



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401
 PEORIA, IL 61602
 Phone: 309-673-9330 FAX: 309-673-9802
www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., June 27, 2019
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., June 27, 2019

AGENDA

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve May 23, 2019 Commission minutes**
- 5. Executive Director report**
- 6. Ways and Means Report**
 - a. Motion to approve May Financial Statements and Billings (Resolution 19-54)
 - b. Motion to approve Fiscal Year 2020 Budget (Resolution 19-55)
- 7. Administration**
- 8. Planning**
 - a. Staff presentation
 - b. Motion to approve Executive Director to enter into contract with City of El Paso for Land Use Plan (Resolution 19-58)
 - c. Motion to approve Executive Director to enter into contract with Village of Princeville for Comprehensive Plan (Resolution 19-59)
- 9. Transportation**
 - a. PPUATS Report
 - b. Autonomous Mobility update
 - c. Motion to approve Pavement Management contract with selected vendor (Resolution 19-57)
- 10. GIS**
 - a. Motion to approve Annual Maintenance Contract with ESRI (Resolution 19-56)
- 11. Executive Session**
- 12. Any action coming out of Executive Session**
- 13. Other**
- 14. Adjournment**

July 2019 MEETING SCHEDULE

PPUATS Policy	NO Meeting	9:00 a.m.
Executive Board	Monday, July 15	5:15 p.m.
PPUATS Policy/Technical- East Peoria City Hall	Wednesday, July 17	9:00 a.m.
Ways & Means	Thursday, July 25	4:30 p.m.
Full Commission	Thursday, July 25	5:30 p.m.

Meetings are held at the offices of the **Tri-County Regional Planning Commission**, 456 Fulton Street, Suite 401, Peoria, IL 61602, (309) 673-9330, unless otherwise noted, and are subject to change.



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Ways & Means Committee.....4:30 p.m., May 23, 2019
Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., May 23, 2019

Appointment of Brandon Hovey to the Tri County Regional Planning Commission for a term commencing March 1, 2019 and expiring November 30, 2019 replacing Nancy Proehl

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 p.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.		x	Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.	x		Brandon Hovey, Tazewell Co.	x	
Ben Kingdon Woodford Co.	x		Seth Mingus Tazewell Co.		x
Michael Smith Woodford Co.	x		Don Gorman, Peoria Co.		x
Roy Bockler Woodford Co.	x		Phil Salzer Peoria Co..		x
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	x		Greg Chance, Peoria Co.		x
Sue Sundell Tazewell Co.	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co.	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, Stratton, Abi-Akar, Harms, and Martin

3. Public Input-none

4. Motion to approve March 28, 2019 Commission minutes

Sundell moved to approve the March 28,2019 Commission minutes and Cotton seconded. Motion carried.

5. Executive Director report

Miller updated on the following:

- Good attendance for Peoria Heights- Strong Town Event

- Staff is working on transportation planning with Delavan, El Paso, Eureka, and Hanna City
- He is monitoring Capital Bill
- US24 is at the top of the list according to Senator Koehler
- Lees reported that staff is working on Comprehensive Plan with Princeville and El Paso
- Neuhauser mentioned we should be working on Comp Plan and not working on sides for the community.

6. Ways and Means Report

- Motion to approve March/April Financial Statements and Billings (Resolution 19-47)
Smith moved to approve March/April Financial Statements and Billings (Resolution 19-47) and Cotton seconded. Motion carried.
Stratton reported on the following:
 - Operating cash is \$707,800 which is an increase of \$46,309 from last month.
 - Accounts receivable is \$160,373 which is composed of \$47,493 in direct pass thru costs billed to various programs
 - Account payables is \$106,865 of which \$103, 196 is for contract services and the remaining \$3,669 is bills for normal operating expenses.
 - Total revenue for April was \$123,920. We had direct pass-thru of 42,473 with operating revenue of \$81,447.
 - Total expenses for April were \$111,204 minus direct pass-through of \$42,473
 - April results were positive by \$12,717 which brings our year-to-date results to \$100,566 positive.
 - We are 83.3% of the way thru our fiscal year and we have met 83.1% of our targeted Net Income.
- Motion to approve contract with Martin, Hood & Associates to complete Financial and Compliance audit for the fiscal year 2019. (Resolution 19-51)
Rosenbohm moved to approve contract with Martin, Hood & Associates to complete Financial and Compliance audit for the fiscal year 2019 (Resolution 19-51) and Sundell seconded. Motion carried, with 1 nay from Phelan.
- Review Draft FY20 budget
Miller explained the change of rush to complete IDOT projects have been extended for 6 months. He also discussed grants we could receive.

7. Administration

- Motion to approve renewal of lease with City of Peoria (Resolution 19-48)
White moved to approve renewal of lease with City of Peoria (Resolution 19-48) and Menold seconded. Motion carried.
Ulrich reported this lease agreement is with the City of Peoria for 5 years with an increase of \$103.00 per month which brings it to \$2950 per month.
- Motion to approve Slate of Officers and Committee Members (Resolution 19-49)
Crawford moved to approve Slate of Officers and Committee Members (Resolution 19-49) Rosenbohm seconded. Motion carried.
 - Crawford reported on the 2nd year of 2-year cycle rollover.
 - Bockler asked if they serve their 2-year term limitations?
 - Crawford said no they serve their 2-year term then are moved out.
 - Bockler replied they serve their 2-year terms which is 4 years for Executive Board.

- Phelan said this is a good point. We need to rotate. The challenge is the Commission sees new faces, but we do need experienced members on the Executive Board.

8. Planning

a. Staff presentation

Reema Abi-Akar, Planner II reported on her education, non-work fun, Projects at TCRPC, and the APA Conference in San Francisco with the Topic Highlights of Merging Disciplines; Transportation Trends, and Specific Populations

9. Transportation

a. PPUATS Report

Harms updated Commission on the following:

- STR funds
- LRTP to identify a Blue-Ribbon Commission
- Transportation- Federal Fund Projects

Bockler asked about Eastern Bypass and who is in charge of that? Miller said that the funds are not available from IDOT for this and until there are this is not going to continue.

Phelan asked about the dredge material requests

- Lees said this is an extension of beneficial use. A business knowledge needs to be created about the use of sediment from the river.
- Lees discussed the upcoming Bob Michel Bridge meeting scheduled May 30th from 5 p.m. to 7 p.m. in Room 420. Public is invited.

b. Motion to approve Joint Funding Agreement (Resolution 19-50)

Sundell moved to approve Joint Funding Agreement (Resolution 19-50) and Kingdon seconded. Motion carried.

c. Motion to approve FY20 Unified Work Program for transportation funds (Resolution 19-52)

Cotton moved to approve FY20 Unified Work Program for transportation funds (Resolution 19-52) and White seconded. Motion carried.

Harms reported this resolution is to adopt the Fiscal Year 2020 Unified Work Program and authorize the Executive Director to execute the Intergovernmental Agreement with IDOT.

d. Motion to approve Executive Director to attend USDOT meeting in Washington, D.C. for autonomous vehicles (Resolution 19-53)

Rosenbohm moved to approve the Executive Director to attend USDOT meeting in Washington DC for autonomous vehicles (Resolution 19-53) and Phelan seconded. The Executive Board is behind him going. After discussion Chairman Neuhauser showed interest of going also but would pay his way. Bockler recommended to amend the resolution for the money and to pay for Chairman Neuhauser to attend. Phelan asked Rosenbohm to change resolution and he concurred. Motion carried.

e. Autonomous Mobility update

Martin reported on the following:

- STEM academy on autonomous vehicles
- PILOT program starting June 3rd
- Bloomington RPC is interested in getting involved in region for autonomous vehicles
- Chicago- Connectivity Mobility conference in October

10. GIS

11. Executive Session

12. Any action coming out of Executive Session

13. Other

14. Adjournment

Adjourned at 6:50 p.m.

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

June 2019 MEETING SCHEDULE

PPUATS Policy	Wednesday, June 5	9:00 a.m.
Executive Board	Monday, June 17	5:15 p.m.
PPUATS Technical	NO MEETING	
Ways & Means	Thursday, June 27	4:30 p.m.
Full Commission	Thursday, June 27	5:30 p.m.

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To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: June 13, 2019
 Subject: Executive Director Report for June, 2019

Project	Activity	Status
Administrative		
Outreach Activities		
	Hannah City Trail meeting	Complete
	Bob Michel Bridge Bike Ped study outreach meeting	Complete
	Peoria Heights STEM program	Complete
	Peoria Heights Planning and Zoning Code meeting	Complete
	City Link Transit Operations study stakeholder meeting	Complete
	USDOT ADS grant DC prep meetings	Complete
	Meeting with Commissioner Brandon Hovey	Complete
	Attended Pekin/Peoria Chamber Transportation meetings	Complete
	Met with Luke Headley, Con. Bustos ,Peoria liaison	Complete
	Made contact with IDNR Director/staff for meeting re: TCRPC environmental transportation issues	Complete
	Meeting with East Peoria Mayor John Kahl	Complete
	Tracked Capital Bill progress	Complete
Audit	Prep for FY 19 audit	Ongoing
Personnel	Met with Bradley, ICC re: staff development programs	Ongoing
Financial Report	May results \$14k	Ongoing
Indirect Cost Rate(ICR)	Work on FY20 ICR with State of Illinois GOMB	Ongoing
Website	Updated website.	Ongoing
Planning Issues		
PLBA		
	Continued scoping work for Hydrology Study	Ongoing
	Research of UMRR projects for grant submittal	
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Village of Princeville Comp Plan	Met with Village officials to discuss Comp Plan	Ongoing
Village of El Paso Comp Plan	Met with Village officials to discuss Comp Plan	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Coordination with IDOT and contractor on dredge material from McCluggage Bridge Construction	
	Coordinating participants for response to Illinois Center for Transportation Study (ICT) RFP	Ongoing
	Planning Activities started for September BUDM Symposium	Ongoing
	Coordination with H. Wayne Wilson regarding September "At Issue" program	
Regional Hazard Mitigation Plan	Waiting on IEMA and FEMA review	Ongoing
Regional Water Supply Planning	Began work for Regional Water Supply Planning contract	Ongoing
Watershed Planning	Resubmitted proposal to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
University of Illinois Collaboration	awaiting decision on ICT funding opportunities for Beneficial Use study	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
PPUATS/ Transportation		
FY 20 UPWP Development	Complete -Signed IDOT PL IGA	Ongoing
SPR Grant applications	submitted 6 spr grant applications to IDOT totaling 600k-Awarded 2 projects	complete
Transportation Infrastructure Funding	Presented Testimony at Transportation Subcommittee - State Infrastructure Plan - Public Hearing	Ongoing
Transportation Improvement Program	Amendments processed	Ongoing
STU project Selection	Continued work on New STU selection program	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
		Ongoing
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, post processing has begun.	Ongoing
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing

FY 19 Rural Planning Funds	Developed planning framework and started to meet with rural communities	
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	In Progress
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail Planning Data Collection is ongoing	In Progress
FY19 State Planning Funds	Region wide Guardrail inventory	ongoing
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

RESOLUTION 19-54

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR MAY 2019

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for May 2019, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for May 2019 are approved.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

ATTEST:

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
MAY 2019

ASSETS	MAY 31, 2019	APR 30, 2019	MAY 31, 2018
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,620	1,620	1,620
100016 · Savings - Unvested Retirement	31,129	30,092	26,121
100011 · Checking - PPUATS	83,997	108,590	92,229
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	135,985	159,541	139,208
Unrestricted Cash:			
100010 · Checking - Operations	603,123	707,800	539,677
Total Checking/Savings Busey Bank	739,108	867,341	678,885
100020 · Accounts Receivable	237,736	160,373	188,162
Other Current Assets			
100050 · Prepaid Expenses	23,636	26,109	16,323
Total Other Current Assets	23,636	26,109	16,323
Total Current Assets	1,000,480	1,053,823	883,370
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	83,413
100044 · Vehicles	23,944	23,944	41,567
100046 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(172,609)	(171,777)	(178,335)
Total Fixed Assets	9,309	10,141	8,258
TOTAL ASSETS	\$ 1,009,789	\$ 1,063,964	\$ 891,628
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	46,085	106,865	52,568
Other Current Liabilities			
200015 · Accrued Expenses	361	4,862	1,136
200021 · Accrued Payroll	22,285	22,257	20,521
200055 · Vacation/Personal Time	39,923	42,346	41,622
200056 · Unvested Retirement Account	31,106	30,069	27,107
200060 · Employer Liabilities	3,178	3,093	3,672
200071 · Deferred Revenue - PPUATS	68,293	68,293	79,051
200078 · Deferred Revenue - Tazewell County	-	-	-
200092 · Deferred Revenue - IDNR	-	-	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	5,600	6,533	5,600
200104 · Deferred Revenue - Regional Server	750	1,500	750
200107 · Deferred Revenue - Village of Washburn	563	563	1,500
Total Other Current Liabilities	191,298	198,755	200,197
Total Current Liabilities	237,383	305,620	252,766
Total Liabilities	237,383	305,620	252,766
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	451,328	451,328	332,021
Net Income	114,628	100,566	100,391
Total Equity	772,406	758,344	638,862
TOTAL LIABILITIES & EQUITY	\$ 1,009,789	\$ 1,063,964	\$ 891,628

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
MAY 2019

	<u>Month of MAY 2019</u>	<u>Month of APR 2019</u>	<u>Current FY JUL '18 - MAY '19</u>	<u>Previous FY JUL '17 - MAY '18</u>	<u>Annual FY19 Budget</u>	<u>% Annual FY19 Budget</u>
Income						
400010 · FHWA PL Fund	23,094	22,651	437,630	504,658	546,021	80.1%
400011 · FTA Section 8	6,139	6,021	116,332	134,455	145,144	80.1%
400015 · PPUATS Matching	7,308	7,168	138,490	159,778	172,791	80.1%
400016 · IDOT Rural Planning	13,523	16,187	44,849	9,114	22,676	197.8%
400017 · FHWA SPR Fund	-	-	46,417	-	-	-
400020 · Regional/Local Funds	3,437	3,438	37,812	37,812	41,250	91.7%
400022 · Woodford County GIS	2,253	2,431	28,360	46,085	45,000	63.0%
400136 · Municipal GIS Support Services	67	-	892	2,423	1,000	89.2%
400140 · Tazewell Co. Zoning	754	754	8,291	9,175	9,045	91.7%
400188 · City of El Paso GIS	-	-	-	-	3,425	0.0%
400200 · Interest Income	110	116	1,157	1,013	1,000	115.7%
400210 · Other	-	-	-	3,707	-	0.0%
400240 · Woodford County Planning	-	-	-	-	500	0.0%
400254 · Human Services Trans Plan	4,584	5,402	41,326	36,459	73,810	56.0%
400271 · Regional Server Partnership	750	750	8,250	8,250	9,000	91.7%
400276 · JARC/New Freedom	-	16,407	53,129	77,290	71,390	74.4%
400291 · JARC - cicarpool	-	-	-	-	9,800	0.0%
400315 · GPSD GIS Staffing	2,625	2,100	26,550	18,854	25,000	106.2%
400320 · Regional Water Supply Plan	3,732	4,747	12,801	17,085	-	0.0%
400322 · Hazard Mitigation Plan	-	-	20,763	12,001	23,139	89.7%
400323 · Peoria Park District	-	-	-	563	-	0.0%
400325 · FTA 5310 Admin Fee	-	931	7,266	-	10,000	72.7%
400326 · Para-Transit Study	-	-	-	-	10,000	0.0%
400328 · MPO Special Projects	-	-	-	-	-	0.0%
400329 · IDOT Dist 4	-	-	-	31,565	-	0.0%
400330 · IDOT State Planning	24,183	34,819	103,518	-	657,082	15.8%
Total Income	\$ 92,560	\$ 123,920	\$ 1,133,833	\$ 1,110,287	\$ 1,877,073	60.4%
Expense						
500010 · Advertising and Printing	-	(56)	1,160	867	1,800	64.5%
500015 · Contractual Services	12,662	31,232	203,753	219,267	837,950	24.3%
500020 · Copier	399	399	5,214	4,785	6,000	86.9%
500025 · Computer Software and Support	2,886	2,248	30,262	36,441	52,000	58.2%
500030 · Equipment Maintenance	-	-	2,663	6,421	2,000	133.2%
500035 · Group Health Insurance	6,600	6,607	74,856	67,371	82,000	91.3%
500036 · General Insurance	610	610	6,895	9,340	7,100	97.1%
500038 · Workers Compensation	(754)	163	1,129	679	2,700	41.8%
500040 · Membership and Subscriptions	177	7,667	11,928	2,702	3,000	397.6%
500050 · Miscellaneous	152	285	1,708	4,320	2,500	68.3%
500070 · Office Supplies	172	470	4,780	3,945	4,000	119.5%
500080 · Postage	-	-	439	295	500	87.8%
500085 · Rent	2,849	2,849	31,335	31,335	34,184	91.7%
500086 · Retirement	2,357	2,357	26,484	23,020	28,000	94.6%
500090 · Telephone	532	566	4,981	4,858	2,688	185.3%
500100 · Conference Travel	639	2,371	6,996	5,388	2,500	279.9%
500110 · Utilities	(143)	319	3,050	2,641	3,832	79.6%
500111 · Travel	479	981	3,421	2,302	1,700	201.2%
500115 · Conference Registration	780	-	5,856	9,952	10,000	58.6%
500120 · Professional Services	-	126	39,741	28,907	44,400	89.5%
500130 · Space Costs	1,020	1,171	11,701	12,555	13,380	87.5%
510000 · Depreciation Expense	832	832	8,992	5,192	9,800	91.8%
520000 · Salaries	42,783	46,419	487,289	482,183	555,000	87.8%
520600 · Payroll Taxes	3,466	3,587	44,569	45,130	49,000	91.0%
Total Expense	\$ 78,498	\$ 111,204	\$ 1,019,205	\$ 1,009,896	\$ 1,756,034	58.0%
Net Income	\$ 14,062	\$ 12,717	\$ 114,628	\$ 100,391	\$ 121,039	94.7%

TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
MAY 2019

	MAY '19	YTD
OPERATING ACTIVITIES		
Net Income	\$ 14,062	\$ 114,628
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	832	8,992
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(77,363)	104,112
100050 · Prepaid Expenses	2,473	(2,795)
200010 · Accounts Payable	(62,422)	(198,173)
200015 · Accrued Expenses	(2,858)	(964)
200021 · Accrued Payroll	28	687
200055 · Vacation/Personal Time	(2,423)	(5,292)
200060 · Employer Liabilities	1,122	2,291
200071 · Deferred Revenue - PPUATS	-	43,266
200078 · Deferred Revenue - Tazewell Co.	-	-
200103 · Deferred Revenue - Woodford Co.	(933)	933
200104 · Deferred Revenue - Regional Server	(750)	750
200107 · Deferred Revenue - Village of Washburn	-	(488)
Net cash provided by Operating Activities	\$ (128,233)	\$ 67,947
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	(5,649)
100046 · Leasehold Improvements	-	-
Net cash provided by Investing Activities	-	(5,649)
FINANCING ACTIVITIES		
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	-	-
Net cash increase/(decrease) for period	(128,233)	62,297
Cash at beginning of period	867,341	676,811
Cash at end of period	\$ 739,108	\$ 739,108

Check Register - General Fund
Tri-County Regional Planning Commission
MAY 2019

DATE	CHECK #	VENDOR NAME	MEMO	AMOUNT
05/01/2019	14976	Transmap Corporation	Payroll 4/16/19 - 4/30/19	3,886.00
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,647.32
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,736.02
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,637.10
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,923.43
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	3,031.08
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	2,044.87
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	3,222.11
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,456.57
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	1,137.18
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	148.90
05/03/2019	ACH	Staff	Payroll 4/16/19 - 4/30/19	104.88
05/03/2019	ACH	United States Treasury	Payroll taxes 4/16/19 - 4/30/19	5,715.34
05/03/2019	ACH	IL Dept of Revenue	Payroll taxes 4/16/19 - 4/30/19	1,101.03
05/03/2019	ACH	CEFCU	Employee - HSA	50.00
05/03/2019	ACH	Nationwide Retirement Solutions	May 3rd payroll - Vested Retirement	1,350.19
05/03/2019	ACH	Unvested Retirement Savings	Payroll liabilities 4/16/19 - 4/30/19	518.50
05/07/2019	14977	A5.com, Inc.	Website hosting	20.00
05/07/2019	14978	American Environmental Corp	Contractual services	17,323.93
05/07/2019	14979	Comcast	Phones & Internet	363.59
05/07/2019	14980	Corbin Design	Contractual services	4,785.00
05/07/2019	14981	Eagleview Pictometry	Contractual services	46,416.50
05/07/2019	14982	FACET, Inc.	Computer support	1,661.00
05/07/2019	14983	Heartland Parking 243602	Employee parking	825.00
05/07/2019	14984	Heartland Parking Inc. 243651/240830	Parking validations	74.00
05/07/2019	14985	Hinckley Springs	Office water	58.75
05/07/2019	14986	Quill Corporation	Office supplies	356.90
05/07/2019	14987	The Cleaning Source	Office cleaning	165.00
05/07/2019	14988	Verizon Wireless	Phones	332.39
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	92.09
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	528.41
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,169.86
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,367.26
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,514.05
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,461.81
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,912.59
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,543.74
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	3,189.39
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,418.88
05/20/2019	ACH	Staff	Payroll 5/1/19 - 5/15/19	1,061.77
05/20/2019	ACH	CEFCU	Employee - HSA	50.00
05/20/2019	ACH	United States Treasury	Payroll taxes 5/1/19 - 5/15/19	5,411.66
05/20/2019	ACH	IL Dept of Revenue	Payroll taxes 5/1/19 - 5/15/19	1,029.16
05/20/2019	14989	Busey Bank Credit Card	April charges	1,289.97
05/20/2019	ACH	Nationwide Retirement Solutions	May 20th payroll - Vested Retirement	1,350.19
05/20/2019	ACH	Unvested Retirement Savings	Payroll liabilities 5/1/19 - 5/15/19	518.51
05/23/2019	14990	Amazon Business	Computer supplies	3.31
05/23/2019	14991	City of Peoria - Rent & Utilities	Rent and utilities	5,433.41
05/23/2019	14992	Comcast	Phones & Internet	363.59
05/23/2019	14993	Delta Dental	June premium	293.08
05/23/2019	14994	FACET, Inc.	Computer support	525.00
05/23/2019	14995	Guardian	June premium	431.94
05/23/2019	14996	Heyl Royster Voelker Allen	Legal fees	126.00
05/23/2019	14997	Quill Corporation	Office supplies	73.46
05/23/2019	14998	TIAA Bank	Copier lease	398.98
05/23/2019	14999	United Healthcare	June premium	7,990.09
05/23/2019	15000	WEX Bank	Fuel	22.81
05/31/2019	ACH	Busey Bank	Service Charge	37.04
			Total Checks	143,700.63



ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY	
Credit Limit	\$5,000.00
Credit Available	\$4,817.00
Statement Closing Date	May 26, 2019
Days in Billing Cycle	30
Previous Balance	\$1,289.97
- Payments & Credits	\$1,289.97
+ Purchases & Other Charges	\$157.79
+ Balance Transfer	\$0.00
+ Cash Advances	\$0.00
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$157.79
Questions?	Call Card Services 1-800-248-9600
Or Write:	PO BOX 2360 Omaha, NE 68108
Or email:	customer@busey.com

PAYMENT INFORMATION		
New Balance		\$157.79
Minimum Payment Due		\$10.00
Payment Due Date		June 23, 2019
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.		
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	18 months	\$179.00

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
04/26	04/28	24692163L2X691F31	Intuit *PayrollEE usag 800-446-8848 CA	25.50 ✓
05/10	05/13	247893044EM9E0SLX	DIGITAL NEWSPAPER SUBSCRI877-5782716 NY	4.99 ✓
05/13	05/14	2469216452X72JEQJ	LOGMEIN*GOTOMEETING LOGMEIN.COM CA	36.00 ✓
05/15	05/16	244921547S106ZVE8	PAYPAL *ASHANJAYDES 402-935-7733 CA	35.00 ✓
05/16	05/17	2443106480RTSXTQD	ADOBE *CREATIVE CLOUD 800-833-6687 CA	56.30 ✓
05/23	05/23	F3248004F000PH143	PAYMENT-BRANCHTHANK YOU PEORIA IL	1,289.97-
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
05/26	05/26		Interest Charge on Purchases	0.00
05/26	05/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	0.00

Approved by [Signature]
 Date 6/4/19
 Project [Signature]

Busey
 Busey
 100 W. University Ave
 Champaign IL 61820

ERIC MILLER
 456 FULTON ST SUITE 401
 PEORIA IL 61602

Make Check
 Payable to:
 BUSEY
 PO BOX 660525
 DALLAS TX 75266-0525

Payment Information	
Account Number:	XXXX XXXX XXXX 9435
Payment Due Date	June 23, 2019
New Balance	\$157.79
Minimum Payment Due	\$10.00
Past Due Amount	\$0.00
Amount Enclosed:	\$ <input type="text"/>

RESOLUTION 19-55

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE FISCAL YEAR 2020 BUDGET.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, routinely seeks funding from a variety of sources to perform projects that are beneficial to the region and/or to the individual communities in the region, and

WHEREAS, the Commission creates and uses a consolidated budget to manage its programs and monitor its finances, and

WHEREAS, the Executive Board recommends the attached budget,

WHEREAS, the Ways and Means Committee has reviewed the FY2020 Budget and recommends approval.

NOW THEREFORE BE IT RESOLVED, that the Tri-County Regional Planning Commission hereby approves and adopts the FY 2020 Budget for the period from July 1, 2019, to June 30, 2020 and authorizes the Executive Director to take such actions as necessary to implement the budget within the confines of the Commission policy.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

Tri-County Regional Planning Commission

FY 2020 Proposed Budget

June 2019

Revenue:	FY19 Final	FY20 Proposed	Increase /(Decrease)	Comments
UWP: FHWA	\$546,021	\$613,226	\$67,205	Includes estimated \$91,703 carryover from FY19
UWP: FTA	\$145,144	\$163,131	\$17,987	Includes estimated \$24,377 carryover from FY19
UWP: PPUATS MATCH	\$172,791	\$197,859	\$25,068	Includes estimated \$29,020 carryover from FY19
SPR: Roadway Asset Management - IDOT Share	\$188,000	\$188,000	\$0	
SPR: Roadway Asset Management - PPUATS Share	\$47,000	\$47,000	\$0	
SPR: Digital Photography - IDOT Share	\$192,000	\$156,799	-\$35,201	
SPR: Digital Photography - Counties Share		\$39,200	\$39,200	
Regional/Local	\$41,250	\$41,250	\$0	
Woodford County GIS	\$45,000	\$42,000	-\$3,000	
Woodford County Planning & Zoning	\$500	\$500	\$0	
Tazewell County Planning & Zoning	\$9,045	\$9,045	\$0	
Human Services Transportation Plan - Rural	\$73,810	\$62,108	-\$11,702	
Regional Server Partnership	\$9,000	\$9,000	\$0	
JARC - ciCarpool - (Driving Change/Air Quality)	\$9,800	\$0	-\$9,800	
GPSD GIS Staffing	\$25,000	\$28,000	\$3,000	
City of El Paso GIS	\$3,425	\$1,000	-\$2,425	
Village of Washburn GIS	\$1,000	\$500	-\$500	
IDOT State Planning Funds Annual	\$130,000	\$160,000	\$30,000	
IDOT Metro - GIS Guardrail Inv/Spec Trans Studies/LRTP/Dashboard Web Tool/Symposium/Bicycle Map		\$82,204	\$82,204	
IDOT State Planning Funds FY17	\$100,082	\$0	-\$100,082	
IDOT RPF - Model Bicycle/Ped & Transit Plan	\$0	\$30,000	\$30,000	
IDOT - Rural Planning FY19	\$14,762		-\$14,762	
Minonk GIS	\$4,240		-\$4,240	
Elmwood GIS	\$3,674		-\$3,674	
Hanna City/Minonk/Delavan GIS (not Bicycle/Ped)		\$2,100	\$2,100	
Hazard Mitigation Plan	\$23,139	\$0	-\$23,139	
Interest Income	\$1,000	\$1,200	\$200	
FTA JARC & New Freedom (Pass Through)	\$71,390	\$25,000	-\$46,390	
FTA Paratransit Study	\$10,000	\$10,000	\$0	
FTA 5310 Administration Fee	\$10,000	\$0	-\$10,000	
Tremont Gis	\$0	\$0	\$0	
Water Supply Planning	\$0	\$25,000	\$25,000	
Total Income	\$1,877,073	\$1,934,122	\$57,049	

Tri-County Regional Planning Commission

FY 2020 Proposed Budget

June 2019

Expense:	FY19 Final	FY20 Proposed	Increase /(Decrease)	Comments
Advertising/Legal Notices	\$1,800	\$3,000	\$1,200	
Community Events	\$0	\$500	\$500	
Contractual Services:			\$0	
Bartonville Street Light Inventory		\$14,076	\$14,076	
Water Supply Planning - NCICG		\$4,150	\$4,150	
Regional Digital Inclusion Plan		\$4,076	\$4,076	
Special Projects funds		\$15,924	\$15,924	
Pekin Traffic Signal Modernization		\$48,000	\$48,000	
City of Peoria Thoroughfare Plan & Map		\$40,000	\$40,000	
IDOT - UWP - New Contracts		\$90,000	\$90,000	
SPR Digital Photography (Pictometry)		\$139,250	\$139,250	
SPR - Roadway Asset Management		\$235,000	\$235,000	
Hazard Mitigation	\$23,139		-\$23,139	
ci Car Pool	\$9,800		-\$9,800	
New Freedom	\$71,390	\$25,000	-\$46,390	
TCRPC Pavement Contract	\$100,082		-\$100,082	
IDOT State Planning Funds FY18	\$497,000		-\$497,000	
IDOT PL Funds - Unallocated	\$90,000		-\$90,000	
IDOT FY18 Carryover to 12/31/18	\$46,539		-\$46,539	
IDOT - SPF - Annual - Unallocated		\$160,000	\$160,000	
Copying and Printing	\$6,000	\$6,000	\$0	
Repairs and Maintenance	\$2,000	\$4,000	\$2,000	
Computer Software and Support	\$32,000	\$34,000	\$2,000	
Computer Hardware	\$20,000	\$30,000	\$10,000	
Group Health Insurance, Vision, Life, Disability	\$82,000	\$87,036	\$5,036	
Insurance - Property, General Liab, Crime, Auto, Umbrella	\$7,100	\$7,324	\$224	
Insurance - Workers Compensation	\$2,700	\$1,959	-\$741	
Memberships and Subscriptions	\$3,000	\$3,000	\$0	
Miscellaneous	\$2,500	\$2,500	\$0	
Office Supplies	\$4,000	\$5,500	\$1,500	
Postage	\$500	\$500	\$0	
Space Costs - Rent	\$34,184	\$35,298	\$1,114	
Space Costs - Cleaning	\$1,980	\$1,980	\$0	
Space Costs - Utilities	\$3,832	\$3,831	-\$1	
Space Costs - Parking	\$11,400	\$11,100	-\$300	
Retirement	\$28,000	\$28,289	\$289	
Salaries	\$555,000	\$575,305	\$20,305	
Telephone	\$2,688	\$5,400	\$2,712	
Conference Travel	\$2,500	\$0	-\$2,500	Combined w/new account for consistency
Local Travel	\$1,700	\$3,600	\$1,900	
Conferences Registration	\$10,000	\$0	-\$10,000	Combined w/new account for consistency
Training & Conferences		\$31,400	\$31,400	Includes \$7500 APWA previously reported as memberships
Professional Services - Legal	\$10,000	\$20,000	\$10,000	
Professional Services - Accounting/Audit	\$29,400	\$24,000	-\$5,400	
Professional Services Compensation and benefits Study	\$5,000	\$0	-\$5,000	
Employer Taxes	\$49,000	\$50,961	\$1,961	
Depreciation Expense	\$9,800	\$9,980	\$180	
Total Expense	\$1,756,034	\$1,761,937	\$5,903	
Excess rev. over exp.	\$121,039	\$172,184	\$51,145	

RESOLUTION 19-58

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AND IMPLEMENT A CONTRACT FOR LAND USE PLANNING SUPPORT SERVICES FOR THE CITY OF EL PASO.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has provided land use planning support services to local governments at various times since 1958, and

WHEREAS, the Commission staff met with officials from the City of El Paso to develop a scope of work for services, and

WHEREAS, the Commission submitted a proposal and budget to the City of El Paso for the scope of services, and

WHEREAS, the proposal, budget, and scope of services includes the assignment of hours of Planning and GIS staff to the City of El Paso for support services.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes its Executive Director to enter into a contract for land use planning support services with the City of El Paso for an amount not to exceed \$6,000.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-59

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AND IMPLEMENT A CONTRACT FOR COMPREHENSIVE PLANNING SUPPORT SERVICES FOR THE VILLAGE OF PRINCEVILLE.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has provided comprehensive planning support services to local governments at various times since 1958, and

WHEREAS, the Commission staff met with officials from the Village of Princeville to develop a scope of work for services, and

WHEREAS, the Commission submitted a proposal and budget to the Village of Princeville for the scope of services, and

WHEREAS, the proposal, budget, and scope of services includes the assignment of hours of Planning and GIS staff to the Village of Princeville for support services.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes its Executive Director to enter into a contract for comprehensive planning support services with the Village of Princeville for an amount not to exceed \$10,000.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-57

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT WITH SELECTED CONSULTANTS FOR IDOT-SPR REGIONAL PAVEMENT MANAGEMENT PROJECT FOR AN AMOUNT NOT TO EXCEED \$235,000

WHEREAS, PPUATS received a two-year contract in the amount of \$188,000 in FY2019 IDOT-SPR funds from the State of Illinois to undertake a Tri-County Communities Roadway Asset Management project,

WHEREAS, the federal IDOT-SPR funds of \$188,000 (80%) will be matched by local funds of \$47,000 (20%) for a total project cost of \$235,000, and

WHEREAS, more than one consultant may be selected to complete this work, and

WHEREAS, Commission will issue Request for Qualifications (RFQ) for the projects in accordance with our procurement policy, and

WHEREAS, Commission staff, and regional community representatives will review the proposals received for the projects and select an appropriate consultant, and

WHEREAS, Commission will negotiate a final contract price for the scopes of work with the selected qualified consultants,

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes its Executive Director to enter into a contracts with the selected consultants for the Tri-County Communities Roadway Asset Management project for a total amount not to exceed \$235,000.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 19-56

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO PURCHASE MAINTENANCE FOR GIS SOFTWARE FROM ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI).

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, offers a wide range of services to its members which requires the use of an ESRI software, and

WHEREAS, ESRI is a subscription based software which requires a maintenance contract to receive updates and technical support, and

WHEREAS, the GIS Specialist III evaluates the licenses on an annual basis to determine that they align with Commission goals, and

WHEREAS, the maintenance purchase is not to exceed \$17,500 and

WHEREAS, adequate funding for this upgrade has been included in the Equipment and Maintenance line item of the FY 2020 budget.

THEREFORE BE RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes the Executive Director to purchase software maintenance for an amount not to exceed \$17,500.

Presented this 27th day of June 2019

Adopted this 27th day of June 2019

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller, Executive Director
Tri-County Regional Planning Commission