

**EXECUTIVE BOARD MEETING**  
**TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD**  
**(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Rosenbohm, and Bender**  
***Monday, March 18, 2019***  
***5:15 p.m.***

**Minutes**

1. Call to Order

Chairman Neuhauser called the meeting to order at 5:15 pm

2. Roll Call

Present: Neuhauser, Hinrichsen, Smith, Sundell, Kingdon, Rosenbohm and Bender. Crawford via phone. Staff: Miller, Lees, Martin, Abi-Akar, and Bruner

3. Public Input

None

4. Approval of Minutes February 11, 2019

Smith moved to approve the February 11, 2019 minutes and Rosenbohm seconded. Motion carried.

5. Executive Director Report

Miller asked Ulrich to update on the lease for our office

- Ulrich reported the lease is to run out August 1, 2019. She has been working with the legal department with the City of Peoria. She said she contacted them so we have a head start on what the increase would be for our 2019/20 budget and its terms. The City will extend our lease for another 5 years with an increase of \$100 a month which brings our rent to \$2,948.67. She said we have to take into consideration we use conference room 420 and the kitchen for no extra cost. This increase has TCRPC paying \$8.28 per square feet. Total square feet are 4,273. It increased by .28.

Miller reported on the following:

- Received 4 RFP's from auditors. Stratton and himself reviewed and he then sent out to Ways & Means members to review and will discuss at this month's meeting and then forward onto Full Commission for approval.
- ICT grant for Beneficial Use of Dredge material has been received for approval. There will be 75% funding and 25% match.
- Rosenbohm asked what does this entail? Lees said this will focus on design for engineering top soil for surfacing roads. They need to do research and legislators approve.
- Smith asked if research supports this will legislators support, and Lees said yes.
- Financial Report for February is positive
- Coordinating with Legislative Aid on Transportation Infrastructure Funding meeting which will be held Monday, April 8 at Bradley University. This is a Senate Statewide Construction Hearing for Fund Illinois' Transportation System Responsibly.
  - Crawford reported we went after funds last year but did not receive.
  - Neuhauser pointed out that we all need to attend to show support of this.
  - Hinrichsen said "If you are not at the table you are the menu" Show support for this.
- Miller explained having a Strategic Planning meeting at TCRPC for members of the Commission

- Smith asked what the purpose of this Strategic Plan is. Neuhauser responded to look at our goals from another perspective and explain benefits and opportunities for our organization.
  - Hinrichsen explained that the Executive Board is the role of the facilitator to facilities.
6. Discussion of USDOT ADS (Automated Driving Systems) Demo grant  
Martin explained the status of the grant. Recapped on Autonomous, Hanson and Nexmobi. She then mentioned the 3 commutes chosen to run:
- Commute from Morton to Peoria Transit 4 times daily
  - OSF campus shuttle service
  - Residential from home to transit center or to grocery store, etc.
- Rosenbohm asked after the 3-year grant funding then what happens? Martin answered there may be other grants down the road we can apply for.  
Miller said that TCRPC is the applicant and if granted will buy 6 Ford transit automobiles.  
Neuhauser said there could be other opportunities for other areas on the grids at a later time.
7. Discussion of American Water Environmental grant program  
Bruner talked about the American Water Environmental grant they applied for which is \$10,000. Education is the big key for this project. There will be workshops for local landowners. These funds will be used for workshops but not staff salaries. Grantee will be announced April 26, 2019
8. Discussion of UIUC Landscape Architecture Spring Studio  
Abi-Akar spoke of students from U of I that are looking at the City of Peoria area for designs for erosion in the Peoria area and coming up with designs to help.
9. Review of March 28, 2019 Commission Agenda (**Handout**)
10. Other
11. Executive Session
12. Any action as a result of Executive Session
13. Adjournment  
Sundell moved to adjourn at 6:20 pm and Hinrichsen seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich