

**Ways and Means Committee Meeting  
White, CHAIRMAN  
and Logan**

**Thursday, February 25 , 2021**

**5:00 PM- NEW TIME**

**VIRTUAL/ IN PERSON MEETING**

**AGENDA**

**Please join my meeting from your computer, tablet or smartphone.**

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United States: +1 (872) 240-3311

**Access Code: 405-910-245**

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of January 28, 2021
5. Recommendation to Commission the approval of January Financial Statements and Billings (Resolution 21-29)
6. Other
7. Adjournment

**Ways and Means Committee Meeting  
White, CHAIRMAN  
and Logan**

**Thursday, JANUARY 28, 2021**

**5:00 PM- NEW TIME**

**VIRTUAL/ IN PERSON MEETING**

**MINUTES**

Please join my meeting from your computer, tablet, or smartphone.

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1. Call to Order  
Chairman White called the meeting to order at 5:00 pm
2. Roll Call  
Present: White, and Logan. Staff; Miller, Ulrich, and Stratton
3. Public Input-none
4. Approval of Minutes of November 19, 2020  
Logan moved to approve Minutes of November 19, 2020 and White seconded. Roll call: White, and Logan. All ayes. Motion carried.
5. Recommendation to Commission the approval of November/December Financial Statements and Billings (Resolution 21-25)  
Logan moved to recommend Commissioning the approval of November/December Financial Statements and Billings (Resolution 21-25) and White seconded.  
Stratton updated on the following:
  - End of month was 774,346. Net cash increase from last month was \$24,205. The cash flow statement reconciles the changes in cash to the results of operations.
  - Accounts Receivable at the end of the month was \$296.2k and is composed of \$157.4k in federal funds, \$32.5k in state funds, and \$106.3k in local funds.

- Accounts Payable at the end of month was \$48k. \$47 is direct pass-thru money for contract services and consultants included in AR. The other \$1k was for regular monthly bills.
- Total Billings for December were \$74.4k less direct pass-throughs of \$9.6k = operating revenue of \$60.8k for 20 working days.
- Total Expenses for December were \$74.4k less direct pass-throughs of \$9.6k = operating expenses of \$64.7k
- December results in a shortfall of \$4k.
- Logan asked why the credit card bill not got paid last month and Stratton replied a matter of timing for Miller and Lees to sign check.

Roll call: Logan, White. All ayes. Motion carried.

6. Other

Miller mentioned that he had meeting with IDOT reps and there will not be SPR funds in the future.

7. Adjournment

Logan moved to adjourn and White seconded. Roll call: White, and Logan. All ayes. Motion carried.

Submitted by Eric Miller, Executive Director  
Transcribed by Debbie Ulrich

**RESOLUTION 21-29**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR JANUARY**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for January 2021, and recommends that the Commission approve said reports.

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for January 2021 are approved.

Presented this 25th day of February 2021

Adopted this 25th day of February 2021

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Mike Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, & NET ASSETS**  
**AS OF JANUARY 31, 2021**

<b>ASSETS</b>	<b>JAN 2021</b>	<b>DEC 2020</b>	<b>JAN 2020</b>
Current Assets			
Checking/Savings			
Restricted Cash:			
11100 · Checking - Flexible Benefits	1,530	1,530	1,560
11200 · Checking - PPUATS	51,222	51,220	221,433
11300 · Checking - IL MPO Advisory Council	19,238	19,238	19,238
11400 · Savings - Unvested Retirement	17,751	25,768	31,246
Total Restricted Cash	89,741	97,757	273,478
Unrestricted Cash:			
10000 · Checking - Operations	690,451	676,590	631,319
Total Checking/Savings	780,193	774,346	904,797
13000 · Accounts Receivable	284,728	296,199	245,971
Other Current Assets			
15000 · Prepaid Expenses	15,095	15,878	24,190
Total Other Current Assets	15,095	15,878	24,190
Total Current Assets	1,080,016	1,086,423	1,174,958
Fixed Assets			
17100 · Computer Equipment	33,098	33,098	96,361
17200 · Office Furniture	23,019	23,019	54,533
17300 · Vehicles	23,944	23,944	23,944
17400 · Leasehold Improvements	7,080	7,080	7,080
Less: Accumulated Depreciation	(86,199)	(86,042)	(178,554)
Total Fixed Assets	942	1,099	3,364
<b>TOTAL ASSETS</b>	<b>\$ 1,080,958</b>	<b>\$ 1,087,521</b>	<b>\$ 1,178,322</b>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
20000 · Accounts Payable	42,056	47,955	141,086
Other Current Liabilities			
21000 · Accrued Expenses	3,483	3,234	1,807
22100 · Accrued Payroll	23,108	21,996	26,295
22200 · Vacation/Personal Time	60,332	55,312	40,144
22300 · Unvested Retirement Account	18,004	26,021	31,221
22000 · Employer Liabilities	3,200	2,567	284
23100 · Deferred Revenue - PPUATS	29,837	29,837	101,524
23101 · Deferred Revenue - IDOT	-	-	7,725
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23500 · Deferred Revenue - Walkability	11,000	11,000	-
23300 · Deferred Revenue - Woodford Co.	9,333	10,266	9,333
23400 · Deferred Revenue - Regional Server	3,750	4,500	3,750
23500 · Deferred Revenue - Village of Washburn	488	488	563
Total Other Current Liabilities	181,772	184,458	241,885
Total Current Liabilities	223,829	232,414	382,971
<b>Total Liabilities</b>	<b>223,829</b>	<b>232,414</b>	<b>382,971</b>
<b>Equity</b>			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	619,810	619,810	564,788
Net Income	30,869	24,113	24,113
<b>Total Equity</b>	<b>857,129</b>	<b>850,373</b>	<b>795,351</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,080,958</b>	<b>\$ 1,082,787</b>	<b>\$ 1,178,322</b>

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**COMPARATIVE STATEMENTS OF INCOME AND EXPENSE**  
**JANUARY 2021**

	<u>Month of JAN 2021</u>	<u>Month of DEC 2020</u>	<u>Current FY To Date</u>	<u>Previous FY To Date</u>	<u>Annual FY21 Budget</u>	<u>YTD % FY21 Budget</u>
<b>Revenue by Source and Project:</b>						
FHWA: PL/FTA Carry-over			34,569	79,080	32,539	106.2%
FHWA: PL/FTA Current		41,120	292,671	363,072	681,422	43.0%
PPUATS: PL/FTA Match	48,884		57,526	110,566	8,135	707.1%
IDOT SPF: PL/FTA Match	12,221	10,280	85,389	-	170,354	50.1%
IDOT RPF			-	7,455	-	0.0%
FTA: Paratransit Study			694		2,000	34.7%
PPUATS: Paratransit Study Match			173		-	0.0%
FHWA SPR: Grey Area Study	4,265	2,103	32,831		58,210	56.4%
IDOT FY20 SPF: Grey Area Study Match	1,066	526	8,208		14,553	56.4%
FHWA SPR: Roadway Asset Mgmt			83,912		97,717	85.9%
Localities: Roadway Asset Mgmt Match			70,545		71,054	99.3%
FHWA SPR: Asset Management Software			-		101,564	0.0%
IDOT: SPF Match Asset Mgmt Software			-		25,391	0.0%
Local Share - Asset Mgmt Software			-		9,664	0.0%
FHWA SPR: Activity-Based TDM			-		76,800	0.0%
IDOT: SPF Share Activity-Based TDM			-		19,200	0.0%
IDOT: District 4 Travel Demand Modeling	3,664		3,664	-	40,000	9.2%
FHWA SPR: Planimetrics			31,360		149,000	21.0%
Counties: Planimetrics Match			7,840		37,250	21.0%
JARC/New Freedom Pass-Through			-	34,892	-	0.0%
FTA: 5310 Admin		498	979	817	1,000	97.9%
FHWA: HSTP	4,668	4,210	25,367	20,650	94,785	26.8%
IDOT FY20 SPF: Unallocated			-		140,000	0.0%
IDOT FY19 SPF: LRTP Tools			386	2,208	-	0.0%
IDOT FY19 Rural Planning Funds			-		-	0.0%
IDHS: 2020 Census			227,657	108,172	235,294	96.8%
IDNR: Water Supply Planning	991	545	2,108	7,868	19,799	10.6%
GPSD: GIS Staffing	2,100	1,575	14,700	16,275	28,000	52.5%
Woodford County: GIS Staffing	3,900	3,863	22,328	28,573	42,000	53.2%
Municipalities: GIS Staffing			-	1,896	475	0.0%
Regional Server Partnership	750	750	5,250	5,250	9,000	58.3%
Tazewell County: Planning & Zoning Review	754	754	5,276	5,276	9,045	58.3%
Woodford County: Planning & Zoning Review			488		-	0.0%
Dunlap: Land Use Plan	743	810	2,279		10,000	22.8%
Tremont: Land Use Plan			-		10,000	0.0%
El Paso: Land Use Plan			-	5,426	-	0.0%
Princeville: Land Use Plan			2,140	7,109	-	0.0%
Peoria County: Dues	1,333	1,333	9,333	9,333	16,000	58.3%
Tazewell County: Dues	1,054	1,054	7,962	8,196	14,050	56.7%
Woodford County: Dues	933	933	6,533	6,533	11,200	58.3%
Interest	24	23	211	867	1,201	17.6%
<b>Total Revenue</b>	<b>\$ 87,350</b>	<b>\$ 70,377</b>	<b>\$ 1,042,381</b>	<b>\$ 829,514</b>	<b>\$ 2,236,702</b>	<b>46.6%</b>

	Month of JAN 2021	Month of DEC 2020	Current FY To Date	Previous FY To Date	Annual FY21 Budget	YTD % FY21 Budget
<b>Expense By Account &amp; Category</b>						
Computer Hardware and Supplies	-	132	2,550	3,281	75,000	
Computer Software and Services	1,945	1,620	13,517	15,547	149,570	
<b>Total Computer Expenses</b>	<b>1,945</b>	<b>1,752</b>	<b>16,067</b>	<b>18,828</b>	<b>224,570</b>	7.2%
Computer Support Contracts		2,629	20,289	39,964		
Consultants	4,198		213,649	-	456,938	
Contract Services - Special Projects	5,331		229,444	223,060	531,709	
<b>Total Contract Services</b>	<b>9,528</b>	<b>2,629</b>	<b>463,381</b>	<b>263,024</b>	<b>988,647</b>	46.9%
<b>Depreciation</b>	<b>157</b>	<b>157</b>	<b>1,099</b>	<b>5,114</b>	<b>2,000</b>	54.9%
Health Insurance	7,722	7,294	53,851	50,817	99,843	
Parking	765	765	5,728	5,350	10,200	
Payroll Taxes	4,689	3,413	27,336	26,726	48,107	
Retirement	2,410	2,249	16,979	16,897	31,530	
Workers Compensation Insurance	163	163	1,143	1,143	1,959	
<b>Total Employee Benefits</b>	<b>15,749</b>	<b>13,884</b>	<b>105,036</b>	<b>100,933</b>	<b>191,639</b>	54.8%
Bank Service Charges	10	20	99	343	592	
Copier Costs	422	422	2,944	3,865	6,875	
Vehicles (Includes parking validations)	229	111	987	986	1,598	
Internet and Phones	683	680	4,776	4,799	8,224	
Professional Liability and Auto Insurance	450	450	3,151	3,091	5,311	
Office Supplies	123	43	1,085	2,487	4,158	
Postage	1	-	319	448	681	
Repairs and Maintenance	120	-	120	-	200	
Subscriptions	-	-	39	307	239	
Office Water	11	11	202	554	966	
<b>Total Office Administration</b>	<b>2,051</b>	<b>1,737</b>	<b>13,721</b>	<b>16,880</b>	<b>28,844</b>	47.6%
Advertising			790	-		
Community Events			-	2,649		
Legal Notices		43	117	340		
Printing			258	-		
Other			-	-		
<b>Total Miscellaneous Costs</b>	<b>-</b>	<b>43</b>	<b>1,165</b>	<b>2,988</b>	<b>-</b>	0.0%
Accounting/Audit		3,590	23,890	23,500	24,000	
Legal	671	3,318	15,795		-	
<b>Total Professional Fees</b>	<b>671</b>	<b>6,908</b>	<b>39,685</b>	<b>23,500</b>	<b>24,000</b>	165.4%
Office Rent	2,950	2,950	20,650	20,549	35,400	
Office Cleaning	179	172	1,211	1,162	2,064	
Property & Casualty Insurance	169	169	1,181	1,181	2,025	
Utilities	249	249	1,742	1,265	2,985	
<b>Total Facility</b>	<b>3,547</b>	<b>3,540</b>	<b>24,784</b>	<b>24,157</b>	<b>42,474</b>	58.4%
<b>Salaries and Wages</b>	<b>51,680</b>	<b>43,702</b>	<b>342,085</b>	<b>324,781</b>	<b>621,541</b>	55.0%
Travel and Training						
APWA Conference		-		-	7,500	
Other Travel, Training & Conferences		-	3,638	20,513	20,649	
Mileage Reimbursements		13	851	4,683	1,640	
<b>Total Travel and Training</b>	<b>-</b>	<b>13</b>	<b>4,489</b>	<b>25,196</b>	<b>29,789</b>	15.1%
<b>Total Expense</b>	<b>\$ 85,328</b>	<b>\$ 74,364</b>	<b>\$ 1,011,512</b>	<b>\$ 805,401</b>	<b>\$ 2,153,504</b>	<b>47.0%</b>
<b>Surplus/(Shortfall)</b>	<b>\$ 2,022</b>	<b>\$ (3,988)</b>	<b>\$ 30,869</b>	<b>\$ 24,113</b>	<b>\$ 83,198</b>	<b>37.1%</b>

**Revenues and Expenses from Operations:**

Total Revenue	87,350	Salaries Paid	46,660
Less: Direct Pass-Thrus	(10,199)	PTO Adjustment	5,020
Revenue from Operations	77,151	January Wages	51,680
Total Expenses	85,328	December Wages	43,702
Less: Direct Pass-Thrus	(10,199)	Variance	7,978
Expense of Operations	75,129		
Surplus/(Shortfall)	2,022	20 Billable WD 24 PTO Hrs Used	

**TRI-COUNTY REGIONAL PLANNING COMMISSION**  
**STATEMENTS OF CASH FLOW**  
**JANUARY 2021**

<b>OPERATING ACTIVITIES</b>	<b>JAN'21</b>	<b>YTD</b>
Net Income	\$ 2,022	\$ 30,869
Adjustments to reconcile Net Income to net cash provided by operations:		
Depreciation	157	1,099
Effects of changes in operating assets and liabilities:		
100020 · Accounts Receivable	11,470	190,343
100050 · Prepaid Expenses	783	8,148
200010 · Accounts Payable	(5,899)	(247,104)
200015 · Accrued Expenses	249	2,884
200021 · Accrued Payroll	1,112	(477)
200055 · Vacation/Personal Time	5,020	7,291
200060 · Employer Liabilities	(7,384)	(7,795)
200071 · Deferred Revenue - PPUATS	-	(8,254)
200081 · Deferred Revenue - IDOT/PPUATS		(1,288)
200081 · Deferred Revenue - Walkability	-	626
200103 · Deferred Revenue - Woodford Co.	(933)	4,667
200104 · Deferred Revenue - Regional Server	(750)	3,750
200107 · Deferred Revenue - Village of Washburn	-	-
Net cash provided by Operating Activities	\$ 5,846	\$ (15,242)
Net cash increase/(decrease) for period	5,846	(15,242)
Cash at beginning of period	774,346	795,434
<b>Cash at end of period</b>	<b>\$ 780,193</b>	<b>\$ 780,193</b>



**Tri-County Regional Planning Commission**  
**Funding Summary by Project**  
 Since Project Inception

	<u>Est. Revenue</u>	<u>Act. Reve...</u>	<u>(\$)</u> Diff.	<u>(%)</u> Diff.
IDOT - District 4 6/21	100,000.00	3,664.47	-96,335.53	-96.3%
<b>IDNR</b>				
Water Supply Planning 6/21	31,033.38	16,223.58	-14,809.80	-47.7%
<b>Total IDNR</b>	31,033.38	16,223.58	-14,809.80	-47.7%
<b>IDOT Unified Work Program</b>				
FY21 UWP 12/21				
PL-FTA 80% Federal Funds (1009)	681,421.67	341,554.58	-339,867.09	-49.9%
20% Match - State Planning Funds (1437)	170,355.21	85,388.72	-84,966.49	-49.9%
<b>Total FY21 UWP 12/21</b>	851,776.88	426,943.30	-424,833.58	-49.9%
<b>Total IDOT Unified Work Program</b>	851,776.88	426,943.30	-424,833.58	-49.9%
<b>IDOT State Planning Funds</b>				
FY20 SPF 9/22	140,000.00	0.00	-140,000.00	-100.0%
<b>Total IDOT State Planning Funds</b>	140,000.00	0.00	-140,000.00	-100.0%
<b>IDOT Special Planning &amp; Research</b>				
Activity-Based TDM 3/22				
80% Federal SPR (1439)	384,000.00	0.00	-384,000.00	-100.0%
20% Match - State Planning Funds (1437)	96,000.00	0.00	-96,000.00	-100.0%
<b>Total Activity-Based TDM 3/22</b>	480,000.00	0.00	-480,000.00	-100.0%
Planimetrics 6/21				
80% Federal - SPR (1439)	149,000.00	31,360.00	-117,640.00	-79.0%
<b>Total Planimetrics 6/21</b>	149,000.00	31,360.00	-117,640.00	-79.0%
Grey Area Study 6/21				
80% Federal - SPR (1439)	80,000.00	54,478.57	-25,521.43	-31.9%
20% Match - State Planning Funds (1437)	20,000.00	13,619.64	-6,380.36	-31.9%
<b>Total Grey Area Study 6/21</b>	100,000.00	68,098.21	-31,901.79	-31.9%
Asset Management Software 10/23				
Local Share	15,864.00	0.00	-15,864.00	-100.0%
SPR Share	240,403.73	0.00	-240,403.73	-100.0%
<b>Total Asset Management Software 10/23</b>	256,267.73	0.00	-256,267.73	-100.0%
<b>Total IDOT Special Planning &amp; Research</b>	985,267.73	99,458.21	-885,809.52	-89.9%
<b>IDOT - FTA</b>				
HSTP 2050 6/21	124,216.00	54,798.31	-69,417.69	-55.9%
<b>Total IDOT - FTA</b>	124,216.00	54,798.31	-69,417.69	-55.9%
<b>TOTAL</b>	<b><u>2,232,293.99</u></b>	<b><u>601,087.87</u></b>	<b><u>-1,631,206.12</u></b>	<b><u>-73.1%</u></b>

**Tri-County Regional Planning Commission**  
**A/R Aging Summary**

02/21/21

As of January 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>IDOT - District 4 6/21</b>	3,664.47	0.00	0.00	0.00	0.00	3,664.47
<b>IDNR</b>						
<b>Water Supply Planning 6/21</b>	990.76	0.00	544.96	0.00	572.48	2,108.20
<b>Total IDNR</b>	990.76	0.00	544.96	0.00	572.48	2,108.20
<b>IDOT Unified Work Program</b>						
<b>FY20 UWP 12/20</b>						
<b>20% Match - PPUATS Funding-12/2020</b>	0.00	0.00	250.00	0.00	0.00	250.00
<b>Total FY20 UWP 12/20</b>	0.00	0.00	250.00	0.00	0.00	250.00
<b>FY21 UWP 12/21</b>						
<b>PL-FTA 80% Federal Funds (1009)</b>	48883.73	0.00	41120.37	0.00	0.00	90,004.10
<b>20% Match - State Planning Funds (1437)</b>	12220.94	0.00	10280.09	0.00	0.00	22,501.03
<b>Total FY21 UWP 12/21</b>	61104.67	0.00	51400.46	0.00	0.00	112505.13
<b>Total IDOT Unified Work Program</b>	61104.67	0.00	51650.46	0.00	0.00	112755.13
<b>IDOT State Planning Funds</b>						
<b>19T0058-1437 (SPF) 7/2020</b>						
<b>L RTP Tools</b>	0.00	0.00	0.00	0.00	386.25	386.25
<b>Total 19T0058-1437 (SPF) 7/2020</b>	0.00	0.00	0.00	0.00	386.25	386.25
<b>Total IDOT State Planning Funds</b>	0.00	0.00	0.00	0.00	386.25	386.25
<b>IDOT Special Planning &amp; Research</b>						
<b>Rdwy Asset Mgmt 12/20</b>						
<b>80% Federal - SPR (1439)</b>	0.00	0.00	0.00	0.00	15324.16	15,324.16
<b>20% Local</b>						
<b>Bartonville 4.049%</b>	0.00	0.00	0.00	0.00	54.12	54.12
<b>City of Peoria 38.113%</b>	0.00	0.00	0.00	28657.85	38807.70	67,465.55
<b>East Peoria 9.725%</b>	0.00	0.00	105.00	0.00	0.00	105.00
<b>Germantown Hills 3.017%</b>	0.00	0.00	0.00	105.00	282.31	387.31
<b>Peoria Hts 3.476%</b>	0.00	0.00	0.00	105.00	748.68	853.68
<b>Total 20% Local</b>	0.00	0.00	105.00	28867.85	39892.81	68,865.66
<b>Total Rdwy Asset Mgmt 12/20</b>	0.00	0.00	105.00	28867.85	55216.97	84,189.82
<b>Planimetrics 6/21</b>						
<b>Logan County</b>	0.00	0.00	0.00	4,000.00	0.00	4,000.00
<b>Total Planimetrics 6/21</b>	0.00	0.00	0.00	4,000.00	0.00	4,000.00
<b>Grey Area Study 6/21</b>						
<b>80% Federal - SPR (1439)</b>	4,264.71	0.00	2,103.01	0.00	0.00	6,367.72
<b>20% Match - State Planning Funds (1437)</b>	1,066.18	0.00	525.75	0.00	0.00	1,591.93
<b>Total Grey Area Study 6/21</b>	5,330.89	0.00	2,628.76	0.00	0.00	7,959.65
<b>Total IDOT Special Planning &amp; Research</b>	5,330.89	0.00	2,733.76	32867.85	55216.97	96,149.47

**Tri-County Regional Planning Commission**  
**A/R Aging Summary**

As of January 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>IDOT Rural Planning Funds</b>						
<b>19T0035 4 Bicycle/Pedestrian Transit 4/20</b>						
Delavan	0.00	0.00	0.00	0.00	472.77	472.77
Eureka	0.00	0.00	0.00	0.00	2,523.01	2,523.01
Hanna City	0.00	0.00	0.00	0.00	852.64	852.64
<b>Total 19T0035 4 Bicycle/Pedestrian Transit ...</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,848.42</u>	<u>3,848.42</u>
<b>Total IDOT Rural Planning Funds</b>	0.00	0.00	0.00	0.00	3,848.42	3,848.42
<b>IDOT - FTA</b>						
HSTP 2050 6/21	4,668.37	0.00	4,209.97	1,303.40	25506.99	35,688.73
<b>Total IDOT - FTA</b>	<u>4,668.37</u>	<u>0.00</u>	<u>4,209.97</u>	<u>1,303.40</u>	<u>25506.99</u>	<u>35,688.73</u>
<b>Direct Bill - GIS</b>						
Greater Peoria Sanitary District	2,100.00	0.00	0.00	0.00	0.00	2,100.00
Woodford County Zoning	3,900.00	3,862.50	0.00	0.00	0.00	7,762.50
<b>Total Direct Bill - GIS</b>	<u>6,000.00</u>	<u>3,862.50</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,862.50</u>
<b>Direct Bill - Planning Contracts</b>						
Princeville Comprehensive Plan	0.00	0.00	0.00	0.00	2,139.79	2,139.79
Tazewell Co Comm. Development Review	753.75	0.00	753.75	0.00	0.00	1,507.50
Village of Dunlap Land Use Plan	742.89	0.00	0.00	0.00	0.00	742.89
Woodford Co. Planning & Zoning - Review	0.00	0.00	0.00	487.50	0.00	487.50
<b>Total Direct Bill - Planning Contracts</b>	<u>1,496.64</u>	<u>0.00</u>	<u>753.75</u>	<u>487.50</u>	<u>2,139.79</u>	<u>4,877.68</u>
<b>Dues - County</b>						
Peoria County	1,333.33	0.00	0.00	0.00	0.00	1,333.33
Tazewell County 11/21	1,053.75	0.00	1,053.75	0.00	0.00	2,107.50
Woodford County	0.00	0.00	0.00	11200.00	0.00	11,200.00
<b>Total Dues - County</b>	<u>2,387.08</u>	<u>0.00</u>	<u>1,053.75</u>	<u>11200.00</u>	<u>0.00</u>	<u>14,640.83</u>
<b>TCRPC</b>						
IRS	0.00	0.00	0.00	0.00	194.31	194.31
<b>Total TCRPC</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>194.31</u>	<u>194.31</u>
<b>USDOT</b>						
5310 Administration	0.00	0.00	498.28	0.00	(0.42)	497.86
Paratransit Study						
20% PPUATS Match	0.00	0.00	0.00	0.00	54.72	54.72
80% Federal	0.00	0.00	0.00	(0.34)	0.00	(0.34)
<b>Total Paratransit Study</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(0.34)</u>	<u>54.72</u>	<u>54.38</u>
<b>Total USDOT</b>	<u>0.00</u>	<u>0.00</u>	<u>498.28</u>	<u>(0.34)</u>	<u>54.30</u>	<u>552.24</u>
<b>TOTAL</b>	<u><b>85642.88</b></u>	<u><b>3,862.50</b></u>	<u><b>61444.93</b></u>	<u><b>45858.41</b></u>	<u><b>87919.51</b></u>	<u><b>284728.23</b></u>

Tri-County Regional Planning Commission  
**A/P Aging Summary**  
As of January 31, 2021

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Hanson	0.00	4,197.51	0.00	0.00	0.00	4,197.51
Heartland Parking 243602	0.00	1,030.00	0.00	0.00	0.00	1,030.00
Heartland Parking 243651-240830	49.00	0.00	0.00	0.00	0.00	49.00
Heyl Royster	0.00	670.95	0.00	0.00	0.00	670.95
Hinckley Springs	0.00	11.25	0.00	0.00	0.00	11.25
Lochmueller Group Inc	0.00	5,330.89	0.00	0.00	0.00	5,330.89
Morton Community Bank	433.01	0.00	0.00	0.00	0.00	433.01
Quill Corporation	18.39	0.00	0.00	0.00	0.00	18.39
The Cleaning Source	179.00	0.00	0.00	0.00	0.00	179.00
Transmap Corporation	0.00	0.00	29,707.85	0.00	0.00	29,707.85
United Security Communications Inc	0.00	120.00	0.00	0.00	0.00	120.00
Verizon Wireless	308.62	0.00	0.00	0.00	0.00	308.62
<b>TOTAL</b>	<u><b>988.02</b></u>	<u><b>11,360.60</b></u>	<u><b>29,707.85</b></u>	<u><b>0.00</b></u>	<u><b>0.00</b></u>	<u><b>42,056.47</b></u>

**Tri-County Regional Planning Commission**  
**Check Register**  
**January 2021**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
01/05/2021	ACH	Staff	Payroll 12/16/20 - 12/31/20	16,106.68
01/05/2021	ACH	Department of the Treasury	Payroll liabilities 12/16/20 - 12/31/21	5,756.00
01/05/2021	ACH	Illinois Department of Revenue	Payroll withholding 12/16/20 - 12/31/21	1,094.91
01/05/2021	ACH	CEFCU	HSA payroll withholding 12/16/20 - 12/31/21	50.00
01/05/2021	ACH	Nationwide	Retirement liabilities 12/16/20 - 12/31/20	1,565.03
01/05/2021	ACH	Unvested Retirement Account	Retirement liabilities 12/16/20 - 12/31/20	299.67
01/08/2021	ACH	Facet	Computer support	360.00
01/08/2021	ACH	Hanson	Contractual services	3,773.82
01/08/2021	ACH	Heyl Royster	Legal fees	3,317.82
01/08/2021	ACH	Lochmueller Group Inc	Contractual services	7,437.23
01/08/2021	ACH	Quill Corporation	Office supplies	105.01
01/08/2021	ACH	The Cleaning Source	Office cleaning	172.00
01/08/2021	ACH	Verizon Wireless	Internet and phones	308.49
01/08/2021	ACH	WEX Bank	Fuel	21.02
01/20/2021	ACH	Staff	Payroll 1/1/21 - 1/15/21	15,544.64
01/20/2021	ACH	CEFCU	HSA payroll withholding 1/1/21 - 1/15/21	50.00
01/20/2021	ACH	Nationwide	Retirement liabilities 1/1/21 - 1/15/21	10,255.44
01/20/2021	ACH	Department of the Treasury	Payroll liabilities 1/1/21 -1/15/21	6,971.88
01/20/2021	ACH	Illinois Department of Revenue	Payroll withholding 1/1/21 -1/15/21	1,095.01
01/20/2021	ACH	Unvested Retirement Account	Retirement liabilities 1/1/21 - 1/15/21	286.39
01/21/2021	ACH	Comcast	Internet and phones	374.06
01/21/2021	ACH	Delta Dental	Monthly insurance premium	293.08
01/21/2021	ACH	Facet	Website and Computer Support	985.00
01/21/2021	ACH	Guardian	Monthly insurance premium	442.47
01/21/2021	ACH	Lochmueller Group Inc	Contractual services	2,628.76
01/21/2021	ACH	TIAA Bank	Office Copier	422.21
01/21/2021	ACH	Brimfield Tax and Accounting	Annual Payroll Tax Subscription	369.50
01/21/2021	ACH	United Healthcare	Monthly insurance premium	8,609.70
01/31/2021	ACH	Morton Community Bank	Service Charge	15.13
01/04/2021	1116	Quill Corporation	Office supplies	30.97
01/08/2021	1127	City of Peoria	Office rent	2,950.00
01/08/2021	1128	Heartland Parking 243651-240830	Parking validations	5.00
01/08/2021	1129	Hinckley Springs	Office water	11.25
01/08/2021	1130	Morton Community Bank	December credit card charges	125.57
01/08/2021	1131	Peoria Journal Star	Legal Notice	42.84
			Total checks	91,876.58



**SCORECARD** Bonus Points Available 6,615

**Account Summary**

Billing Cycle		01/01/2021
Days In Billing Cycle		31
Previous Balance		\$535.85
Purchases	+	\$120.85
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$0.00
Other Charges	+	\$0.00
Finance Charges	+	\$4.72

**NEW BALANCE \$661.42**

**Credit Summary**

Total Credit Line	\$5,000.00
Available Credit Line	\$4,338.58
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$17.00
Disputed Amount	\$0.00

**Account Inquiries**

- Call us at: (866) 317-0355  
Lost or Stolen Card: (866) 839-3485
- Go to [www.mycardstatement.com](http://www.mycardstatement.com)
- Write us at PO BOX 30495, TAMPA, FL 33630-3495

**Payment Summary**

<b>NEW BALANCE</b>	<b>\$661.42</b>
<b>MINIMUM PAYMENT</b>	<b>\$37.00</b>
<b>PAYMENT DUE DATE</b>	<b>01/26/2021</b>

*NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.*

**Important Information About Your Account**

SHOPPING FOR THE HOLIDAYS? SCORECARD HAS A HUGE SELECTION OF GIFTS FOR EVERYONE ON YOUR LIST! VISIT [WWW.SCORECARDREWARDS.COM](http://WWW.SCORECARDREWARDS.COM) TO CREATE A PROFILE AND REGISTER YOUR EMAIL ADDRESS. YOU WILL BE ABLE TO VIEW YOUR POINT BALANCE, SEARCH FOR AWARDS, AND REDEEM YOUR BONUS POINTS FOR THE BEST HOLIDAY GIFTS!

**Cardholder Account Summary**

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
12/06	12/07	PBUS01	24431060341700575130899	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
12/06	12/07	PBUS01	24431060341700575427923	ADOBE ACROPRO SUBS 408-536-6000 CA	\$15.93
12/13	12/14	PBUS01	24692160349100423190035	LOGMEIN*GoToMeeting logmein.com MA	\$36.00
12/16	12/17	PBUS01	24431060351700605097677	ADOBE CREATIVE CLOUD 408-536-6000 CA	\$52.99
01/01	01/01	PBUS01	74625011001656001764005	INTEREST CHARGE PURCHASE	\$4.72

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT 5280 - \*

MORTON COMMUNITY BANK  
 721 W JACKSON  
 MORTON IL 61550-1537



**Account Number**  
 #### #### #### 1692

Check box to indicate name/address change on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
01/01/21	\$661.42	\$37.00	01/26/21

\$



TRI COUNTY REGIONAL PC  
 456 FULTON STREET  
 SUITE 401  
 PEORIA IL 61602



MAKE CHECK PAYABLE TO:

MORTON COMMUNITY BANK  
 PO BOX 4517  
 CAROL STREAM IL 60197-4517

**IMPORTANT INFORMATION**

Finance Charge Calculation Methods and Computation of Average Daily Balance Subject to Finance Charge: The Finance Charge Calculation Method applicable to your account for Cash Advances and Credit Purchases of goods and services that you obtain through the use of your card is specified on the front side of this statement and explained below:

**Method A - Average Daily Balance (including current transactions):** The Finance Charge on purchases begins on the date the transaction posted to your account. The Finance Charge on Cash Advances begins on the date you obtained the cash advance, or the first day of the billing cycle within which it is posted to your account, whichever is later. There is no grace period.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of your account. To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method E - Average Daily Balance (excluding current transactions):** To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances if Method E is specified as applicable to cash advances) reflected on your monthly statement, you must pay the New Balance shown on your monthly statement on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day and subtract any payments, credits, non-accruing fees, and unpaid finance charges. We do not add in any new purchases or cash advances. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Method G - Average Daily Balance (including current transactions):** To avoid incurring an additional Finance Charge on the balance of purchases (and cash advances, if Method G is specified as applicable to cash advances) reflected on your monthly statement and, on any new purchases (and if applicable, cash advances) appearing on your next monthly statement, you must pay the New Balance, shown on your monthly statement, on or before the Payment Due Date. The grace period for the New Balance of purchases extends to the Payment Due Date.

The Finance Charges for a billing cycle are computed by applying the Periodic Rate to the "average daily balance" of purchases (and if applicable, cash advances). To get the average daily balance, we take the beginning balance of your account each day, add any new purchases or cash advances, and subtract any payments, credits, non-accruing fees, and unpaid finance charges. This gives us the daily balance. Then we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle.

**Payment Crediting and Credit Balance:** Payments received at the location specified on the front of the statement after the phrase "MAKE CHECK PAYABLE TO" will be credited to the account specified on the payment coupon as of the date of receipt. Payments received at a different location or payments that do not conform to the requirements set forth on or with the periodic statement (e.g. missing payment stub, payment envelope other than as provided with your statement, multiple checks or multiple coupons in the same envelope) may be subject to delay in crediting, but shall be credited within five days of receipt. If there is a credit balance due on your account, you may request in writing, a full refund. Submit your request to the Account Inquiries address on the front of this statement.

By sending your check, you are authorizing the use of the information on your check to make a one-time electronic debit from the account on which the check is drawn. This electronic debit, which may be posted to your account as early as the date your check is received, will be only for the amount of your check. The original check will be destroyed and we will retain the image in our records. If you have questions please call the customer service number on the front of this billing statement.

**Closing Date:** The closing date is the last day of the billing cycle; all transactions received after the closing date will appear on your next statement.

**Annual Fee:** If your account has been assessed an annual fee, you may avoid paying this annual fee by sending written notification of termination within 30 days following the mailing date of this bill. Submit your request to the Account Inquiries address on the front of this statement. You may use your card(s) during this 30 day period but immediately thereafter must send your card(s), which you have cut in half, to this same address.

**Negative Credit Reports:** You are hereby notified that a negative credit report reflecting on your credit record may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.

**BILLING RIGHTS SUMMARY**

**In Case of Errors or Inquiries About Your Bill:** If you suspect there is an error on your account or you need information about a transaction on your bill, send your written inquiry to the Account Inquiries address on the front of this statement within 60 days of the date of the statement containing the transaction in question. You may telephone us, however a written request is required to preserve your rights.

In your letter, give us the following information:

- ◆ Your name and account number.
- ◆ The dollar amount of the suspected error.
- ◆ Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Please provide a legal document evidencing your name change, such as a court document.

Please use blue or black ink to complete form

**NAME CHANGE**

Last

First  Middle

**ADDRESS CHANGE**

Street

City  State  ZIP Code

Home Phone (  )  -  Business Phone (  )  -

Cell Phone (  )  -  E-mail Address

**SIGNATURE REQUIRED TO AUTHORIZE CHANGES**

Signature \_\_\_\_\_

**Additional Information About Your Account**

MANAGE YOUR CARD ACCOUNT ON-LINE. IT'S FREE! SIMPLY GO TO WWW.MYCARDSTATEMENT.COM TO ENROLL IN YOUR ON-LINE SERVICE. YOU CAN REVIEW ACCOUNT INFORMATION, TRACK SPENDING, SET UP ALERT NOTIFICATIONS, DOWNLOAD STATEMENTS AND MUCH MORE. MANAGING YOUR ACCOUNT IS FAST, SECURE AND EASY WITH MYCARDSTATEMENT.

PLEASE NOTE MINIMUM PAYMENT DUE. WE MAY REPORT INFORMATION ABOUT YOUR ACCOUNT TO CREDIT BUREAUS. LATE PAYMENTS, MISSED PAYMENTS, OR OTHER DEFAULTS MAY BE REFLECTED IN YOUR CREDIT REPORT.

THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR WAS \$.00.

**ScoreCard Bonus Points Information as of 12/31/2020**

SCORECARD	Beginning Balance	Points Earned	Points Adjusted	Points Redeemed	Ending Balance
	6,494	121	0	0	6,615

**Finance Charge Summary / Plan Level Information**

Plan Name	Plan Description	FCM <sup>1</sup>	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
<b>Purchases</b>									
PBUS01 001	PURCHASE	G	\$611.98	0.77083%(M)	9.2500%(V)	\$4.72	\$0.00	9.2551%	\$661.42
<b>Cash</b>									
CBUS01 001	CASH	A	\$0.00	0.77083%(M)	9.2500%(V)	\$0.00	\$0.00	0.0000%	\$0.00

\* Periodic Rate (M)=Monthly (D)=Daily

\*\* includes cash advance and foreign currency fees

Days In Billing Cycle: 31

APR = Annual Percentage Rate

<sup>1</sup> FCM = Finance Charge Method

(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.