

UPWP

Unified Planning Work Program

Fiscal Year 2027

July 1, 2026, through June 30, 2027



TRI-COUNTY REGIONAL PLANNING COMMISSION

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Unified Planning Work Program

Fiscal Year 2027

The Tri-County Regional Planning Commission is dedicated to providing access to the transportation planning process and associated planning documents to all people regardless of race, color, national origin, sex, socioeconomic status, English proficiency, or disability. This document was prepared with financial assistance from the Federal Highway Administration and the Federal Transit Administration of the U.S. Department of Transportation through the Illinois Department of Transportation. The opinions, findings, and conclusions expressed in this publication are those of the authors and do not necessarily represent the U.S. Department of Transportation and Illinois Department of Transportation.

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Overview

The Tri-County Regional Planning Commission (referenced here as TCRPC or Tri-County) was established in 1958 by Peoria, Tazewell, and Woodford counties. Tri-County services the three-county region, supporting 48 communities, and over 350,000 residents.

The primary function of TCRPC is to study the needs and conditions of our region and to develop strategies that enhance the region's communities. Tri-County seeks to promote intergovernmental cooperation, regional planning, and a vision for the future by offering a forum for local government, defining regional issues, setting goals, and cooperatively implementing plans for the region. Tri-County is the "Steward of the Regional Vision" in Greater Peoria.

Tri-County is the federally recognized Metropolitan Planning Organization (MPO) for the Greater Peoria area, serving Peoria, Tazewell, and Woodford counties. Under federal law, the formation of an MPO is required for any urbanized area (UZA) with a population greater than 50,000. Furthermore, all UZA with over 200,000 in population are classified as a Transportation Management Area (TMA).

The Greater Peoria UZA, also known as the Peoria-Peking UZA, spans three counties, incorporates 16 municipalities, and services over 240,000 residents. Additionally, the Metropolitan Planning Area (MPA), which is the UZA plus the adjacent area expected to urbanize within 20 years, incorporates eight additional municipalities and increases the population by over 55,000.

As the MPO, TCRPC is responsible for transportation planning outlined in Title 23 Code of Federal Regulations Part 450 Subpart C¹. The transportation planning process brings together local governments, transportation authorities, and interested parties to create transportation policies and develop comprehensive plans that reflect the region's transportation vision.

¹ 23 CFR 450: <https://www.ecfr.gov/current/title-23/chapter-I/subchapter-E/part-450#subpart-C>

MPO Organization and Duties

In 1976, TCRPC was federally designated as the MPO for the Peoria-Pekin Urbanized Area. In response, Tri-County created a new organization, the Peoria-Pekin Urbanized Area Transportation Study (PPUATS) to carry out the work of the MPO. PPUATS was comprised of two committees: the Policy Committee and the Technical Committee.

From 1976 to 2021, the PPUATS Policy Committee functioned as the MPO. On July 1, 2021, the PPUATS Policy Committee merged with TCRPC. Following the merger, the Full Commission assumed the MPO's role, duties, and responsibilities.

The Full Commission directs the transportation planning activities of the urbanized area. The Commission is responsible for adopting and implementing policies and plans to meet federal guidelines, including but not limited to the Long-Range Transportation Plan, the Transportation Improvement Program, and the annual Unified Planning Work Program. It is comprised of elected leaders and senior administrators of the urbanized area's major jurisdictions.

The Technical Committee provides technical expertise to the planning process under the direction of the Commission. The Technical Committee prepares, reviews, and recommends actions to the Commission for approval. The Technical Committee is composed of staff from the urbanized area's jurisdictions.

The MPO coordinates and completes many transportation plans, projects, and studies, some required by federal law. These plans and programs result from the inclusive transportation planning process and delineate the region's future transportation vision, help implement and monitor projects, and provide financial guidance for the MPO.

Human Services Transportation Plan

In response to the 2005 federal transportation law, Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), the Illinois Department of Transportation's Office of Intermodal Project Implementation (IDOT-OIPI) coordinates efforts to meet the mobility needs of seniors, individuals with disabilities, low-income populations, and veterans. IDOT-OIPI manages 11 regional Human Services Transportation Plan (HSTP) regions across the state to support this goal.

The HSTP framework improves coordination between transportation providers and human service agencies, identifies service gaps and unmet needs, and recommends strategies to enhance mobility options for vulnerable populations. Tri-County coordinates HSTP efforts in Rural Region 5, covering Fulton, Knox, Marshall, Peoria, Stark, Tazewell, and Woodford counties, as well as in the Peoria-Pekin Urbanized Area. Tri-County is currently working with IDOT to add Logan County to HSTP Region 5.

A bi-monthly HSTP Committee, consisting of transportation providers, transit users, human service agencies, and local officials, guides the plan's development and implementation. The HSTP program also informs project funding decisions and selection criteria for transportation initiatives serving these populations.

TCRPC is the co-designated recipient, alongside IDOT-OIPI, of FTA Section 5310 funds, Enhanced Mobility of Seniors and Individuals with Disabilities. Of the funding allocated to the MPO, 55% is directed to IDOT's statewide Consolidated Vehicle Procurement (CVP) program, while 45% is managed by TCRPC to support capital, operating, and mobility management expenses that improve mobility for older adults and individuals with disabilities.

Transportation Funding

Federal funding for transportation projects is programmed through the transportation planning process. Tri-County receives federal funding on an annual basis to carry out a Continuing, Comprehensive, and Cooperative transportation planning process, also known as the 3Cs, in the Tri-County MPA as outlined in federal legislation. The amount and allocation of federal transportation funds are determined through the current legislation. The federal funds come from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) of the U.S. Department of Transportation through the Illinois Department of Transportation (IDOT).

The Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Law or BIL, is the most recent funding and authorization bill for federal surface transportation spending. President Joe Biden signed the bill on November 15, 2021.

The bill authorizes approximately \$550 billion in federal money over five years for a variety of funding streams: bridges, mass transit, roads, broadband, water infrastructure, resilience, and more. Within these funds, IIJA authorizes approximately \$350 billion for federal highway programs, also for five years ending in Federal Fiscal Year 2026.

Tri-County receives a portion of the money from the IIJA via IDOT to program for roadway, transit, bicycle-pedestrian infrastructure, and other types of surface transportation projects in the MPA. To manage this process, TCRPC develops its Unified Planning Work Program (UPWP) annually to outline the day-to-day activities of the MPO and sets the budget for all transportation planning activities during Fiscal Year (FY), the period from July 1st through June 30th. Tri-County staff develop the UPWP with direction from the TCRPC governing board, known as the Full Commission, the MPO Technical Committee, the Greater Peoria Mass Transit District (CityLink), and IDOT.

The following subsections review the various transportation funding sources used by TCRPC.

Metropolitan Planning Funding

The UPWP includes federal funding for transportation planning funded through a combination of FHWA Planning (PL) funds authorized under 23 U.S.C. § 134 and FTA Metropolitan Planning (Section 5303) funds authorized under 49 U.S.C. § 5303, along with the non-federal match typically provided by IDOT’s Metropolitan Planning Funds. Together, FHWA, FTA, and IDOT funds make up TCRPC’s Metropolitan Planning funding for FY 2027. Additionally, IDOT is dispersing previously unspent PL funding to all MPOs in the State of Illinois and is categorized below as Provisional PL Funds. The total amount of funding available for this fiscal year is outlined in **Table 1**.

Description	Total
PL Funds	\$857,816.73
Provisional PL Funds	\$134,498.37
Non-Federal Match	\$248,078.78
Total	\$1,240,393.88

Table 1: Metropolitan Planning Funding

IDOT State Planning Funds

The UPWP also includes state funding for transportation planning provided by IDOT, known as State Planning Funds. These funds are meant to supplement the MPO's federal transportation funds, helping the MPO to fulfill its transportation planning obligations. State Planning funds do not require a match and may be used as a match for Metropolitan Planning funds and Statewide Planning and Research (SPR) funds. The total funding available for the fiscal year is estimated to be \$248,078.78. These State Planning Funds will be utilized by TCRPC to match PL funds.

