



TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

EXECUTIVE BOARD MEETING

456 Fulton St. Suite 401

Peoria, IL 61602

Mike Hinrichsen, CHAIRMAN

(Don White, Greg Menold, Russ Crawford, Rita Ali, Andrew Rand, Barry Logan, Chuck Nagel)

Friday, January 21, 2022

9:00 a.m.

<https://global.gotomeeting.com/join/291023189>

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MINUTES

1. Call to Order

Chairman Mike Hinrichsen called the meeting to order at 9:00 a.m.

2. Roll Call

Present: Mike Hinrichsen, Don White, Greg Menold, and Chuck Nagel. Virtual: Russ Crawford, and Rita Ali. Absent: Andrew Rand. Staff: Eric Miller, Debbie Ulrich, and Ray Lees. Also present: Tim Neuhauser- Envision Insurance

3. Public Input- none

4. Motion to approve November 15, 2021, minutes

Don White moved to approve the November 15, 2021, minutes and Greg Menold seconded. Motion carried.

5. Executive Director report

Eric Miller reported on the following:

- Strategic Planning Meeting
- Recruitment for Planners is tough time getting person. We do have a couple coming in next week but will not be available until March or April.
- Working on planning marks from IDOT OPP that are up 20%/ developing draft UWP
 - Greg Menold asked if we could bank hours because we are down a planner
 - Eric Miller said we cannot bank hours
- Last step on Hanna City Trail signed agreement now in process of purchasing right of way.
- Working on grant for Peoria Heights housing problem for CDB grant for HUD for lead abatement
- Passenger rail- Mayor Rita Ali did a presentation at City of Peoria meeting this week.
- Working on 4-year MPO certification which is due in March/April timeframe

6. Motion to recommend to the Full Commission in place promotion(s) (Resolution 22-28)
Barry Logan moved to recommend to Full Commission in place promotion(s) (Resolution 22-28) and Don White seconded.

- Eric Miller explained that with the loss of three key employees, Hannah Martin, Andrew Hendon, and Ryan Harms, our current GIS Specialist and two planners have stepped up and taken responsibility of their roles. Eric Miller then explained the history of developing a promotion in place program to reward employees by promoting them and adjust their salary. He said the recipients will be Britney West- GIS Specialist II and Reema Abi-Akar and Michael Bruner to Planner III with salary adjustments.
- Don White asked if we do a salary survey of other MPO's, and Eric Miller said yes.
- Russ Crawford said this is a positive thing to do.

Motion carried.

7. Motion to recommend to the Full Commission Employee Health Insurance package (Resolution 22-29)

Greg Menold moved to recommend to Commission Employee Health Insurance package (Resolution 22-29) and Chuck Nagel seconded.

- Eric Miller mentioned the current insurance package expires the end of February and Tim Neuhauser presented the new package.
- Tim Neuhauser- Envision Insurance Group presented current rates and new rates from Blue Cross Blue Shield. Going with Blue Cross we will save \$1,533.01 per month with similar coverage. Also, Delta Dental rates have not changed, and Guardian Life has only gone up 5.5% due to claim.

Motion carried.

8. Motion to recommend to the Full Commission Liability Insurance renewal (Resolution 22-30)

Greg Menold moved to recommend to Commission Liability Insurance renewal (Resolution 22-30) and Chuck Nagel seconded.

- Eric Miller updated on the renewal of Liability Insurance as well as the cost.
 - Tim Neuhauser of Envision Insurance Group updated that the liability insurance will not change from Cincinnati will not change and that it is a carryover from last year and that this is a 3-year term from 2022 to 2025 guarantee.

Mike Hinrichsen asked about Terrorism

Tim Neuhauser said that back when 9/11 happened they offered terrorism coverage and that all policies were offered.

- Chuck Nagel asked does this include cyber
- Tim Neuhauser explained basic cyber security records.

Motion carried.

9. Discussion of Executive Director Performance review (Handout)

Chairman Don White of Personnel Committee explained the process of Eric Miller's review and reviewed the objectives and developed his performance evaluation. With Eric Miller's review of objectives and signature. The objectives for him for next year are stated.

10. Discussion of Strategic Planning meeting (Handout)

Eric Miller explained the Planning Session. The allotment is to discuss Federal pots of money for area in two sessions:

- Session one is for stakeholders and to focus on prioritizing goals
- Session two is for Commissioners and to gather data and review goals given. 80% of our issues are transportation. He then discussed their role as commissioners and to summarize state and Federal policy and focus on recent funding packages.
- Eric Miller said he has \$20,000 to execute this meeting and is hoping to have the 1st of March 2022.
- Mike Hinrichsen asked if this will be in person and Eric Miller replied yes
- Don White suggested to contact Ray LaHood asap for both committee meetings before he gets booked up.

11. Other

12. Adjournment

Chuck Nagel moved to adjourn at 10:00 a.m. and Don White seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by:

Debbie Ulrich, Office Manager