



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

**456 FULTON STREET, SUITE 401**

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

Ways & Means Committee.....4:30 p.m., January 23, 2020

Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., January 23, 2020

Reappointments of Woodford County: Mike Smith- 2-year term expiring November 30, 2021; Roy Bockler, Eric Lind, Mike Hinrichsen, and Ben Kingdon - 1-year term expiring November 30, 2020. Russ Cotton, and Barry Logan- expiring 1<sup>st</sup> Monday in Dec. 2020

**MINUTES**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Neuhauser called the meeting to order at 5:30 PM

**2. Roll Call**

Commissioner	P	A	Commissioner	P	A
<b>Jim Miller</b> IDOT	x		<b>Russ Crawford</b> Tazewell Co.		x
<b>Mike Hinrichsen</b> Woodford Co.	x		<b>Joe Wolfe,</b> Tazewell Co.		x
<b>Eric Lind</b> Woodford Co.	x		<b>Brandon Hovey,</b> Tazewell Co.	x	
<b>Ben Kingdon</b> Woodford Co.		x	<b>Tammy Stimson,</b> Tazewell Co.		
<b>Michael Smith</b> Woodford Co.	x		<b>Don Gorman,</b> Peoria Co.		x
<b>Roy Bockler</b> Woodford Co.	x		<b>Vacant</b> Peoria Co..		
<b>Russ Cotton,</b> Woodford Co.	x		<b>Matthew Bender,</b> Peoria Co.		x
<b>Barry Logan</b> Woodford Co.	x		<b>Vacant,</b> Peoria Co.		
<b>Sue Sundell</b> Tazewell Co	x		<b>Michael Phelan</b> Peoria Co..	x	
<b>Tim Neuhauser</b> Tazewell Co	x		<b>Paul Rosenbohm</b> Peoria Co..	x	
<b>Greg Menold</b> Tazewell Co.	x		<b>Donald White</b> Peoria Co.	x	

Staff: Miller, Stratton, Lees, Martin, and Harms

**3. Public Input-none**

**4. Motion to approve November 21, 2019 minutes**

Hovey moved to approve the November 21, 2019 minutes and Cotton seconded. Motion carried.

**5. Executive Director report**

**Miller reported on the following:**

- Census grant for \$500,000 which includes a 9-county region. Peoria County was not included but is within a local agency. Will be working with the agency who received Peoria County.
- Michael Bruner is working with consultants in monitoring the sub consultants and to make sure reports are complete and on time.
- Director Callahan is corresponding with PLBA on the Illinois River issues along with Marshall Plumley of ACOE and Doug Blodgett of the Department of Natural Resources.
- Hazard Mitigation Plan is closed out
- Preparing for LRTP meeting on Feb. 7 @ 9:00 am
- Michael Bruner is writing a grant for Hanna City Trail. It will be a \$2 million grant for resources.

**6. Ways and Means Report**

- a. Motion to approve November/December Financial Statements and Billings (Resolution 20-24) Smith moved to approve November/December Financial Statements and Billings (Resolution 20-24) and Sundell seconded. Motion carried.

Stratton reported on the following:

- Total Cash \$936,827- Operating Ca which means we reduced our overall cash position by \$51,315 during December cash decreased \$52,236 and restricted cash accounts increased by \$952.
- Accounts Receivables \$147, 029- \$2,082 is for annual PPUATS billings, \$16,371 is member dues, \$15,727 is billings for local GIS and planning services, \$22,029 is state money and \$90,820 is federal money.
- Accounts Payable \$65,010- \$41,255 of that is for contract services, \$7500 is APWA (which we can't pay until we get board approval), \$16,255 is regular monthly bills unpaid as of the last day of the month.
- Total Billings for December we \$102,538. We had direct pass-throughs of \$44,631= Operating Revenue \$57,907
- Total Incoming Bills for December were \$116,241- less direct pass-throughs of \$44,631 = Operating Expenses of &1,610. That is higher than November by \$1,936 but we are still in our average range of \$70k-\$73k.

Our bottom line for December is negative \$13,703 but we still have a year to date surplus of \$17,143 and we have all major holidays behind us.

- b. Motion to approve FY20 Budget Amendment (Resolution 20-28) Menold moved to approve FY20 Budget Amendment (Resolution 20-28) and Cotton seconded. Motion carried.

Miller explained the 3 additions- Census Grant, SPR, and Grey Area grants. The 3 top lines are deferred. He then explained the indirect cost rates.

Neuhauser mentioned the indirect cost rates and that they need to be watched diligently.

**7. Unfinished Business-none**

**8. Administration**

- a. Motion to approve Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25)

Sundell moved to approve Executive Director to renewing contract with The Cleaning Source Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25) and Hinrichsen seconded. Motion carried.

- b. Motion to approve Executive Director to enter contracts General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella insurance (Resolution 20-27)

Logan moved to approve Executive Director to enter contracts with General Liability, Property, Commercial Auto, Crime, Workers comp., Professional Liability and Commercial Umbrella insurance (Resolution 20-27) and Stimson seconded. Motion carried.

## **9. Personnel Report**

- a. Motion to approve to the Full Commission Employee Health Insurance package (Resolution 20-26)  
Sundell moved to approve Employee Health Insurance package (Resolution 20-26) and Cotton seconded. Motion carried.

## **10. Planning**

- a. Motion to approve 1 staff member to attend 2020 National American Planning Conference in Houston, TX (Resolution 20-29)  
Hinrichsen moved to approve 1 staff member attend 2020 National American Planning Conference in Houston, TX (Resolution 20-29) and Smith seconded. Motion carried.

## **11. Transportation**

- a. Motion to approve Executive Director to enter a contract with the selected consultant for the Village of Morton Master Bicycle Plan for an amount not to exceed \$21,000 (Resolution 20-30)
- b. Motion to approve Executive Director to enter a contract with the selected consultant for the Greater Peoria Grey Area Mobility Enhancement and Expansion Study for an amount not to exceed \$100,000 (Resolution 20-31)
- c. Motion to approve Executive Director to enter a contract with the selected consultant for Phase II of the Greater Peoria Smart Mobility Plan for an amount not to exceed \$30,000 (Resolution 20-32)
- d. Motion to approve Executive Director to enter a contract with the selected consultant for Woodford County Asset Management & Feasibility Project for an amount not to exceed \$9,500. (Resolution 20-33)
- e. Motion to approve Executive Director to enter a contract with selected consultants for the Tri-County Communities Roadway Asset Management Program for an amount not to exceed \$235,000 (Resolution 20-34)
- f. Motion to approve Executive Director to purchase Pavement Decision Optimization Technology not to exceed \$33,600. (Resolution 20-35)

Hovey moved to approve a thru f and Hinrichsen seconded. Motion carried.

Martin explained these are thru PPUATS for the Commission approval.

Logan asked about Resolution 20-34 if this is a blanket for the area and the answer is yes.

Neuhauser said that all 3 counties are benefiting.

### **g. PPUATS Report**

- STBG update  
Harms updated this is a recommendation from Technical to Policy. Resurfacing project PILOT scoring criteria has changed
- LRTP- Presentation of Goals and Objectives  
Blue Ribbon Committee is having Sec. Osman on February 7 @ 9:00 AM to discuss the goals of the Long-Range Transportation Plan. All are invited.

## **12. GIS**

## **13. Executive Session**

## **14. Any action coming out of Executive Session**

## **15. Other**

## **16. Adjournment**

Cotton moved to adjourn at 6:15 pm and Sundell seconded. Motion carried.

Submitted by:  
Eric Miller  
Executive Director  
Transcribed by Debbie Ulrich

**FEBRUARY 2020 MEETING SCHEDULE**

<b>PPUATS Policy</b>	<b>Wednesday, February 5 2020</b>	<b>9:00 a.m.</b>
Executive Board	Monday, February 10, 2020	5:15 p.m.
<b>PPUATS Technical</b>	<b>Wednesday, February 19, 2020</b>	<b>9:00 a.m.</b>
Ways & Means	Thursday, February 27, 2020	4:30 p.m.
<b>Full Commission</b>	<b>Thursday, February 27, 2020</b>	<b>5:30 p.m.</b>