Activity	Total
Non-Federal Match – IDOT State Planning Funds	\$248,078.78
Total	\$248,078.78

Table 2: IDOT State Planning Funds



Estimated Rollover Funds

The UPWP includes an estimated amount of prior fiscal year rollover funds based on current projections. This estimate was developed mid-year using expenditures to date and anticipated activity through the end of the fiscal year. As project schedules and invoicing may vary during the remainder of the year, the final rollover amount will not be known until after fiscal year closeout.

These funds are shown to reflect their anticipated use in the current program year and have been assigned to applicable work tasks. Estimated amounts have been rounded to the nearest \$250 at the task level for clarity and consistency. All rollover amounts are preliminary and may be adjusted following final closeout of the previous fiscal year.

All rollover tasks are identified in the Project Overviews section of each of the four major categories: Management and Administration, Data Development and Maintenance, Long-Range Planning, and Short-Range Planning. The specific tasks are listed under each overview within the field titled “Rollover Task.” The estimated prior fiscal year rollover funds to be used for these activities are outlined in **Table 3**.

Activity	Total
MA-01 – Implement Web Content Accessibility Guidelines (WCAG) 2.2 Level AA	\$10,500.00
SR-03 – City of Chillicothe Sidewalk Prioritization Plan	\$53,750.00
SR-03 – City of East Peoria Stormwater Management (Consultant-led project)	\$15,000.00
SR-03 – Village of Germantown Hills Active Transportation Plan	\$31,500.00
SR-03 – Finalize the Thriving Communities Engagement Playbook	\$9,000.00
Total	\$119,750.00

Table 3: Prior Fiscal Year Rollover Funds

Other Federal and State Transportation Funds

Occasionally, the MPO applies for and receives Federal and State Discretionary funding on top of the PL and State Planning Funds. The table below details projects that the MPO applied for, received, and will undertake or complete during FY 2027. Additionally, the table shows the funding source, starting budget, and indicates the status of the grant agreement as executed or pending for each project.

Project	Grant	Status	Federal	State	Local	Total
Multi-modal Network Inventory and Acquisition	FY24 SPR	Executed	\$384,000		\$96,000	\$480,000
Illinois Route 29 Multi-modal Corridor Study	FY25 SPR	Executed	\$240,000	\$60,000		\$300,000
Bus Stop Condition Inventory and Analysis	FY23 5305(d)(e)	Executed	\$159,599		\$39,900	\$199,499
Human Services Transportation Plan	FY26-27 HSTP	Executed	\$157,134*			\$157,134*

Table 4: Other Federal and State Transportation Grant Funds

* Of the \$157,134 in FY 2026-27 HSTP funding, \$20,496 is a result of adding Logan County, which is set to begin at the start of FY 2027.

Membership Dues

If State Planning Funds are available to offset the required 20% non-federal match for PL funds, the Full Commission programs a separate local work program to cover Tri-County membership dues. Each member jurisdiction's dues are determined by the contributing percentage of motor fuel tax (MFT) funds each agency received in the previous calendar year. The Greater Peoria Mass Transit District contributes \$3,800 annually as a pass-through membership fee for participation in the metropolitan transportation planning process. Each year, the Commission enters into a Joint Funding Agreement with all MPO member jurisdictions that document each jurisdiction's contribution toward the non-federal match requirement (see Exhibit VI).

Jurisdiction	FY 2025 MFT Allotment	MFT %	Cost Share
Peoria County	\$2,155,640.84	22.54%	\$55,051.41
Tazewell County	\$1,701,027.55	17.78%	\$43,441.36
Woodford County	\$585,371.96	6.12%	\$14,949.41
Bartonville, Village of	\$131,767.49	1.38%	\$3,365.12
Chillicothe, City of	\$135,823.57	1.42%	\$3,468.70
Creve Coeur, Village of	\$109,359.26	1.14%	\$2,792.85
East Peoria, City of	\$498,344.87	5.21%	\$12,726.88
Germantown Hills, Village of	\$75,625.02	0.79%	\$1,931.33
Morton, Village of	\$379,388.43	3.97%	\$9,688.94
Pekin, City of	\$703,299.30	7.35%	\$17,961.07
Peoria, City of	\$2,507,904.40	26.22%	\$64,047.63
Peoria Heights, Village of	\$130,947.41	1.37%	\$3,344.17
Washington, City of	\$356,204.44	3.72%	\$9,096.86
West Peoria, City of	\$94,486.93	0.99%	\$2,413.04
CityLink	N/A	N/A	\$3,800.00
Total	\$9,565,191.47		\$248,078.78

Table 5: Membership Dues

Work Elements

Tri-County actively monitors both the development and implementation of the UPWP. Annual development and periodic updates of the UPWP ensure the planning work detailed in this document (1) satisfies federal and state requirements, (2) addresses the region's transportation needs, and (3) is performed cost-effectively.

During this fiscal year, the Tri-County MPO will undertake transportation planning tasks in the following four major categories:

- **Task 1:** Management and Administration
- **Task 2:** Data Development and Maintenance
- **Task 3:** Long-Range Planning
- **Task 4:** Short-Range Planning

Planning Factors

The MPO's overall goal is to provide for the adequate, safe, and efficient movement of people and goods in the UZA. In concert with the IIJA, the MPO utilizes the ten thematic planning factors² to help reach the above-mentioned goal. The Planning Factors addressed by each task on the following pages are indicated in the project attributes labeled as Planning Factors. The Planning Factors are identified by their two-letter abbreviations as shown in the following table.

The degree of consideration and analysis of planning factors should be based on the scale and complexity of many issues, including transportation system development, land use, employment, economic development, human and natural environment, and housing and community development.

² 23 CFR 450.306: <https://www.ecfr.gov/current/title-23/section-450.306>

Planning Factor	Abbreviation
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency	EV
Increase the safety of the transportation system for motorized and non-motorized users	SS
Increase the security of the transportation system for motorized and non-motorized users	TS
Increase accessibility and mobility of people and freight	AM
Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns	EE
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight	CI
Promote efficient system management and operation	MO
Emphasize the preservation of the existing transportation system	PE
Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation	RR
Enhance travel and tourism	ET
Activities that support all ten planning factors	ALL

Table 6: Ten Planning Factors

Understanding Project Attributes

To improve clarity, reduce duplication, and better track multi-year efforts, Tri-County has organized the UPWP using a project-based lifecycle. Each work activity, whether a recurring program or a one-time project, is presented using a standardized set of attributes to describe what the activity is, its current stage, its primary purpose, and its scope within the MPO planning process.

- Timeline – Identifies the sequential structure of the work activity
 - Ongoing – Continuous with no defined end date
 - Annual – Recurs once per year
 - Biennial – Recurs once every two years
 - Multi-Year – Spans multiple fiscal years
 - Project-Based – Defined start and end date tied to a specific effort
- Status / Phase – Describes the current stage of development or execution for the work activity
 - Continuing – Recurring with no defined end
 - Active – Advancing toward deliverables
 - Development – Being created or established
 - Implementation – Executing a plan or program
 - Complete – Finished

Difference Between Timeline and Status/Phase

Timeline describes a project's progression or recurrence over multiple fiscal years, while Status/Phase describes the project's lifecycle and milestone achievements during this specific UPWP year. For example, an activity may have a Multi-Year timeline but currently be in the Active or Implementation stage during this fiscal year.

