

**EXECUTIVE BOARD MEETING**  
**TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD**  
**(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Rosenbohm, and Bender**  
***Monday, January 20, 2020***  
***5:15 p.m.***

1. Call to Order  
Chairman Neuhauser called the meeting to order at 5:15 pm
2. Roll Call  
Present: Neuhauser, Hinrichsen, Smith, Sundell, Kingdon, and Bender. Absent: Crawford, Phelan, and Rosenbohm. Staff: Lees, and Miller
3. Public Input- none
4. Motion to approve September 16, 2019, Oct. 5, 2019, and October 21, 2019 minutes  
Bender moved to approve the following minutes: September 16, 2019, Oct. 5, 2019, and October 21, 2019 and Sundell seconded. Motion carried.
5. Executive Director report  
Miller reported on the following:
  - Census grant for \$500,000 which includes a 9-county region. Peoria County was not included but is within a local agency. Will be working with the agency who received Peoria County.
  - Michael Bruner is working with consultants in monitoring the sub consultants and to make sure reports are complete and on time.
  - Director Callahan is corresponding with PLBA on the Illinois River issues along with Marshall Plumley of ACOE and Doug Blodgett of the Department of Natural Resources.
  - Will be changing banks to Associated Bank
  - December was negative by \$13,000 due to PTO taken.
  - Hazard Mitigation Plan is closed out
  - Preparing for LRTP meeting on Feb. 7 @ 9:00 am
  - Michael Bruner is writing a grant for Hanna City Trail. It will be a \$2 million grant for resources.
6. Motion to recommend to Full Commission Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25)  
Hinrichsen moved to approve to recommend to Full Commission Executive Director enter renewing contract with The Cleaning Source Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25) and Smith seconded. Motion carried.
7. Motion to recommend to the Full Commission Employee Health Insurance package (Resolution 20-26)  
Sundell moved to recommend to the Full Commission Employee Health Insurance package (Resolution 20-26) and Hinrichsen seconded. Motion carried.
8. Motion to recommend to the Full Commission Liability Insurance (Resolution 20-27)  
Sundell moved to recommend to the Full Commission Liability Insurance (Resolution 20-27) and Bender seconded. Motion carried.

9. Motion to recommend to the Full Commission FY 20 Budget Amendment (Resolution 20-28) *Handout* Smith moved to recommend to the Full Commission FY20 Budget Amendment (Resolution 20-28) and Sundell seconded. Motion carried.

Miller explained the following:

- Income has adjusted 3 projects numbers to budget
- Expense
  - Indirect cost- no profit on grants
  - Explained the GATA process

Smith asked if this will be the last adjustment and Kingdon asked if the hourly rate is compared to other agencies.

Miller explained the rate process.

10. Discussion of Illinois Waterway Ports & Terminals - Port Statistical Area (PSA)

Lees explained that COL Robert Sinkler is the Senior Advisor, Dawson & Assoc in the Quad Cities for the Corn Belt Ports Concept. This is important to keep on radar for the ACOE. We are the MPO for this region. This is information only at this point

- Hinrichsen asked what the benefit is?
- Miller answered to be included in the application and is not sure what the benefits are. We are a non-functioning port district. It is to just give awareness to the Commission of this subject.

11. Other

12. Adjournment

Adjourned at 6:10 pm

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich