

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Rosenbohm, and Bender
Monday, February 10, 2020
5:15 p.m.

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve January 20, 2020 minutes
5. Executive Director report
6. Discussion of Commission banking services
7. Discussion of “Walkability Action Institute” grant
8. Discussion of State Planning & Research Announcement
9. Discussion of UPWP Development and Planning Projects
10. Review of Full Commission agenda for February 27, 2020
11. Other
12. Adjournment

EXECUTIVE BOARD MEETING
TIM NEUHAUSER, CHAIRMAN – EXECUTIVE BOARD
(Hinrichsen, Smith, Sundell, Crawford, Phelan, Kingdon, Rosenbohm, and Bender
Monday, January 20, 2020
5:15 p.m.

1. Call to Order

Chairman Neuhauser called the meeting to order at 5:15 pm

2. Roll Call

Present: Neuhauser, Hinrichsen, Smith, Sundell, Kingdon, and Bender. Absent: Crawford, Phelan, and Rosenbohm. Staff: Lees, and Miller

3. Public Input- none

4. Motion to approve September 16, 2019, Oct. 5, 2019, and October 21, 2019 minutes

Bender moved to approve the following minutes: September 16, 2019, Oct. 5, 2019, and October 21, 2019 and Sundell seconded. Motion carried.

5. Executive Director report

Miller reported on the following:

- Census grant for \$500,000 which includes a 9-county region. Peoria County was not included but is within a local agency. Will be working with the agency who received Peoria County.
- Michael Bruner is working with consultants in monitoring the sub consultants and to make sure reports are complete and on time.
- Director Callahan is corresponding with PLBA on the Illinois River issues along with Marshall Plumley of ACOE and Doug Blodgett of the Department of Natural Resources.
- Will be changing banks to Associated Bank
- December was negative by \$13,000 due to PTO taken.
- Hazard Mitigation Plan is closed out
- Preparing for LRTP meeting on Feb. 7 @ 9:00 am
- Michael Bruner is writing a grant for Hanna City Trail. It will be a \$2 million grant for resources.

6. Motion to recommend to Full Commission Executive Director to enter renewing contract with The Cleaning Source, Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25)

Hinrichsen moved to approve to recommend to Full Commission Executive Director enter renewing contract with The Cleaning Source Inc. for a monthly amount of \$172.00 or annually \$2064.00 (Resolution 20-25) and Smith seconded. Motion carried.

7. Motion to recommend to the Full Commission Employee Health Insurance package (Resolution 20-26)

Sundell moved to recommend to the Full Commission Employee Health Insurance package (Resolution 20-26) and Hinrichsen seconded. Motion carried.

8. Motion to recommend to the Full Commission Liability Insurance (Resolution 20-27)

Sundell moved to recommend to the Full Commission Liability Insurance (Resolution 20-27) and Bender seconded. Motion carried.

9. Motion to recommend to the Full Commission FY 20 Budget Amendment (Resolution 20-28) *Handout* Smith moved to recommend to the Full Commission FY20 Budget Amendment (Resolution 20-28) and Sundell seconded. Motion carried.

Miller explained the following:

- Income has adjusted 3 projects numbers to budget
- Expense
 - Indirect cost- no profit on grants
 - Explained the GATA process

Smith asked if this will be the last adjustment and Kingdon asked if the hourly rate is compared to other agencies.

Miller explained the rate process.

10. Discussion of Illinois Waterway Ports & Terminals - Port Statistical Area (PSA)

Lees explained that COL Robert Sinkler is the Senior Advisor, Dawson & Assoc in the Quad Cities for the Corn Belt Ports Concept. This is important to keep on radar for the ACOE. We are the MPO for this region. This is information only at this point

- Hinrichsen asked what the benefit is?
- Miller answered to be included in the application and is not sure what the benefits are. We are a non-functioning port district. It is to just give awareness to the Commission of this subject.

11. Other

12. Adjournment

Adjourned at 6:10 pm

Submitted by:

Eric Miller

Executive Director

Recorded and transcribed by Debbie Ulrich

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: February 7, 2020
 Subject: Executive Director Report for February, 2020

Project	Activity	Status
Administrative		
Outreach Activities		
	Teleconference with IDNR regarding Asian Carp Holding facility	Complete
	Attended Pekin Chamber Transportation Committee Meeting	Complete
	Attended Meeting regarding West Peoria Stream Stabilization project	Complete
	Attended State of the City Address	Complete
	Attended Peoria County Legislative Briefing	Complete
	Attended Statewide MPO meeting	Complete
	Attended BUDM meeting with UIUC professor Tim Stark	Complete
	Conference Call with Randy Sikowski.Meeting W/Kate Jennings, Brad Stotler, Re:Asian Carp	Ongoing
Audit	FY19 Activities Complete	Complete
Personnel	Staff Reviews Ongoing	Ongoing
Financial Report	January results \$ not available	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Ongoing
Website	Updated website.	Ongoing
Planning issues		
PLBA	Ongoing Discussions with Professor Tim Stark ICT Grant Recipient	Ongoing
	Prioritized CCP projects/work activities with Committee	Ongoing
	Submitted 2 projects to GPEDC for inclusion in CEDS Hydro Study,BUDM Business Plan	Ongoing
	Development of Communications plan and Adaptive(Change) management plan	Ongoing
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Beneficial Use of Dredge Material		
	Continued Outreach with Stakeholders	Ongoing
	Phone meeting with reps from Ozinga materials	Ongoing
	Coordination with ADM and Better Earth Compost for dredge material	Ongoing
	Discussions with City of Peoria CSO Stormwater projects	
Regional Water Supply Planning		
Watershed Planning	Continued work for Regional Water Supply Planning contract	Ongoing
	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood		
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
PPUATS/ Transportation		
FY 21 UPWP Development	Created Draft for Review	Ongoing
		2
SPR Grant applications	Coordination with IDOT on Contract for awarded grants	complete
Transportation Improvement Program		
	Finalized FY 20 TIP Document	Ongoing
	Processed TIP Amendments	
STU project Selection	New rules adopted by Policy Committee	Ongoing
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program		
	No Activity	Ongoing
Special Transportation Studies		
	Continued Consultant procurement with Communities on selected projects	Ongoing
	Received proposals for FY 20 Special Transportation Studies	
State Planning and Research Funding		
Digital ortho project	Aerial photos have been acquired, post processing has begun.	Ongoing
Regional Pavement management Expanded		
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
FY 19 Rural Planning Funds		
	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds		
FY17 State Planning Funds	Metamora /Germantown Hills Trail- Scheduled Committee Meeting	ongoing
	Region wide Guardrail inventory	ongoing
	LRTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing

Info for Tri-County Executive Committee Report

February, 2020

Re: **Application / Request for Competitive Travel Assistance Funding**

Event

2020 (Sixth Annual) Walkability Action Institute

Formally Titled “Step It Up! Action Institute to Increase Walking and Walkability”

Date

April 13 – 16, 2020

Location

Atlanta (Decatur), Georgia

Purpose of Institute

To prepare interdisciplinary teams from MPO regions (or other similar regional entities) to pursue policy, systems, and environmental (PSE) supports for walking and walkability. Improved walkability can make communities safer, support social cohesion, reduce air pollution, and benefit local economies.

Collaborating / Sponsoring Agencies of Institute

The National Association of Chronic Disease Directors (NACDD)

The Centers for Disease Control and Preventions (CDC)

National Center for Chronic Disease Prevention and Health Promotion (NCCDPHP), Division of Nutrition, Physical Activity, and Obesity (DNPAO)

Eligible Participants

Metropolitan Planning Organization (MPO)

Rural Transportation Planning Organizations (RTPO)

Transportation Planning Organizations (TPO)

Regional Councils of Government (RCOG)

Transportation Management Agencies (TMA)

Regions or other similar regional entities

Selection Process / Criteria

Number of Teams: Eight - five to eight person teams selected nationally

Criteria

- Strength and diversity of team make-up,
- Past, current, and future PSE efforts targeting improved walkability through community design, and/or transportation design;
- Demonstrated capacity and level of readiness for implementing macro-level PSE changes;
- Ability to target underserved population groups, and places; and
- Geographic and population diversity across the country.

Regional Team

Team Leader – Peoria City / County Department of Public Health

Leslie McKnight, Director, Community Health Policy & Planning

Co- Team Leader - Tri-County Regional Planning Commission

Ray Lees, Planning Program Manager

Transportation Representative

Bill Lewis, City Engineer, City of Peoria

Elected Official

Sid Ruckriegel, At-Large Council Member, City of Peoria

State DOH SPAN Representative & State Expert Advisor

Sarah Chusid, Illinois Public Health Institute (Illinois SPAN Grantee)

Fiscal Agent

Tri-County Regional Planning Commission, Eric Miller, Executive Director

Economic/Commerce Development

Anthony Corso, Chief Innovation Officer, City of Peoria

Non-Profit

Andrew Thorton, President & CEO, Greater Peoria Family YMCA

State of Illinois Department of Transportation Representative & Co-State Expert Advisor

Lee Ann Prather, Bicycle / Pedestrian Coordinator, Bureau of Planning, Illinois Department of Transportation (*Invited*)

Funding

Total Team Travel Expense Reimbursement - \$8,645

Per person reimbursement for eight person team - \$1,080*

**Any expenses incurred beyond this amount are the responsibility of the individual/organization.*

Timeline

Application Due...December 20, 2019

Team Selection...January 17, 2020

WAI Team Orientation Call...February 11, 2020

Pre-course Webinar...March 9, 2020

Attend/Participate in Institute...April 13-16

Post-course Webinar...May 4, 2020

Develop Team Action Plan...May 22, 2020

Participate in NACDD's Walkability CoP by...July 31, 2020

Plan Implementation...July 31, 2020

Progress Reporting...Semi-annually