



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., May 23, 2019

Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., May 23, 2019

Appointment of Brandon Hovey to the Tri County Regional Planning Commission for a term commencing March 1, 2019 and expiring November 30, 2019 replacing Nancy Proehl

AGENDA

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve March 28, 2019 Commission minutes**
- 5. Executive Director report**
- 6. Ways and Means Report**
 - a. Motion to approve March/April Financial Statements and Billings (Resolution 19-47)
 - b. Motion to approve contract with Martin, Hood & Associates to complete Financial and Compliance audit for the fiscal year 2019. (Resolution 19-51)
 - c. Review Draft FY20 budget
- 7. Administration**
 - a. Motion to approve renewal of lease with City of Peoria (Resolution 19-48)
 - b. Motion to approve Slate of Officers and Committee Members (Resolution 19-49)
- 8. Planning**
 - a. Staff presentation
- 9. Transportation**
 - a. PPUATS Report
 - b. Motion to approve Joint Funding Agreement (Resolution 19-50)
 - c. Motion to approve FY20 Unified Work Program for transportation funds (Resolution 19-52)
 - d. Motion to approve Executive Director to attend USDOT meeting in Washington, D.C. for autonomous vehicles (Resolution 19-53)
 - e. Autonomous Mobility update
- 10. GIS**
- 11. Executive Session**
- 12. Any action coming out of Executive Session**
- 13. Other**
- 14. Adjournment**

June 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, June 5	9:00 a.m.
Executive Board	Monday, June 17	5:15 p.m.
PPUATS Technical	NO MEETING	
Ways & Means	Thursday, June 27	4:30 p.m.
Full Commission	Thursday, June 27	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., March 28, 2019
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., March 28, 2019

Reappointments of Roy Bockler, Mike Smith, Eric Lind, Mike Hinrichsen, and Ben Kingdon to the Tri County Regional Planning Commission for a term commencing February 19, 2019 and expiring November 30, 2019, and Russ Cotton’s to expire December 1, 2019

Appointment of Barry Logan to the Tri County Regional Planning Commission for a term commencing March 28, 2019 and expiring March 2020

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	Via phone	
Mike Hinrichsen Woodford Co.	x		Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.	x		Nancy Proehl, Tazewell Co.		x
Ben Kingdon Woodford Co.		x	Seth Mingus Tazewell Co.		x
Michael Smith Woodford Co.	x		Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Phil Salzer Peoria Co..	x	
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	x		Greg Chance, Peoria Co.	x	
Sue Sundell Tazewell Co	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, Stratton, Harms, and Martin

3. Public Input-none

4. Motion to approve February 28, 2019 Commission minute

White moved to approve the February 28, 2019 Commission minutes and Chance seconded.
 Motion carried.

5. Executive Director report

Miller updated on the following:

- Strategic Planning session
- Exploring ICT funding for beneficial use study working with University of Illinois
- Closed out grant with ACOE for developing framework scope for ICT (Illinois Center for Transportation)
- Dr. Chuck Thieling meeting on 4th and 5th for Beneficial Use
- H. Wayne Wilson wanting to create a couple more broadcasts in conjunction with dredging
- IDOT will have another round of SPR funds
- Capitol Highway hearing in Peoria for Infrastructure needs
- White asked he has heard dredging chatter for Illinois River to be brought down in water level in 2020 for locks and dams work and that it will be low for 6 months. Could there possibly be dredging done at this time and Miller replied no.

6. Ways and Means Report

a. Motion to approve February Financial Statements and Billings (Resolution 19-45)

Smith moved to approve February Financial Statements and Billings (Resolution 19-45) and Sundell seconded. Motion passed.

Stratton updated on the following:

- Operating cash is \$615,266 which is a decrease of \$48,286 from last month.
- Accounts receivables is \$213,868 which includes \$90,014 direct pass thru on various programs
- Accounts payables is \$100,864 which \$84,707 is for contract services and remaining \$16K is for bills of normal operating expenses.
- Total revenue for February was \$131,350
- Total expenses for February were \$127,981 which leaves a positive of \$3,369. We are 67% of the way through our fiscal year and we have met 68% of our targeted net income.

b. Motion to approve selection of auditor (Resolution 19-46)

Sundell moved to approve Resolution 19-46 and Menold seconded.

Discussion followed:

- Neuhauser explained the process and the discussion the Ways & Means had.
- Gorman why are we choosing Martin Hood over Clifton Larson
- Neuhauser said yes Martin Hood is familiar with our staff but would prefer to have Clifton Larson. He does not feel the Dixon situation issue should not be concerning. He is very comfortable with them. Martin has been consistent, but Clifton Larson is reproachable.
- Logan is not pleased with Clifton Larson. They are not well organized. He will not support Clifton Larson.
- White suggests getting a new principal in charge.
- Smith said that Stratton said last years audit by Martin Hood was the first she has ever seen of being so thorough.
- Hinrichsen said it is hard to pass up the savings Clifton Larson proposed. Sundell responded that the audit is paid by IDOT.

Vote was taken and passed with 1 nay (Phelan) .

7. Administration

- a. Motion to approve amendment to Slate of Officers and Committee Members to replace Steve Van Winkle on Executive Board, and Ways & Means with Matt Bender (Resolution 19-43)

Gorman moved to approve amendment to Slate of Officers and Committee Members to replace Steve Van Winkle on Executive Board, and Ways & Means with Matt Bender and Logan seconded.

Crawford spoke of support from Van Winkle to take his position on these 2 committees. Vote was taken and passed.

8. Planning

- a. Staff presentation

Martin presented a slideshow of her schooling and career start here in the Peoria area and TCRPC.

9. Transportation

- a. PPUATS Report

Harms reported on the following:

- Programs of STU funds due to uncertain events is being deferred until July.
- Transportation studies updates has 4 projects
- Developing 4-year Federal funded projects

- b. Presentation of draft FY 20 (UPWP) Unified Planning Work Program

- GATA forms have been sent to IDOT
- Went over preliminary draft of UPWP. It will come back to this level for final adoption.

- c. Autonomous Mobility update

Martin updated that the grant documents have been submitted for autonomous money. Hope to hear back in June-July timeframe.

10. GIS

11. Executive Session

12. Any action coming out of Executive Session

13. Other

Phelan discussed that Chuck Maron for Strong Towns meeting on May 5, 6, and 7.

14. Adjournment

Sundell moved to adjourn at 6:36 pm and Chance seconded. Motion carried.

April 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, April 3	9:00 a.m.
Executive Board	Monday, April 15	5:15 p.m.
PPUATS Technical	Wednesday, April 17	9:00 a.m.
Ways & Means	Thursday, April 25	4:30 p.m.
Full Commission	Thursday, April 25	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: May 20, 2019
 Subject: Executive Director Report for May, 2019

Project	Activity	Status
Administrative		
Outreach Activities		
	Attended Peoria Heights Strong Towns event	Complete
	Ongoing planning activity regarding Autonomous Mobility Grant	Complete
	Participated in At Issue taping with H Wayne Wilson regarding infrastructure	Complete
	Participated in APWA spring Conference	Complete
	Coordination with possible facilitators for Strategic Planning session	Complete
Audit	Issued a notice to proceed with selected Commission auditor	Complete
Personnel		
Financial Report	April results \$12k	Ongoing
Indirect Cost Rate(ICR)	Work on FY 19 ICR with State of Illinois GOMB	Ongoing
Website	Updated website.	Ongoing
Planning issues		
PLBA		
	Continued scoping work for Hydrology Study	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Village of Princeville Comp Plan	Met with Village officials to discuss Comp Plan	Ongoing
Village of El Paso Comp Plan	Met with Village officials to discuss Comp Plan	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Coordinating participants for response to Illinois Center for Transportation Study (ICT) RFP	Ongoing
	Planning Activities started for September BUDM Symposium	Ongoing
	Coordination with H. Wayne Wilson regarding September "At Issue" program	
Regional Hazard Mitigation Plan	Waiting on IEMA and FEMA review	Ongoing
Regional Water Supply Planning	Continued with Scope of Work for Regional Water Supply Planning	Ongoing
Watershed Planning	Resubmitted proposal to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration	Exploring ICT funding opportunities for Beneficial Use study	Ongoing
	Participated in Spring studios with UIUC students	
GIS Projects		
Village of Minonk	Work ongoing	Ongoing
Village of Elmwood	Work ongoing	Ongoing
Peoria Heights	Work ongoing	Ongoing
PPUATS/ Transportation		
FY 20 UPWP Development	Ongoing Development of FY 20 UPWP	Ongoing
SPR Grant applications	submitted 6 spr grant applications to IDOT totaling 600k	complete
Transportation Infrastructure Funding	Presented Testimony at Transportation Subcommittee - State Infrastructure Plan - Public Hearing	Ongoing
Transportation Improvement Program	Amendments processed	Ongoing
STU project Selection	Continued work on New STU selection program	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
		in progress
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, post processing has begun.	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY 19 Rural Planning Funds	Developed planning framework and started to meet with rural communities	
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds	Village of Minonk GIS /Mapping	In Progress
	Village of Elmwood GIS	In Progress
	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds	Received Notice of State award 160000	
	Region wide Guardrail inventory	ongoing
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing
IDOT Dist. 4 Travel Demand Modeling	Consultant work is ongoing	In progress

RESOLUTION 19-47

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR MARCH/APRIL 2019

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for March/April 2019, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for March/April 2019 are approved.

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITES, & NET ASSETS
APRIL 2019

ASSETS	APR 30, 2019	MAR 31, 2019	APR 30, 2018
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,620	1,620	1,620
100016 · Savings - Unvested Retirement	30,092	29,055	26,121
100011 · Checking - PPUATS	108,590	108,576	138,085
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	159,541	158,489	185,064
Unrestricted Cash:			
100010 · Checking - Operations	707,800	661,491	414,853
Total Checking/Savings Busey Bank	867,341	819,980	599,917
100020 · Accounts Receivable	160,373	156,450	257,121
Other Current Assets			
100050 · Prepaid Expenses	26,109	29,285	19,609
Total Other Current Assets	26,109	29,285	19,609
Total Current Assets	1,053,823	1,005,716	876,647
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	83,413
100044 · Vehicles	23,944	23,944	41,567
100046 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(171,777)	(170,945)	(177,863)
Total Fixed Assets	10,141	10,973	8,730
TOTAL ASSETS	\$ 1,063,964	\$ 1,016,688	\$ 885,377
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	106,865	74,819	49,501
Other Current Liabilities			
200015 · Accrued Expenses	4,862	3,030	947
200021 · Accrued Payroll	22,257	22,671	20,832
200055 · Vacation/Personal Time	42,346	40,791	41,617
200056 · Unvested Retirement Account	30,069	29,032	25,949
200060 · Employer Liabilities	3,093	2,908	3,528
200071 · Deferred Revenue - PPUATS	68,293	68,293	92,553
200078 · Deferred Revenue - Tazewell County	-	-	1,171
200092 · Deferred Revenue - IDNR	-	-	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	6,533	7,467	6,533
200104 · Deferred Revenue - Regional Server	1,500	2,250	1,500
200107 · Deferred Revenue - Village of Washburn	563	563	1,500
Total Other Current Liabilities	198,755	196,242	215,367
Total Current Liabilities	305,620	271,061	264,869
Total Liabilities	305,620	271,061	264,869
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	451,328	451,328	332,021
Net Income	100,566	87,850	82,037
Total Equity	758,344	745,628	620,508
TOTAL LIABILITIES & EQUITY	\$ 1,063,964	\$ 1,016,688	\$ 885,377

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
APRIL 2019

	Month of APR 2019	Month of MAR 2019	Current FY JUL '18 - APR '19	Previous FY JUL '17 - APR '18	Annual FY19 Budget	% Annual FY19 Budget
Income						
400010 · FHWA PL Fund	22,651	34,916	414,535	443,203	546,021	75.9%
400011 · FTA Section 8	6,021	9,281	110,193	118,119	145,144	75.9%
400015 · PPUATS Matching	7,168	11,049	131,182	140,330	172,791	75.9%
400016 · IDOT Rural Planning	16,187	7,909	31,326	7,981	22,676	138.1%
400017 · FHWA SPR Fund	-	-	46,417	-	-	-
400020 · Regional/Local Funds	3,438	3,438	34,375	34,375	41,250	83.3%
400022 · Woodford County GIS	2,431	1,757	26,107	42,100	45,000	58.0%
400136 · Municipal GIS Support Services	-	-	825	2,423	1,000	82.5%
400140 · Tazewell Co. Zoning	754	754	7,538	8,422	9,045	83.3%
400188 · City of El Paso GIS	-	-	-	-	3,425	0.0%
400200 · Interest Income	116	104	1,047	925	1,000	104.7%
400210 · Other	-	-	-	3,707	-	0.0%
400240 · Woodford County Planning	-	-	-	-	500	0.0%
400254 · Human Services Trans Plan	5,402	5,603	36,742	33,889	73,810	49.8%
400271 · Regional Server Partnership	750	750	7,500	7,500	9,000	83.3%
400276 · JARC/New Freedom	16,407	-	53,129	77,290	71,390	74.4%
400291 · JARC - cicarpool	-	-	-	-	9,800	0.0%
400315 · GPSD GIS Staffing	2,100	3,450	23,925	18,154	25,000	95.7%
400320 · Regional Water Supply Plan	4,747	4,322	9,069	15,891	-	0.0%
400322 · Hazard Mitigation Plan	-	-	20,763	12,001	23,139	89.7%
400323 · Peoria Park District	-	-	-	563	-	0.0%
400325 · FTA 5310 Admin Fee	931	1,216	7,266	-	10,000	72.7%
400326 · Para-Transit Study	-	-	-	-	10,000	0.0%
400328 · MPO Special Projects	-	-	-	-	-	0.0%
400329 · IDOT Dist 4	-	-	-	31,565	-	0.0%
400330 · IDOT State Planning	34,819	-	79,335	-	657,082	12.1%
Total Income	\$ 123,920	\$ 84,548	\$ 1,041,273	\$ 998,437	\$ 1,877,073	55.5%
Expense						
500010 · Advertising and Printing	(56)	-	1,160	867	1,800	64.5%
500015 · Contractual Services	31,232	-	191,091	196,303	837,950	22.8%
500020 · Copier	399	399	4,815	4,374	6,000	80.3%
500025 · Computer Software and Support	2,248	2,124	27,376	36,294	52,000	52.6%
500030 · Equipment Maintenance	-	-	2,663	6,286	2,000	133.2%
500035 · Group Health Insurance	6,607	7,387	68,257	61,576	82,000	83.2%
500036 · General Insurance	610	610	6,285	8,707	7,100	88.5%
500038 · Workers Compensation	163	163	1,883	484	2,700	69.7%
500040 · Membership and Subscriptions	7,667	172	11,751	2,439	3,000	391.7%
500050 · Miscellaneous	285	36	1,556	2,030	2,500	62.2%
500070 · Office Supplies	470	413	4,608	3,380	4,000	115.2%
500080 · Postage	-	-	439	196	500	87.8%
500085 · Rent	2,849	2,849	28,487	28,487	34,184	83.3%
500086 · Retirement	2,357	2,478	24,126	20,933	28,000	86.2%
500090 · Telephone	566	456	4,449	4,421	2,688	165.5%
500100 · Conference Travel	2,371	1,081	6,357	5,388	2,500	254.3%
500110 · Utilities	319	319	3,193	2,321	3,832	83.3%
500111 · Travel	981	253	2,942	2,030	1,700	173.1%
500115 · Conference Registration	-	1,591	5,076	9,952	10,000	50.8%
500120 · Professional Services	126	3,839	39,741	21,162	44,400	89.5%
500130 · Space Costs	1,171	990	10,681	11,564	13,380	79.8%
510000 · Depreciation Expense	832	832	8,160	4,720	9,800	83.3%
520000 · Salaries	46,419	48,052	444,506	440,623	555,000	80.1%
520600 · Payroll Taxes	3,587	4,630	41,104	41,863	49,000	83.9%
Total Expense	\$ 111,204	\$ 78,674	\$ 940,707	\$ 916,400	\$ 1,756,034	53.6%
Net Income	\$ 12,717	\$ 5,874	\$ 100,566	\$ 82,037	\$ 121,039	83.1%

TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
APRIL 2019

OPERATING ACTIVITIES	APR '19	YTD
Net Income	\$ 12,717	\$ 100,566
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	832	8,160
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(3,923)	181,475
100050 · Prepaid Expenses	3,176	(5,268)
200010 · Accounts Payable	33,689	(135,751)
200015 · Accrued Expenses	189	1,894
200021 · Accrued Payroll	(414)	659
200055 · Vacation/Personal Time	1,556	(2,869)
200060 · Employer Liabilities	1,223	1,169
200071 · Deferred Revenue - PPUATS	-	43,266
200078 · Deferred Revenue - Tazewell Co.	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	1,867
200104 · Deferred Revenue - Regional Server	(750)	1,500
200107 · Deferred Revenue - Village of Washburn	-	(488)
Net cash provided by Operating Activities	\$ 47,361	\$ 196,180
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	(5,649)
100046 · Leasehold Improvements	-	-
Net cash provided by Investing Activities	-	(5,649)
FINANCING ACTIVITIES		
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	-	-
Net cash increase/(decrease) for period	47,361	190,530
Cash at beginning of period	819,980	676,811
Cash at end of period	\$ 867,341	\$ 867,341



ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY

Table with 2 columns: Description and Amount. Includes Credit Limit (\$5,000.00), Credit Available (\$3,685.00), Statement Closing Date (April 26, 2019), Days in Billing Cycle (31), Previous Balance (\$2,252.89), Payments & Credits (\$2,315.90), Purchases & Other Charges (\$1,337.98), Balance Transfer (\$0.00), Cash Advances (\$0.00), FEE CHARGED (\$15.00), INTEREST CHARGED (\$0.00), and New Balance (\$1,289.97).

Questions? Call Card Services 1-800-248-9600
Or Write: PO BOX 2360, Omaha, NE 68108
Or email: customercare@busey.com

PAYMENT INFORMATION

Table with 2 columns: Description and Amount. Includes New Balance (\$1,289.97), Minimum Payment Due (\$64.00), and Payment Due Date (May 23, 2019).

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:

Table with 3 columns: If you make no additional charges using this card and each month you pay..., You will pay off the balance shown on this statement in about..., and you will end up paying an estimated total of... Rows show 6 years for \$46.00 and 3 years for \$1,653.00 (Savings = \$100.00).

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Table with 5 columns: Tran Date, Post Date, Reference Number, Transaction Description, and Amount. Lists transactions from 03/26 to 04/16 with descriptions like Intuit *PayrollIEE usag, MCLEAN COUNTY CHAMBER, WM SUPERCENTER, HUCK'S FOOD & FUEL, ESRI, DIGITAL NEWSPAPER, ASSN. OF METRO PLANNING, LOGMEIN, and ADOBE *CREATIVE CLOUD.

Transactions continued on next page

1 035 VVG 001 7 26 190426 0 PAGE 1 of 3 1 0 3248 4000 QC52 01AA1035



Busey
100 W. University Ave
Champaign IL 61820

ERIC MILLER
456 FULTON ST SUITE 401
PEORIA IL 61602

Make Check
Payable to:

BUSEY
PO BOX 660525
DALLAS TX 75266-0525

Payment Information

Table with 2 columns: Description and Amount. Includes Account Number (XXXX XXXX XXXX 9435), Payment Due Date (May 23, 2019), New Balance (\$1,289.97), Minimum Payment Due (\$64.00), and Past Due Amount (\$0.00).

Amount Enclosed: \$ []

TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/18	04/18	F3248003C000PI108	PAYMENT-BRANCH THANK YOUPEORIA IL	2,252.89-
04/17	04/19	24493983Q11H0KTXA	DOUBLETREE COLLINSVILLE COLLINSVILLE IL	250.46
04/19	04/21	24071053DJ83N9J26	ESRI 888-3774675 CA	100.68
04/24	04/24	74071053KMJ9Y5S0D	ESRI REDLANDS CA CREDIT	63.01-
FEES				
04/26	04/26		ANNUAL CHARGE 05/19 THROUGH 04/20	15.00
			TOTAL FEES FOR THIS PERIOD	15.00
INTEREST CHARGED				
04/26	04/26		Interest Charge on Purchases	0.00
04/26	04/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	0.00

Totals 2019 Year-to-Date	
Total fees charged in 2019	\$35.00
Total interest charged in 2019	\$12.90

REWARDS SUMMARY

Available Points 28,108

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	16.90% (f)	\$0.00	31	\$0.00
Cash Advances	16.90% (f)	\$0.00	31	\$0.00

(v) = variable (f) = fixed

IMPORTANT MESSAGES

Access your Legacy South Side Bank Credit Card by visiting busey.com/ssbcards.

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
MARCH 2019

ASSETS	MAR 31, 2019	FEB 28, 2019	MAR 31, 2018
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,620	1,620	1,620
100016 · Savings - Unvested Retirement	29,055	28,743	23,654
100011 · Checking - PPUATS	108,576	129,545	138,067
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	158,489	179,146	182,580
Unrestricted Cash:			
100010 · Checking - Operations	661,491	615,266	450,512
Total Checking/Savings Busey Bank	819,980	794,412	633,091
100020 · Accounts Receivable	156,450	213,868	235,277
Other Current Assets			
100050 · Prepaid Expenses	29,285	30,609	20,304
Total Other Current Assets	29,285	30,609	20,304
Total Current Assets	1,005,716	1,038,890	888,672
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	83,413
100044 · Vehicles	23,944	23,944	41,567
100046 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(170,945)	(170,114)	(177,391)
Total Fixed Assets	10,973	11,804	9,202
TOTAL ASSETS	\$ 1,016,688	\$ 1,050,694	\$ 897,874
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	74,819	100,864	84,790
Other Current Liabilities			
200015 · Accrued Expenses	3,030	2,840	757
200021 · Accrued Payroll	22,671	22,822	20,665
200055 · Vacation/Personal Time	40,791	38,131	42,333
200056 · Unvested Retirement Account	29,032	28,721	24,792
200060 · Employer Liabilities	2,908	7,020	8,793
200071 · Deferred Revenue - PPUATS	68,293	79,342	92,553
200078 · Deferred Revenue - Tazewell County	-	-	2,342
200092 · Deferred Revenue - IDNR	-	-	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	7,466	8,400	-
200104 · Deferred Revenue - Regional Server	2,250	3,000	2,250
200107 · Deferred Revenue - Village of Washburn	563	563	-
Total Other Current Liabilities	196,241	210,077	213,723
Total Current Liabilities	271,060	310,941	298,513
Total Liabilities	271,060	310,941	298,513
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	451,328	451,328	332,021
Net Income	87,850	81,975	60,890
Total Equity	745,628	739,753	599,361
TOTAL LIABILITIES & EQUITY	\$ 1,016,688	\$ 1,050,694	\$ 897,874

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
MARCH 2019

	Month of MAR 2019	Month of FEB 2019	Current FY JUL '18 - MAR '19	Previous FY JUL '17 - MAR '18	Annual FY19 Budget	% Annual FY19 Budget
Income						
400010 · FHWA PL Fund	34,916	42,839	391,885	400,535	546,021	71.8%
400011 · FTA Section 8	9,281	11,388	104,172	106,777	145,144	71.8%
400015 · PPUATS Matching	11,049	13,557	124,014	126,828	172,791	71.8%
400016 · IDOT Rural Planning	7,909	2,143	15,139	7,558	22,676	66.8%
400017 · FHWA SPR Fund	-	46,417	46,417	-	-	-
400020 · Regional/Local Funds	3,438	3,438	30,937	27,204	41,250	75.0%
400022 · Woodford County GIS	1,757	1,173	23,676	36,904	45,000	52.6%
400136 · Municipal GIS Support Services	-	-	825	2,423	1,000	82.5%
400140 · Tazewell Co. Zoning	754	754	6,784	7,668	9,045	75.0%
400188 · City of El Paso GIS	-	-	-	-	3,425	0.0%
400200 · Interest Income	104	100	931	837	1,000	93.1%
400210 · Other	-	-	-	1,707	-	0.0%
400240 · Woodford County Planning	-	-	-	-	500	0.0%
400254 · Human Services Trans Plan	5,603	4,459	31,341	29,436	73,810	42.5%
400271 · Regional Server Partnership	750	750	6,750	6,750	9,000	75.0%
400276 · JARC/New Freedom	-	-	36,722	77,291	71,390	51.4%
400291 · JARC - cicarpool	-	-	-	-	9,800	0.0%
400315 · GPSD GIS Staffing	3,450	2,100	21,825	16,398	25,000	87.3%
400320 · Regional Water Supply Plan	4,322	-	4,322	14,594	-	0.0%
400322 · Hazard Mitigation Plan	-	-	20,763	8,341	23,139	89.7%
400323 · Peoria Park District	-	-	-	563	-	0.0%
400325 · FTA 5310 Admin Fee	1,216	2,235	6,335	-	10,000	63.3%
400326 · Para-Transit Study	-	-	-	-	10,000	0.0%
400328 · MPO Special Projects	-	-	-	-	-	0.0%
400329 · IDOT Dist 4	-	-	-	31,565	-	0.0%
400330 · IDOT State Planning	-	-	44,516	-	657,082	6.8%
Total Income	\$ 84,548	\$ 131,350	\$ 917,353	\$ 903,378	\$ 1,877,073	48.9%
Expense						
500010 · Advertising and Printing	-	167	1,216	867	1,800	67.6%
500015 · Contractual Services	-	51,202	159,859	192,643	837,950	19.1%
500020 · Copier	399	399	4,416	3,985	6,000	73.6%
500025 · Computer Software and Support	2,124	4,291	25,128	34,275	52,000	48.3%
500030 · Equipment Maintenance	-	266	2,663	6,179	2,000	133.2%
500035 · Group Health Insurance	7,387	6,783	61,650	55,587	82,000	75.2%
500036 · General Insurance	610	633	5,674	8,161	7,100	79.9%
500038 · Workers Compensation	163	195	1,720	226	2,700	63.7%
500040 · Membership and Subscriptions	172	172	4,085	2,439	3,000	136.2%
500050 · Miscellaneous	36	326	1,271	1,729	2,500	50.8%
500070 · Office Supplies	413	439	4,138	3,075	4,000	103.5%
500080 · Postage	-	-	439	196	500	87.8%
500085 · Rent	2,849	2,849	25,638	25,638	34,184	75.0%
500086 · Retirement	2,478	2,225	21,769	18,846	28,000	77.7%
500090 · Telephone	456	466	3,883	3,985	2,688	144.5%
500100 · Conference Travel	1,081	-	3,986	4,335	2,500	159.4%
500110 · Utilities	319	319	2,873	2,002	3,832	75.0%
500111 · Travel	253	82	1,961	1,892	1,700	115.4%
500115 · Conference Registration	1,591	-	5,076	2,452	10,000	50.8%
500120 · Professional Services	3,839	4,766	39,615	21,162	44,400	89.2%
500130 · Space Costs	990	1,153	9,510	10,290	13,380	71.1%
510000 · Depreciation Expense	832	832	7,328	4,248	9,800	74.8%
520000 · Salaries	48,052	45,486	398,088	399,824	555,000	71.7%
520600 · Payroll Taxes	4,630	4,930	37,517	38,453	49,000	76.6%
Total Expense	\$ 78,674	\$ 127,981	\$ 829,503	\$ 842,488	\$ 1,756,034	47.2%
Net Income	\$ 5,874	\$ 3,369	\$ 87,850	\$ 60,890	\$ 121,039	72.6%

**TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
MARCH 2019**

OPERATING ACTIVITIES	MAR '19	YTD
Net Income	\$ 5,874	\$ 87,850
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	832	7,328
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	57,418	185,398
100050 · Prepaid Expenses	1,324	(8,444)
200010 · Accounts Payable	(26,045)	(169,440)
200015 · Accrued Expenses	189	1,704
200021 · Accrued Payroll	(151)	1,073
200055 · Vacation/Personal Time	2,660	(4,425)
200060 · Employer Liabilities	(3,800)	(54)
200071 · Deferred Revenue - PPUATS	(11,049)	43,266
200078 · Deferred Revenue - Tazewell Co.	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	2,800
200104 · Deferred Revenue - Regional Server	(750)	2,250
200107 · Deferred Revenue - Village of Washburn	-	(488)
Net cash provided by Operating Activities	\$ 25,568	\$ 148,819
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	(5,649)
100046 · Leasehold Improvements	-	-
Net cash provided by Investing Activities	-	(5,649)
FINANCING ACTIVITIES		
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	-	-
Net cash increase/(decrease) for period	25,568	143,169
Cash at beginning of period	794,412	676,811
Cash at end of period	\$ 819,980	\$ 819,980

Check Register - General Fund
Tri-County Regional Planning Commission
MARCH 2019

DATE	CHECK #	VENDOR NAME	MEMO	AMOUNT
03/01/2019	14919	AS.com, Inc.	Website Hosting	20.00
03/01/2019	14920	City of Peoria - Rent & Utilities	March rent	2,848.67
03/01/2019	14921	Comcast	Phones & Internet	374.03
03/01/2019	14922	Delta Dental	March premium	293.08
03/01/2019	14923	FACET, Inc.	Computer support	385.00
03/01/2019	14924	Guardian	March premium	431.94
03/01/2019	14925	Heartland Parking 243602	February employee parking	825.00
03/01/2019	14926	Hinckley Springs	Office water	67.87
03/01/2019	14927	Journal Star	RFQ	23.40
03/01/2019	14928	Lee Enterprises	RFQ	25.60
03/01/2019	14929	Quill Corporation	Office supplies	28.98
03/01/2019	14930	TIAA Bank	Copier lease	398.98
03/01/2019	14931	United Healthcare	March premium	7,990.09
03/01/2019	14932	Verizon Wireless	Phones	222.23
03/01/2019	14933	WEX Bank	February fuel	16.34
03/01/2019	14934	Woodford Co Journal	RFQ	30.40
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,321.82
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,510.53
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,559.69
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,708.95
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	2,975.38
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,638.86
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	3,222.09
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,456.57
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	1,137.16
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	210.08
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	52.44
03/05/2019	ACH	Staff	Payroll 2/16/19 - 2/28/19	114.87
03/05/2019	ACH	CEFCU	Employee - HSA	50.00
03/05/2019	ACH	IL Dept of Revenue	Payroll liabilities 2/16/19 - 2/28/19	1,129.00
03/05/2019	ACH	United States Treasury	Payroll liabilities 2/16/19 - 2/28/19	5,904.10
03/05/2019	ACH	Unvested Retirement Savings Account	Payroll liabilities 2/16/19 - 2/28/19	544.76
03/05/2019	ACH	Nationwide Retirement Solutions	March 5th payroll liabilities	1,343.04
03/12/2019	14935	Transmap Corporation	Contractual services	7,977.13
03/12/2019	14936	Heart of Illinois United Way	Community Impact Fund	13.00
03/12/2019	14937	AS.com, Inc.	Website Hosting	19.95
03/12/2019	14938	Busey Bank Credit Card	February charges	1,373.46
03/12/2019	14939	FACET, Inc.	Computer support	280.00
03/12/2019	14940	Heartland Parking Inc. 243651/240830	February parking validations	163.00
03/12/2019	14941	Heyl Royster Voelker Allen	Legal services - directly chargeable	4,765.50
03/12/2019	14942	Lee Enterprises	RFQ	30.40
03/12/2019	14943	Pekin Daily Times	RFQ	57.60
03/12/2019	14944	PIP Printing	Office supplies	342.15
03/12/2019	14945	The Cleaning Source	February cleaning	165.00
03/12/2019	14946	WEX Bank	February fuel	11.42
03/18/2019	14947	Bradley University/Continuing Education	ICAT 2019	450.00
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	2,124.36
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,169.86
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,309.74
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	229.75
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,514.05
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,467.06
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,543.76
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	3,189.40
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	147.57
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	229.50
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,418.87
03/20/2019	ACH	Staff	Payroll 3/1/19 - 3/15/19	1,061.77
03/20/2019	ACH	United States Treasury	Payroll liabilities 3/1/19 - 3/15/19	5,413.00
03/20/2019	ACH	IL Dept of Revenue	Payroll liabilities 3/1/19 - 3/15/19	1,033.49
03/20/2019	ACH	CEFCU	Employee - HAS plus agreed contribution	550.00
03/20/2019	ACH	Nationwide Retirement Solutions	March 20th payroll liabilities	2,101.98
03/28/2019	14948	Staff	Advance for lodging	1,074.60
03/28/2019	14949	City of Peoria - Rent & Utilities	April rent	2,848.67
03/28/2019	14950	Comcast	Phones & Internet	364.03
03/28/2019	14951	Delta Dental	April premium	293.08
03/28/2019	14952	FACET, Inc.	Computer support	385.00
03/28/2019	14953	Guardian	Group ID: 00 490562	431.94
03/28/2019	14954	Heartland Parking 243602	April employee parking	825.00
03/28/2019	14955	Heyl Royster Voelker Allen	Legal services - directly chargeable	3,839.40
03/28/2019	14956	Hinckley Springs	Office water	89.65
03/28/2019	14957	Quill Corporation	Office supplies	323.15
03/28/2019	14958	TIAA Bank	Copier lease	398.98
03/28/2019	14959	United Healthcare	April group health insurance	7,990.09
03/29/2019	ACH	IL Dept of Employment Security	1Q Unemployment taxes	5,341.86
03/31/2019	ACH	Busey Bank	Service Charge	35.89
			Total Checks	104,255.06



ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY

Credit Limit	\$5,000.00
Credit Available	\$2,722.00
Statement Closing Date	March 26, 2019
Days in Billing Cycle	28
Previous Balance	\$1,373.46
- Payments & Credits	\$1,510.44
+ Purchases & Other Charges	\$2,389.87
+ Balance Transfer	\$0.00
+ Cash Advances	\$0.00
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$2,252.89

Questions? Call Card Services 1-800-248-9600
 Or Write: PO BOX 2360
 Omaha, NE 68108
 Or email: customercare@busey.com

PAYMENT INFORMATION

New Balance \$2,252.89
 Minimum Payment Due \$113.00
 Payment Due Date April 23, 2019

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	8 years	\$3,094.00
\$80.00	3 years	\$2,888.00 (Savings = \$206.00)

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
02/26	02/27	24692161T2Y1R5RW9	Intuit *PayrollEE usag 800-446-8848 CA	25.50 ✓
03/01	03/03	24692161X2XP37AVE	UNITED 0162441140365800-932-2732 TX	548.00 ✓
03/01	03/03	24692161X2XP37AV6	UNITED 0162441135855800-932-2732 TX	491.08 ✓
03/01	03/03	24755421X7JNTVAP0	ARES HOTELS AND TICKETS 619-5017000 CA	42.00 ✓
03/04	03/04	74692161Z2X79XGHG	AMZN Mktp US Amzn.com/bill WA CREDIT	129.99 ✓
03/04	03/05	24492151ZS14SKNGA	AMERICAN PLANNING A 312-431-9100 IL	455.50 ✓
03/04	03/05	24492151ZS14SLTHG	AMERICAN PLANNING A 312-431-9100 IL	455.50 ✓
03/05	03/05	7469216202XGMY1AP	AMZN Mktp US Amzn.com/bill WA CREDIT	6.99 ✓
03/10	03/12	2478930263ELJ4MDL	DIGITAL NEWSPAPER SUBSCRIB7-5782716 NY	4.99 ✓
03/13	03/14	2469216282X5EJG80	LOGMEIN*GOTOMEETING LOGMEIN.COM CA	36.00 ✓

Transactions continued on next page

1035 VVG 001 7 26 190326 0 PAGE 1 of 3 1 0 3248 6000 QC52 01AA1035



Busey
100 W. University Ave
Champaign IL 61820

ERIC MILLER
456 FULTON ST SUITE 401
PEORIA IL 61602

Make Check
Payable to:

BUSEY
PO BOX 660525
DALLAS TX 75266-0525

Payment Information

Account Number: XXXX XXXX XXXX 9435
 Payment Due Date April 23, 2019
 New Balance \$2,252.89
 Minimum Payment Due \$113.00
 Past Due Amount \$0.00

Amount Enclosed: \$

[Empty box for amount enclosed]

ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

TRANSACTIONS (continued)

Tran Date	Post Date	Reference Number	Transaction Description	Amount
03/14	03/14	F32480029000PI073	PAYMENT-BRANCH THANK YOUPEORIA IL	1,373.46-
03/15	03/17	24071052BJ81TWXW0	ESRI DOMESTIC EVENTS 888-3774575 CA	275.00
03/16	03/17	24431062B0RTFY6D0	ADOBE *CREATIVE CLOUD 800-833-6687 CA	56.30
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
03/26	03/26		Interest Charge on Purchases	0.00
03/26	03/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	0.00

Totals 2019 Year-to-Date	
Total fees charged in 2019	\$20.00
Total interest charged in 2019	\$12.90

IMPORTANT ACCOUNT INFORMATION

YOUR NEXT MONTHLY STATEMENT WILL CONTAIN YOUR ANNUAL FEE OF \$15.00. SEE THE STATEMENT BACK FOR CERTAIN TERMS THAT WILL APPLY AT RENEWAL.

REWARDS SUMMARY

Available Points 26,833

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	16.90% (f)	\$0.00	28	\$0.00
Cash Advances	16.90% (f)	\$0.00	28	\$0.00

(v) = variable (f) = fixed

IMPORTANT MESSAGES

Access your Legacy South Side Bank Credit Card by visiting busey.com/ssbcards.

Handwritten signature and date: 2/17

RESOLUTION 19-51

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO CONTRACT WITH THE FIRM OF MARTIN, HOOD, & ASSOCIATES TO COMPLETE THE FINANCIAL AND COMPLIANCE AUDIT FOR THE FISCAL YEAR 2019.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is required to conduct a yearly audit of revenue and expenditures, and

WHEREAS, the Commission desires to contract with the same firm to undertake the FY19 Audit, and

WHEREAS, the firm of Martin, Hood, & Associates submitted a proposal to provide professional auditing services to the Commission for the year ending June 30, 2019, for an estimated fee of \$23,500 to \$28,000, and

WHEREAS, the Ways and Means Committee of the Commission recommends that the Commission enter into a contract with the firm of Martin, Hood, & Associates.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission enter into a contract with the firm of Martin, Hood, & Associates for auditing services for the fiscal year ending June 30, 2019, for an estimated fee of \$23,500 to \$28,000.

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

Tri-County Regional Planning Commission

FY 2020 Proposed Budget

May 2019

Revenue:	FY19 Final	FY20 Proposed	Increase /(Decrease)	Comments
UWP: FHWA	\$546,021	\$613,226	\$67,205	Includes estimated \$91,703 carryover from FY19
UWP: FTA	\$145,144	\$163,131	\$17,987	Includes estimated \$24,377 carryover from FY19
UWP: PPUATS MATCH	\$172,791	\$197,859	\$25,068	Includes estimated \$29,020 carryover from FY19
SPR: Pavement Management - IDOT Share	\$188,000	\$188,000	\$0	
SPR: Pavement Management - PPUATS Share	\$47,000	\$47,000	\$0	
SPR: Digital Photography - IDOT Share	\$192,000	\$156,799	-\$35,201	
SPR: Digital Photography - Counties Share		\$39,200	\$39,200	
Regional/Local	\$41,250	\$41,250	\$0	
Woodford County GIS	\$45,000	\$42,000	-\$3,000	
Woodford County Planning & Zoning	\$500	\$500	\$0	
Tazewell County Planning & Zoning	\$9,045	\$9,045	\$0	
Human Services Transportation Plan - Rural	\$73,810	\$62,108	-\$11,702	
Regional Server Partnership	\$9,000	\$9,000	\$0	
JARC - ciCarpool - (Driving Change/Air Quality)	\$9,800	\$0	-\$9,800	
GPSD GIS Staffing	\$25,000	\$28,000	\$3,000	
City of El Paso GIS	\$3,425	\$1,000	-\$2,425	
Village of Washburn GIS	\$1,000	\$500	-\$500	
IDOT State Planning Funds Annual	\$130,000	\$160,000	\$30,000	
IDOT Metro - GIS Guardrail Inv/Spec Trans Studies/LRTP/Dashboard Web Tool/Symposium/Bicycle Map		\$82,204	\$82,204	
IDOT State Planning Funds FY17	\$100,082	\$0	-\$100,082	
IDOT RPF - Model Bicycle/Ped & Transit Plan	\$0	\$30,000	\$30,000	
IDOT - Rural Planning FY19	\$14,762		-\$14,762	
Minonk GIS	\$4,240		-\$4,240	
Elmwood GIS	\$3,674		-\$3,674	
Hanna City/Minonk/Delavan GIS (not Bicycle/Ped)		\$2,100	\$2,100	
Hazard Mitigation Plan	\$23,139	\$0	-\$23,139	
Interest Income	\$1,000	\$1,200	\$200	
FTA JARC & New Freedom (Pass Through)	\$71,390	\$25,000	-\$46,390	
FTA Paratransit Study	\$10,000	\$10,000	\$0	
FTA 5310 Administration Fee	\$10,000	\$0	-\$10,000	
Tremont Gis	\$0	\$0	\$0	
Water Supply Planning	\$0	\$25,000	\$25,000	
Total Income	\$1,877,073	\$1,934,122	\$57,049	

Expense:	FY19 Final	FY20 Proposed	Increase /(Decrease)	Comments
Advertising/Legal Notices	\$1,800	\$3,000	\$1,200	
Community Events	\$0	\$500	\$500	
Contractual Services:			\$0	
Bartonville Street Light Inventory		\$14,076	\$14,076	
Water Supply Planning - NCICG		\$4,150	\$4,150	
Regional Digital Inclusion Plan		\$4,076	\$4,076	
Special Projects funds		\$15,924	\$15,924	
Pekin Traffic Signal Modernization		\$48,000	\$48,000	
City of Peoria Thoroughfare Plan & Map		\$40,000	\$40,000	
IDOT - UWP - New Contracts		\$90,000	\$90,000	
SPR Digital Photography (Pictometry)		\$139,250	\$139,250	
SPR - Roadway Asset Management		\$235,000	\$235,000	
Hazard Mitigation	\$23,139		-\$23,139	
ci Car Pool	\$9,800		-\$9,800	
New Freedom	\$71,390	\$25,000	-\$46,390	
TCRPC Pavement Contract	\$100,082		-\$100,082	
IDOT State Planning Funds FY18	\$497,000		-\$497,000	
IDOT PL Funds - Unallocated	\$90,000		-\$90,000	
IDOT FY18 Carryover to 12/31/18	\$46,539		-\$46,539	
IDOT - SPF - Annual - Unallocated		\$160,000	\$160,000	
Copying and Printing	\$6,000	\$6,000	\$0	
Repairs and Maintenance	\$2,000	\$4,000	\$2,000	
Computer Software and Support	\$32,000	\$34,000	\$2,000	
Computer Hardware	\$20,000	\$30,000	\$10,000	
Group Health Insurance, Vision, Life, Disability	\$82,000	\$87,036	\$5,036	
Insurance - Property, General Liab, Crime, Auto, Umbrella	\$7,100	\$7,324	\$224	
Insurance - Workers Compensation	\$2,700	\$1,959	-\$741	
Memberships and Subscriptions	\$3,000	\$14,000	\$11,000	
Miscellaneous	\$2,500	\$2,500	\$0	
Office Supplies	\$4,000	\$5,500	\$1,500	
Postage	\$500	\$500	\$0	
Space Costs - Rent	\$34,184	\$35,298	\$1,114	
Space Costs - Cleaning	\$1,980	\$1,980	\$0	
Space Costs - Utilities	\$3,832	\$3,831	-\$1	
Space Costs - Parking	\$11,400	\$11,100	-\$300	
Retirement	\$28,000	\$28,289	\$289	
Salaries	\$555,000	\$575,305	\$20,305	
Telephone	\$2,688	\$5,400	\$2,712	
Conference Travel	\$2,500	\$10,000	\$7,500	
Local Travel	\$1,700	\$3,600	\$1,900	
Conferences Registration	\$10,000	\$10,000	\$0	
Professional Services - Legal	\$10,000	\$20,000	\$10,000	
Professional Services - Accounting/Audit	\$29,400	\$24,000	-\$5,400	
Professional Services Compensation and benefits Study	\$5,000	\$0	-\$5,000	
ER Taxes (@8%)	\$49,000	\$50,961	\$1,961	
Depreciation Expense	\$9,800	\$9,980	\$180	
Total Expense	\$1,756,034	\$1,761,537	\$5,503	
Excess rev. over exp.	\$121,039	\$172,584	\$51,545	

RESOLUTION 19-48

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION
AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A LEASE WITH
THE CITY OF PEORIA FOR SPACE AT 456 FULTON STREET, SUITE 401, PEORIA
IL.**

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has leased office space owned by City of Peoria in Twin Towers Plaza at 456 Fulton Street, Peoria since July of 2014, and

WHEREAS, the lease for the 4,273 square feet of rentable area known as Suite 401 in the Twin Towers Plaza expires on June 30, 2019, and

WHEREAS, the Executive Director, having received notice from the City of Peoria Administrator, that the lease was going to expire, and

WHEREAS, the Peoria City Council accepted the proposal from the Commission with an increase of rent to \$ 2,950.00 for (5) years at their meeting on April 23, 2019.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Executive Director is authorized to enter into a lease agreement with the City Peoria at 456 Fulton Street, Suite 401, Peoria Il.

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-49

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE SLATE OF OFFICERS AND COMMITTEE MEMBERS FOR A PERIOD FROM MAY 23, 2019 THROUGH JUNE 30, 2020.

WHEREAS, the Nominations Committee of the Tri-County Regional Planning Commission, hereafter referred to as the Commission is to prepare a slate of nominations for the Commission officers and Executive Board, as well as appointments to the various committees as outlined in the bylaws, and

WHEREAS, The Nominations Committee of the Tri-County Regional Planning Commission has contacted all appointees and received permission to enter their names to the slate of officers, and

WHEREAS, the Nominations Committee of Tri-County Regional Planning Commission recommends the following slate of officers and committee assignments.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That beginning May 23, 2019 through June 30, 2020, the following shall be the officers and committee appointments.

Executive Board:	Chairman	Tim Neuhauser	Tazewell County
	1 st Vice Chair	Mike Hinrichsen	Woodford County
	2 nd Vice Chair	Paul Rosenbohm	Peoria County
	Treasurer	Michael Smith	Woodford County
	Secretary	Sue Sundell	Tazewell County
		Russ Crawford	Tazewell County
	Mike Phelan	Peoria County	
	Ben Kingdon	Woodford County	
	Matt Bender	Peoria County	
Personnel Committee	Chair	Mike Hinrichsen	Woodford County
		Sue Sundell	Tazewell County
		Mike Phelan	Peoria County
Ways & Means	Chair	Michael Smith	Woodford County
		Tim Neuhauser	Tazewell County
		Matt Bender	Peoria County
Nominations Committee	Chair	Paul Rosenbohm	Peoria County
		Russ Crawford	Tazewell County
		Mike Hinrichsen	Woodford County
County Chairmanship	Peoria Tazewell (2018-2020)—Woodford (2020-2022)-Tazewell (2023-2025)		

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

IDOT Statewide Planning and Research Funds Requests - Fiscal Year 2020

Project	Description	Funding Request	Required Match	Leader	Assisting	Status
Tri-County Planimetric Data Collection	As an addition to the aerial photography collected in FY19, our member counties desire to collect and map certain planimetric features to augment existing transportation asset management applications. Features include edge of pavement, sidewalks, curb and gutter, building footprints, parking lots and others.	\$149,000	\$37,250	Eric	Andrew	Done
Beneficial Use of Dredge Material	An in-depth analysis and evaluation of all the factors that come into play from the use of natural and municipal raw material sources, to dredging, transporting, producing and market assessment (IDOT needs) will be conducted to determine physical and economic feasibility.	\$120,000	\$30,000	Ray	Reema	Done
Regional Transit and Paratransit Expansion Study	A feasibility study of public transportation service expansion, with heavy emphasis on longterm funding for areas that currently receive no paratransit service at all	\$80,000	\$20,000	Hannah		Done
Regional Data Collection & Asset Management Program	Program administered by MPO staff would continue funding for pavement assessment, asset management, and local GIS data solution for local jurisdictions, as well as establish a bicycle/pedestrian traffic counting program. Data are hosted on an upgraded regional server and available for use by MPO members. Includes purchase of upgraded data server, related equipment, third-party data, and software licenses.	\$240,000	\$60,000	Ryan		Done
Smart Regions Plan Expansion	Regionwide strategy for the implementation of transportation technologies that can link and spur development of "smart city" initiatives in Greater Peoria	\$48,000	\$12,000	Hannah		Done
Bob Michel Bridge Study	Planning and Engineering Study would determine the feasibility of creating a barrier protected pathway for pedestrians and bicyclists on one side of the bridge. This plan would effectively consolidate the width of the two sidewalks and a portion of the striped shoulder width.	\$48,000	\$12,000	Ray	Ryan	Done
Total Funding		\$685,000	\$171,250			

**RESOLUTION 19-50
FY20 JOINT FUNDING AGREEMENT**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL COMMISSION AND THE PEORIA-PEKIN
URBANIZED TRANSPORTATION STUDY TO ESTABLISH THE LOCAL MATCH REQUIRED FOR
FEDERAL FUNDING FROM THE UNITED STATES DEPARTMENT OF TRANSPORTATION**

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, established the Peoria-Pekin Urbanized Area Transportation Study to function as the metropolitan planning organization (MPO) for the Peoria-Pekin Urbanized Area, and

WHEREAS, for FY 2020, the Commission/MPO is eligible to receive \$660,155 in federal transportation planning funds from the U.S. Department of Transportation, and

WHEREAS, the federal funds require a 20% local match, or \$165,039, and

WHEREAS, the local match for FY 2020 will be provided by each of the participating agencies noted herein by the contributing percentage of MFT funds each such agency received in Calendar Year 2018. In addition, the Greater Peoria Mass Transit District (CityLink) will contribute to the match, as follows:

PPUATS Community	2018 MFT Allotment	%	FY2020 Match
Peoria County	\$ 2,459,596	22.24%	\$ 36,710
Tazewell County	\$ 1,908,935	17.26%	\$ 28,491
Woodford County	\$ 633,728	5.73%	\$ 9,459
City of Peoria	\$ 2,942,940	26.61%	\$ 43,924
City of Pekin	\$ 872,439	7.89%	\$ 13,021
City of East Peoria	\$ 598,839	5.42%	\$ 8,938
City of Washington	\$ 399,112	3.61%	\$ 5,957
Village of Bartonville	\$ 165,588	1.50%	\$ 2,471
Village of West Peoria	\$ 119,220	1.08%	\$ 1,779
Village of Morton	\$ 416,260	3.76%	\$ 6,213
Village of Peoria Heights	\$ 157,527	1.42%	\$ 2,351
Village of Creve Coeur	\$ 139,487	1.26%	\$ 2,082
City of Chillicothe	\$ 156,017	1.41%	\$ 2,329
Village of Germantown Hills	\$ 87,976	0.80%	\$ 1,313
Subtotal	\$ 11,057,664	100.00%	\$ 165,039
CityLink	N/A	N/A	\$ 3,800
TOTAL MATCH			\$ 168,839

NOW THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission and the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) hereby approves and adopts the above-mentioned funding agreement for federal transportation matching funds for FY 2020.

Tim Neuhauser, Chair
Tri-County Regional Planning Commission

Stephen Morris, Chair
PPUATS Policy Committee

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-52

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE FISCAL YEAR 2020 UNIFIED WORK PROGRAM AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION

WHEREAS, the Peoria-Pekin Urbanized Area Transportation Study Policy Committee, hereafter referred to as PPUATS Policy, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria/Pekin Urbanized Urbanized Area, and

WHEREAS, on May 1, 2019, PPUATS Policy, upon the recommendation of the PPUATS Technical Committee, adopted a Unified Work Program which specifies and Scope of Work and Budget for FY20 transportation planning funds provided by the Illinois Department of Transportation, and

WHEREAS, the Commission has reviewed the FY20 Unified Work Program.

NOW THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission hereby approves and adopts the FY20 Unified Work Program for the period from July 1, 2019, to June 30, 2020, and authorizes the Executive Director to execute the Intergovernmental Agreement and any amendments thereto with the Illinois Department of Transportation for federal transportation planning funding.

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-53

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW EXECUTIVE DIRECTOR, TO ATTEND A MEETING WITH USDOT OFFICIALS FOR AUTONOMOUS VEHICLES IN WASHINGTON D.C. FROM MAY 24 THROUGH MAY 25, 2019

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is the regional planning commission for the tri-county area, and

WHEREAS, the Commission has a vital role in regional planning issues such as transportation, environmental, etc., and

WHEREAS, the Commission has unanimously supported and submitted a grant proposal for \$9.6 million to the USDOT to develop a pilot program that studies autonomous vehicles in the Peoria Region, and

WHEREAS, Congressman Darin LaHood has arranged a meeting with USDOT officials to discuss the merit of the Peoria Regions autonomous vehicle proposal to USDOT officials in Washington, DC on June 25, 2019, and

WHEREAS, the Commission has budgeted funds to allow staff to attend this meeting, and

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission approves the expenditure of funds for the Executive Director to attend the USDOT Officials meeting from June 24 through June 25, 2019 in Washington, DC for a cost not to exceed \$1,500.

Presented this 23rd day of May 2019

Adopted this 23rd day of May 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission