

EXECUTIVE BOARD MEETING
MIKE HINRICHSEN, CHAIRMAN – EXECUTIVE BOARD
(Smith, Sundell, Crawford, Phelan, White, Menold, Rosenbohm, and Logan
Monday, September 21, 2020
5:15 p.m.
Note different location
Room 420

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/291023189>

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United States: +1 (408) 650-3123

Access Code: 291-023-189

1. Call to Order
2. Roll Call
3. Public Input
4. Motion to approve August 17, 2020 minutes
5. Motion to Retain as Confidential or Release to Public the following Executive Session minutes:
 - August 17, 2014
 - February 23, 2015
 - March 2, 2015
 - March 11, 2015
 - March 16, 2015
 - June 20, 2016
 - October 15, 2018
6. Executive Director Report
7. Discussion of TCRPC / PPUATS Coordination
8. Review of September 24, 2020 Commission Agenda
9. Other
10. Adjournment

EXECUTIVE BOARD MEETING
MIKE HINRICHSEN, CHAIRMAN – EXECUTIVE BOARD
(Smith, Sundell, Crawford, Phelan, White, Menold, Rosenbohm, and Logan
Monday, August 17, 2020
5:15 p.m.
MINUTES

1. Call to Order
Chairman Hinrichsen called the meeting to order at 5:15 p.m.
2. Roll Call
Present: Hinrichsen, Crawford, White, Menold, Rosenbohm, and Logan. Absent: Phelan Virtual: Sundell, and Smith
Staff: Miller and Lees
3. Public Input-none
4. Motion to approve June 15, 2020 minutes
White moved to approve the June 15, 2020 minutes and Rosenbohm seconded. Motion carried.
5. Executive Director Report
Miller updated on the following:
 - Staff had a COVID scare but all are healthy now. Most of staff is still working from home.
 - Working on 2 SPR grants totaling \$600,000. Will come back to Commission with budget amendment.
 - There is going to be no local match for PPUATS.
 - Illinois River basin is working with Jeff King from ACOE to fund a seminar for Island Design Workshop.
 - Rock Island is evaluating current island north of McCluggage Bridge
 - Illinois Transportation Enhancement Program is \$105 million statewide for bike and walking trails
 - Crawford expressed his disappointment in the negativity reaction to the current island north of McCluggage Bridge This was a PILOT project and IDNR was supposed to keep track of condition of island but due to lack of funds they were not able to monitor island.
6. Discussion of TCRPC / PPUATS Coordination
 - Miller explained that the topic of combining PPUATS Policy and Commission board functions. Requests have been done for Commission chair or MPO Board. There is ample overlap on both boards.
 - Logan commented that 6 to 8 years of overlapping of the 2 committees. This could save jobs and less expense to board paying per diem and mileage. So much repetition on both.
 - White asked someone must oversee TCRPC
 - Logan questioned who is distributing Federal funds in PPUATS. Who are actively dispersing funds? There is confusion in actual duties of PPUATS. Do we need this many people?
 - Miller explained the creation of the Commission and the plans for PPUATS. There is considerable overlap of Commission and Policy members.
 - White asked who needs to approve this merger?

