



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

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www.tricountyrpc.org

Ways & Means Committee.....8:30 a.m., June 1, 2022
Full Commission/Executive Board (in lieu of Lack of Quorum) ...9:00 a.m., June 1, 2022

Please join my meeting from your computer, tablet, or smartphone.

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MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Mike Hinrichsen called the meeting to order at 9:00 a.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria.		x	Nate Parrott Morton	x	
Patrick Ulrich City of Peoria	x		Barry Logan Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Andrew Rand, Peoria Co.	x	
John Kahl East Peoria.	x		Don White Peoria Co.	x	
Mike Hinrichsen, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights		x	Greg Menold, Tazewell Co.	x	
Mark Luft City of Pekin.		x	Don Knox CityLink	x	
Gary Manier, Washington		x	Karen Dvorsky, IDOT	x	
James Dillon West Peoria		x	.		

Present: Eric Miller, Ray Lees, Debbie Ulrich, Logan Chapman, Gabriel Guevara, Michael Bruner, and Reema Abi-Akar. Virtual staff: Rebecca Eisele, and Britney West. Also present: Brandon Geber- IDOT, and Kinga Krider

3. Public Input-none

4. Motion to approve May 4, 2022, Commission minutes

Rick Powers moved to approve the May 4, 2022, Commission minutes and John Kahl seconded. Motion carried.

5. Public Meeting – FY 2023-2026 Transportation Improvement Program (TIP)

Russ Crawford moved to open Public Meeting- FY 2023-2026 Transportation Improvement Program (TIP) and Greg Menold seconded.

- Michael Bruner explained this is for a 30-day review period June 1 -June 30. The draft is available on TCRPC website: <https://tricityrpc.org/documents/draft-tip/> It has been placed at 20 public review sites (area libraries). There will be 3 public hearings: June 1 @ 9:00a.m.- Commission, June 7 at 12:00 p.m., HSTP, and June 15 at 9:00 a.m. Technical Committee. The expected adoption date is July 6, 2022.
- The TIP is a Federally required planning document. It is a listing of federally funded transportation projects, in the MPO Planning Boundary. It is for the next 4 years (FY 2023-2026). It includes roadways, transit, and non-motorized improvements. It is updated annually by TCRPC
- The document shows individual project listings which consist of Project Title, location, lead agency, funding source, budget breakdown which consists of federal funds to be obligated and total project cost, and project description.
- It is fiscally restrained. The projects cannot be included in the TIP without funding.
- The added items in the TIP are Illustrative Project on page 15 with a description and page 16 & 17 with the Illustrative Project listing.
- An online GIS database of TIP projects will be available on TCRPC website once the document has been adopted.

6. Chairman report

Chairman Mike Hinrichsen mentioned this is his last Commission meeting and wants to thank all staff and Commissioners for a pleasant and knowledgeable term.

Russ Crawford added Mike has hit a home run on his duties and asked for a round of applause for him.

7. Executive Director report

Eric Miller thanked Chairman Hinrichsen, updated on the Port District administrative services TCRPC will be giving and wanted to give a shout out to staff for putting together the grant for City of Chillicothe. He added that staff can help anyone with federal grants.

- Don White said it is one thing to get the grant then monitoring is another. He asked if TCRPC can do this? Eric Miller said we have not done before, but we can try and help.

8. Ways and Means Report

a. Motion to approve April 2022 Financial Statements and Billings (Resolution 22-52)

John Kahl moved to approve April 2022 Financial Statements and Billings (Resolution 22-52) and Nate Parrott seconded.

Rebecca Eisele reported on the following:

- Operating Activities in April resulted in a net loss of (\$1k)

- End of month Operating cash was \$862k, and net cash increased in April by about \$3k.
 - Accounts Receivable at the end of the month was \$118k. Of the A/R balance \$72k was federal funds, \$34k was state funds, and \$12k was local funds. Accounts Payable at the end of the month was \$38k, there was \$27k in unpaid pass-through expenses as of the end of April. The remaining \$11k A/P balance included regular monthly bills, including health, dental, vision, and life insurances.
 - Accounts Payable at the end of the month was \$118k. Of the A/R balance, \$72k was federal funds, and \$12k was local funds.
 - Accounts Payable at the end of the month was \$38k, there was \$27k in unpaid pass-through expenses as of the end of April. The remaining \$11k A/P balance included regular monthly bills, including health, dental, vision, and life insurances.
 - Total Current Billings for April were \$97k, minus direct pass-throughs of \$33k, resulting in Operating Revenue of approximately \$64k. April included 20 regular working days, and 1 paid holiday.
 - Total Expenses for April were \$98k, minus direct pass-throughs of \$33k resulting in Operating Expenses of \$65k
 - April ended with a net loss of about (\$1k), and FY22 has a year-to-date surplus of \$18k.
- Motion carried.

b. Motion to approve Fiscal Year 2023 Commission Budget (Resolution 22-54)

Russ Crawford moved to approve Fiscal Year 2023 Commission Budget (Resolution 22-54) and Pat Urich seconded.

Eric Miller talked of the amended change for salary increase from 5% to 8% raises. This is for staff retention and economic purposes.

Russ Crawford asked if we could compete to retain our staff and to get new hires?

9. Administration

a. Motion to approve Slate of Officers and Committee members for a period of July 1, 2022, to June 30, 2023 (Resolution 22-51)

Pat Urich moved to approve Slate of Officers and Committee members for a period of July 1, 2022, to June 30, 2023 (Resolution 22-51) and Ron Talbot seconded.

Russ Crawford said this is consistent to our by-laws and has proper rotation. It also has balance between counties and cities. Everyone agreed to time and to attend meetings. He then explained the terms of committees.

10. GIS

a. Motion to approve Executive Director to purchase maintenance for GIS software from ESRI Environmental Systems Research Institute and renew (2) Trimble Virtual Reference Station (VRS) network subscriptions (Resolution 22-53)

John Kahl moved to approve Executive Director to purchase maintenance for GIS software from ESRI Environmental Systems Research Institute and renew (2) Trimble Virtual Reference Station (VRS) network subscriptions (Resolution 22-53) and Don White seconded.

- Michael Bruner explained this is an annual maintenance contract with ESRI for our GIS software, annual subscription for GPS Virtual Reference Station (VRS) Network subscription to provide sub-meter accuracy and annual credits for hosting data on ArcGIS Online and running reports such as for business analysis.

Motion carried.

11. Planning

- a. Motion to approve Joint Funding Agreement FY 2023 (Resolution 22-55)

Barry Logan moved to approve Joint Funding Agreement FY 2023 (Resolution 22-55) and Ron Talbot seconded.

Michael Bruner explained these are the match funds that Tri-County asks for on an annual basis.

- Tri County is using State Metropolitan Planning Funds for the MPO match.
 - These dollars have not been programmed and this body will have a say of how these dollars are used.
 - They will be used for local projects or refunded to the member agencies per Commission approval.
 - If you plan to use MFT funds to match, please let us know so we understand if there are any conditional requirements on these dollars.

Motion carried.

- b. Motion to approve FYs 2021-2024 TIP amendments

Ron Talbot moved to approve both FYs 2021-2024 TIP amendments and Greg Menold seconded.

- i. Project S-23-06 Intersection Improvements

Michael Bruner explained this is for installation of traffic signals at IL Route 9 (Veterans) and 14th Street in Pekin. This amendment is to add this project to the FY23 program.

- ii. Project S-23-07 Bridge Replacements

Michael Bruner explained this is for I-474 bridge replacement over IL Route 116 (Plank Road) in Bellevue. This amendment is to add this project to the FY23 program.

Motion Carried.

- c. Motion to approve the East Peoria Stormwater Planning Project (Resolution 22-56)

Ron Talbot to approve the East Peoria Stormwater Planning Project (Resolution 22-56) and Russ Crawford seconded.

Michael Bruner explained this is within Special Studies funding and has \$80,000 available in FY22 Federal Transportation Funds

- Three local agencies applied for these funds
 - City of Peoria- Passenger Rail Station Study (\$50k)
 - Peoria County- Hanna City Trail Corridor (\$30k)
 - Due to unforeseen circumstances with the purchase of Hanna City corridor, Peoria County returned their funds. The staff recommends either to reprogram

the \$30k for a consultant or direct staff to issue a call for projects (*funds must be used by the end of calendar year*)

- Technical Committee recommended to use \$30k to fund part of East Peoria's study- Stormwater planning management (originally \$80k)
- May Commission meeting agreed with Technical Committee pending final approval by IDOT & FHWA. We received approval from both
- We are working with the City of East Peoria to release RFP.

Motion carried.

12. Updates

- Strategic Planning
Eric Miller mentioned it is this Friday from 9:00 a.m. to 2:00 p.m.
- Hanna City Trail
Eric Miller said that STB granted a 1-year extension to March 2023. There is still regional interest in the project
- IDOT
Brandon Geber updated on grants interest to get in.
- FHWA-nothing to report

13. Other

14. Adjournment

Ron Talbot moved to adjourn at 9:34 a.m. and John Kahl seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by:

Debbie Ulrich, Office Manager