- Primary Function – Defines the primary purpose or nature of the work activity (Functional category)
 - Administration – MPO operations, compliance, coordination
 - Data – Data collection, management, analysis
 - Planning – Plans, strategies, policy development
 - Programming – Funding allocation and project selection
 - Implementation Support – Managing studies, grants, or execution
- Planning Factors – Indicates which federal planning factors the work activity addresses
 - See Table 5 on page 11 for the ten planning factors and their abbreviations
- Description – Provides a narrative explanation of the activity, including purpose, scope, and major components
- Level – Identifies the organizational or geographic scale of the work activity (Scale category)
 - Programmatic – Recurring MPO functions or programs that sustain ongoing planning activities (Ongoing). Applies to Programs that are not place-based and do not represent a discrete regional plan, cycle, or project.
 - Governance – Board/committee processes and public engagement activities that support MPO decision-making, transparency, and formal planning actions
 - Interagency – Coordination with external partners and stakeholders
 - Regional – Activities that produce or support region-wide data, analysis, performance monitoring, or planning outcomes. Applies when the work affects the entire metropolitan planning area and is not limited to a specific project or corridor.
 - Corridor/Subarea – One-time specific study with defined geography (place-based)
 - Project-Specific – One-time specific studies with defined work products (deliverable-based)
- Prior Year Accomplishments – Summarizes key achievements, deliverables, or milestones from the prior fiscal year
- Rollover Tasks – Identifies work activities initiated in the previous fiscal year that will continue this fiscal year
- Current FY Efforts – Reviews the specific tasks, activities, or deliverables planned for the current fiscal year
- Future Work Items – Outlines anticipated tasks or activities expected to occur in the following fiscal year
- Products – Lists the tangible outputs expected from the work activity
- Anticipated Completion – Indicates the expected completion date or timeframe for work activities

Task 1: Management and Administration

Tri-County must ensure that the transportation process is conducted in conformity with applicable federal and state regulations. TCRPC's governing board, known as the Full Commission, oversees the transportation planning process and makes final decisions on the activities of the Tri-County MPO.

Task 1 includes activities necessary to support the overall administration, coordination, and management of the metropolitan transportation planning process. These activities ensure that the MPO operates in compliance with applicable federal and state regulations and maintains the resources needed to carry out the 3C planning process. All work is completed by TCRPC staff, unless otherwise noted.

Objectives

The Tri-County MPO must conduct federal and state-mandated program administration requirements by supporting the functions of the Full Commission (Policy board) and Technical committees and any subcommittees in carrying out the transportation planning process. Specific objectives are:

- To establish administrative procedures for the organization of the planning process
- To coordinate the planning activities of the MPO with other transportation agencies
- To ensure that the transportation process is conducted in conformity with applicable federal and state regulations
- To maintain accounting records in conformity with applicable federal and state regulations

Project Overview

The following pages outline projects representing ongoing administrative and program management functions of the MPO. Each project receives a project number and starts with MA for Management and Administration, followed by a numerical number. Please note that prior fiscal year funding is being rolled over into the current fiscal year to support the continued upgrade of TCRPC's website to ensure compliance with the Web Content Accessibility Guidelines (WCAG) Version 2.2, Level AA.

Administration & Compliance

Project ID	MA-01
Timeline	Ongoing / Annual
Status / Phases	Continuing
Planning Factors	ALL
Description	Provides overall administration of the MPO, ensuring compliance with federal and state requirements, including financial management, staffing, and organizational oversight necessary to support the 3C planning process.
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Maintained fiscal systems, processed invoices, payroll, and audits • Completed GATA requirements and SAM registration • Prepared Indirect Cost Rate Proposal • Completed MPO Certification Review • Administered ADA, EEO, and agency policies • Maintained equipment and internal systems
Rollover Tasks	<ul style="list-style-type: none"> • Implement Web Content Accessibility Guidelines (WCAG) 2.2 Level AA
Current FY Efforts	<ul style="list-style-type: none"> • Maintain financial and accounting systems • Conduct annual audit • Maintain compliance with federal/state requirements • Administer personnel, ADA, Title VI, and EEO programs • Maintain internal procedures and policies • Implement MPO Certification Review Recommendations • Purchase updated equipment for MPO staff
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Financial reports • Annual Audit – Consultant lead • Compliance documentation • Implemented MPO Certification Recommendations
Anticipated Completion	End of FY

Grant & Program Management

Project ID	MA-02
Timeline	Ongoing / Multi-Year
Status / Phases	Continuing / Active
Planning Factor	ALL
Description	Manages federal and state transportation grants, including application development, agreement execution, financial tracking, reporting, and closeout to ensure compliance with funding requirements. Manages the grants themselves.
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Closed out Safe Streets and Roads for All Safety Action Grant • Administered SPR, 5305(d)(e), HSTP, and Thriving Communities grants • Prepared quarterly BoBS reports • Submitted HSIP and Safe Routes to School grant applications
Rollover Tasks	<ul style="list-style-type: none"> • Administer remaining FY 2026 PL grant
Current FY Efforts	<ul style="list-style-type: none"> • Administer all active grants (PL, SPR, 5305(d)(e), HSTP, etc.) • Prepare required financial and progress reports • Coordinate grant agreements and amendments • Identify and pursue new funding opportunities
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Quarterly performance and financial reports • Grant applications • Agreements
Anticipated Completion	Grant-dependent

Public Engagement & Committee Support

Project ID	MA-03
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	ALL
Description	Supports public participation and stakeholder engagement activities, including coordination of MPO boards and committees, and dissemination of transportation planning information.
Level	Governance
Prior FY Accomplishments	<ul style="list-style-type: none"> • Supported Full Commission and Technical Committee • Established the Regional Transportation Safety Committee (RTSC) • Maintained website and outreach efforts • Conducted presentations and engagement activities
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Support TCRPC boards and committees • Integrate Regional Transportation Safety Committee into MPO activities • Maintain website and newsletter • Update website to meet WCAG 2.1, Level AA • Conduct public outreach
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Meeting notices • Meeting materials • Public engagement documentation • Monthly newsletter • tricountyrpc.org website
Anticipated Completion	End of FY

MPO Program Management

Project ID	MA-04
Timeline	Ongoing
Status / Phases	Continuing / Annual
Planning Factors	ALL
Description	Provides administrative coordination and oversight of MPO planning documents, including the Unified Planning Work Program (UPWP) and Transportation Improvement Program (TIP). Activities include document development scheduling, interagency coordination, and ensuring consistency with federal and state requirements.
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Implemented eTIP • Adopted FY 2027 UPWP
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Coordinate development of the FY 2028 UPWP • Support internal document review processes • Ensure consistency across the MPO planning documents • Maintain documentation for compliance and audits
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • UPWP • Compliance documentation
Anticipated Completion	End of FY

Discretionary & Special Grant Programs

Project ID	MA-05
Timeline	Multi-Year
Status / Phases	Active
Planning Factors	EV, SS, AM, CI, MO, PE, RR
Description	Provides administrative oversight and coordination of discretionary grant-funded projects, including consultant procurement, contract management, invoicing, and reporting. Although individual discretionary grants have specific timelines, the MPO's oversight role spans multiple years and multiple grant cycles. Therefore, the program is treated as a multi-year administrative function. (Study work occurs under SR-03.)
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Closed out Safe Streets and Roads for All Safety Action Grant • Submitted Highway Safety Improvement Program and Safe Routes to School applications
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Manage consultant contracts for active grants • Track budgets, schedules, and deliverables • Coordinate reporting to funding agencies • Support grant compliance requirements
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Procurement documents • Consultant contracts • Compliance documents
Anticipated Completion	Grant-dependent

Project Summary

ID	Name	Primary Function	Level	Timeline	Status	Factors	Products
MA-01	Administration & Compliance	Administration	Programmatic	Ongoing	Continuing	ALL	Audit & Compliance docs
MA-02	Grant & Program Management	Administration	Programmatic	Ongoing	Continuing	ALL	Grant reports
MA-03	Public & Committee Engagement	Administration	Governance	Ongoing	Continuing	ALL	Meeting materials
MA-04	MPO Program Management	Administration	Programmatic	Ongoing	Continuing	ALL	UPWP
MA-05	Discretionary & Special Grants	Administration	Programmatic	Multi-Year	Active	EV, SS, AM, CI	Contracts, reports, deliverables

Table 7: Management and Administration Project Summary

Budget

Description	Total
Estimated Rollover	\$10,500.00
PL Funding	\$396,926.04
State Planning Funds	\$99,231.51
Total	\$506,657.55

Table 8: Management and Administration Budget

Task 2: Data Development and Maintenance

Tri-County recognizes that data is fundamental to an effective and valuable regional planning process. It is necessary to have a process in place to regularly collect regional economic, social, and transportation data to create a holistic, data-informed metropolitan transportation planning process.

Task 2 supports the collection, maintenance, analysis, and dissemination of transportation-related data. These activities provide the technical foundation for all planning efforts conducted by the MPO.

The projects under this task represent ongoing programs that maintain and enhance the region's data systems, modeling capabilities, and performance monitoring processes. All work is completed by TCRPC staff, unless otherwise noted.

Objective

Information is crucial to the planning process. This task has been established to gather, maintain, and disseminate social, economic, and transportation data in an efficient and logical manner. Surveillance and database management activities have been integral aspects of the transportation planning process since the initial MPO plan was completed in 1970. The effective maintenance of these activities provides the basis from which all transportation planning and policies will evolve in the future.

These work elements define the areas of concentration for database development, information collection, and information dissemination. Maintaining and building an effective comprehensive planning database and network is the focus of this element of the UPWP.

Project Overview

The following pages outline projects representing ongoing data development and maintenance functions of the MPO. Each project receives a project number and starts with DD for Data Development and Maintenance, followed by a numerical number.

Regional Data & Performance Monitoring

Project ID	DD-01
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	EV, SS, TS, AM, EE, CI, MO, PE, RR
Description	Maintains and enhances regional data systems, GIS tools, and performance monitoring programs to support data-driven transportation planning.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Maintained GIS systems and mapping tools • Collected multimodal and bike/ped data • Collected traffic and intersection counts • Monitored performance measures and GHG
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Maintain and expand GIS datasets • Develop dashboard that tracks all transportation performance measures • Continue data collection • Support regional analysis • Continue performance measures data collection and analysis • Maintain performance measures dashboard once developed
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Online GIS maps and applications • GIS datasets • Performance reports
Anticipated Completion	End of FY

Travel Demand Model (TDM) Program

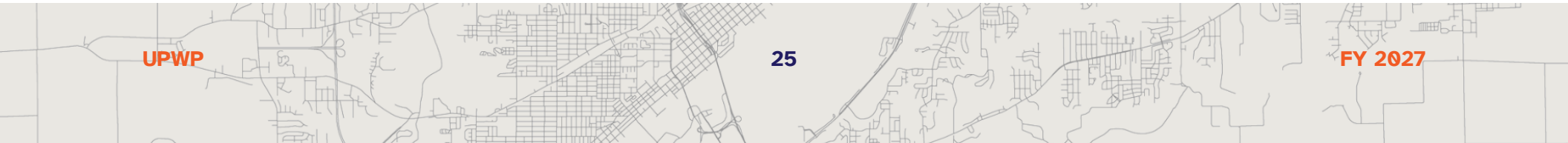
Project ID	DD-02
Timeline	Ongoing
Status / Phases	Continuing / Annual
Planning Factors	AM, CI, MO, PE
Description	Maintains and applies the regional activity-based model to support forecasting, scenario analysis, and evaluation of transportation investments for planning studies, programming, and partner agencies.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Conducted model runs for partner agencies • Participated in TransCAD training provided by IDOT • Participated in ILMUG quarterly meetings • Modeled the Pekin Veterans Drive Extension
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Update model inputs (average, daily traffic, or ADT) – consultant • Conduct model runs as requested – sometimes supported by consultant • Support programming decisions • Support ongoing regional transportation studies
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Model outputs • Scenario analysis
Anticipated Completion	End of FY

Asset Management & Data Programs

Project ID	DD-03
Timeline	Ongoing
Status / Phases	Continuing / Annual
Planning Factors	SS, TS, MO, PE, RR
Description	Supports local and regional asset management efforts, including infrastructure inventories, condition assessments, and analysis to improve system performance and inform planning decisions.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Conducted asset inventories • Finalized Peoria Heights CBD Parking Study • Completed East Peoria Stormwater Management • Initiated signal asset management • Initiated Bus Stop Accessibility Plan
Rollover Tasks	<ul style="list-style-type: none"> • Chillicothe Sidewalk Inventory
Current FY Efforts	<ul style="list-style-type: none"> • Continue asset inventories • Support local agencies
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Asset inventories • Technical reports
Anticipated Completion	End of FY

SPR Grant: Locally Controlled Traffic Signal Asset Management Plan

Project ID	DD-04
Timeline	Multi-Year
Status / Phases	Development
Planning Factors	SS, TS, MO, PE, RR
Description	Inventories signalized intersections and associated infrastructure (signal cabinet and equipment) and develops an asset management plan. Additionally, the Tri-County Activity-Based Travel Demand Model will be updated with the additional signal timing (Consultant-led project).
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Conducted signalized intersection inventory • Conducted signal cabinet inventory • Conducted signal equipment and operations inventory • Conducted ADA compliance inventory
Rollover Tasks	<ul style="list-style-type: none"> • QC/QA
Current FY Efforts	<ul style="list-style-type: none"> • Update Activity-Based Model • Develop Asset Management Plan
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Asset inventories • Technical reports and plan
Anticipated Completion	September 30, 2026



Project Summary

ID	Name	Primary Function	Level	Timeline	Status	Planning Factors	Deliverables
DD-01	Regional Data & Performance Monitoring	Data	Regional	Ongoing	Continuing	EV, SS, TS, AM, EE, CI, MO, PE, RR	GIS datasets, maps, reports
DD-02	TDM Program	Data	Regional	Ongoing	Continuing	AM, CI, MO, PE	Model outputs, forecasts
DD-03	Asset Management & Data Programs	Data	Regional	Ongoing	Continuing	SS, TS, MO, PE, RR	Asset inventories, reports
DD-04	Traffic Signal Asset Management Plan	Planning	Regional	Multi-Year	Development	SS, TS, MO, PE, RR	Asset Management Plan, inventories

Table 9: Data Development and Maintenance Project Summary

Budget

Description	Total
Estimated Rollover	\$0.00
PL Funds	\$99,231.51
State Planning Funds	\$24,807.88
Total	\$124,039.39

Table 10: Data Development and Maintenance Budget

Task 3: Long-Range Planning

Tri-County collaborates with local jurisdictions, federal and state agencies, stakeholders, and the public to develop a framework for informed decision-making that aligns with regional priorities.

Task 3 includes activities that support the development, implementation, and monitoring of long-range transportation plans and regional planning initiatives. These efforts guide future transportation investments and ensure coordination with regional goals and federal planning requirements.

Projects under this task reflect both ongoing programs and multi-year planning initiatives. All work is completed by TCRPC staff, unless otherwise noted.

Objective

Manage and support a planning process that incorporates an appropriate level of involvement and understanding by local governmental agencies, special interests, and the public in the activities and policies associated with the Continuing, Comprehensive, and Cooperative (3Cs) local transportation planning process.

Project Overview

The following pages outline projects representing ongoing long-range planning functions of the MPO. Each project receives a project number and starts with LR for Long-Range Planning, followed by a numerical number.

Long-Range Transportation Plan (LRTP)

Project ID	LR-01
Timeline	Multi-Year
Status / Phases	Implementation
Planning Factors	ALL
Description	Implements and monitors the Long-Range Transportation Plan to guide regional transportation investments and policy decisions.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Initiated LRTP 2050 Plan Update implementation • Held quarterly staff meetings to review the LRTP 2050 goals and their status • Finalized prioritization process
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Continue quarterly meetings reviewing goal progress • Continue implementation of LRTP • Monitor performance • Advance priority projects
Future FY Work Items	<ul style="list-style-type: none"> • Begin the Development stage of the next LRTP Update
Products	<ul style="list-style-type: none"> • Performance updates
Anticipated Completion	LRTP Five-Year Cycle

Bicycle & Pedestrian Planning Program

Project ID	LR-02
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	EV, SS, TS, AM, EE, CI
Description	Advances active transportation planning through implementation of regional and local bicycle and pedestrian plans, specifically the Active Transportation section in the LRTP and BikeConnect HOI: Regional Bicycle Plan.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> Completed the City of Peoria Bicycle Master Plan Completed the Village of Bartonville Active Transportation Plan
Rollover Tasks	<ul style="list-style-type: none"> See Task SR-03
Current FY Efforts	<ul style="list-style-type: none"> Continue implementation efforts Continue supporting local efforts Monitor performance
Future FY Work Items	-
Products	<ul style="list-style-type: none"> Performance updates Plans
Anticipated Completion	End of FY

Safety Planning Program

Project ID	LR-03
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	SS, TS, AM, MO, PE, RR
Description	Advances safety planning through implementation of the Tri-County Comprehensive Safety Action Plan (CSAP) to reduce fatalities and serious injuries across the transportation system and advance the Vision Zero by 2050 initiative.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> Established the Regional Transportation Safety Committee Initiated CSAP implementation
Rollover Tasks	<ul style="list-style-type: none"> Assist with the safety performance measures portion of the Regional Performance Dashboard (in development)
Current FY Efforts	<ul style="list-style-type: none"> Continue CSAP implementation Monitor safety performance data and annual targets Support safety funding application
Future FY Work Items	-
Products	<ul style="list-style-type: none"> Safety program outputs Performance updates
Anticipated Completion	End of FY

Freight Planning Initiatives

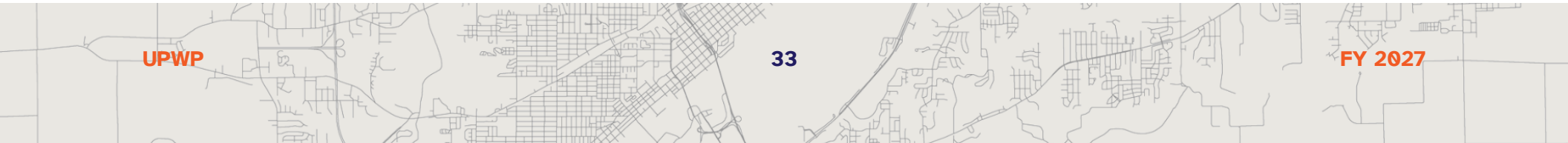
Project ID	LR-04
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	EV, AM, CI, EE
Description	Supports regional coordination on freight, economic development, and multimodal initiatives, including passenger rail and port development.
Level	Interagency
Prior FY Accomplishments	<ul style="list-style-type: none"> • Completed the Regional Port District Master Plan • Participated in regional port district initiatives • Participated in passenger rail planning initiatives
Rollover Tasks	<ul style="list-style-type: none"> • Continue to support the City of Peoria with passenger rail planning
Current FY Efforts	<ul style="list-style-type: none"> • Coordinate with Regional Port District and other stakeholders • Advance freight initiatives
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Coordination outputs
Anticipated Completion	End of FY

Transit & Human Services Planning

Project ID	LR-05
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	AM, CI, EE, MO
Description	Coordinates transit and human services transportation planning to improve mobility for all users, especially vulnerable populations.
Level	Interagency
Prior FY Accomplishments	<ul style="list-style-type: none"> • Coordinated HSTP Region 5 activities • Moved HSTP Committee meeting to better accommodate Committee Members and have seen a better attendance rate • Worked with IDOT to add Logan County to Region 5 • Initiated monthly check-ins with GPMTD • Supported transit planning regionwide in the tri-county area and at statewide conferences
Rollover Tasks	<ul style="list-style-type: none"> • Continue to support the City of Peoria on passenger rail planning
Current FY Efforts	<ul style="list-style-type: none"> • Initiate an update of the HSTP Region 5 Plan to incorporate Logan County • Coordinate with transit providers, human service agencies, and transit users
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • HSTP Plan Update
Anticipated Completion	Initiative-dependent

SPR Grant: Illinois Route 29 (IL-29) Multimodal Corridor Study (Peoria County)

Project ID	LR-06
Timeline	Multi-Year
Status / Phases	Development
Planning Factors	EV, SS, AM, EE, CI, RR, ET
Description	The IL-29 Multimodal Corridor Study is a planning initiative to improve roadway safety and active transportation infrastructure along a vital and scenic corridor in Peoria County, from I-74 in downtown Peoria to north of the City of Chillicothe (Consultant-led project).
Level	Interagency
Prior FY Accomplishments	<ul style="list-style-type: none"> • Procured consultant team • Reviewed past plan and collected data • Kicked off planning steering committee • Toured corridor • Developed project logo
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Conduct public and stakeholder engagement • Conduct multimodal assessment & visioning • Undertake subarea planning in three locations along the corridor • Develop streetscape design guidelines • Create an implementation overview
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Project logo • Project website • Existing conditions memo • Public outreach documentation • Final Plan
Anticipated Completion	November 30, 2027



5305(d)(e) Grant: Bus Stop Accessibility Plan

Project ID	LR-06
Timeline	Multi-Year
Status / Phases	Development
Planning Factors	SS, AM, EE, CI, MO
Description	The Bus Stop Accessibility Plan includes a comprehensive bus stop inventory and conditions assessment for the CityLink fixed-route service areas and shall use the inventory and assessment to develop a bus stop management and transition program.
Level	Regional
Prior FY Accomplishments	<ul style="list-style-type: none"> • Conducted bus stop inventory and assessment • Conducted QA/QC inventory • Established a Technical Advisory Committee and began meeting with them • Conducted a location analysis • Developed a conceptual Design and Wayfinding Prototype
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Conduct public and stakeholder engagement • Develop plan recommendations • Explore alternatives to fixed-route bus service • Summarize financial needs/inventory of funding mechanisms • Create an implementation overview
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Bus stop inventory & assessment • Public engagement documentation • Conceptual bus stop sign • Final Plan
Anticipated Completion	June 4, 2027

Project Summary

ID	Name	Primary Function	Level	Timeline	Status	Planning Factors	Deliverables
LR-01	L RTP	Planning	Regional	Multi-Year	Implementation	ALL	Performance tracking, updates
LR-02	Bike & Ped Planning Program	Planning	Regional	Ongoing	Continuing	EV, SS, TS, AM, EE, CI	Implementation activities, plans
LR-03	Safety Planning Program	Planning	Regional	Multi-Year	Active	SS, TS, AM, MO, PE, RR	Safety strategies, reports
LR-04	Freight Planning Initiative	Planning	Interagency	Ongoing	Continuing	EV, AM, CI	Coordination outputs, strategies
LR-05	Transit & Human Services Planning	Planning	Interagency	Ongoing	Continuing	AM, CI, EE, MO	HSTP updates, reports
LR-06	IL-29 Multimodal Corridor Study	Planning	Interagency	Multi-Year	Development	EV, SS, AM, EE, CI, RR, ET	Project logo and website, Plan
LR-07	Bus Stop Accessibility Plan	Planning	Regional	Muti-Year	Development	SS, AM, CI, EE, MO	Inventory, plan, & conceptual sign

Table 11: Long-Range Planning Project Summary

Budget

Description	Total
Estimated Rollover	\$0.00
PL Funds	\$248,078.78
State Planning Funds	\$62,019.69
Total	\$310,098.47

Table 12: Long-Range Planning Budget

Task 4: Short-Range Planning

Tri-County utilizes its long-range planning framework to fund studies and program projects to meet the immediate transportation needs of the region.

Task 4 includes activities that support near-term project development, programming, and implementation. These efforts ensure that transportation investments are prioritized, funded, and delivered in accordance with regional goals and federal requirements.

The following projects represent ongoing programming activities, funding administration, and short-range planning efforts. All work is completed by TCRPC staff, unless otherwise noted.

Objective

Tri-County must continually fulfill various state and federal requirements in support of regional and local projects. Short-range planning functions are those that address near-term needs or requirements.

Project Overview

The following pages outline projects representing ongoing short-range planning functions of the MPO. Each project receives a project number and starts with SR for Short-Range Planning, followed by a numerical number. Please note that prior fiscal year funding is being rolled over into the current fiscal year to support completion of the previous year's Special Transportation Studies (STS). These studies consist of:

- (1) City of Chillicothe Sidewalk Prioritization
- (2) City of East Peoria Stormwater Management (Consultant-led project)
- (3) Village of Germantown Hills Active Transportation Plan (ATP)

Additionally, prior fiscal year funding will be used to finalize development of an Engagement Playbook being prepared as part of the Thriving Communities program.

Transportation Improvement Program (TIP)

Project ID	SR-01
Timeline	Annual
Status / Phases	Continuing
Planning Factors	ALL
Description	Develops and maintains the TIP, ensuring that transportation projects are prioritized, funded, and implemented in accordance with federal requirements.
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Implemented eTIP • Processed TIP amendments • Released Call for Projects for the FY 2027-30 TIP
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Finalize the development of the FY 2027-30 TIP • Coordinate with partners on TIP projects • Incorporate the regional prioritization process in the TIP • Monitor and maintain current TIP documents
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • TIP • Amendments
Anticipated Completion	End of FY

Project Programming (STBG, TA Set-Aside, CRP, Section 5310)

Project ID	SR-02
Timeline	Biennial
Status / Phases	Active
Planning Factors	AM, CI, MO, PE
Description	Manages the programming of federal transportation funds to support regional priorities through a competitive and coordinated process.
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Programmed TMA TA-TIFIA funds • Reviewed and analyzed the 2024 Combined Call for Projects Selection Criteria to improve the 2026 Combined Call for Projects and consolidate into a single, comprehensive, performance-based scoring system • Released 2026 Combined Call for Projects
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Grade, select, and program 2026 Call for Projects • Program Surface Transportation Block Grant (STBG), Transportation Alternative Set-Aside (TA), Carbon Reduction Program (CRP), Section 5310, and other federal transportation capital funds as available • Maintain Program of Projects for MPO-allocated funds (STBG, TA, CRP, and 5310) • Review 2026 Call for Projects to better improve the next Call of Projects
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Call for Projects, evaluation, grading, and ranking documentation • Programmed projects
Anticipated Completion	End of FY

Special Transportation Studies and Plans

Project ID	SR-03
Timeline	Annual
Status / Phases	Continuing
Planning Factors	EV, SS, AM, EE, CI
Description	Administers competitive programming processes for planning studies that address local and regional transportation needs and inform future project development. Additionally, this task administers the planning activities of various discretionary and special transportation grants. Some studies may be completed by a consultant.
Level	Programmatic & Corridor/Subarea
Prior FY Accomplishments	<ul style="list-style-type: none"> Finalized FY 2025 STS program Released FY 2027 Call for Projects Planned and managed the Thriving Communities: Community Engagement Workshop
Rollover Tasks	<ul style="list-style-type: none"> Finalize the FY 2026 STS projects <ul style="list-style-type: none"> City of Chillicothe Sidewalk Prioritization Plan City of East Peoria Stormwater Management (Consultant-led project) Village of Germantown Hills Active Transportation Plan Finalize the Thriving Communities Engagement Playbook
Current FY Efforts	<ul style="list-style-type: none"> Manage and complete FY 2027 studies – some studies may be completed by a consultant
Future FY Work Items	<ul style="list-style-type: none"> Finalize the FY 2027 STS projects in the first six months of FY 2028
Products	<ul style="list-style-type: none"> Call for projects, evaluation, grading, and ranking documentation Study reports
Anticipated Completion	Project-dependent

Safety & Congestion Management

Project ID	SR-04
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	SS, TS, MO, PE, RR
Description	Implements safety and congestion strategies through coordination, monitoring, and support of project delivery. (Planning occurs under LR-03.)
Level	Programmatic
Prior FY Accomplishments	<ul style="list-style-type: none"> • Coordinated with safety partners on regional guardrail safety initiative • Monitored safety and congestion
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> • Implement safety strategies • Monitor safety performance • Monitor congestion
Future FY Work Items	-
Products	<ul style="list-style-type: none"> • Monitoring reports
Anticipated Completion	End of FY

Transit Coordination & Administration

Project ID	SR-05
Timeline	Ongoing
Status / Phases	Continuing
Planning Factors	AM, CI
Description	Provides administrative and coordination support for transit programs, including Section 5310. (Planning occurs under LR-05.)
Level	Programmatic & Interagency
Prior FY Accomplishments	<ul style="list-style-type: none"> Assisted EPMTD with Title VI Program Development Worked with FTA personnel to administer Section 5310 program
Rollover Tasks	-
Current FY Efforts	<ul style="list-style-type: none"> Coordinate and support transit providers Administer Section 5310 program
Future FY Work Items	-
Products	<ul style="list-style-type: none"> 5310 administration Coordination
Anticipated Completion	End of FY

Project Summary

ID	Name	Primary Function	Level	Timeline	Status	Planning Factors	Deliverables
SR-01	TIP	Programming	Programmatic	Annual	Continuing	ALL	TIP document, amendments
SR-02	Project Programming	Programming	Programmatic	Biennial	Active	AM, CI, MO, PE	Programmed projects list
SR-03	Special Studies and Plans	Planning	Corridor / Subarea	Annual	Active	EV, SS, AM, EE, CI	Study reports
SR-04	Safety & Congestion Management	Implementation Support	Programmatic	Ongoing	Continuing	SS, TS, MO, PE, RR	Monitoring reports
SR-05	Transit & Short-Range Coordination	Implementation Support	Interagency	Ongoing	Continuing	AM, CI	Program outputs, coordination

Table 13: Short-Range Planning Project Summary

Budget

Description	Total
Estimated Rollover	\$109,250.00
PL Funds	\$248,078.78
State Planning Funds	\$62,019.69
Total	\$419,348.47

Table 14: Short-Range Planning Budget

Exhibits

The following exhibits provide detailed financial, administrative, and supporting documentation for the Unified Planning Work Program (UPWP). Together, these exhibits illustrate how planning funds are allocated, how staffing resources are distributed, and how the program is formally adopted and administered.

- **Exhibit I: Work Program Cost Distribution** summarizes the allocation of total funding across the four UPWP tasks. This exhibit also includes an overview of estimated rollover funding carried forward from the prior program year.
- **Exhibit II: UPWP Line-Item Budget** provides a detailed breakdown of anticipated expenditures by category for the current program year, including salaries, fringe benefits, indirect costs, and other direct costs.
- **Exhibit III: Labor Distribution** provides an estimated allocation of staff time, expressed in work weeks, across the four UPWP tasks. This exhibit is intended for planning purposes and reflects anticipated staff assignments rather than actual time charged.
- **Exhibit IV: Accounting Narrative** describes the Commission's financial management practices, including cost classification (direct labor, direct non-labor, and indirect costs), timekeeping and labor allocation procedures, cost distribution methodology, and the use and application of the agency's indirect cost rate.
- **Exhibit V: Adoption Resolution** documents formal approval of the UPWP by the Full Commission.
- **Exhibit VI: Joint Funding Agreement** outlines the financial commitments of member jurisdictions toward the required non-federal match. The version included reflects the agreement as approved by the Full Commission and distributed to member jurisdictions for signature and does not represent the fully executed agreement.

It should be noted that, with the exception of Exhibit I, all exhibits reflect the current program year only and do not include prior year funding. Rollover amounts shown in Exhibit I are preliminary estimates based on projections at the time of UPWP adoption. Final rollover balances will not be confirmed until the closeout of the prior program year and may result in adjustments early in the current program year.

Exhibit I: Work Program Cost Distribution

Task	UPWP Category	Total Cost	Est. Rollover	PL Funds	State Funds
1	Management and Administration	\$506,657.55	\$10,500.00	\$396,926.04	\$99,231.51
2	Data Development and Maintenance	\$124,039.39	\$0.00	\$99,231.51	\$24,807.88
3	Long-Range Planning	\$310,098.47	\$0.00	\$248,078.78	\$62,019.69
4	Short-Range Planning	\$419,348.47	\$109,250.00	\$248,078.78	\$62,019.69
Total		\$1,350,143.88	\$119,750.00	\$992,315.10	\$248,078.78

Table 15: UPWP Cost Distribution

Exhibit II: UPWP Line-Item Budget

Item	Annual Salary	Rate	Total PL	80% Federal	20% State
Personnel					
Salaries					
Full-Time					
Executive Director	\$140,304	65%	\$91,198	\$72,958	\$18,240
Planning Program Manager	\$120,000	70%	\$84,000	\$67,200	\$16,800
Senior Planner	\$75,357	50%	\$37,679	\$30,143	\$7,536
Senior Planner	\$78,201	80%	\$62,561	\$50,049	\$12,512
Senior Planner	\$65,000	75%	\$48,750	\$39,000	\$9,750
Planner II	\$60,107	60%	\$36,064	\$28,852	\$7,213
Planner II	\$61,003	75%	\$45,752	\$36,602	\$9,150
Planner I	\$53,592	44%	\$23,313	\$18,650	\$4,663
GIS Specialist III	\$75,735	80%	\$60,588	\$48,471	\$12,118
Subtotal Full-Time			\$489,904	\$391,924	\$97,981
Part-Time/Temporary					
Interns	\$15,000	100%	\$15,000	\$12,000	\$3,000
Subtotal Part-Time/Temporary			\$15,000	\$12,000	\$3,000
Subtotal Salaries			\$504,904	\$403,924	\$100,981
Fringe Benefits		31.00%	\$151,870	\$121,496	\$30,374
Indirect Costs		36.05%	\$236,767	\$189,414	\$47,353
Subtotal Personnel			\$893,542	\$714,834	\$178,708
Other Direct Costs					
Travel and Conferences			\$16,175	\$12,940	\$3,235
Equipment			\$0	\$0	\$0
Supplies			\$18,825	\$15,060	\$3,765
Contractual Services			\$71,800	\$57,440	\$14,360
Consultant Services and Expenses			\$190,000	\$152,000	\$38,000
Occupancy			\$30,528	\$24,422	\$6,106
Training and Education			\$18,525	\$14,820	\$3,705
Miscellaneous			\$999	\$799	\$200
Subtotal Other Direct Costs			\$346,852	\$277,481	\$69,370
Total			\$1,240,394	\$ 992,315	\$ 248,079

Table 16: Current Fiscal Year Line-Item Budget

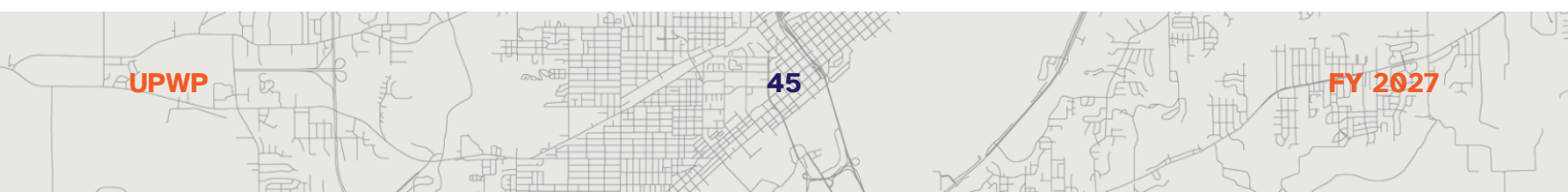


Exhibit III: Labor Distribution

Position	Management and Administration	Data Development & Maintenance	Long-Range Planning	Short-Range Planning	Total
Executive Director	29.25				29.25
Planning Program Manager	31.50				31.50
Senior Planner	5.00		8.75	8.75	22.50
Senior Planner	6.22		14.89	14.89	36.00
Senior Planner	5.00		14.38	14.38	33.75
Planner II	3.00		12.00	12.00	27.00
Planner II	3.00		15.38	15.38	33.75
Planner I	3.00		8.29	8.29	19.58
GIS Specialist III	3.00	33.00			36.00
Part-Time and Interns	1.43	10.00	5.00	5.00	21.43
Total	90.40	43.00	78.68	78.68	290.76

Table 17: Labor Distribution in Work Weeks

Exhibit IV: Accounting Narrative

MPO funds for FY 2027 are administered by the Tri-County Regional Planning Commission as follows:

Separate accounts have been established in the general ledger. The account records identify the receipt and expenditure of funds for each grant and/or provide documentation that supports the entry and provides accurate and current financial reporting information.

Costs within the accounting system are classified into the following groups:

1. Direct labor costs,
2. Non-labor costs related to a specific program, and
3. Indirect costs (both labor and non-labor).

Direct labor hours are charged to the specific general ledger account and work elements within that account based on actual work hours spent. Work elements of the UPWP are numerically coded and are utilized in preparing staff time sheets. The payroll computer printout accumulates staff names, hours, and costs for each work element within the grant account. Non-labor costs are those incurred as being related to a specific program, e.g., Transportation. Typical non-labor costs directly chargeable to the appropriate programs include:

- Costs of goods acquired, consumed, or expended specifically for the grant, and
- Services and contractual items specifically related to the grant program.

These costs are chargeable to the appropriate grant program based on source documentation maintained by the accounting system evidencing the nature and purpose of the charges. Once charged to the transportation program, these costs will be distributed to the various program work elements according to the proportion of direct salaries charged to each work element during the period.

The indirect costs (labor and non-labor) are those incurred which cannot be directly associated with the transportation program, but which support the overall functioning of the Commission. These costs are charged to an indirect cost account. The indirect cost rate utilized in the budget is a projection based on anticipated activity, as well as historical experience. The Indirect Cost Rate for FY23 has been approved by IDOT.

Tri-County utilizes a reduced indirect cost rate. This is because the indirect cost rate approval process is annual and can result in rates that fluctuate significantly from year to year. Our organization's long-term budgeting process often spans multiple years, and we find that it is easier to plan our budgets if we are consistent with our indirect cost rate calculations over the long-term. An indirect cost rate that is less than our maximum approved rate also prevents overcharging indirect costs and allows us to spend more of the grant funds in other areas as needed.

Exhibit V: Adoption Resolution

RESOLUTION 26-41

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ADOPT THE FISCAL YEAR 2027 UNIFIED PLANNING WORK PROGRAM AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT WITH THE ILLINOIS DEPARTMENT OF TRANSPORTATION.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area, and

WHEREAS, the Commission has established a continuing, comprehensive, and cooperative planning process that follows 23 CFR 450.308 and the Commission's Public Participation Plan to develop the FY 2027 Unified Planning Work Program (UPWP), and

WHEREAS, the work tasks identified in the Commission's UPWP are in conjunction with the programs and planning emphasis areas of the Federal Highway Administration and Federal Transit Administration, and

WHEREAS, the Commission is utilizing Illinois Department of Transportation (IDOT) State Planning Funds for the \$248,078.78 non-federal match requirement and using FY 2027 Joint Funding Agreement for local funding, and

WHEREAS, on February 18, 2026, the Technical Committee reviewed and recommended to the Commission the adoption of UPWP, which specifies the Scope of Work and Budget for Metropolitan Planning (PL) Funds provided by the Illinois Department of Transportation, and

WHEREAS, the Commission has reviewed the FY 2027 UPWP.

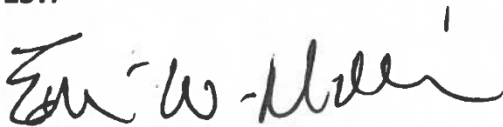
THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

The Tri-County Regional Planning Commission hereby adopts the FY 2027 Unified Planning Work Program for the period of July 1, 2026, to June 30, 2027, and authorizes the Executive Director to execute an Intergovernmental Agreement and any amendments thereto with the Illinois Department of Transportation for federal transportation planning funding.

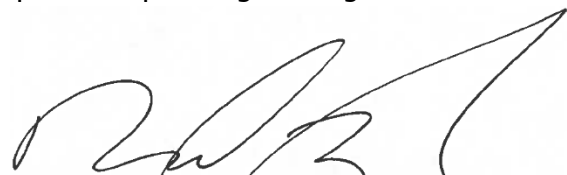
Presented this 4th day of March 2026

Adopted this 4th day of March 2026

ATTEST:



Eric Miller, Executive Director
Tri-County Regional Planning Commission



Danny Phelan, Vice-Chair
Acting as Chair Pro Tem
Tri-County Regional Planning Commission

Exhibit VI: Joint Funding Agreement

RESOLUTION 26-42

A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FISCAL YEAR 2027 JOINT FUNDING AGREEMENT.

WHEREAS, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is recognized as the Metropolitan Planning Organization (MPO) for the Peoria-Pekin Urbanized Area; and

WHEREAS, the Commission has established a continuing, comprehensive, and cooperative planning process that follows 23 CFR 450.308 and the Commission's Public Participation Plan to develop and adopt the Fiscal Year 2027 Unified Planning Work Program (UPWP); and

WHEREAS, the Commission is eligible to receive \$992,315.10 in Federal Metropolitan Planning (PL) funds, contingent upon a 20% non-federal match requirement totaling \$248,078.78 for Fiscal Year 2027; and

WHEREAS, it is the Commission's practice, if available, to utilize Illinois Department of Transportation State Metropolitan Planning Funds for the required non-federal match and collect the same amount from its member jurisdictions as their dues for local funding to be programmed separately by the Commission; and

WHEREAS, the funding amounts are determined by the previous calendar year's Motor Fuel Tax (MFT) allotment for the MPO region, divided by each member jurisdiction's allotment to develop each member's match percentage for the required non-federal match; and

WHEREAS, since the Greater Peoria Mass Transit District (GPMTD) does not receive MFT funding, they have committed to providing a flat rate of \$3,800 as a pass-through membership fee for participation in the planning process; and

WHEREAS, the non-federal match calculations are incorporated in the UPWP as Table 4, and in Attachment A of this Resolution; and

WHEREAS, the Commission has reviewed the FY 2027 Joint Funding Agreement.


THEREFORE, BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:

That the Commission herewith approves the Fiscal Year 2027 Joint Funding Agreement as shown in Attachment A, and the Executive Director or designee is hereby authorized to solicit signatures on the Participating Agency Signature Page shown in Attachment B to execute the Fiscal Year 2027 Joint Funding Agreement and to provide invoices for payment.

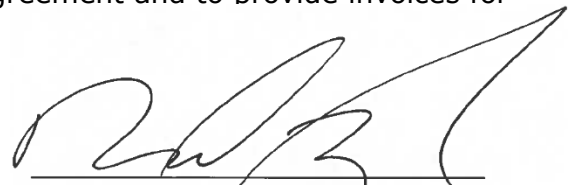
Presented this 4th day of March 2026

Adopted this 4th day of March 2026

ATTEST:



Eric Miller, Executive Director
Tri-County Regional Planning Commission



Danny Phelan, Vice-Chair
Acting as Chair Pro Tem
Tri-County Regional Planning Commission

Attachment A

Joint Funding Agreement – Unified Planning Work Program FY 2027

This Joint Funding Agreement (“Agreement”) is entered into by and among the participating agencies of the Metropolitan Planning Organization (MPO) for the Peoria–Pekin Urbanized Area. For purposes of this Agreement, the Tri-County Regional Planning Commission (“Commission”) serves as the designated MPO in accordance with Section 134 of the *Infrastructure Investment and Jobs Act (IIJA)*.

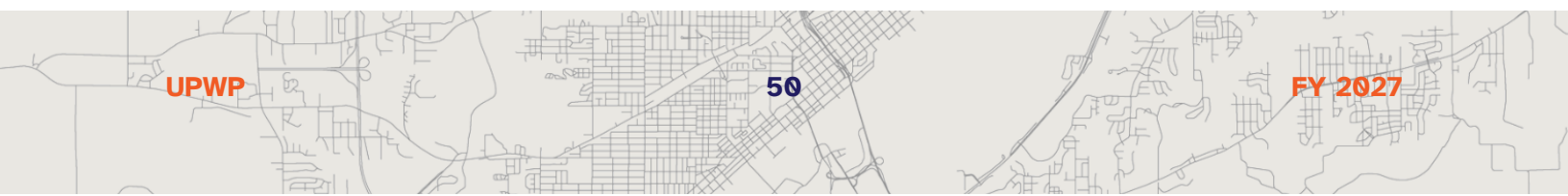
The purpose of this Agreement is to establish the procedures and methods by which sufficient local matching funds will be provided to support the receipt and use of Federal Metropolitan Planning (PL) funds for Fiscal Year 2027. The Peoria–Pekin Urbanized Area is anticipated to receive **\$992,315.10** in Federal PL funds, which require a 20 percent non-federal match. The total required non-federal match for FY 2027 is **\$248,078.78**. It is further agreed that the Greater Peoria Mass Transit District (GPMTD) will contribute \$3,800 as a pass-through membership fee for participation in the metropolitan transportation planning process.

Federal PL funds and local matching funds shall be used to carry out the work and services identified in the Unified Planning Work Program (UPWP), as adopted by the Commission. If State Metropolitan Planning funds are available to offset the required non-federal match, the local dollars collected by this Agreement will be programmed by the Commission in a separate local work program, as appropriate.

Each participating agency identified herein agrees to remit its full local share to the MPO no later than November 1, 2026, unless otherwise approved by the Commission. The MPO shall deposit all local funds into a dedicated account. Withdrawals from this account shall be made solely for reimbursement of eligible work performed under the designated UPWP tasks or separate work program. The MPO shall provide monthly reports to the Full Commission accounting for expenditures incurred under the UPWP. Federal and State funds shall be requested by and disbursed directly to the MPO in accordance with applicable agreements with the State of Illinois and the Greater Peoria Mass Transit District.

Local matching funds shall be provided by each participating agency based on the proportionate share of Motor Fuel Tax (MFT) funds received by that agency during the previous fiscal year. The table on the following page depicts each member jurisdiction MFT allotment and their portion of the local matching funds.

Any surplus of local matching funds, including accrued interest, shall remain on deposit in the dedicated account managed by the MPO along with any excess funds from prior fiscal years. Such surplus funds may be used for purposes and projects as designated by the Tri-County Regional Planning Commission, consistent with applicable federal and state requirements.



Joint Funding Agreement – Unified Planning Work Program FY 2027

Community	MFT Allotment	MFT %	Contribution
Peoria County	\$ 2,155,640.84	22.54%	\$ 55,051.41
Tazewell County	\$ 1,701,027.55	17.78%	\$ 43,441.36
Woodford County	\$ 585,371.96	6.12%	\$ 14,949.41
Bartonville, Village of	\$ 131,767.49	1.38%	\$ 3,365.12
Chillicothe, City of	\$ 135,823.57	1.42%	\$ 3,468.70
Creve Coeur, Village of	\$ 109,359.26	1.14%	\$ 2,792.85
East Peoria, City of	\$ 498,344.87	5.21%	\$ 12,726.88
Germantown Hills, Village of	\$ 75,625.02	0.79%	\$ 1,931.33
Morton, Village of	\$ 379,388.43	3.97%	\$ 9,688.94
Pekin, City of	\$ 703,299.30	7.35%	\$ 17,961.07
Peoria, City of	\$ 2,507,904.40	26.22%	\$ 64,047.63
Peoria Heights, Village of	\$ 130,947.41	1.37%	\$ 3,344.17
Washington, City of	\$ 356,204.44	3.72%	\$ 9,096.86
West Peoria, City of	\$ 94,486.93	0.99%	\$ 2,413.04
GPMTD	N/A	N/A	\$ 3,800.00
Total	\$ 9,565,191.47		\$ 248,078.78

Attachment B

Joint Funding Agreement – Unified Planning Work Program FY 2027

Participating Agency Signature Page

By signing below, the undersigned certifies that they are duly authorized to execute this Joint Funding Agreement on behalf of the participating agency identified below and agrees to the terms and conditions set forth herein.

Participating Agency:

Authorized Signature:

Printed Name and Title:

Date:

