



**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
 456 FULTON STREET, SUITE 401  
 PEORIA, IL 61602  
 Phone: 309-673-9330 FAX: 309-673-9802  
[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee.....4:30 p.m., July 25, 2019**  
**Full Commission/Executive Board (in lieu of Lack of Quorum) 5:30 p.m., July 25, 2019**

**Minutes**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Neuhauser called the meeting to order at 5:30 pm

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT	x		<b>Russ Crawford</b> Tazewell Co.	x	
<b>Mike Hinrichsen</b> Woodford Co.		x	<b>Joe Wolfe,</b> Tazewell Co.		x
<b>Eric Lind</b> Woodford Co.		x	<b>Brandon Hovey,</b> Tazewell Co.	x	
<b>Ben Kingdon</b> Woodford Co.		x	<b>Vacant,</b> Tazewell Co.		
<b>Michael Smith</b> Woodford Co.	x		<b>Don Gorman,</b> Peoria Co.	x	
<b>Roy Bockler</b> Woodford Co.		x	<b>Phil Salzer</b> Peoria Co..	x	
<b>Russ Cotton,</b> Woodford Co.	x		<b>Matthew Bender,</b> Peoria Co.		x
<b>Barry Logan</b> Woodford Co.	x		<b>Greg Chance,</b> Peoria Co.		x
<b>Sue Sundell</b> Tazewell Co		x	<b>Michael Phelan</b> Peoria Co..	x	
<b>Tim Neuhauser</b> Tazewell Co	x		<b>Paul Rosenbohm</b> Peoria Co..	x	
<b>Greg Menold</b> Tazewell Co.		x	<b>Donald White</b> Peoria Co.		x

Staff: Miller, Lees, Stratton, Bruner, Hendon, Martin, and Harms

Also present: Jamila Wilson, Irene Pritzer (Women’s League of Voters), and Jack Hammond

**Due to Lack of Quorum for Full Commission this is recognized as Executive Board meeting**

**3. Public Input**

Jake Hammond from Innovation District/Smart City Overview gave a presentation

**4. Motion to approve June 27, 2019 Commission minutes**

Crawford moved to approve the June 27, 2019 Commission minutes and Rosenbohm seconded. Motion carried.

## 5. Executive Director report

Miller reported on the following:

- PLBA continues scoping of Hydrology Study
- No word on ADS Grant
- Capitol Bill- US 24 and Peoria Heights projects
- More local projects from Capitol Bill will be announced later.
- Executive Board has decided to no pursue renewing Line of Credit.

## 6. Ways and Means Report

a. Motion to approve June Financial Statements and Billings (Resolution 20-04)

Smith moved to approve June Financial Statements and Billings (Resolution 20-04) and Rosenbohm seconded. Motion carried.

Stratton updated on the following:

- Operating cash for end of June was \$685,376 which is an increase of \$82,253 over last month
- Accounts receivable was \$169,421 which is composed of \$36,173 in direct pass thru costs billed to various programs
- Accounts payables was \$54,736 of which \$46,640 is for contract services and the remaining \$9,100 is just bills or normal operating expenses that came in but were unpaid as of the last of the month.
- Total revenue for June was \$98,003 which was direct pass throughs of \$25,018 = Operating revenue \$72,985
- Total expenses for June was \$99,044 with less direct pass throughs of \$25,028 = Operating expenses of \$74,026.
- Our bottom line for June is negative \$1,041 which brings our year to date results to \$113,587 positive so the results of our fiscal year end are that we met 94% of our targeted net income.

## 7. Administration

a. Motion to approve for Salary Ranges of Full-Time employees (Resolution 20-02)

Phelan moved approve for Salary Ranges of Full-time employees and Crawford seconded. Motion carried.

Miller explained the minimum/maximum salary schedule. Want to keep up with inflation. The CPI is 1.8% but asked for 2%.

b. Motion to approve for Salary Increases of Full Time Employees (Resolution 20-03)

Phelan moved to approve Salary increases of Full-Time employees (Resolution 20-03) and Smith seconded. Motion carried.

Miller explained that full time employees will receive a flat 2% increase in salaries.

c. Discuss Strategic Planning Session

- Neuhauser said him and Miller met with Amdall's for the new facilitators. All Executive Board members will be questioned by them. We also will be inviting the rest of Commission and Chairman of PPUATS Policy chairman. The date is set for Saturday, October 5<sup>th</sup>, no time has been set yet. He also mentioned that there will be no charge from the Amdall's, but a donation from the Commission can be given to a couple of the Amdall's charities.
- Phelan said they are very engaging
- Crawford commented that the Commission input is valuable and that all Commissioners should attend.

## **8. Planning**

## **9. Transportation**

### **a. PPUATS Report**

Harms thanked Chairman Logan for a good job done at the past Joint PPUATS meeting.

- LRTP – staff is undertaking for planning process
- Approval for steering committee/ Technical advisory committee
- Approval for Special Planning studies for \$90,000 is due August 9<sup>th</sup>.

### **b. Motion to approve TCRPC to contract with selected consultant to assist with event management and graphic design for a Regional Autonomous Mobility Conference (Resolution 20-05)**

Rosenbohm moved to approve TCRPC to contract with selected consultant to assist with event management and graphic design for a Regional Autonomous Mobility Conference (Resolution 20-05) and Crawford seconded. Motion carried.

Martin mentioned there are a lot of projects going on in the office and we do not have enough staff to complete this project. Miller said that both PPUATS and IDOT have approved these funds. Neuhauser added the projected attendance is 100 to 150. Miller also said that Jack Hammond from Innovation Alliance will be submitting a quote.

## **10. GIS**

### **a. Staff presentation- Andrew Hendon**

Hendon presented that he lives in Washington, IL with his wife Hillary, and dogs Ellie, and Walter. His hobby is working with wood. He constructs guitars. He got his Bachelors Degree in Geography from Eastern Illinois University in Geology and Geography. He has engaged in over 30 communications and organizations around the Tri-County Region with GIS related projects. He recently worked with Village of Peoria Heights in Geodatabase of Water Utilities, Storm Sewers and Street signs. The outgoing projects himself and staff have worked on in Guardrail Inventories, Sidewalk inventories. His other major tasks consist of Woodford GIS, and Regional GIS with Server & Internet Mapping Sites with City Link, Logan County and Woodford County. He is working with the following tools and resources: ESRI Analyst, Regional GIS Server, ESRI Products, and GPS/Data Collection Equipment.

### **b. Motion to approve Trimble VRS subscription renewal (Resolution 20-01)**

Rosenbohm moved to approve Trimble VRS subscription renewal (resolution 20-01) and Smith seconded. Motion carried.

Hendon explained this is an annual renewal for 2 subscriptions. We have 2 Trimble's, and this is to keep them up to date.

## **11. Executive Session**

## **12. Any action coming out of Executive Session**

## **13. Other**

## **14. Adjournment**

Adjourned at 6:30 pm

**August 2019 MEETING SCHEDULE**

<b>PPUATS Policy</b>	<b>Wednesday, August 7</b>	<b>9:00 a.m.</b>
Executive Board	Monday, August 19	5:15 p.m.
<b>PPUATS Technical</b>	<b>Wednesday, August 21</b>	<b>9:00 a.m.</b>
Ways & Means	Thursday, August 22	4:30 p.m.
<b>Full Commission</b>	<b>Thursday, August 22</b>	<b>5:30 p.m.</b>

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