



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

Ways & Means Committee.....4:30 p.m., February 27, 2020

Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., February 27, 2020

AGENDA

- 1. Call to Order, Welcome, Recognition of Audience**
- 2. Roll Call**
- 3. Public Input**
- 4. Motion to approve January 23, 2020 minutes**
- 5. Executive Director report**
- 6. Ways and Means Report**
 - a. Motion to approve January Financial Statements and Billings (Resolution 20-36)
- 7. Unfinished Business**
- 8. Administration**
- 9. Planning**
 - a. Motion to approve adoption of the Tri County Multi-Jurisdictional Natural Mitigation Plan (Resolution 20-37)
 - b. Motion to approve Executive Director to enter into agreement for additional Illinois Department of Human Services 2020 Census funding (Resolution 20-39)
 - c. Motion to approve staff to attend “Walkability Action Institute” conference in Atlanta, GA (Resolution 20-38)
 - d. Motion to approve Executive Director to enter into an agreement with National Association of Chronic Disease Directors (NACCD) as fiscal agent not to exceed \$10,374. (Resolution 20-40)
 - e. Illinois River Issues Report
 - Beneficial Use of Dredged Materials
 - IDNR Asian Carp fishing program
 - Corn Belt Port Statistical Area
- 10. Transportation**
 - a. PPUATS Report
 - b. Discussion of State Planning & Research Announcement
 - c. Discussion of UPWP Development and Planning Projects
- 11. GIS**
- 12. Executive Session**
- 13. Any action coming out of Executive Session**
- 14. Other**
- 15. Adjournment**

March 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, March 4 2020	9:00 a.m.
Executive Board	Monday, March 16, 2020	5:15 p.m.
PPUATS Technical	Wednesday, March 18, 2020	9:00 a.m.
Ways & Means	Thursday, March 26, 2020	4:30 p.m.
Full Commission	Thursday, March 26, 2020	5:30 p.m.



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Ways & Means Committee.....4:30 p.m., January 23, 2020
Full Commission/Executive Board (in lieu of Lack of Quorum) ...5:30 p.m., January 23, 2020

Reappointments of Woodford County: Mike Smith- 2-year term expiring November 30, 2021; Roy Bockler, Eric Lind, Mike Hinrichsen, and Ben Kingdon - 1-year term expiring November 30, 2020. Russ Cotton, and Barry Logan- expiring 1st Monday in Dec. 2020

MINUTES

1. Call to Order, Welcome, Recognition of Audience

Chairman Neuhauser called the meeting to order at 5:30 PM

2. Roll Call

Commissioner	P	A	Commissioner	P	A
Jim Miller IDOT	x		Russ Crawford Tazewell Co.		x
Mike Hinrichsen Woodford Co.	x		Joe Wolfe, Tazewell Co.		x
Eric Lind Woodford Co.	x		Brandon Hovey, Tazewell Co.	x	
Ben Kingdon Woodford Co.		x	Tammy Stimson, Tazewell Co.		
Michael Smith Woodford Co.	x		Don Gorman, Peoria Co.		x
Roy Bockler Woodford Co.	x		Vacant Peoria Co..		
Russ Cotton, Woodford Co.	x		Matthew Bender, Peoria Co.		x
Barry Logan Woodford Co.	x		Vacant, Peoria Co.		
Sue Sundell Tazewell Co.	x		Michael Phelan Peoria Co..	x	
Tim Neuhauser Tazewell Co.	x		Paul Rosenbohm Peoria Co..	x	
Greg Menold Tazewell Co.	x		Donald White Peoria Co.	x	

Staff: Miller, Stratton, Lees, Martin, and Harms

3. Public Input-none

4. Motion to approve November 21, 2019 minutes

Hovey moved to approve the November 21, 2019 minutes and Cotton seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Census grant for \$500,000 which includes a 9-county region. Peoria County was not included but is within a local agency. Will be working with the agency who received Peoria County.
- Michael Bruner is working with consultants in monitoring the sub consultants and to make sure reports are complete and on time.
- Director Callahan is corresponding with PLBA on the Illinois River issues along with Marshall Plumley of ACOE and Doug Blodgett of the Department of Natural Resources.
- Hazard Mitigation Plan is closed out
- Preparing for LRTP meeting on Feb. 7 @ 9:00 am
- Michael Bruner is writing a grant for Hanna City Trail. It will be a \$2 million grant for resources.

6. Ways and Means Report

- a. Motion to approve November/December Financial Statements and Billings (Resolution 20-24)
Smith moved to approve November/December Financial Statements and Billings (Resolution 20-24) and Sundell seconded. Motion carried.

Stratton reported on the following:

- Total Cash \$936,827- Operating Ca which means we reduced our overall cash position by \$51,315 during December cash decreased \$52,236 and restricted cash accounts increased by \$952.
- Accounts Receivables \$147,029- \$2,082 is for annual PPUATS billings, \$16,371 is member dues, \$15,727 is billings for local GIS and planning services, \$22,029 is state money and \$90,820 is federal money.
- Accounts Payable \$65,010- \$41,255 of that is for contract services, \$7500 is APWA (which we can't pay until we get board approval), \$16,255 is regular monthly bills unpaid as of the last day of the month.
- Total Billings for December we \$102,538. We had direct pass-throughs of \$44,631= Operating Revenue \$57,907
- Total Incoming Bills for December were \$116,241- less direct pass-throughs of \$44,631 = Operating Expenses of &1,610. That is higher than November by \$1,936 but we are still in our average range of \$70k-\$73k.

Our bottom line for December is negative \$13,703 but we still have a year to date surplus of \$17,143 and we have all major holidays behind us.

- b. Motion to approve FY20 Budget Amendment (Resolution 20-28)

Menold moved to approve FY20 Budget Amendment (Resolution 20-28) and Cotton seconded. Motion carried.

Miller explained the 3 additions- Census Grant, SPR, and Grey Area grants. The 3 top lines are deferred. He then explained the indirect cost rates.

Neuhauser mentioned the indirect cost rates and that they need to be watched diligently.

7. Unfinished Business-none

8. Administration

- a. Motion to approve Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25)

Sundell moved to approve Executive Director to renewing contract with The Cleaning Source Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25) and Hinrichsen seconded. Motion carried.

- b. Motion to approve Executive Director to enter contracts General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella insurance (Resolution 20-27)

Logan moved to approve Executive Director to enter contracts with General Liability, Property, Commercial Auto, Crime, Workers comp., Professional Liability and Commercial Umbrella insurance (Resolution 20-27) and Stimson seconded. Motion carried.

9. Personnel Report

- a. Motion to approve to the Full Commission Employee Health Insurance package (Resolution 20-26)
Sundell moved to approve Employee Health Insurance package (Resolution 20-26) and Cotton seconded. Motion carried.

10. Planning

- a. Motion to approve 1 staff member to attend 2020 National American Planning Conference in Houston, TX (Resolution 20-29)
Hinrichsen moved to approve 1 staff member attend 2020 National American Planning Conference in Houston, TX (Resolution 20-29) and Smith seconded. Motion carried.

11. Transportation

- a. Motion to approve Executive Director to enter a contract with the selected consultant for the Village of Morton Master Bicycle Plan for an amount not to exceed \$21,000 (Resolution 20-30)
- b. Motion to approve Executive Director to enter a contract with the selected consultant for the Greater Peoria Grey Area Mobility Enhancement and Expansion Study for an amount not to exceed \$100,000 (Resolution 20-31)
- c. Motion to approve Executive Director to enter a contract with the selected consultant for Phase II of the Greater Peoria Smart Mobility Plan for an amount not to exceed \$30,000 (Resolution 20-32)
- d. Motion to approve Executive Director to enter a contract with the selected consultant for Woodford County Asset Management & Feasibility Project for an amount not to exceed \$9,500. (Resolution 20-33)
- e. Motion to approve Executive Director to enter a contract with selected consultants for the Tri-County Communities Roadway Asset Management Program for an amount not to exceed \$235,000 (Resolution 20-34)
- f. Motion to approve Executive Director to purchase Pavement Decision Optimization Technology not to exceed \$33,600. (Resolution 20-35)

Hovey moved to approve a thru f and Hinrichsen seconded. Motion carried.

Martin explained these are thru PPUATS for the Commission approval.

Logan asked about Resolution 20-34 if this is a blanket for the area and the answer is yes.

Neuhauser said that all 3 counties are benefiting.

g. PPUATS Report

- STBG update
Harms updated this is a recommendation from Technical to Policy. Resurfacing project PILOT scoring criteria has changed
- LRTP- Presentation of Goals and Objectives
Blue Ribbon Committee is having Sec. Osman on February 7 @ 9:00 AM to discuss the goals of the Long-Range Transportation Plan. All are invited.

12. GIS

13. Executive Session

14. Any action coming out of Executive Session

15. Other

16. Adjournment

Cotton moved to adjourn at 6:15 pm and Sundell seconded. Motion carried.

Submitted by:
Eric Miller
Executive Director
Transcribed by Debbie Ulrich

FEBRUARY 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, February 5 2020	9:00 a.m.
Executive Board	Monday, February 10, 2020	5:15 p.m.
PPUATS Technical	Wednesday, February 19, 2020	9:00 a.m.
Ways & Means	Thursday, February 27, 2020	4:30 p.m.
Full Commission	Thursday, February 27, 2020	5:30 p.m.

DRAFT

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: February 7, 2020
 Subject: Executive Director Report for February, 2020

Project	Activity	Status
Administrative		
Outreach Activities		
	Teleconference with IDNR regarding Asian Carp Holding facility	Complete
	Attended Pekin Chamber Transportation Committee Meeting	Complete
	Attended Meeting regarding West Peoria Stream Stabilization project	Complete
	Attended State of the City Address	Complete
	Attended Peoria County Legislative Briefing	Complete
	Attended Statewide MPO meeting	Complete
	Attended BUDM meeting with UIUC professor Tim Stark	Complete
	Conference Call with Randy Sikowski.Meeting W/Kate Jennings, Brad Stotler, Re:Asian Carp	Ongoing
Audit	FY19 Activities Complete	Complete
Personnel	Staff Reviews Ongoing	Ongoing
Financial Report	January results \$ not available	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Ongoing
Website	Updated website.	Ongoing
Planning issues		
PLBA	Ongoing Discussions with Professor Tim Stark ICT Grant Recipient	Ongoing
	Prioritized CCP projects/work activities with Committee	Ongoing
	Submitted 2 projects to GPEDC for inclusion in CEDS Hydro Study,BUDM Business Plan	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Phone meeting with reps from Ozinga materials	Ongoing
	Coordination with ADM and Better Earth Compost for dredge material	Ongoing
	Discussions with City of Peoria CSO Stormwater projects	
Regional Water Supply Planning		
Watershed Planning	Continued work for Regional Water Supply Planning contract	Ongoing
	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
PPUATS/ Transportation		
FY 21 UPWP Development	Created Draft for Review	Ongoing
		2
SPR Grant applications	Coordination with IDOT on Contract for awarded grants	complete
Transportation Improvement Program		
	Finalized FY 20 TIP Document	Ongoing
	Processed TIP Amendments	
STU project Selection	New rules adopted by Policy Committee	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program		
	No Activity	Ongoing
Special Transportation Studies		
	Continued Consultant procurement with Communities on selected projects	Ongoing
	Received proposals for FY 20 Special Transportation Studies	
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, post processing has begun.	Ongoing
Regional Pavement management Expanded		
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
FY 19 Rural Planning Funds		
	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds		
FY19 State Planning Funds	Metamora /Germantown Hills Trail- Scheduled Committee Meeting	ongoing
	Region wide Guardrail inventory	ongoing
	LRTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

RESOLUTION 20-36

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JANUARY

WHEREAS, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

WHEREAS, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

WHEREAS, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for January 2020, and recommends that the Commission approve said reports.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the financial reports and cash disbursements for January 2020 are approved.

Presented this 27th day of February 2020

Adopted this 27th day of February 2020

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric W. Miller
Executive Director
Tri-County Regional Planning Commission

TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS
JANUARY 2020

ASSETS	JAN 31, 2020	DEC 31, 2019	JAN 31, 2019
Current Assets			
Checking/Savings			
Restricted Cash:			
100012 · Checking - Flexible Benefits	1,560	1,575	1,620
100016 · Savings - Unvested Retirement	31,246	30,338	27,703
100011 · Checking - PPUATS	221,433	221,407	129,530
100018 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
Total Restricted Cash - Busey Bank	273,478	272,559	178,091
Unrestricted Cash:			
100010 · Checking - Operations	631,319	664,268	664,607
Total Checking/Savings Busey Bank	904,797	936,827	842,698
100020 · Accounts Receivable	245,971	147,029	128,864
Other Current Assets			
100050 · Prepaid Expenses	21,240	23,817	22,631
Total Other Current Assets	21,240	23,817	22,631
Total Current Assets	1,172,008	1,107,672	994,193
Fixed Assets			
100040 · Office Furniture	54,533	54,533	54,533
100042 · Computer Equipment	96,361	96,361	96,361
100044 · Vehicles	23,944	23,944	23,944
100046 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(178,554)	(177,841)	(169,282)
Total Fixed Assets	3,364	4,077	12,636
Other Assets			
190000 · Right of Use - Office Space	336,300	339,250	-
Total Other Assets	336,300	339,250	-
TOTAL ASSETS	\$ 1,511,672	\$ 1,451,000	\$ 1,006,829
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
200010 · Accounts Payable	141,086	65,010	48,219
Other Current Liabilities			
200015 · Accrued Expenses	1,807	1,626	2,651
200021 · Accrued Payroll	26,295	25,523	22,539
200055 · Vacation/Personal Time	40,144	40,536	37,966
200056 · Unvested Retirement Account	31,221	30,313	27,680
200060 · Employer Liabilities	284	-	5,607
200071 · Deferred Revenue - PPUATS	101,524	119,732	92,899
200081 · Deferred Revenue - IDOT/PPUATS	7,725	9,013	-
200095 · Deferred Revenue - IL MPO	19,238	19,238	19,238
200103 · Deferred Revenue - Woodford Co.	9,333	10,267	9,333
200104 · Deferred Revenue - Regional Server	3,750	4,500	3,750
200107 · Deferred Revenue - Village of Washburn	563	563	563
Total Other Current Liabilities	241,885	261,310	222,226
Total Current Liabilities	382,971	326,319	270,445
Long Term Liabilities			
290000 · Office Space Lease Liability	333,350	336,300	-
Total Long Term Liabilities	333,350	336,300	-
Total Liabilities	716,321	662,619	270,445
Equity			
310000 · General Fixed Asset Equity	13,450	13,450	13,450
350000 · Capital Contribution	193,000	193,000	193,000
390000 · Retained Earnings	564,788	564,788	451,328
Net Income	24,113	17,142	78,606
Total Equity	795,351	788,380	736,384
TOTAL LIABILITIES & EQUITY	\$ 1,511,672	\$ 1,451,000	\$ 1,006,829

**TRI-COUNTY REGIONAL PLANNING COMMISSION
COMPARATIVE STATEMENTS OF INCOME AND EXPENSE
JANUARY 2020**

	Month of JAN 2020	Month of DEC 2019	Current FY To Date	Previous FY To Date	Annual FY20 Budget	% Annual FY20 Budget
Income						
400010 · FHWA PL/FTA Fund	73,859	69,108	442,152	346,502	579,234	76.3%
400015 · PPUATS Matching	18,465	17,277	111,261	86,625	144,809	76.8%
400016 · IDOT Rural Planning			7,455	4,694	10,940	68.1%
400017 · FHWA SPR Fund			-	-	599,124	0.0%
400020 · Regional/Local Funds	3,438	3,437	24,063	20,625	41,250	58.3%
400022 · Woodford County GIS	2,223	3,104	28,552	16,178	42,000	68.0%
400136 · Municipal GIS Support Services	146	128	1,321	563	500	264.2%
400140 · Tazewell Co. Assessor	754	754	5,276	4,523	9,045	58.3%
400188 · City of El Paso GIS			75	-	1,000	7.5%
400200 · Interest Income	141	136	867	614	1,200	72.2%
400210 · Other			-	-	-	0.0%
400213 · Princeville Comprehensive Plan	200	100	7,048	-	10,000	70.5%
400214 · El Paso Comprehensive Plan			5,312	-	6,000	88.5%
400240 · Woodford County Planning			-	-	500	0.0%
400254 · Human Services Trans Plan	1,540	1,994	20,650	17,072	62,108	33.2%
400271 · Regional Server Partnership	750	750	5,250	4,500	9,000	58.3%
400276 · JARC/New Freedom			34,892	20,770	34,892	100.0%
400315 · GPSD GIS Staffing	2,625	2,100	16,275	13,650	28,000	58.1%
400320 · Regional Water Supply Plan	890	460	7,868	-	25,000	31.5%
400322 · Hazard Mitigation Plan			-	14,934	-	0.0%
400323 · Peoria Park District			-	-	-	0.0%
400325 · FTA 5310 Admin Fee	339		817	2,244	-	0.0%
400326 · Para-Transit Study			-	-	10,000	0.0%
400330 · IDOT State Planning	591		2,208	36,539	122,000	1.8%
400331 · HIS - 2020 Census	101,870	3,189	108,172	-	500,000	21.6%
Total Income	\$ 207,832	\$ 102,538	\$ 829,514	\$ 590,033	\$ 2,236,602	37.1%
Expense						
500010 · Advertising and Printing	57		340	988	3,000	11.3%
500015 · Contractual Services	126,364	33,951	259,462	78,800	1,182,109	21.9%
500015 · Community Events			783	-	500	156.6%
500020 · Copier	410	410	3,865	3,198	7,000	55.2%
500025 · Computer Software and Services	2,562	3,894	19,570	16,436	20,000	97.9%
500025 · Computer Hardware	280	2,140	3,281	-	60,000	5.5%
500030 · Equipment Maintenance			-	2,397	2,000	0.0%
500035 · Group Health Insurance	7,260	7,260	50,817	40,697	89,000	57.1%
500036 · General Insurance	610	610	4,272	3,798	7,324	58.3%
500038 · Workers Compensation	163	163	1,143	1,167	1,959	58.3%
500040 · Membership and Subscriptions	443	443	2,775	3,307	3,000	92.5%
500050 · Miscellaneous	2,050	50	2,485	840	1,000	248.5%
500070 · Office Supplies	412	818	3,198	3,050	5,500	58.1%
500080 · Postage			448	316	600	74.7%
500085 · Rent	2,950	2,950	20,549	17,092	35,298	58.2%
500086 · Retirement	2,405	2,405	16,897	14,672	28,289	59.7%
500090 · Telephone & Internet	684	701	4,799	2,504	8,229	58.3%
500100 · Training, Travel & Conferences	1,933	7,813	22,333	7,515	35,000	63.8%
500110 · Utilities	181	181	1,265	1,916	3,832	33.0%
500120 · Professional Services		2,000	23,000	30,606	43,500	52.9%
500130 · Space Costs	1,267	990	7,498	6,204	13,322	56.3%
510000 · Depreciation Expense	714	714	5,114	4,833	8,800	58.1%
520000 · Salaries	45,944	45,113	324,781	260,328	554,248	58.6%
520600 · Payroll Taxes	4,174	3,636	26,726	22,002	47,000	56.9%
Total Expense	\$ 200,862	\$ 116,241	\$ 805,401	\$ 522,665	\$ 2,160,510	37.3%
Net Surplus	\$ 6,970	\$ (13,703)	\$ 24,113	\$ 67,368	\$ 76,092	31.7%

TRI-COUNTY REGIONAL PLANNING COMMISSION
STATEMENTS OF CASH FLOW
JANUARY 2020

	JAN '20	YTD
	\$	\$
OPERATING ACTIVITIES		
Net Income	6,970	24,113
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	714	5,114
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	(98,942)	(66,557)
100050 · Prepaid Expenses	2,577	(76)
200010 · Accounts Payable	76,077	67,211
200015 · Accrued Expenses	181	1,265
200021 · Accrued Payroll	772	3,153
200055 · Vacation/Personal Time	(392)	(4,038)
200060 · Employer Liabilities	1,192	(3,237)
200071 · Deferred Revenue - PPUATS	(18,207)	56,727
200081 · Deferred Revenue - IDOT/PPUATS	(1,288)	7,725
200103 · Deferred Revenue - Woodford Co.	(933)	4,667
200104 · Deferred Revenue - Regional Server	(750)	3,750
200107 · Deferred Revenue - Village of Washburn	-	-
Net cash provided by Operating Activities	\$ (32,030)	\$ 99,816
INVESTING ACTIVITIES		
100042 · Computer Equipment	-	-
190000 · ROU - Office Space	2,950	(339,250)
Net cash provided by Investing Activities	2,950	(339,250)
FINANCING ACTIVITIES		
390000 · Office Space Lease Liability	(2,950)	336,300
350000 · Capital Contribution	-	-
Net cash provided by Financing Activities	(2,950)	336,300
Net cash increase/(decrease) for period	(32,030)	96,866
Cash at beginning of period	936,827	807,931
Cash at end of period	\$ 904,797	\$ 904,797

Tri-County Regional Planning Commission
Check Register
December 2019

DATE	CHECK #	Name	Memo	AMOUNT
01/02/2020	15210	Delta Dental	Monthly premium	293.08
01/02/2020	15211	Guardian	Monthly premium	431.94
01/02/2020	15212	United Healthcare	Monthly premium	7,990.09
01/05/2020	ACH	Staff	Payroll 12/16/2019 - 12/31/2019	16,905.57
01/03/2020	ACH	Unvested Retirement Savings	Retirement Benefits 12/16/19 - 12/31/19	453.98
01/03/2020	ACH	Department of the Treasury	Payroll tax liabilities 12/16/19 - 12/31/19	5,934.10
01/03/2020	ACH	Illinois Department of Revenue	Payroll tax liabilities 12/16/19 - 12/31/19	1,133.95
01/03/2020	ACH	Nationwide	Retirement Benefits 12/16/19 - 12/31/19	1,438.29
01/03/2020	ACH	CEFCU	Employee Health Savings Account	50.00
01/03/2020	15214	A5.com Inc.	Website Hosting	19.95
01/03/2020	15215	Amazon Business	Computer purchase	1,390.09
01/03/2020	15216	Busey Bank Credit Card	December charges	1,696.58
01/03/2020	15217	Comcast	Internet & phones	367.26
01/03/2020	15218	Facet	Computer support & web hosting	665.00
01/03/2020	15219	Heartland Parking 243602	Employee parking	935.00
01/03/2020	15220	Hinckley Springs	Office water	48.76
01/03/2020	15221	Martin Hood	Audit fees	2,000.00
01/03/2020	15222	Quill Corporation	Office supplies	224.32
01/03/2020	15223	Verizon Wireless	Internet & phones	333.98
01/03/2020	15224	WEX Bank	Fuel	49.41
01/03/2020	15225	The Cleaning Source	Office cleaning	165.00
01/20/2020	ACH	Staff	Payroll 1/1/2020 - 1/15/2020	15,981.28
01/20/2020	ACH	Unvested Retirement Savings	Retirement Benefits 1/1/20 - 1/15/20	453.97
01/20/2020	ACH	Department of the Treasury	Payroll tax liabilities 1/1/20 - 1/15/20	5,572.22
01/20/2020	ACH	Illinois Department of Revenue	Payroll tax liabilities 1/1/20 - 1/15/20	1,076.04
01/20/2020	ACH	CEFCU	Employee Health Savings Account	50.00
01/20/2020	ACH	Nationwide	Retirement Benefits 1/1/20 - 1/15/20	1,438.29
01/21/2020	15226	Amazon Business	Office supplies	17.09
01/21/2020	15227	Arts Mean Business Fund	On behalf of John & Sharon Amdall	1,000.00
01/21/2020	15228	City of Peoria Rent & Utilities	January/February rent	5,900.00
01/21/2020	15229	Delta Dental	Monthly premium	293.08
01/21/2020	15230	ESRI	Computer support	146.30
01/21/2020	15231	Facet	Computer support & web hosting	665.00
01/21/2020	15232	Guardian	Monthly premium	431.94
01/21/2020	15233	Hanson	Contractual services	27,775.70
01/21/2020	15234	HDR	Contractual services	6,000.00
01/21/2020	15235	Heartland Parking 243651-240830	December parking validations	28.00
01/21/2020	15236	Local Jobs Fund	On behalf of John & Sharon Amdall	1,000.00
01/21/2020	15237	Martin Hood	Audit fees	500.00
01/21/2020	15238	Peoria Area Chamber of Commerce	2020 Community Leadership School	1,200.00
01/21/2020	15239	VOID: C7780804	VOID: C7780805	0.00
01/21/2020	15240	TIAA Bank	Copier	410.26
01/21/2020	15241	United Healthcare	Monthly premium	7,990.09
01/21/2020	15242	Quill Corporation	Office supplies	144.18
01/31/2020	ACH	Busey Bank	Service Charge	34.86
TOTAL CHECKS				120,634.65



ERIC MILLER

Account Number: XXXX XXXX XXXX 9435

ACCOUNT SUMMARY

Credit Limit	\$5,000.00
Credit Available	\$4,192.00
Statement Closing Date	January 26, 2020
Days in Billing Cycle	31
Previous Balance	\$1,696.58
- Payments & Credits	\$1,696.58
+ Purchases & Other Charges	\$308.50
+ Balance Transfer	\$0.00
+ Cash Advances	\$0.00
+ FEE CHARGED	\$0.00
+ INTEREST CHARGED	\$0.00
= New Balance	\$308.50

Questions? Call Card Services 1-800-248-9600
 Or Write: PO BOX 2360
 Omaha, NE 68108
 Or email: customercare@busey.com

PAYMENT INFORMATION

New Balance	\$308.50
Minimum Payment Due	\$15.00
Payment Due Date	February 23, 2020

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay a \$20.00 late fee.

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take longer to pay off your balance. For example:

If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Only the minimum payment	3 years	\$388.00

If you would like information about credit counseling services, call 1-888-671-2227

Notice: SEE REVERSE SIDE FOR MORE IMPORTANT INFORMATION

TRANSACTIONS

Tran Date	Post Date	Reference Number	Transaction Description	Amount
12/26	12/27	2469216B82X9LSNLD	Intuit *PayrollEE usag 833-830-9255 CA	21.25 ✓
01/07	01/09	2413746QR2X86240D	OFFICEMAX/DEPOT 6570 EAST PEORIA IL	39.96 ✓
01/08	01/09	2443565QR6130PASR	PEORIA CHAMBER OF COMM 309-495-5900 IL	150.00 ✓
01/10	01/10	F324800CU000PI010	PAYMENT-BRANCH THANK YOUPEORIA IL	1,696.58-
01/10	01/13	2478930QWWV74DXXL	DIGITAL NEWSPAPER SUBSCRI877-5782716 NY	4.99 ✓
01/13	01/14	2469216QX2XVSJ22M	LOGMEIN*GoToMeeting logmein.com MA	36.00 ✓
01/16	01/17	2443106D00T1G2LV2	ADOBE CREATIVE CLOUD 800-833-6687 CA	56.30 ✓
			TOTAL FEES FOR THIS PERIOD	0.00
			INTEREST CHARGED	
01/26	01/26		Interest Charge on Purchases	0.00
01/26	01/26		Interest Charge on Cash Advances	0.00
			TOTAL INTEREST FOR THIS PERIOD	0.00

1035 VVG 001 7 26 200126 0 PAGE 1 of 3 1 0 3248 4000 QC52 01AA1035



Busey
100 W. University Ave
Champaign IL 61820

ERIC MILLER
456 FULTON ST SUITE 401
PEORIA IL 61602

Make Check
Payable to:

BUSEY
PO BOX 660525
DALLAS TX 75266-0525

Payment Information

Account Number:	XXXX XXXX XXXX 9435
Payment Due Date	February 23, 2020
New Balance	\$308.50
Minimum Payment Due	\$15.00
Past Due Amount	\$0.00

Amount Enclosed: \$

Totals 2020 Year-to-Date	
Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

REWARDS SUMMARY

Available Points 40,392

INTEREST CHARGE CALCULATION

Your Annual Percentage Rate (APR) is the annual interest rate on your account

Type of Balance	ANNUAL PERCENTAGE RATE (APR)	Balance Subject to Interest Rate	Days in Billing Cycle	Interest Charge
Purchases	16.90% (f)	\$0.00	31	\$0.00
Cash Advances	16.90% (f)	\$0.00	31	\$0.00

(v) = variable (f) = fixed

IMPORTANT MESSAGES

Access your Legacy South Side Bank Credit Card by visiting busey.com/ssbcards.

RESOLUTION 20-37

TRI COUNTY REGIONAL PLANNING COMMISSION, ILLINOIS

RESOLUTION OF THE TRI COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR THE ADOPTION OF THE TRI-COUNTY MULTI-JURISDICTIONAL NATURAL HAZARDS MITIGATION PLAN

WHEREAS, Tri County Regional Planning Commission is subject to natural hazards including severe thunderstorms, severe winter storms, floods, tornadoes, and drought among others, that pose risks to public health and property; and

WHEREAS, the Tri County Regional Planning Commission desires to prepare and mitigate for such natural hazards; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, the Tri County Multi- Jurisdiction Natural Hazards Mitigation Plan was updated in accordance with the regulations of the Disaster Mitigation Act of 2000 and the guidance provided by FEMA; and

WHEREAS, Tri County Regional Planning Commission has participated in updating the Tri County Multi-Jurisdictional Natural Hazards Mitigation Plan covering member jurisdictions of Tazewell County, Woodford County, and participating Peoria County municipalities:

NOW THEREFORE, be it resolved that the Tri County Regional Planning Commission hereby:

1. Adopts the updated Tri-County Multi-Jurisdictional Natural Hazards Mitigation Plan as the official hazard Mitigation Plan of (Tri County Regional Planning Commission); and
2. Agrees to participate in the annual and 5-year updates to this updated Plan.

ADOPTED on February 27, 2020

CERTIFIED by _____
Tim Neuhauser, Chairman of Commission
Tri County Regional Planning Commission

ATTESTED by _____
Eric Miller, Executive Director
Tri County Regional Planning Commission

RESOLUTION 20-39

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF HUMAN SERVICES FOR UP TO \$100,000 IN ADDITIONAL STATE 2020 CENSUS GRANT PROGRAM FUNDING.

WHEREAS, in June 2019, the Illinois General Assembly appropriated \$29 million to the Illinois Department of Human Services, hereafter referred to as IDHS, to support a statewide census outreach and education effort to reach the highest self-response rate possible, and

WHEREAS, on July 31, 2019, the IDHS posted a public Notice of Funding Opportunity for up to \$20 million to be awarded to one or more intermediaries in 12 designated regions across the state to work with subrecipients, who are trusted messengers to reach hard-to-count communities, and

WHEREAS, Tri-County Regional Planning Commission, hereafter referred to as Commission, applied to IDHS to conduct census outreach and education efforts in a 10-county region (DeWitt, Fulton, Livingston, Marshall, McLean, Peoria, Stark, Tazewell, and Woodford counties), and

WHEREAS, IDHS notified the Commission on receiving a \$500,000 award for nine out of the ten counties (excluding Peoria County) in the North Central Region, and

WHEREAS, IDHS notified the Commission of an additional funding opportunity for increasing and expanding existing outreach efforts into existing and new geographies, and

WHEREAS, the Commission is requesting an additional \$25,000 to increase media buying in the existing media marketing campaign and \$75,000 to expand the campaign into Peoria County, and

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorize its Executive Director to enter into an Intergovernmental Agreement with the Illinois Department of Human Services for up to \$100,000 for additional 2020 Census Grant Program funds and to enter contract amendments with DCC Marketing, LLC to expand existing Media Marketing Campaign.

Presented this 27th day of February 2020

Adopted this 27th day of February 2020

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 20-38

A RESOLUTION BY THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ALLOW STAFF AS MPO REPRESENTATIVE FOR TRI COUNTY REGIONAL PLANNING COMMISSION TO ATTEND THE STEP IT UP! WALKABILITY ACTION INSTITUTE IN ATLANTA, GA FROM APRIL 13 THROUGH APRIL 16, 2020

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, has managed the Tri County Regional Planning Commission program for three (3) county regions through Intergovernmental Agreements with the Illinois Department of Transportation since 2008, and

WHEREAS, the purpose of the Tri County Planning Commission program is to develop a unified, locally-derived, comprehensive strategy for transportation programs that maximize the use of available transportation funds and resources,

WHEREAS, an Action Item from the April 28, 2016 Strategy Session was to encourage staff to travel to conferences in order to learn about new ideas, best practices, and new technologies,

WHEREAS, a Commission staff member has been identified as a team member for the National Association of Chronic Disease Directors (NACDD) Walkability Action Institute April 13-16, 2020 in Decatur, Georgia, and

WHEREAS, the purpose of the Walkability Action Institute is to prepare interdisciplinary teams from MPO regions (or other similar regional entities) to pursue policy, systems, and environmental (PSE) supports for walking and walkability, and

WHEREAS, the NACDD has provided up to \$1,296.75 per team member for travel expenses related to attending the Institute, and

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission approves the expenditure of funds for a staff member to attend the Step It Up! Walkability Action Institute from April 13 through April 16, 2020, in Decatur, Georgia, with \$1,296.75 to be reimbursed to the Commission by the NACDD.

Presented this 27th day of February 2020

Adopted this 27th day of February 2020

Timothy Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission

RESOLUTION 20-40

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT WITH NATIONAL ASSOCIATION OF CHRONIC DISEASE DIRECTORS FOR THE 2020 WALKABILITY ACTION INSTITUTE NOT TO EXCEED \$10,374.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides staffing to the Metropolitan Planning Organization for the Peoria-Pekin Urbanized Area, and

WHEREAS, The National Association of Chronic Disease Directors (NACDD), in collaboration with the Centers for Disease Control (CDC), sought applications from Metropolitan Planning Organization (MPO) regions for competitive funding assistance to support attendance at the Sixth Annual Walkability Action Institute (WAI), formally titled “*Step It Up! Action Institute to Increase Walking and Walkability*,” and

WHEREAS, the purpose of the Walkability Action Institute is to prepare interdisciplinary teams from MPO regions (or other similar regional entities) to pursue policy, systems, and environmental (PSE) supports for walking and walkability, and

WHEREAS, the Peoria region was selected to participate in the Walkability Action Institute on April 13-16, 2020 in Decatur, Georgia, and

WHEREAS, the NACDD desires to provide \$10,374, to be administrated in one invoice/payment upon receipt of signed MOU, to the Peoria region team for travel expenses related to the Institute, and

WHEREAS, the Commission will serve as fiscal agent for the project team, producing and distributing travel expense reimbursement checks to individual team members in the amount of \$1,296.75, and

WHEREAS, the Commission will bear no other expenditures in its role as fiscal agent beyond producing and distributing travel reimbursement checks to individual team members.

THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission authorizes the Executive Director to enter into a contract with the National Association of Chronic Disease Directors for the Walkability Action Institute for an amount not to exceed \$10,374 and to serve as fiscal agent for the project team.

Presented this 27th day of February 2020

Adopted this 27th day of February 2020

Tim Neuhauser, Chairman
Tri-County Regional Planning Commission

ATTEST:

Eric Miller, Executive Director
Tri-County Regional Planning Commission