract services and consultants.
- Total Billings doe March were \$264.5k less direct pass-throughs of \$180.7k = operating revenue of \$83.8k for 22 working days (3 more than February)
- Total Expenses for March were \$254.1k less direct pass-throughs of \$180.7k – operating expenses of \$73.4k – well within our expected range.
- March is surplus of \$10, 364
- Y-T-D \$32,872 positive

b. Motion to approve Martin Hood LLC for 2020 audit (Resolution 20-43)

Sundell moved to approve Martin Hood LLC for 2020 audit (Resolution 20-43) and Gorman seconded. Motion carried.

Miller explained the letter of engagement

Logan was happy they are working out.

7. Planning

a. Update on 2020 Census Grant Program

Bruner updated on the following:

- Reported on an additional funding of \$130,000.
- Advertising will be placed on City Link in Peoria ad agency
- DCC is impressed with IDES and UIC getting the word out for Census
- Miller commented on social media and the response rate. Will send out response totals to Commission.

8. Transportation

a. PPUATS Report

Harms updated on the following:

- STBG and the call for projects. Have received 7 applications from all 3 counties and has a review subcommittee of PPUATS members to review applications.
- LRTP final draft will be presented to PPUATS Policy on June 3rd for review. Public review will be a challenge so we will use our tools to implement and meet our deadlines.

b. Presentation of draft FY 21 (UPWP) Unified Planning Work Program

Harms reported the beginning of July will be our deadline

- PL grant up a little bit to \$851,000.
- Work tasks are different
- Miller said we are lowering our indirect cost rate. Proposing an entry level staff person in July budget but have decided to hold off.
- Federal money \$170,000 match 80/20. We are proposing the use of Metropolitan Funds as match for Federal funds to give communities relief for fiscal year. This is a 1-time thing.
- Hovey said well done on the hard work
- Martin reminded that Pavement Assessment is going on. Neuhauser said to contact Eric Miller of website so people know what the strange vehicle in their area is doing. Hinrichsen asked to him for Germantown Hills. Ulrich will send out information after meeting.

9. GIS

10. Executive Session

11. Any action coming out of Executive Session

12. Other

- Neuhauser asked for any suggestions for further meetings
- Miller added there will be a Nominations Committee meeting this month for Officers and Committee members nominations.

13. Adjournment

Meeting adjourned at 6:20 pm

Submitted by:
Eric Miller, Executive Director
Recorded and transcribed by:
Debbie Ulrich

May 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, May 6 2020	9:00 a.m.
Executive Board	Monday, May 18, 2020	5:15 p.m.
PPUATS Technical	Wednesday, May 20, 2020	9:00 a.m.
Ways & Means	Thursday, May 21, 2020	4:30 p.m.
Full Commission	Thursday, May 21, 2020	5:30 p.m.

DRAFT

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: May 14, 2020
 Subject: Executive Director Report for May, 2020

Project	Activity	Status
Administrative		
Headlines		
	Staff still working remotely	Ongoing
	All TCRPC/Commission meetings still being held Virtually	Ongoing
	Transitioning to paperless billing and payments	Ongoing
	Census Work is ongoing and may continue into FY 2021	Ongoing
	L RTP focus has shifted to Public involvement - June adoption	Ongoing
	Met with Village of Dunlap and Village of Tremont re Updates to Comp Plan	Ongoing
	Prelim discussion with Peoria County on Planning and Zoning Services	Ongoing
	Worked with Staff on annual budget	Ongoing
	Working with regional group on Long term economic recovery	Ongoing
	Coordination with Woodford Co. and Mclean co regarding Township road issue in El Paso	Ongoing
Audit	Executed Engagement Letter to Martin Hood for FY2020 Financial Audit	Complete
Personnel	Staff Reviews Complete	Complete
Financial Report	April results not available	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Updated website.	Ongoing
Planning issues		
PLBA	Ongoing Discussions with Professor Tim Stark ICT Grant Recipient	Ongoing
	Prioritized CCP projects/work activities with Committee	Ongoing
	Received feedback on 2 projects to GPEDC for inclusion in CEDS Hydro Study BUDM Business Plan	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
	Participated in numerous meeting regarding IDNR Asian Carp Commercial Fishing program	Ongoing
	Participated in USACE calls regarding programming funds	
	Developed letter to USACE requesting additional planning for Peoria Lakes Islands	
	Learned Heartland Water Resources Council will undergo leadership changes	
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Beneficial Use of Dredge Material	Continued Outreach with Stakeholders	Ongoing
	Coordination with ADM and Better Earth Compost for dredge material	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract/ applied for Contract Extension	Ongoing
Watershed Planning	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
	Developed COVID-19 dashboard for Woodford County Health Dept.	
PPUATS/ Transportation		
FY 21 UPWP Development	Presented Draft UPWP	Ongoing
SPR Grant applications	Discussion and coordination of two applications- Activity based model and asset management expansion	complete
Transportation Improvement Program	Finalized FY 20 TIP Document	Complete
	Processed TIP Amendments	Ongoing
STU project Selection	Call for Project complete Staff/Committee Review	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Highway Safety Improvement Program	Coordinated Activities for regional guardrail replacement grant application to IDOT	Ongoing
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, Final Delivery made and accepted, Waiting on closeout	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Selected Consultant/ Kick off meeting held	Ongoing
GIS Planimetric data acquisition	RFP Developed and released	Ongoing
FY 19 Rural Planning Funds	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail- Scheduled Committee Meeting	ongoing
FY19 State Planning Funds	Region wide Guardrail inventory	ongoing
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

RESOLUTION 20-46

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR APRIL

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for April 2020, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for April 2020 are approved.

Presented this 28th day of May 2020

Adopted this 28th day of May 2020

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITES, & NET ASSETS
APRIL 2020

ASSETS	APR 30, 2020	MAR 31, 2020	APR 30, 2019
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,515	1,530	1,621
11200 · Checking - PPUATS	85,400	221,472	108,590
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	27,575	26,857	30,092
Total Restricted Cash	133,728	269,098	159,541
Unrestricted Cash:			
10000 · Checking - Operations	656,977	584,570	707,800
Total Checking/Savings	790,705	853,668	867,341
13000 · Accounts Receivable	519,624	501,042	160,372
Other Current Assets			
15000 · Prepaid Expenses	23,537	26,123	26,109
Total Other Current Assets	23,537	26,123	26,109
Total Current Assets	1,333,867	1,380,832	1,053,822
Fixed Assets			
17100 · Computer Equipment	96,361	96,361	96,361
17200 · Office Furniture	54,533	54,533	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(179,982)	(179,982)	(171,777)
Total Fixed Assets	1,936	1,936	10,141
Other Assets			
19000 · Right of Use - Office Space	327,450	330,400	-
Total Other Assets	327,450	330,400	-
TOTAL ASSETS	\$ 1,663,253	\$ 1,713,169	\$ 1,063,963
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	316,758	358,692	108,508
Other Current Liabilities			
21000 · Accrued Expenses	1,244	995	3,219
22100 · Accrued Payroll	23,182	23,521	22,257
22200 · Vacation/Personal Time	47,742	45,605	42,346
22300 · Unvested Retirement Account	27,552	26,831	30,069
22000 · Employer Liabilities	2,766	3,435	3,093
23100 · Deferred Revenue - PPUATS	66,099	77,563	68,293
23101 · Deferred Revenue - IDOT/PPUATS	3,863	5,150	-
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	10,374	10,374	-
23300 · Deferred Revenue - Woodford Co.	6,533	7,467	6,534
23400 · Deferred Revenue - Regional Server	1,500	2,250	1,500
23500 · Deferred Revenue - Village of Washburn	488	488	563
Total Other Current Liabilities	210,581	222,917	197,112
Total Current Liabilities	527,338	581,608	305,620
Long Term Liabilities			
29000 · Office Space Lease Liability	324,500	327,450	-
Total Long Term Liabilities	324,500	327,450	-
Total Liabilities	851,838	909,058	305,620
Equity			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	564,788	564,788	451,328
Net Income	40,177	32,873	100,565
Total Equity	811,415	804,110	758,343
TOTAL LIABILITIES & EQUITY	\$ 1,663,253	\$ 1,713,169	\$ 1,063,963

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
APRIL 2020

	Month of APR 2020	Month of MAR 2020	Current FY To Date	Previous FY To Date	Annual FY20 Budget	% Annual FY20 Budget
Income						
400010 · FHWA PL/FTA Fund	46,885	53,491	586,941	524,728	579,234	101.3%
400015 · PPUATS Matching	11,721	13,373	147,458	131,182	144,809	101.8%
400016 · IDOT Rural Planning			7,455	31,326	10,940	68.1%
400017 · FHWA SPR Fund - Federal	30,063	11,140	141,462	46,417	574,059	24.6%
400017 · FHWA SPR Fund - Local Match	6,984	2,785	34,834	-	25,065	139.0%
400020 · Regional/Local Funds	3,437	3,438	34,375	34,375	41,250	83.3%
400022 · Woodford County GIS		2,448	34,311	26,107	42,000	81.7%
400136 · Municipal GIS Support Services	2,325		3,721	825	500	744.2%
400140 · Tazewell Co. Assessor	754	754	7,538	7,538	9,045	83.3%
400188 · City of El Paso GIS			75	-	1,000	7.5%
400200 · Interest Income	91	124	1,196	1,047	1,200	99.7%
400210 · Other			-	-	-	0.0%
400213 · Princeville Comprehensive Plan		104	7,673	-	10,000	76.7%
400214 · El Paso Comprehensive Plan			5,312	-	6,000	88.5%
400240 · Woodford County Planning			-	-	500	0.0%
400254 · Human Services Trans Plan	2,046	2,446	26,535	36,742	62,108	42.7%
400271 · Regional Server Partnership	750	750	7,500	7,500	9,000	83.3%
400276 · JARC/New Freedom			34,892	53,128	34,892	100.0%
400315 · GPSD GIS Staffing		1,050	19,425	23,925	28,000	69.4%
400320 · Regional Water Supply Plan	994	1,891	12,383	9,069	25,000	49.5%
400322 · Hazard Mitigation Plan			-	20,763	-	0.0%
400323 · Peoria Park District			-	-	-	0.0%
400325 · FTA 5310 Admin Fee	113	283	1,212	7,265	-	0.0%
400326 · Para-Transit Study	565	1,300	1,978	-	10,000	19.8%
400330 · IDOT State Planning	7,008	25,829	35,046	79,335	122,000	28.7%
400331 · HIS - 2020 Census	106,845	143,284	414,964		500,000	83.0%
Total Income	\$ 220,582	\$ 264,489	\$ 1,566,284	\$ 1,041,272	\$ 2,236,602	70.0%
Expense						
500010 · Advertising and Printing			340	1,160	3,000	11.3%
500015 · Contractual Services	148,436	177,766	761,783	191,091	1,182,109	64.4%
500015 · Community Events			783	-	500	156.6%
500020 · Copier	417	517	5,573	4,815	7,000	79.6%
500025 · Computer Software and Services	3,847	2,444	28,811	27,376	20,000	144.1%
500025 · Computer Hardware			4,980	-	60,000	8.3%
500030 · Equipment Maintenance	135		135	2,663	2,000	6.8%
500035 · Group Health Insurance	7,662	7,162	72,623	68,257	89,000	81.6%
500036 · General Insurance	619	619	6,121	6,285	7,324	83.6%
500038 · Workers Compensation	163	163	1,633	1,883	1,959	83.3%
500040 · Membership and Subscriptions	172	167	3,285	11,751	3,000	109.5%
500050 · Miscellaneous	126	342	3,541	1,556	1,000	354.1%
500070 · Office Supplies	11	566	4,012	4,608	5,500	72.9%
500080 · Postage		8	511	439	600	85.1%
500085 · Rent	2,950	2,950	29,399	28,487	35,298	83.3%
500086 · Retirement	2,425	2,424	24,215	24,126	28,289	85.6%
500090 · Telephone & Internet	683	684	6,851	4,449	8,229	83.3%
500100 · Training, Travel & Conferences	(8,685)	1,206	17,308	14,376	35,000	49.5%
500110 · Utilities	249	249	2,443	3,193	3,832	63.8%
500120 · Professional Services			24,487	39,741	43,500	56.3%
500130 · Space Costs	935	1,120	10,789	10,681	13,322	81.0%
510000 · Depreciation Expense	-	714	6,541	8,160	8,800	74.3%
520000 · Salaries	49,526	51,287	472,183	444,506	554,248	85.2%
520600 · Payroll Taxes	3,606	3,739	37,764	41,104	47,000	80.3%
Total Expense	\$ 213,278	\$ 254,125	\$ 1,526,108	\$ 940,707	\$ 2,160,510	70.6%
Surplus/(Shortfall)	\$ 7,304	\$ 10,364	\$ 40,177	\$ 100,565	\$ 76,092	52.8%

TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
APRIL 2020

OPERATING ACTIVITIES	APR '20	YTD
Net Income	\$ 7,304	\$ 40,177
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	-	6,541
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(18,583)	(340,210)
100050 · Prepaid Expenses	2,586	(2,374)
200010 · Accounts Payable	(41,934)	242,883
200015 · Accrued Expenses	249	702
200021 · Accrued Payroll	(340)	39
200055 · Vacation/Personal Time	2,137	3,560
200060 · Employer Liabilities	52	(4,424)
200071 · Deferred Revenue - PPUATS	(11,464)	21,302
200081 · Deferred Revenue - IDOT/PPUATS	(1,288)	3,863
200081 · Deferred Revenue - Walkability	-	10,374
200103 · Deferred Revenue - Woodford Co.	(933)	1,867
200104 · Deferred Revenue - Regional Server	(750)	1,500
200107 · Deferred Revenue - Village of Washburn	-	(75)
Net cash provided by Operating Activities	\$ (62,963)	\$ (14,276)
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	-
190000 · ROU - Office Space	2,950	(327,450)
Net cash provided by Investing Activities	2,950	(327,450)
FINANCING ACTIVITIES		
390000 · Office Space Lease Liability	(2,950)	324,500
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	(2,950)	324,500
Net cash increase/(decrease) for period	(62,963)	(17,226)
Cash at beginning of period	853,668	807,931
Cash at end of period	\$ 790,705	\$ 790,705

Tri-County Regional Planning Commission
Check Register
April 2020

Date	CHECK #	Name	Memo	Amount
04/03/2020	ACH	Staff	Payroll 3/16/2020 - 3/31/2020	17,912.40
04/03/2020	ACH	Department of the Treasury	Payroll tax liabilities 3/16/2020 - 3/31/2020	6,137.32
04/03/2020	ACH	Illinois Department of Revenue	Payroll tax liabilities 3/16/2020 - 3/31/2020	1,168.07
04/03/2020	ACH	Nationwide	Vested Retirement Liabilities 3/16/20 - 3/31/20	1,534.78
04/03/2020	ACH	Unvested Retirement Savings	Unvested Retirement Liabilities 3/16/20 - 3/31/20	357.48
04/03/2020	ACH	CEFCU	Employer & Employee HSA Contribution	550.00
04/06/2020	ACH	A5.com Inc.	Website hosting	69.90
04/06/2020	ACH	CAPCIL	Subrecipient - Census	2,082.66
04/06/2020	ACH	City of Canton	Subrecipient - Census	1,604.38
04/06/2020	ACH	City of East Peoria	Subrecipient - Census	900.96
04/06/2020	ACH	DCC Marketing, LLC	Subrecipient - Census	27,625.00
04/06/2020	ACH	Facet	Computer support	280.00
04/06/2020	ACH	Hanson	Pekin Signal Optimization Study	3,723.33
04/06/2020	ACH	Henry County Public Library	Subrecipient - Census	325.01
04/06/2020	ACH	Stark County	Subrecipient - Census	2,277.99
04/06/2020	ACH	The Cleaning Source	Office cleaning	114.66
04/06/2020	ACH	WEX Bank	Fuel	52.35
04/06/2020	ACH	Cloudpoint Geographics Inc	Contractual Services	2,375.00
04/07/2020	1001	City of Peoria	Rent	2,950.00
04/07/2020	1002	City of Pontiac	Subrecipient - Census	850.63
04/07/2020	1003	Comcast	8771 20 303 1623515	368.14
04/07/2020	1004	Fulton County	Subrecipient - Census	661.17
04/07/2020	1005	Heartland Parking 243651-240830	243651 and 240830	70.00
04/07/2020	1006	Hinckley Springs	168978313989896	80.13
04/07/2020	1007	McLean County Regional Planning Commissio	Subrecipient - Census	10,731.97
04/07/2020	1008	RK Dixon	6739330	106.91
04/07/2020	1009	Tazewell Co	Subrecipient - Census	2,568.64
04/07/2020	1010	Verizon Wireless	785117208-00001	316.28
04/07/2020	1011	Woodford Co Health Dept	Subrecipient - Census	1,165.35
04/13/2020	ACH	IL Director of Employment Security	0809519	690.62
04/20/2020	ACH	Staff	Payroll 4/1/2020 - 4/15/2020	16,221.12
04/20/2020	ACH	CEFCU	Employee HSA Contribution	50.00
04/20/2020	ACH	Unvested Retirement Savings	Unvested Retirement Liabilities 4/1/2020 - 4/15/2020	360.51
04/20/2020	ACH	Department of the Treasury	Payroll liabilities 4/1/20 - 4/15/20	5,681.74
04/20/2020	ACH	Illinois Department of Revenue	Payroll liabilities 4/1/20 - 4/15/20	1,092.48
04/20/2020	ACH	Nationwide	Vested Retirement Liabilities 4/1/20 - 4/15/20	1,535.79
04/22/2020	1012	City of Peoria	Rent	2,950.00
04/22/2020	1013	Delta Dental	Monthly premium	293.08
04/22/2020	1014	Guardian	Monthly premium	442.47
04/22/2020	1015	Heartland Parking 243602	Parking	935.00
04/22/2020	1016	Hinckley Springs	Office water	11.25
04/22/2020	1017	Pictometry	Contractual Services	139,249.50
04/22/2020	1018	TIAA Bank	Copier lease	410.26
04/22/2020	1019	United Security Communications Inc.	Phone repairs & maintenance	135.00
04/30/2020	ACH	Busey Bank	Service Charge	110.75
04/30/2020	ACH	Morton Community Bank	Service Charge	15.59
			TOTAL CHECKS	259,145.67

**SCORECARD**

Bonus Points Available
97

Account Summary

Billing Cycle		05/01/2020
Days In Billing Cycle		30
Previous Balance		\$25.00
Purchases	+	\$97.29
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$25.00-
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE \$97.29

Credit Summary

Total Credit Line	\$5,000.00
Available Credit Line	\$4,902.71
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

- Call us at: (866) 317-0355
Lost or Stolen Card: (866) 839-3485
- Go to www.mycardstatement.com
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

Payment Summary

NEW BALANCE	\$97.29
MINIMUM PAYMENT	\$0.00
PAYMENT DUE DATE	05/26/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Important Information About Your Account

WATCH YOUR BONUS POINTS GROW THIS SPRING WHEN YOU USE YOUR SCORECARD REWARDS CARD THROUGH THE SCOREMORE MALL! EARN 2X, 3X, 4X OR MORE ADDITIONAL BONUS POINTS BY SHOPPING AT PARTICIPATING RETAILERS ONLINE AND IN-STORE. VISIT WWW.SCORECARDREWARDS.COM AND START EARNING EXTRA POINTS TODAY!

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
03/31	04/02	PBUS01	70040500093777093130016	RUSH CARD REVERSAL	\$25.00-
04/13	04/15	PBUS01	24789300105552301260084	DIGITAL NEWSPAPER SUBSCRI 877-5782716 NY	\$4.99
04/15	04/16	PBUS01	24692160106100639021191	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
04/16	04/17	PBUS01	24431060107026729006296	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$56.30

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5415

MORTON COMMUNITY BANK
 721 W JACKSON
 MORTON IL 61550-1537

**Account Number**

####-####-####-1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
05/01/20	\$97.29	\$0.00	05/26/20

\$

TRI COUNTY REGIONAL PC
 456 FULTON STREET
 SUITE 401
 PEORIA IL 61602

e-Statement

MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK
 PO BOX 4517
 CAROL STREAM IL 60197-4517

Additional Information About Your Account

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

YOU MAY SKIP THIS MONTH'S MINIMUM PAYMENT ON YOUR ACCOUNT. FINANCE CHARGES WILL CONTINUE TO ACCRUE.

ScoreCard Bonus Points Information as of 04/30/2020

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	0	97	0	0	97

Finance Charge Summary / Plan Level Information

Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01 001	PURCHASE	G	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$97.29
Cash									
CBUS01 001	CASH	A	\$0.00	0.85416%(M)	10.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00

* Periodic Rate (M)=Monthly (D)=Daily

** includes cash advance and foreign currency fees

Days In Billing Cycle: 30

APR = Annual Percentage Rate

¹ FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.

Tri-County Regional Planning Commission Budget Proposal for FY21

Revenue By Fund	FY20 Budget	FY21 Budget
FY20 UWP	579,234.00	45,883.00
PPUATS Match	144,809.00	11,471.00
FY21 UWP		681,421.00
SPF FY21 Annual for PPUATS Match		170,355.00
State Planning Funds - LRTP, Web Tool, Spec Studies	57,000.00	
SPF FY20 Annual - Unallocated	50,000.00	140,000.00
State Planning Funds - Grey Area Study Match	15,000.00	5,000.00
SPF Unallocated	238,125.12	
Rural Planning Funds	10,940.00	
SPR Funds - Grey Area Study	60,000.00	20,000.00
SPR Funds - GIS Mapping Data	-	149,000.00
SPR Funds Match - Peoria, Tazewell, Woodford, Logan Co	-	37,250.00
SPR Funds - Roadway Asset Mgmt	84,000.00	104,000.00
SPR Funds Match - Municipalities	21,000.00	26,000.00
SPR Funds - Digital Ortho Photo	156,799.11	
SPR Funds Match - Peo, Taz, Wood, Logan	39,199.77	
Water Supply Planning	25,000.00	19,799.25
HSTP	62,108.00	62,108.00
JARC/New Freedom	34,892.00	-
FTA Paratransit Study	10,000.00	1,434.00
5310 Admin		1,434.00
2020 Census	500,000.00	
GIS Staffing - GPSD	28,000.00	28,000.00
GIS - Woodford County	42,000.00	42,000.00
GIS - Washburn	500.00	475.00
GIS - El Paso	1,000.00	-
GIS - Regional Server	9,000.00	9,000.00
Planning Review - Woodford Co	500.00	-
Planning Review - Tazewell Co	9,045.00	9,045.00
Land Use Plan - Princeville	10,000.00	-
Land Use Plan - El Paso	6,000.00	-
Peoria Co	16,000.00	16,000.00
Tazewell Co	14,050.00	14,050.00
Woodford Co	11,200.00	11,200.00
Interest	1,200.00	1,200.00
Total Revenue	2,236,602.00	1,604,925.25

Expenses

FY20 Budget FY21 Budget

Tri-County Regional Planning Commission Budget Proposal for FY21

Computer Expenses:			
Computer Hardware & Supplies	60,000.00	5,000.00	
Computer Software & Support	20,000.00	30,000.00	
Total Computer Expenses	80,000.00	35,000.00	
Outside Services:			
Consultants		167,881.00	
Contract Services - Special Projects	1,182,109.00	423,475.00	
Total Outside Services	1,182,109.00	591,356.00	
Depreciation	8,800.00	6,000.00	
Employee Benefits:			
Health Insurance	89,000.00	99,842.31	
Parking	9,000.00	10,200.00	
Payroll Taxes	47,000.00	48,664.14	
Retirement	28,289.00	31,819.80	
Workers Compensation Insurance	1,959.00	1,959.00	
Total Employee Benefits	175,248.00	192,485.25	
Office Administration:			
Bank Service Charges		591.00	
Copier Expense	7,000.00	6,874.81	
Vehicle (Fuel & Parking)	900.00	1,600.00	
Internet & Phones	8,229.00	8,223.97	
Professional Liab & Auto Ins	5,299.00	5,310.53	
Office Supplies	5,500.00	4,158.01	
Postage	600.00	681.03	
Repairs & Maintenance	2,000.00	200.00	
Subscriptions	3,492.00	238.88	
Office Water	600.00	966.05	
Total Office Administration	33,620.00	28,844.29	
Miscellaneous Projects Costs:			
Community Events	500.00		
Dues (APA)			
Legal Publications	3,000.00		
Meeting Expenses			
Other Miscellaneous Expenses	1,000.00	624.00	
Total Miscellaneous Project Costs	4,500.00	624.00	
Professional Fees			
Accounting/Audit		24,000.00	
Legal Fees			
Total Professional Fees	43,500.00	24,000.00	
Facility Costs			
Office Rent	35,298.00	35,400.00	
Office Cleaning	1,980.00	2,064.00	
Property & Casualty Insurance	2,025.00	2,025.00	
Utilities	3,832.00	2,985.48	
Total Facility Costs	43,135.00	42,474.48	
Salaries & Wages	554,248.00	624,683.21	
Travel and Training:			
APWA Conference	7,500.00	7,500.00	
Other Travel, Training & Conferences	27,500.00	20,649.00	
Mileage Reimbursements	350.00	1,640.00	
Meal Reimbursements			
Total Travel and Training	35,350.00	29,789.00	
TOTAL EXPENSES	2,160,510.00	1,575,256.23	
SURPLUS/(DEFICIT)	76,092.00	29,669.02	

RESOLUTION 20-47

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM JULY 1, 2020 THROUGH JUNE 30, 2021.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission Officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning July 1, 2020 through June 30, 2021, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Mike Hinrichsen	Woodford County
	1 st Vice Chair	Paul Rosenbohm	Peoria County
	2 nd Vice Chair	Michael Smith	Woodford County
	Treasurer	Don White	Peoria County
	Secretary	Greg Menold	Tazewell County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
		Barry Logan	Woodford County
		Sue Sundell	Tazewell County
Personnel Committee	Chair (1 st VC)	Paul Rosenbohm	Peoria County
		Greg Menoldl	Tazewell County
		Michael Smith	Woodford County
Ways & Means	Chair (Treas)	Don White	Peoria County
		Sue Sundell	Tazewell County
		Barry Logan	Woodford County
Nominations Committee	Chair (2 nd VC)	Michael Smith	Woodford County
		Russ Crawford	Tazewell County
		Mike Phelan	Peoria County
County Chairmanship	Woodford Countyl (2020-2022) – Peoria County (2022-2024) - Tazewell County (2024-2026)		

Presented this 28th day of May 2020

Adopted this 28th day of May 2020

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission