



HSTP Steering Committee Meeting (Human Services Transportation Plan)

Tuesday, June 6, 2016 – 12:00 PM

Open to the Public

**Meeting Location: 456 Fulton St. Suite 420
Peoria, IL 61602**

Agenda

- 1. Welcome, Introductions & Roll Call**
- 2. Approval of the April 4, 2017 Minutes (attached)**
- 3. Provider and Agency Updates**
- 4. HSTP Coordinator Updates**
- 5. 5310 Call for Projects**
- 6. Presentation of TCRPC Public Participation Plan Strategies**
- 7. Other**
- 8. Adjourn**

Opportunities for public comment will be afforded.

For more information, contact Hannah Martin at (309) 673-9796 ext. 225 or hmartin@tricityrpc.org, or visit <http://www.tricityrpc.org/human-service-transportation-plan>

In compliance with the American with Disabilities Act, should any person wishing to attend this meeting need special accommodations for signing or other communications, please contact the Tri-County Regional Planning Commission Office at (309) 673-9330.

Human Services Transportation Plan Steering Committee Meeting

Tuesday, April 4, 2017 – 12:00 PM

TCRPC Conference Room, 456 Fulton Street, Suite 420, Peoria, IL

Meeting Minutes

Welcome, Introductions & Roll Call

Hannah Martin called the meeting to order at 12:00 p.m.

RURAL AREA SUBCOMMITTEE				
Name	Organization	Representing	Present	Absent
Shelly Entrekin*	FCRC/FCRT	Fulton	X	
Barb Long*				X
Doug Manock*	Fulton County Board	Fulton		X
Audra Miles*	Fulton County PCOM		X	
Susan Lindsey	KCCDD	Knox	X	
Kraig McCluskie	Galesburg Transit	Knox		X
Diana Bradstatter	Marshall-Stark PCOM	Marshall		X
Debbie Daykin	Marshall County Board	Marshall	X	
Mary Patton	AARP	Peoria	X	
Mark Rotherth	Peoria County Asst. Admin.	Peoria	X	
Traci Dowell	MSW Projects	Stark	X	
Robert Mueller	Stark County Board	Stark		X
Mary Jo Holford	Tazewell County Board	Tazewell		X
Michael Godar	Tazewell County Board	Tazewell		X
Jonathan Gauerke	ADDWC	Woodford	X	
Mike Hutchinson	We Care	Woodford	X	
URBAN AREA SUBCOMMITTEE				
Dawn Harper	EPIC	Agency	X	
Jeannine McAllister	Advocates for Access	CIL		X
Doug Roelfs	CityLink	Provider	X	
Renee Razo	Central Illinois Agency on Aging	Agency		X
Lee Linwood*			X	
Connie Schiele	Paratransit user	User		X
Don Rulis	CWTC	Agency	X	
Greg Cassidy	TCRC	Agency	X	

*Shared seat

Also in attendance:

Hannah Martin, TCRPC
 Michael Bruner, TCRPC
 Andrew Dwyer, GPMTD
 Chris Mitchell, Volunteer
 Julie Briner, MSW Projects

Julie Main, City of Galesburg
 Vickie Waldschmidt, Marshall County
 Amy Phillips, WIAAA

Approval of the February 7, 2017 Minutes

A motion was made by Mike Hutchinson to approve the February 07, 2017 meeting minutes, seconded by John Gauerke, and passed unanimously.

Provider and Agency Updates

EPIC

Dawn Harper reported that half of their fleet is no good and that they are interested in some possible used vehicles from CityLift. Dawn also reported that their CVP grant was denied with one reason cited as “not enough transportation”. Ms. Martin volunteered to review that denial further.

Tazewell County Resource Center

Greg Cassidy reported that Tazewell received notice they would be awarded two vans from this past CVP round.

AARP

Mary Patton reported she had recently testified in front of the state legislature’s transportation committee in Springfield. She followed by proposing IDOT should do a study regarding Complete Streets initiatives.

Greater Peoria Mass Transit District (CityLink, CityLift, CountyLink)

Andrew Dwyer, Director of Mobility, reported that CityLink is in the process of issuing a purchasing order for radios and ITS equipment. They are also on hold with a service contract pending state guidance. GPMTD will also be receiving 26 replacement paratransit vehicles this summer with the first delivery around the end of June and total delivery by end of July.

Andrew commented that the drivers are doing well with a low level of accidents, particularly on the fixed routes.

Mary Patton from AARP asked how GPMTD advertised route changes due to construction such as Sheridan Road. Andrew replied that they advertise through newspapers, radio, social media, postings at the transit center, and from telephone inquiries.

Fulton County

Shelly Entrekin reported that they have replaced a minivan and have two addition medium-duty vehicles.

WeCare

Mike Hutchison reported they have submitted 5311 applications. Mike added that since they are a subcontractor, IDOT is requiring them to repay any indirect cost money back. IDOT does not allow the operator, who is not the actual grantee, charge an indirect cost. This reimbursement to IDOT will cost WeCare about \$35,000 this fiscal year and cause them to look at raising their rates to offset the loss of revenue.

MSW Projects

Vickie Walschmidt, Marshall County Board Transportation Committee-person was introduced by Traci Dowell. MSW has received their new vehicles.

Marshall County

Debbie Daykin talked about how she has changed hats from MSW Projects Executive Director to Marshall County Board Member. She is enjoying this retirement, but always available by phone as a resource should anyone look to take advantage of her experience.

KCCDD

Susan Lindsey said that they were awarded a CVP vehicle, but they were disappointed with their score. They are excited about watching the election results this afternoon. Knox County has a mental health tax on the ballot. If passed the extra tax will help fund the agency.

Galesburg Transit

Julie Main reported that 5311 grants were submitted and GATA registration has been completed. For everyone's information it was noted that if you do not complete an indirect cost rate there is still an extra step regarding GATA. Galesburg received 1 out of the 4 vehicles they applied for through CVP.

Kriag McCluskie updated the committee that Galesburg Transit was trying to work with Knox College to allow students to use the transit service; however, they are unable to get the ball moving. Carl Sandburg College has a onetime grant and is working with Galesburg Transit in creating a pilot program that would allow students to use the transit services with their student ID card.

Central Illinois Agency on Aging

Lee Linwood announced he was very pleased with the City of Peoria and their efforts to engage his and similar agencies with regards to Complete Streets initiatives. He also announced the agency will be having the Celebrating Generations Expo on Wednesday, May 17, 2017 at the Embassy Suites Conference Center in East Peoria.

Chris Mitchell

Ms. Mitchell suggested it may be worth a closer look to examine the economic benefit of sidewalks. In her lifetime of transit experience, unsuitable or absent sidewalks at fixed-route bus stops have made it necessary for her to now use the CityLift demand-response service rather than the more cost-efficient CityLink service.

HSTP Coordinator Updates

Indirect Cost Rate

In the process of working through and getting the indirect cost rate prepared for the HSTP contract with IDOT.

Other

Ms. Martin introduced Michael Bruner, a new Transportation Planner at Tri-County Regional Planning Commission.

Presentation – Building Relationships with Public Officials

Ms. Martin gave two presentations she first witnessed herself at the National Rural and Intercity Bus Conference last October. The first topic presented was on the National Rural Transit Assistance Program (RTAP) marketing transit toolkit and website toolkit. The second topic was a case study from North Carolina on the economic benefits of public transportation.

Other

Ms. Martin briefly mentioned that Michael has been working on a Public Participation Plan for TCRPC and would be interested in getting thoughts about public participation from the group at the next meeting.

Adjournment

Debbie Daykin made a motion to adjourn the meeting, seconded by Mary Patton. The meeting adjourned at 12:52 p.m.

—Submitted by Hannah Martin & Michael Bruner