



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....5:00 p.m., January 28, 2021

Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., January 28, 2021.

MINUTES

VIRTUAL / IN PERSON MEETING

- Appointment of Eric Lind, Roy Bockler and Autumn Jones, Ben Kingdon to the Tri-County Regional Planning Commission as a representative until November 30, 2021
- Appointment of Barry Logan, and Chuck Nagel to the Tri County Regional Planning Commission as representatives of Woodford County
- Appointment of Nancy Proehl, Sam Goddard, William Hauter, and Wayne Altpeter to the Tri-County Regional Planning Commission as representatives of Tazewell County

1. Call to Order, Welcome, Recognition of Audience

Chairman Hinrichsen called the meeting to order at 5:30 pm

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.	x	
Mike Hinrichsen Woodford Co.	x		William Hauter, Tazewell Co.		x
Eric Lind Woodford Co.	x		Brandon Hovey, Tazewell Co.	x	
Ben Kingdon Woodford Co.	x		Wayne Altpeter, Tazewell Co.	x	
Autum Jones Woodford Co.	x		Don Gorman, Peoria Co.	x	
Roy Bockler Woodford Co.	x		Vacant Peoria Co..		
Chuck Nagel, Woodford Co.		x	Matthew Bender, Peoria Co.	x	
Barry Logan Woodford Co.	x		Vacant, Peoria Co.		
Nancy Proehl, Tazewell Co.	x		Michael Phelan Peoria Co..		x
Sam Goddard Tazewell Co.	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Lees, Guevara and Ulrich Virtual: Stratton, Harms, Bruner, Hendon, Abi-Aka, and West

3. Public Input- none

4. Motion to approve November 19, 2020 minutes.

Hovey moved to approve November 19, 2020 minutes and Crawford seconded.

Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. All ayes. Motion carried.

5. Executive Director Report

Miller updated on the following:

- Setting up meetings with PPUATS Policy members and Commissioners to discuss PPUATS coordination.

6. Ways and Means Report

- a. Motion to approve November/December Financial Statements and Billings (Resolution 21-25)
White moved to approve November/December Financial Statements and Billings (Resolution 21-25) and Kingdon seconded.

Stratton updated on the following:

- End of month was 774,346. Net cash increase from last month was \$24,205. The cash flow statement reconciles the changes in cash to the results of operations.
- Accounts Receivable at the end of the month was \$296.2k and is composed of \$157.4k in federal funds, \$32.5k in state funds, and \$106.3k in local funds.
- Accounts Payable at the end of month was \$48k. \$47 is direct pass-thru money for contract services and consultants included in AR. The other \$1k was for regular monthly bills.
- Total Billings for December were \$74.4k less direct pass-throughs of \$9.6k = operating revenue of \$60.8k for 20 working days.
- Total Expenses for December were \$74.4k less direct pass-throughs of \$9.6k = operating expenses of \$64.7k
December results in a shortfall of \$4k.
- Logan asked why the credit card bill not got paid last month and Stratton replied a matter of timing for Miller and Lees to sign check.

Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. All ayes. Absent: Nagel, Hauter, and Phelan. Motion carried.

7. Administration

- a. Motion to approve Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$179.00 or annually \$2148.00 (Resolution 21-26)

Crawford moved to approve Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$179.00 or annually \$2,148.00 (Resolution 21-26) and Hovey seconded.

Miller mentioned we need to bring contracts to Commission for approval.

Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. All ayes. Motion carried.

- b. Motion to approve Executive Director to enter contracts General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella insurance (Resolution 21-28)

Gorman moved to approve Executive Director to enter contracts General Liability, Property, Commercial, Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella Insurance and White seconded.

Miller explained Workers Comp went down due to explanation of what planner's do.

Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. All ayes. Motion carried.

8. Personnel

- a. Motion to approve to the Full Commission Employee Health Insurance package (Resolution 21-27)

Gorman moved to approve Employee Health Insurance package (Resolution 21-27) and Bockler seconded.

Miller explained that Health Insurance increased around 5%, while Dental remained the same.

Roll call: Hinrichsen, Lind, Kingdon, Jones, Bockler, Logan, Proehl, Goddard, Menold, Crawford, Hovey, Altpeter, Gorman, Bender, Rosenbohm, and White. All ayes. Motion carried.

9. Planning

10. Transportation

11. GIS

12. Other

13. Adjournment

Adjourned at 6:45 p.m.

Submitted by:

Eric Miller, Executive Director

Transcribed by Debbie Ulrich