- Miller said County Board Chairman and board and PPUATS, change by-laws and notify IDOT and FHWA of change request.
 - Crawford brought 4 points
 - Need to create points of change for both PPUATS and Commission
 - Change by-laws of both
 - Has excellent benefits to combine
 - Discussed the embarrassing situation a while ago with IDOT
 - How we will streamline?
 - Menold asked if participation will be a problem? The goal is to get persons really interested in participating and attending.
 - Hinrichsen said that participation and quorum are the problems on some committees. We need to have County Boards assign persons interested. To simply bring organization. Opportunity is to streamline.
 - Logan said Chairman's need to appoint persons that are interested and realize the importance of the committee.
 - Rosenbohm commented he knows the lack of attendance for Peoria County. He said he is here not for just Peoria County but for all 3.
 - Menold is in support of this. County Board chairs need to be on board and support the combined committee.
 - White asked what next step is?
 - Miller said we need to talk to County Board chairs and PPUATS Policy. Staff is in charge to notify IDOT and FHWA will be ok with this and staff will change the by-laws all around.
 - Menold said we need to talk points to review.
 - Hinrichsen said we need to be more specific before we go to Chairs of Boards
 - Logan suggested to talk to 3 county board chairs first and then see if there will be no pushback, then work it out thru Executive Board.
 - Hinrichsen added the purpose of this is to achieve greater efficiency for regional decision-making through one streamlined organization.
7. Motion to recommend to Full Commission the approval for Salary Ranges of Full-Time and Part-time employees (Resolution 21-05)
 Menold moved to recommend to Full Commission the approval for Salary Ranges of Full-Time and Part-Time employees (resolution 21-05) and White seconded. Motion carried.
- Miller explained the CPI and the increase of range by 2%
 - Logan added are we at a good range and Miller replied yes.
8. Motion to recommend to Full Commission the approval for Salary Increases of Full Time and Part-time Employees (Resolution 21-06)
 Rosenbohm moved to recommend to Full Commission the approve of Salary increases for Full Time and Part-time Employees (Resolution 21-06) and Logan seconded. Motion carried.
 White asked if TCRPC has a bonus and Miller replied no.
9. Review of August 27, 2020 Commission Agenda
 Miller said there will be more additions on agenda.

10. Other

Crawford asked to remove Executive Session and Any action because of Executive Session off agenda.

- Logan added all of Woodford County agendas have it on there's.
- White said to take it off.

11. Executive Session

12. Any action because of Executive Session

13. Adjournment

White moved to adjourn at 6:30 p.m. and Rosenbohm seconded. Motion carried.

Submitted by:

Eric Miller

Executive Director

Transcribed by Debbie Ulrich

DRAFT

To: Members of the Commission
 From Eric W. Miller, Executive Director
 Date: September 17, 2020
 Subject: Executive Director Report for September, 2020

Project	Activity	Status
Administrative		
Headlines		
	All TCRPC/PPUATS meetings have transitioned to in person and virtual	Ongoing
	Active involvement in IDNR Asian Carp program	Ongoing
	Engagement with Stakeholders on Hanna City Trail application	Ongoing
	Engagement with Stakeholder on various Illinois Transportation Enhancement Program projects	Ongoing
	Continued Engagement with Peoria Heights and Peoria Park District on proposed Trail head project	Ongoing
Audit	Auditors on site Sept 14-17	Ongoing
Personnel	Annual staff reviews ongoing	Complete
Financial Report	August results positive 1k	Ongoing
Indirect Cost Rate(ICR)	Work on FY21 ICR with State of Illinois GOMB	Complete
Website	Updated website.	Ongoing
Planning issues		
PLBA	Continued coordination of Beneficial Use of Dredged Material Pilot project	Ongoing
	Continued coordination and outreach regarding asian Carp	Ongoing
	Discussion with USACE regarding Island Design Workshop -Engineering with Nature national program	Ongoing
Village of Princeville Comp Plan	Work has commenced	Ongoing
Village of El Paso Comp Plan	Work has commenced	Ongoing
Village of Dunlap Comp Plan	Work has commenced	Ongoing
Regional Water Supply Planning	Continued work for Regional Water Supply Planning contract/ applied for Contract Extension	Ongoing
Watershed Planning	Awaiting Decision to Woodford County SWCD to update Walnut Creek Watershed Plan	Ongoing
GIS Projects/ Asset Management		
Village of Elmwood	Dunlap	complete
Washburn	Peoria Heights	Ongoing
Minonk	Village of North Pekin	Ongoing
Delavan	Village of Washburn	Ongoing
North Pekin	Peoria Park District	Ongoing
El Paso	Tremont	Ongoing
Hollis Park District	Hanna City	Ongoing
Chillicothe	Creve Coeur	Pending
Developed COVID-19 dashboard for Woodford County Health Dept.		Ongoing
PPUATS/ Transportation		
SPR Grant applications	Coordinate with IDOT on Execution of Contracts for SPR	complete
Transportation Improvement Program	Began working on FY 21 TIP Document	Complete
	Processed FY 20 TIP Amendments	Ongoing
STU project Selection	STBG Project Selection by PPUATS Policy Committee, City of Peoria, City of Pekin and City of Washington	Ongoing
	Call for projects for STBG Preservation program	
Eastern Bypass Coalition	No activity	
Intelligent Transportation Systems	Continued work on update to regional ITS architecture	In Progress
Transportation Alternatives Program	No Activity	
Highway Safety Improvement Program	Guardrail application was not selected by IDOT, Staff will submit again next year	Ongoing
Special Transportation Studies	Continued Consultant procurement with Communities on selected projects	Ongoing
	Call for projects was made, two communities submitted.	
State Planning and Research Funding		
Digital ortho project	Project is finished	Complete
Regional Pavement management Expanded	Outreach to stakeholders	Ongoing
FY20 SPR	Recommended for Funding- Data Planimetrics /Transit Gray Area	Ongoing
Grey Area Study	Work ongoing	Ongoing
GIS Planimetric data acquisition	Consultant selected for work	Ongoing
FY 19 Rural Planning Funds	Working with Village of Hanna City Non-motorized Transportation Study	ongoing
	Working with City of Eureka Non-motorized Transportation Study	ongoing
	Working With the City of Delavan Non-motorized Transportation Study	ongoing
	Working with the City of El Paso Non-motorized Transportation Study	ongoing
FY17 State Planning Funds	Regional Pavement Condition Ratings Survey-Work will begin in June	ongoing
FY17 Rural Planning Funds	Metamora /Germantown Hills Trail- project completed pending Scheduled Committee Meeting	ongoing
FY19 State Planning Funds	Region wide Guardrail inventory- Complete	complete
	L RTP public engagement tools	ongoing
	Performance Measures Dashboard web tool	ongoing
	Regional bicycle map	ongoing



TRI-COUNTY REGIONAL PLANNING COMMISSION

456 FULTON STREET, SUITE 401

PEORIA, IL 61602

Phone: 309-673-9330 FAX: 309-673-9802

www.tricountyrpc.org

VIRTUAL MEETING

Ways & Means Committee.....5:00 p.m., September 24, 2020

Full Commission/**Executive Board (in lieu of Lack of Quorum)** ...5:30 p.m., September 24, 2020

AGENDA

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1. Call to Order, Welcome, Recognition of Audience
2. Roll Call
3. Public Input
4. Motion to approve of Full Commission (Executive Board) August 27, 2020 minutes
5. Motion to Retain as Confidential or Release to Public the following executive session minutes:
 - February 26, 2015
 - March 26, 2015
6. Executive Director report
7. Ways and Means Report
 - a. Motion to approve August Financial Statements and Billings (Resolution 21-07)
8. Administration
 - a. 2020 Census Update
9. Planning
 - a. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$xxxxx in State Planning and Research (SPR) Funds "Roadway Assessment Management" (Resolution 21-08)
 - b. Motion to approve Executive Director enter into an Intergovernmental Agreement with IDOT for \$xxxxx in State Planning and Research (SPR) Funds "Travel Demand Modeling" (Resolution 21-09)
 - c. Illinois River Planning Report
10. Transportation
 - a. PPUATS Report
11. GIS
12. Other
13. Adjournment

October 2020 MEETING SCHEDULE

PPUATS Policy	Wednesday, October 7, 2020	9:00 a.m.
Executive Board	Monday, October 19, 2020	5:15 p.m.
PPUATS Technical	Wednesday, October 21, 2020	9:00 a.m.
Ways & Means	Thursday, October 22, 2020	5:00 p.m.
Full Commission	Thursday, October 22, 2020	5:30 p.m.