



TRI-COUNTY REGIONAL PLANNING COMMISSION

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Ways & Means Committee.....5:00 p.m., July 22, 2021
Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., July 22, 2021

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Hinrichsen called the meeting to order at 5:31 p.m.

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Mike Hughes Chillicothe	x		Leon Ricca Bartonville		x
Rita Ali City of Peoria.		x	Nate Parrott Morton	x	
Patrick Urich City of Peoria		x	Barry Logan Woodford Co	x	
Rick Powers City of Peoria	x		Chuck Nagel, Woodford Co.	x	
Ron Talbot Creve Coeur	x		Andrew Rand, Peoria Co.		x
John Kahl East Peoria.	x		Don White Peoria Co.	x	
Mike Hinrichsen, Germantown Hills	x		Russ Crawford Tazewell Co.	x	
Mike Phelan, Peoria Heights	x		Greg Menold, Tazewell Co.		x
Mark Luft City of Pekin.		x	Sharon McBride CityLink	x	
Gary Manier, Washington	x		Karen Dvorsky, IDOT		x
James Dillon West Peoria	x				

Staff: Eric Miller, Ray Lees, Ryan Harms, Gabriel Guevara, and Debbie Ulrich. Staff Virtual: Reema Abi-Akar, Michael Bruner, and Andrew Hendon. Others virtual: Mike Vanderhoof- IDOT, and Betsy Tracey- FHWA

3. Public Input- none

4. Motion to approve June 24, 2021, Commission minutes

Barry Logan moved to approve June 24, 2021, Commission minutes and Russ Crawford seconded. Don White mentioned he was present at last month's meeting. Debbie Ulrich said she would correct. Motion carried.

5. Motion to approve June 24, 2021, Policy minutes

James Dillon moved to approve June 24, 2021, Policy minutes and Barry Logan seconded. Motion carried.

6. Chairman report

Mike Hinrichsen said he had nothing to add except to thank all for being a part of this.

7. Executive Director report

Eric Miller updated on the following:

- Kim Blickenstaff- park over I74, Interplay Project is not listed in LRTP. He wants to meet 1 on 1 and Executive Board thinks this lacks transparency and to have an open meeting with whole group. He said he will see if they are available at next month's meeting. Will put on agenda.
- Is in process of insurance brokers recommendation. Will bring back next month.
- Island Design workshop this fall.
- Peoria Heights is developing surveys for housing grant
- Port District at GPEDC has a 12-month contract with ACOE
- Ray Lees can schedule you to tour Carp processing plant.
- Orientation Manual should be completed next month. Mike Phelan complimented Michael Bruner and Gabriel Guevara on doing Public Hearings.
- Mike Phelan asked if the City of Peoria was contacted about the park project. Rick Powers from City of Peoria said it is on our radar. Mike Phelan asked if there was a presentation.
- Eric Miller said they are doing public outreach.

8. Ways and Means Report

a. Motion to approve June Financial Statements and Billings (Resolution 22-02)

Chuck Nagel moved to approve June Financial Statements and Billings (Resolution 22-02) and Gary Manier seconded.

Eric Miller reported on the following:

- End of month cash was \$714.2k. Net cash increase from last month was \$51k. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts Receivable at end of month was \$347.9k and is composed of \$272.8k in federal funds, \$43k in state funds, and \$32k in local funds.
- Accounts Payable at end of month was \$27k. \$7k is direct pass-thru money for contract services and consultants included in AR. The other \$1k was for regular monthly bills.
- Total Billings for June were \$85k less direct pass-through of \$7k = operating revenue of \$78.2k for 20 working days.

- Total Expenses for June were \$77.2k less direct pass-throughs of \$7k = operating expenses of \$70.2k
- June results in a surplus of \$8k.

Eric Miller added we are doing interviews for accounting position.

- Motion to approve Morton Community Bank signatories (Resolution 21-01)
Russ Crawford moved to approve Morton Community Bank signatories removing Donald White and replacing him with Greg Menold (Resolution 21-01) and Mike Phelan seconded. Motion carried.

9. Administration

- Motion to approve Executive Director to enter contract with R.K. Dixon for lease of copier for 5 years (Resolution 22-06)
Chuck Nagel moved to approve Executive Director to enter contract with RK Dixon for lease of copier for 5 years (Resolution 22-06) and Crawford seconded. Motion carried.

10. Planning

11. Transportation

- Motion to approve TIP Amendment- Project S-22-16 Lighting
Barry Logan moved to approve TIP Amendment- Project S-22-16 Lighting and James Dillon seconded.
 - Ryan Harms explained this is for high mast light tower replacement at Riverfront Dr. Spur east of Washington St. in East Peoria. Motion carried.
- Motion to approve TIP Amendment- Project PEO-23-01 Rock Island Greenway
Gary Manier moved to approve TIP Amendment- Project PEO-23-01 Rock Island Greenway and James Dillon seconded.
 - Ryan Harms said this is preliminary engineering, construction engineering, and construction of multi-use path on Park Ave. to Spring St. in Peoria. Motion carried.

12. GIS

- Motion to approve the purchase of maintenance for GIS Software from Environmental Systems Research Institute (ESRI) (Resolution 22-03)
Mike Phelan moved to approve the purchase of maintenance for GIS Software from Environmental Systems Research Institute (ESRI) (Resolution 22-03) and Ron Talbot seconded.
 - Andrew Hendon reported this is a subscription-based software which requires a maintenance contract to receive updates and technical support. Motion carried.
- Motion to approve TCRPC to renew Trimble VRS Network subscription (Resolution 22-04)
Mike Phelan moved to approve TCRPC to renew Trimble VS Network subscription (Resolution 22-04) and James Dillon seconded.
 - Andrew Hendon reported this is the renewal of the two Trimble VRS Network subscriptions that will continue to provide the accuracy needs for current data collection projects. Motion carried.

- Don White asked if this adds local revenue plus this should have article in newsletter.
- Russ Crawford added good to have in house capabilities of GIS.

13. Updates

a. Gray Area Study

Reema Abi-Akar this is for regions in urbanized areas not served by Public Services. The draft report is out to public until July 28th. We also were profiled at WCBU and are doing Midwest transit study.

b. COVID Relief Funds Call for Projects Submissions

Ryan Harms updated on the following:

- Chillicothe Cloverdale Rd. Preservation
- Creve Couer Fischer Rd. Preservation
- Woodford County CH25 Preservation
- Washington Freedom Pkwy Phase 3

Ryan Harms explained each COVID Relief Funds Call for Projects Submission's. They are all online for review. We will schedule the review process and put a recommendation to Commission for approval. The review committee consist of the 3 engineers for each county and Simon Alwan- IDOT.

- Barry Logan said the FY22-23 projects was distributed out further so they need to use these funds for projects that are new projects and not make current projects whole.
- Mike Hughes commented Ken Coulter engineer said the main road to school is bad. Please take that into consideration.
- Terry Keogel asked if committee can send back to Technical to look at and Ryan Harms said yes.

c. Agency updates (IDOT, Other)

Mike Vanderhood- IDOT, and Betsy Tracey had nothing to report.

14. Other

a. Discussion of meeting dates and times for Executive Board and Full Commission

Mike Hinrichsen explained the reasons for meeting dates and time changes for Executive Board and Commission is due to lack of quorums

- Barry Logan suggested 9 a.m. on 4th Thursday/ Don White and Gary Manier agreed.
- Russ Crawford said he is disappointed in quorum. We need to get everyone here.
- Mike Hughes agreed with 9 a.m. on Thursday
- John Kahl said the attendance was better at 9 a.m. Move back to 9a.m.
- Mike Phelan said the lack of participation is from workers of cities. The public needs to be considered not the staff for timing.
- Chuck Nagel prefers daytime.

After discussion, it was decided to send out to Commissioners on their opinion of options.

- b. Discussion of Proposed Strategic Plan process
Eric Miller explained the process to have 2-day meeting next year. Seeking national speaker so would like suggestions.

15. Adjournment

Adjourned at 7:00 p.m.

Submitted by:
Eric Miller, Executive Director

Transcribed by:
Debbie Ulrich, Office Manager

August 2021 MEETING SCHEDULE

Executive Board	Monday, August 16, 2021	5:15 p.m.
PPUATS Technical	Wednesday, August 18, 2021	9:00 a.m..
Ways & means	Thursday August 26, 2021	5:00 p.m.
Full Commission	Thursday, August 26, 2021	5:30 p.m.