



**TRI-COUNTY REGIONAL PLANNING COMMISSION**

456 FULTON STREET, SUITE 420

PEORIA, IL 61602

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[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Ways & Means Committee.....8:30 a.m., February 2, 2022**  
**Full Commission/Executive Board (in lieu of Lack of Quorum) ...9:00 a.m., February 2, 2022**

**Please join my meeting from your computer, tablet, or smartphone.**

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**AGENDA**

**1. Call to Order, Welcome, Recognition of Audience**

Chairman Mike Hinrichsen called the meeting to order at 9:00 a.m.

He also asked if there were any objections to not have roll call votes on motions unless requested.

**2. Roll Call**

| <b>Commissioner</b>                         | <b>P</b> | <b>A</b> | <b>Commissioner</b>                  | <b>P</b> | <b>A</b> |
|---|----------|----------|--------------------------------------|----------|----------|
| <b>Mike Hughes</b><br>Chillicothe           |          | x        | <b>Leon Ricca</b><br>Bartonville     |          | x        |
| <b>Rita Ali</b><br>City of Peoria.          | x        |          | <b>Nate Parrott</b><br>Morton        | x        |          |
| <b>Patrick Urich</b><br>City of Peoria      | x        |          | <b>Barry Logan</b><br>Woodford Co    | x        |          |
| <b>Rick Powers</b><br>City of Peoria        | x        |          | <b>Chuck Nagel,</b><br>Woodford Co.  | x        |          |
| <b>Ron Talbot</b><br>Creve Coeur            |          | x        | <b>Andrew Rand,</b><br>Peoria Co.    |          | x        |
| <b>John Kahl</b><br>East Peoria.            | x        |          | <b>Don White</b><br>Peoria Co.       | x        |          |
| <b>Mike Hinrichsen,</b><br>Germantown Hills | x        |          | <b>Russ Crawford</b><br>Tazewell Co. | x        |          |
| <b>Mike Phelan,</b><br>Peoria Heights       |          | x        | <b>Greg Menold,</b><br>Tazewell Co.  | x        |          |
| <b>Mark Luft</b><br>City of Pekin.          |          | x        | <b>Sharon McBride</b><br>CityLink    | x        |          |
| <b>Gary Manier,</b><br>Washington           | x        |          | <b>Karen Dvorsky,</b><br>IDOT        |          | x        |
| <b>James Dillon</b><br>West Peoria          |          | x        | .                                    |          |          |

Virtual: Eric Miller, Rebecca Eisele, Ray Lees, Gabriel Guevara, Michael Bruner, Logan Chapman, Debbie Ulrich, Britney West, and Reema Abi-Akar. Virtual: Brandon Geber- IDOT, and Betsy Tracey-FHWA.

**3. Public Input-none**

**4. Motion to approve December 1, 2021, Commission minutes**

John Kahl moved to approve December 1, 2021, Commission minutes and Gary Manier seconded.  
Motion carried.

**5. Chairman report nothing to report**

**6. Executive Director report**

Eric Miller reported on the following:

- We have been working without a full staff for 5 months. We have done a few interviews for planners and have a few candidates that are interested.
- FY23 draft UWP is due to IDOT by February 14. It is a 20% increase in funds and 20% increase in match.
- STBG allocation is \$4M

**7. Ways and Means Report**

- a. Motion to approve November and December Financial Statements and Billings (Resolution 22-27)  
Chuck Nagel moved to approve November and December Financial Statements and Billings (Resolution 22-27), and Rick Powers seconded.

Rebecca Eisele reported on the following:

- End of month Operating cash was \$663k. Net cash increased in December by \$100k. Operating Activities in December resulted in a net Loss of (1.4k)
- Accounts Receivable at the end of the month was \$376.5k. Of the A/R balance, \$223k was federal funds, \$85 was state funds, and \$68 was local funds.
- Accounts Payable at the end of the month was \$46k, there was \$21k in unpaid pass-through expenses as of the end of December. The remaining \$25k A/P balance included a \$13k for April-August 2021 accounting services from Gorenz & Associates, as well as regular monthly bills, including health, dental, vision, and life insurances.
- Total Billings for December were \$92k, less direct pass-throughs of \$31k, resulting in Operating Revenue of \$61k. December included 20 regular working day, and 3 paid holidays.
- Total Expenses for December were \$94k, less direct pass-throughs of \$31k, resulting in Operating Expenses of \$62k.
- December ended with a Net Loss of (\$1.4k), and FY22 has a year-to-date loss of (\$763). However, there is \$11.7k in pass-through expenses that have not been billed to IDOT as of the end of December.

Motion carried.

**8. Administration**

- a. Motion to approve promotion(s) in place (Resolution 22-28)

Greg Menold moved to approve promotion(s) in place (Resolution 22-28) and Rick Powers seconded.

- Miller explained we have a great staff and to keep them we need to recognize the staff taking on more duties. Money is in budget.

Motion carried.

- b. Motion to approve Employee Health Insurance package (Resolution 22-29)

John Kahl moved to approve Employee Health Insurance package (Resolution 22-29) and Nate Parrott seconded.

- Eric Miller explained the change in insurance to Blue Cross/Blue Shield and the savings of 11% in premiums.

Motion carried.

- c. Motion to approve Executive Director to enter agreement for General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella Insurance (Resolution 22-30)

Gary Manier moved to approve the Executive Director enter into an agreement for General Liability, Property, Commercial Auto, Crime, Workers Comp., Professional Liability and Commercial Umbrella Insurance and John Kahl seconded.

- Eric Miller explained the process and that this rate is locked in for 3 years.

Motion carried.

- d. Motion to approve Executive Director to renew the contract to the Cleaning Source for janitorial service (Resolution 22-26)

John Kahl moved to approve Executive Director renew the contract to the Cleaning Source for janitorial service (Resolution 22-26) and Nate Parrott seconded.

- Eric Miller this is for the cleaning services for our office, and it increased by \$7.00.

Motion carried.

- e. Motion to approve Executive Director to enter into a computer service agreement with Facet Technologies, Inc. (Resolution 22-36)

Nate Parrott moved to approve Executive Director to enter into a computer service agreement with Facet Technologies, Inc. (Resolution 22-36) and Rita Ali seconded.

- Eric Miller explained this service is for firewall for GIS.

Motion carried.

## 9. Planning

- a. Motion to approve Transportation Improvement Program Amendments-Attachments:

- 5310-18-02 Pedestrian and Bus Stop Improvements
- 5310-22-01 Washington Paratransit Expansion
- 5310-22-03 East Peoria Sidewalk Improvement

Barry Logan moved to approve all (3) three Transportation Improvement Program Amendments and Nate Parrott seconded.

Reema Abi-Akar explained these are for HSTP:

- 5310-18-02 Pedestrian and Bus Stop Improvements are located at the intersection of Prospect and Arcadia.
- 5310-22-01 Washington Paratransit Expansion is in Washington
- 5310-22-03 East Peoria Sidewalk Improvement is located on the east side of Edmund St. and Cedar St interchange to Richland St.

Motion carried.

- b. Motion to approve Peoria Passenger Rail Study (Resolution 22-31)

Patrick Urich moved to approve Peoria Passenger Rail Study (Resolution 22-31) and Chuck Nagel seconded

- Michael Bruner updated that the staff and City of Peoria staff have reviewed the statements of qualifications received for the project and selected Hanson Professional Services, Inc. as the consultant.

Motion carried.

- c. Motion to approve Hanna City Trail Connection Study (Resolution 22-32)

John Kahl moved to approve Hanna City Trail Connection Study (Resolution 22-32) and Nate Parrott seconded.

- Michael Bruner updated the Commission staff, Peoria County staff, and stakeholders reviewed the statement of qualifications received for the Peoria County Hanna City Trail Connection study for an amount not to exceed \$30,000.

Motion carried.

- d. Motion to approve Pavement Performance Measures (Resolution 22-33)- Attachment

John Kahl moved to approve Pavement Performance Measures (Resolution 22-33) and Rick Powers seconded.

Michael Bruner updated on the following:

- This is to support IDOT's adjusted targets for Pavement & Bridge Condition and System Performance. He explained the 6 Pavement & Bridge Condition Metrics and the new targets that IDOT recommended.

Motion carried.

- e. Motion to approve Transit Safety Performance Measures (Resolution 22-34)- Attachment  
John Kahl moved to approve Transit Safety Performance Measures (Resolution 22-34) and Rick Powers seconded.
- o Michael Bruner explained this is to adopt the Transit Safety Program. As we are the MPO here are the base line data and targets we need to follow. MPO's must resolve to support GPMTD PTSAP safety targets.

Motion carried.

- f. Motion to approve Executive Director to execute activities related to Spring 2022 Strategic Planning Session (Resolution 22-35)- Attachment  
Barry Logan moved to approve Executive Director to execute activities related to Spring 2022 Strategic Planning Session (Resolution 22-35) and Russ Crawford seconded.
- o Eric Miller updated this is to educate and engage local policymakers, stakeholders, and the general public to help develop and prioritize a regional transportation vision.

Motion carried.

## **10. Updates**

- Hanna City Trail  
Reema Abi-Akar said that the project is fully executed and IDNR passed it, Hanna City purchased the land for the Hanna City right of way.
  - o Mike Hinrichsen added this is due to a great individual to be persistent to achieve the goal.
  - o Russ Crawford said he is excited for this project.
  - o Eric Miller added this is a big lift for Hanna City, twenty-five mile of rail right of way.
- Hazard Mitigation
  - o Reema Abi-Akar updated that IEMA is starting the application process. She then explained Hazard Mitigation and the process to apply for getting funding if needed.
- IDOT  
Brandon Geber said to have draft to him by February. There is a form on google for State matching funds.  
He also added the state office is closing at 2:00 p.m. today and closed all day tomorrow.
- FHWA  
Betsy Tracey had nothing to add  
Eric Miller added our 4-year certification review is in process.

## **11. Other**

Chairman Mike Hinrichsen had a request to change the day of the Executive Board meeting due to a conflict with Tazewell County Road meeting. He is suggesting 3<sup>rd</sup> Friday at 9:00 a.m. Russ Crawford said this will not work for Andrew Rand to have any Friday meetings. This is still being discussed.

## **12. Adjournment**

John Kahl moved to adjourn at 9:50 a.m. and Nate Parrott seconded. Motion carried.

Submitted by:

Eric Miller, Executive Director

Transcribed by:

Debbie Ulrich, Office Manager