



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## EXECUTIVE COMMITTEE MEETING

456 Fulton St. Suite 401  
Peoria, IL 61602

**CHUCK NAGEL, CHAIRMAN**

**(Danny Phelan, John Kahl, Greg Menold, Camille Coates, Russ Crawford, Patrick Urich, and Autumn Jones)**

Monday, January 19, 2026, 9:00 a.m.  
TCRPC Conference Room

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Virtual Option available through  
**Microsoft Teams**  
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Meeting ID: 254 703 504 397  
Passcode: GfNHbY

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## AGENDA

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve November 17, 2025 minutes
5. Executive Director report
6. Motion to Recommend to Commission Health Insurance Contract renewal (Resolution 26-32)
7. Motion to Recommend to Commission General Liability Insurance Contract renewal (Resolution 26-33)
8. Motion to Recommend to Commission IMRF Resolution for Military Leave Service Credit (Resolution 26-34)
9. Discussion of Employee Handbook Review
10. Discussion of New Projects
  - a. Thriving Communities Technical Assistance Program Subaward Funding
  - b. Comprehensive Planning Services for the Villages of Elmwood and Mackinaw
  - c. Various GIS Project Work for Non-member Communities
11. Discussion of adding Logan County to Human Services Transportation Plan Region
12. Other
  - a. Next Meeting will be February 9, 2026 at 9:00 a.m.
13. Adjournment



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## EXECUTIVE BOARD MEETING 456 Fulton St. Suite 401 Peoria, IL 61602

CHUCK NAGEL, CHAIRMAN

(Danny Phelan, John Kahl, Greg Menold, Camille Coates, Russ Crawford, Patrick Urich, Autumn Jones)

*Monday, November 17, 2025 9:00 a.m.*

### MINUTES

#### 1. Call to Order

Chairman Chuck Nagel called the meeting to order at 9:00 a.m.

#### 2. Roll Call

Present: Chuck Nagel, Greg Menold, Camille Coates, Russ Crawford, John Kahl.

Absent: Danny Phelan, Autumn Jones, Patrick Urich

Also present were Eric Miller, Ray Lees, Michael Bruner, and Lori Reynolds from TCRPC.

#### 3. Public Input

None.

#### 4. Motion to approve October 20, 2025 minutes

Greg Menold motioned to approve the October 20, 2025 minutes, and John Kahl seconded the motion. Motion carried.

#### 5. Executive Director report

Eric Miller reported that staff attended the IDOT conference in Moline and learned that FY27 will be the last year MPOs will be receiving the provisional funding, so they are planning for that in the budget.

The four-year federal certification is coming up, so staff are making sure everything is complete and easily accessible on the website.

Eric attended the ILARC Board of Directors meeting last week in Springfield. A topic of discussion was Battery Energy Storage Systems (BESS). Kelly Lockhart has developed a sample ordinance to share with municipalities. Counties will need to go through their special use process to locate the storage systems. There is little leverage to turn them down once they decide to locate somewhere unless there is a pre-annexation in place. Counties should be asking what is the decommissioning plan since they are an environmental liability. Property owners will be held harmless. The project has the backing of Labor.

Greg Menold expressed concern about there being a big safety component with this.

Camille Coates stated local first responders will need to be trained for related emergencies.

**6. Motion to Approve/Recommend to Commission, Executive Director Performance Evaluation Process (Resolution 26-25)**

Russ Crawford made a motion to approve and recommend to Commission, the Executive Director Performance Evaluation Process. John Kahl seconded the motion.

Eric Miller reported that in the past, there had been delays in completing the Executive Director's evaluation in a timely manner, due to new chairs coming in and not knowing the procedure. The Personnel Committee asked him to come up with a process and timeline by which the evaluation could be completed. The process is outlined in the resolution, beginning on April 1 when the Executive Director will complete the self-assessment, then pass it along to the Executive Board Chair, and the process being completed by the end of the Fiscal Year (June 30). There was discussion about how many people should be involved, whether the Full Commission and/or the Personnel Committee. It was determined that the Chair will either engage the input of one other person, or delegate the duty to another person, with a minimum of two giving input. The Chair has discretion to change the evaluation tool as he/she sees fit.

Camille Coates requested the slash (/) between Board Chair and Personnel Committee in the Tasks portions of the process be changed to the word 'and' – all agreed.

Eric stated that once completed, the evaluation should go before the Full Commission.

Russ withdrew his original motion, and made a new motion to recommend to Commission with the following updates to the process:

1. The process should clearly state that the first step is that the Executive Director complete a self-assessment; and
2. A minimum of two people should complete the final evaluation.

Camille Coates seconded the motion, and the motion carried.

**7. Motion to Recommend to Commission, Appointees to TCRPC Transportation Safety Committee**

Greg Menold made a motion to recommend to commission the appointees to TCRPC Transportation Safety Committee. Camille Coates seconded the motion.

Michael Bruner presented the following information:

He has contacted more people from Woodford County but hasn't heard back from them yet. Autum Jones gave him a good list to work from. Danny Phelan had recommended the Chief Deputy Coroner for Peoria County. Al Barrae Shebib from IDOT Local Roads was added as Ex Officio so as not to use another seat.

Russ Crawford stated that he and Danny Phelan called the Tazewell and Peoria County people to discuss it with them prior to Michael calling so they would already be ready to accept the position on the committee. Perhaps Woodford County commissioners could do the same to have a better chance of the roles being accepted.

Michael stated it is the goal to have all of the seats confirmed before the next Commission meeting.

Motion carried, pending the successful recruitment of the additional members from Woodford County.

**8. Executive Session if needed**

Not needed.

**9. Other**

- a. Next Meeting will be January 19, 2026 at 9:00 a.m.
- b. Eric Miller stated the following meeting schedule changes for December and January:
  - i. The Full Commission will meet on December 3, but there will most likely be no Technical Committee or Executive Board meetings in December.
  - ii. There will most likely be no Full Commission meeting in January.

**10. Adjournment**

John Kahl made a motion to adjourn, which was seconded by Camille Coates, and the meeting was adjourned at 9:44 a.m.

Submitted by: Eric Miller, Executive Director  
Recorded and transcribed by: Lori Reynolds

**To: Members of the Commission**  
**From Eric W. Miller, Executive Director**  
**Date January 16, 2026**  
**Subject: Executive Director Report for January, 2026**

Project	Activity	Status
Administrative		
Headlines	Monitored Federal Govt Activities regarding Federal Funding and Reauthorization Attended Pekin Chamber of Commerce Transportation Committee Ongoing discussion with stakeholders regarding IL 29 viaduct replacement Communication with Mackinaw / Elmwood Re comp planning and GIS work Work on Draft UPWP for February submittal Met with Insurance Broker regarding Commission insurance	Ongoing
Personnel	Internal update to Salary and benefits study	Ongoing
Website	Updates to comply with ADA and ensure proper documents are published	Ongoing
Planning issues		
Illinois River Issues	Continued Discussion regarding Regional Strategic Planning Session on the Environment	Ongoing
HUD Healthy Homes	Work Ongoing	Ongoing
Water Supply Planning	Work has commenced	Ongoing
Watershed Planning	EPA 604 Grant Application submitted	Ongoing
EPA Brownfield Assessment	Work has commenced, 2nd Community Advisory Group meeting held Continued Conversation with EPA re contract amendment allowing staff time reimbursement Outreach on potential sites is ongoing	Ongoing
Peoria County Comp Plan	Work is underway	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	Ongoing
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Ongoing
Logan County GIS technical assistance		Ongoing
MPO/Transportation		
Technical Committee	Prepare agenda for and coordination for Technical Meetings	ongoing
Transportation Improvement Program	FY 26 TIP amendments processed E-TIP is active	Ongoing Ongoing
2045 Long Range Transportation Plan Update	Plan is adopted	Ongoing
Highway Safety Improvement Program Guardrails	Construction contract has been let, Construction Eng Consultant selected	Ongoing
Active Transportation Planning	Work with various Stakeholders, coordination of planning efforts	ongoing
Safe Streets for All SS4A plan	SS4A action plan adopted Developing structure for ongoing transportation Safety Committee Safe Routes to School Application	Complete Ongoing
IDOT Regional Bus Stop Inventory project	Data collection ongoing Advisory group meeting held	Ongoing Ongoing
Special Transportation Studies		
FY25		
Bartonville Active Transportation plan	Work has commenced	Ongoing
City of Peoria Bike Plan update	Work has commenced	Ongoing
City of East Peoria Storm Sewer Inv.	Work has Commenced	Ongoing
Peoria Heights Parking Study	Work has commenced	Ongoing
FY 26		
Chillicothe-Sidewalk Inventory and Priority Development	Staff led project underway	Ongoing
East Peoria -Stormwater Management System-Phase 3	Consultant selected	Ongoing
Germantown Hills- Active Transportation Plan	Staff led project underway	Ongoing
State Planning and Research projects		
FY 23 State Planning and Research Funding		
Heart of Illinois Regional Port District Master Planning	Work is complete pending adoption by HOIRPD	Ongoing

Regional Community Planning	Project underway/ Executed No Cost contract extension with IDOT	Ongoing
East Peoria	Project Underway	Ongoing
Bartonville	Plan adopted by Village	Complete
Creve Coeur	Plan adopted by Village	Ongoing
Chillicothe	Plan work finished pending adoption by City	
Germantown Hills	Project Underway	Ongoing
Village of Brimfield	Project Underway	Ongoing
FY 24 State Planning and Research Funding	Bike and Ped counting equipment and consultant for Traffic Signal data collection- Consultant selection complete/work is underway, Equipment acquired	Ongoing
FY25 State Planning and Research Funding		
IL 29 Multimodal Study	Consultant under contract /Project Kickoff meeting held in January	Ongoing
HSTP/Transportation		
5310 program Grant		Ongoing
HSTP Plan	Commission Adopted Plan	Ongoing
HSTP meetings	Letter from IDOT requesting to add Logan County to our region	Ongoing



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

**DATE: January 16, 2026**

**ISSUE: Health Insurance Renewal** Discussion regarding contracts for employee health insurance renewal

## **ACTION NEEDED BY PERSONNEL AND EXECUTIVE COMMITTEE: Recommendation to the Commission**

**BACKGROUND:** The Commission provides medical, dental, vision, and short-term disability insurance to its employees. The health insurance contracts currently provided by Blue Cross Blue Shield of Illinois, Delta Dental and Guardian will expire on February 28, 2026. Our health insurance broker, Tim Neuhauser of Envision Insurance, has provided me with insurance bids from multiple companies for consideration. I have reviewed those options with Tim and have provided staff with an opportunity to review the recommendations.

The Commission's policy for employees as it relates to health insurance requires Commission employees to pay a portion of their healthcare costs. The policy took effect on March 1, 2017. Employees hired before July 1, 2016, will contribute \$50 per month and employees hired after July 1, 2016, will contribute \$100 per month.

The Commission also has a policy providing a dual tier insurance plan to employees. The dual tier plan includes a Preferred Provider Option (PPO) plan and a High Deductible (HD) plan with a Health Savings Account (HSA) option. Furthermore, the Commission has a policy to consider making an annual employer contribution to the employee HSA. The employer contribution would be an incentive to encourage employees to consider the less expensive (premium)High Deductible/HSA option.

**Medical Insurance:** Staff has evaluated multiple options from health insurance carriers that are available to our region. (United Health Care, Blue Cross Blue Shield, Delta Dental, Guardian, Principal)

**Employer Contribution to an Employee Health Savings Account** Per the employee health benefit policy, if an employee were to enroll in an eligible High Deductible insurance plan, the employee would be eligible to have a Health Savings Account (HSA). Employees could contribute their own funds to the HSA pre- tax. To encourage employees to take the HD HSA option, employers can contribute to the HSA. The Commission's employer contribution would be limited to this contract year only. All future employer contributions would be decided by the Commission on an annual basis. Analysis has indicated that the Commission could save 23% of premium cost per employee if the employee signed up for the HD/HSA insurance plan.

### Reimbursement

Commission costs of health insurance benefits are recovered by direct reimbursement or the "Fringe Benefit Rate" from federal and state contracts and by hourly rates for local projects.

Recommendation

I recommend the Commission approve contracts for employee health insurance for the March 1, 2026, to February 28, 2027, contract year with the following:

1. 3/1/2026 BCBS - Group Health – **16.4% increase or \$1,697.57/mo**
2. 3/1/2026 Principal insurance– Group Dental, Life, and Vision, – **7.5% increase \$62.84 /mo**

Commission (Employer) Contribution to employee Health Savings Account:  
\$500 contribution per employee (who chooses the HD Plan) 1 employee.  
\$1000 contribution per employee and eligible dependents (who choose the HD Plan)

# BCBS Group Health Renewal Comparison for: Tri-County Regional Planning Commission



BENEFITS	Blue Cross Platinum P5E1BCE Current	Blue Cross Gold G535BCE Current	Blue Cross Platinum P5E1BCE 2026 Renewal	Blue Cross Gold G535BCE 2026 Renewal
Deductible <b>Single Deductible (In / Out)</b>	600 / 1,200	(HSA) 3,300 / 6,600	600 / 1,200	(HSA) 3,300 / 6,600
<b>Family Deductible (In / Out)</b>	1,800 / 3,600	9,900 / 19,800	1,800 / 3,600	9,900 / 19,800
Physician Co-Pay (In-Ntwrk) <b>PPO PCP / Specialist "Designated Provider"</b> *Applies to Out of Pkt Max only *Members under 19 yrs. CoPay	\$0 CoPay Preventive \$25 / \$50  Same	\$0 CoPay Preventive Ded. Then Colns.  Ded. Then Colns.	\$0 CoPay Preventive \$25 / \$50  Same	\$0 CoPay Preventive Ded. Then Colns.  Ded. Then Colns.
<b>Co-Insurance (In / Out)</b>	10% / 40%	20% / 50%	10% / 40%	20% / 50%
<b>Single Out of Pocket Max (In / Out)</b> * Includes CoPays, Co-Ins., & Deductible (ACA Plans only)	1,750 / Unlimited	5,250 / Unlimited	1,750 / Unlimited	5,250 / Unlimited
<b>Family Out of Pocket Max (In / Out)</b>	5,250 / Unlimited	14,000 / Unlimited	5,250 / Unlimited	14,000 / Unlimited
<b>Prescription Drug Card (InNtwrk)</b> *Applies to Out of Pkt Max only	\$5 /15 / 25 / 60 / 80 / 110 / 130 / 250 / 350	20% / 20% / 30% 40% / 40% / 50% After Med Deductible	\$5 /15 / 25 / 60 / 80 / 110 / 130 / 250 / 350	20% / 20% / 30% 40% / 40% / 50% After Med Deductible
<b>Lab Testing, X-Ray, (simple diagnostic)</b> *Applies to Out of Pkt Max only if CoPay	Ded. Then Colns.	Ded. Then Colns.	Ded. Then Colns.	Ded. Then Colns.
<b>Emergency Room</b> *Applies to Out of Pkt Max only if CoPay	\$400 CoPay PLUS Ded. & Colns.	Ded. Then Colns.	\$400 CoPay PLUS Ded. & Colns.	Ded. Then Colns.
<b>Urgent Care Co-Pay (In-Ntwrk)</b> *Applies to Out of Pkt Max only if CoPay	\$75 CoPay Per Visit	Ded. Then Colns.	\$75 CoPay Per Visit	Ded. Then Colns.
Pediatric Dental & Vision Benefits Incl. *Benefits up to age 19	Yes After Medical Ded. Met	Yes After Medical Ded. Met	Yes After Medical Ded. Met	Yes After Medical Ded. Met
<b>Area Network Hospitals</b>	Blue Choice Preferred OSF, Carle Proctor, Pekin	Blue Choice Preferred OSF, Carle Proctor, Pekin	Blue Choice Preferred OSF, Carle Proctor, Pekin	Blue Choice Preferred OSF, Carle Proctor, Pekin
MONTHLY RATES	Current	Current	Renewal	Renewal
		Community Rating		Community Rating
<b>EST. TOTAL MO. PREMIUM</b>	<b>\$10,326.70</b>			<b>\$12,024.27</b>
% of Increase from current				<b>16.4%</b>
\$ Difference Monthly				<b>\$1,697.57</b>
\$ Difference Annually				<b>\$20,370.84</b>

Carrier Disclaimer:

Final Rates, approval of coverage and effective date will be based on actual enrollment and underwriting. This is not a guarantee of coverage. Quotes are based on an effective date of 3/1/26. This benefit comparison is intended to provide a general overview of benefits and premiums.

Note:

**"Designated Provider": Please Unlimited - No stop loss for out of network services**

1/15/2026

Group Ancillary Package Comparison for: Tri-County Regional Planning Commission

**QUOTE:** 3/1/2026  
**Agent:** Tim Neuhauser  
**Coverage Type:** Group Life, Dental & Vision



	CURRENT			OPTION		
	Delta Dental	Guardian Vision	Guardian Life	Principal Dental U&C	Principal Vision	Principal Life
	Current Premium	Current Premium	Current Premium	Quoted Premium	Quoted Premium	Quoted Premium
Estimated Monthly Premium	\$520.50	\$133.02	\$180.00	\$678.52	\$81.51	\$136.33
EST. TOTAL MONTHLY PREMIUM	\$833.52			\$896.36		
% of Increase from Current				7.5%		
\$ Difference Monthly				\$62.84		
\$ Difference Annually				\$754.08		

**RESOLUTION 26-32**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH BLUE CROSS FOR MEDICAL INSURANCE, AND PRINCIPAL INSURANCE FOR VISION, LIFE INSURANCE AND DENTAL INSURANCE.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides medical, dental, vision, and life insurance for its eligible fulltime employees and eligible dependents,

**WHEREAS**, in September 2021, the Commission authorized the selection of Envision Insurance Group from Morton, IL as our broker to assist the Commission in selecting medical, vision, life and dental insurance plans, and

**WHEREAS**, the Commission's current Health Insurance plans provided by Envision Insurance Group, Blue Cross Blue Shield of Illinois, Guardian and Delta Dental expire on February 28, 2026,

**WHEREAS**, the Commission has agreed to offer a dual tier plan for healthcare benefits,

**WHEREAS**, the Commission desires an agreement with Blue Cross Platinum, PPO Plan and HSA Plan for medical insurance beginning March 1, 2026,

**WHEREAS**, the Commission policy is to offer an employer contribution for employees choosing the HSA option for medical consisting of \$500 for employee and \$1,000 for family for beginning March 1, 2026,

**WHEREAS**, the Commission desires an agreement with Principal Insurance to provide Vision, Life Insurance and Dental Insurance for employees, beginning March 1, 2026

**THEREFORE, BE IT RESOLVED**

That the Commission authorizes the Executive Director to enter into agreements with Blue Cross for medical insurance, and Principal Insurance for Vision, Life Insurance, and Dental Insurance beginning March 1, 2026.

Presented this 4th day of February 2026

Adopted this 4th day of February 2026

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Chuck Nagel, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

**DATE: January 16, 2026**

**ISSUE: General Liability Insurance Renewal**

## **ACTION NEEDED BY EXECUTIVE COMMITTEE: Recommendation to Full Commission**

**BACKGROUND:** The Commission's general insurance package currently being provided by Cincinnati Insurance Company expires on February 28, 2026. The Commission Insurance broker, Envision insurance has reviewed our policies to determine that the Commission has adequate coverage.

The Commission carries the following coverage.

Property  
Liability  
Auto  
Crime  
Workers' Compensation  
Umbrella  
Professional Liability  
Terrorism

Our broker has compared rates from our incumbent to other vendors.

Based on several factors, our insurance broker is recommending that we renew the current policy with Cincinnati Insurance to provide the Commission with General Liability Insurance for this coming year. The quoted rates are provided in the attached table.

### **Recommendation**

I recommend to the Commission to approve general liability insurance contracts with Cincinnati Insurance for a cost of \$10,666 (a 1% increase over last year).



The summary below is for the commercial insurance due to renew 2/25/26:

	Current:	Renewal:
Property	\$487	\$487
Liability	\$1164	\$1164
Crime	\$182	\$182
Computers	\$INCL	\$INCL
Auto	\$1254	\$1254
Umbrella	\$500	\$500
Terrorism	\$25	\$25
Total	\$3612	\$3612

( This premium is on a 3 yr. guaranteed policy 2/25/25 – 2/25/28)

	Current:	Renewal:
Work Comp	\$1155	\$1079

	Current:	Renewal:
Professional		
Liability	\$5707	\$5975

## **RESOLUTION 26-33**

### **A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AGREEMENT WITH CINCINNATI INSURANCE FOR GENERAL INSURANCE POLICIES.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, purchases Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance for insurance coverage, and

**WHEREAS**, in September 2021, the Commission authorized the selection of Envision Insurance Group as our insurance broker to assist in selecting insurance coverage, and

**WHEREAS**, the Commission's current general insurance coverage expires on February 28, 2026, and

**WHEREAS**, Envision Insurance Group has received quotes from three qualified carriers and recommends Cincinnati Insurance to provide the Commission with appropriate insurance coverage, and

**WHEREAS**, Cincinnati Insurance offers the Commission the most competitive rates for Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance beginning March 1, 2026.

#### **THEREFORE, BE IT RESOLVED**

That the Commission authorizes Executive Director to execute agreement with Cincinnati Insurance to continue our coverage for Professional Liability, Directors & Officers, Umbrella (Terrorism), Crime, Automobile, Workers Compensation and Commercial Insurance beginning March 1, 2026 to February 28, 2027.

Presented this 4th day of February 2026

Adopted this 4th day of February 2024

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Chuck Nagel, Chairman  
Tri-County Regional Planning Commission

#### **ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission

**RESOLUTION 26-34**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO AUTHORIZE MILITARY SERVICE LEAVE CREDIT.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, provides Retirement, Disability and Death Benefits to all full-time employees through Illinois Municipal Retirement Fund (IMRF), and

**WHEREAS**, by working for the Commission, IMRF law authorizes and directs the Commission, as a condition of employment, to make deductions from the employee's earnings. The Commission also contributes to the IMRF program on the employee's behalf, and

**WHEREAS**, a member of staff is actively participating in IMRF and was on military leave from January 20, 2024 to June 23, 2025, and

**WHEREAS**, to encourage employee attraction and retention, Tri-County can authorize employees with eligible military service leave to earn IMRF credit for time spent serving our country.

**THEREFORE, BE IT RESOLVED**

That the Commission authorize the Executive Director to approve IMRF Military Service Leave Credit for Gavin Hunt.

Presented this 4th day of February 2026

Adopted this 4th day of February 2026

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Chuck Nagel, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission