

**Ways and Means Committee Meeting
Smith, CHAIRMAN
Neuhauser, and Bender**

**Thursday, January 23, 2020
4:30 PM**

MINUTES

1. Call to Order
Chairman Smith called the meeting to order at 4:30 pm
2. Roll Call
Present: Smith and Neuhauser. Absent: Bender. Staff: Lees, Miller, and Stratton
3. Public Input-none
4. Approval of Minutes of November 21, 2019
Neuhauser moved to approve the November 21, 2019 minutes and Smith seconded.
Motion carried.
5. Recommendation to Commission the approval of November/December 2019 Financial Statements and Billings (Resolution 20-24)
Neuhauser moved to recommend to Commission the approval of November/December 2019 Financials Statements and Billings (Resolution 20-24) and Smith seconded. Motion carried.
Stratton updated on the following:
 - Total Cash \$936,827- Operating Ca which means we reduced our overall cash position by \$51,315 during December cash decreased \$52,236 and restricted cash accounts increased by \$952.
 - Accounts Receivables \$147, 029- \$2,082 is for annual PPUATS billings, \$16,371 is member dues, \$15,727 is billings for local GIS and planning services, \$22,029 is state money and \$90,820 is federal money.
 - Accounts Payable \$65,010- \$41,255 of that is for contract services, \$7500 is APWA (which we can't pay until we get board approval), \$16,255 is regular monthly bills unpaid as of the last day of the month.
 - Total Billings for December wee \$102,538. We had direct pass-throughs of \$44,631= Operating Revenue \$57,907
 - Total Incoming Bills for December were \$116,241- less direct pass-throughs of \$44,631 = Operating Expenses of &1,610. That is higher than November by \$1,936 but we are still in our average range of \$70k-\$73k.Our bottom line for December is negative \$13,703 but we still have a year to date surplus of \$17,143 and we have all major holidays behind us.

6. Recommendation to Commission the approval of budget adjustment (Resolution 20-28)
Neuhauser moved to recommend to Commission the approval of budget adjustment (Resolution 20-28) Smith seconded. Motion carried.

Miller explained the following:

- Miller explained the 3 additions- Census Grant, SPR, and Grey Area grants. The 3 top lines are deferred.
- Neuhauser asked if the Census grant was something we needed to do? It shows a loss of \$100,000 in budget.
- Miller explained the indirect cost rate and adjustment. We need to make sure the indirect cost rates are accurate. We have contacts with the state and need to do the work. He mentioned Bruner is in contact with all the areas participating and making sure reports are correct.

7. Discussion of Commission banking services

Miller mentioned we are looking to change banks due to better services.

- Stratton explained the 3 banks we are looking at, Associates, Morton Community, and Commerce.
- Neuhauser explained the benefits of Morton Community Bank. They are very approachable and accommodating.
- Smith agreed to using Morton Community Bank

8. Other

9. Adjournment

Adjourned at 5:10 pm

Submitted by:

Eric Miller

Executive Director

Transcribed by Debbie Ulrich