



# TRI-COUNTY REGIONAL PLANNING COMMISSION

EST. 1958

## **Ways and Means Committee Meeting**

**456 Fulton Suite 420**

**Peoria, IL 61602**

Phone: 309-673-9330 FAX: 309-673-9802

[www.tricountyrpc.org](http://www.tricountyrpc.org)

**Greg Menold, CHAIRMAN  
Andrew Rand, and Chuck Nagel**

### **NEW DATE AND TIME**

**Wednesday, December 1, 2021**

**8:30 a.m.**

### **AGENDA**

**Please join my meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/291023189>

**You can also dial in using your phone.**

United States: +1 (408) 650-3123

**Access Code: 291-023-189**

1. Call to Order
2. Roll Call
3. Public Input
4. Approval of Minutes of November 3, 2021
5. Recommendation to Commission the approval of October Financials Statements and Billings (Resolution 22-20)
6. Recommendation to Commission Fiscal Year 2021 Audit (Resolution 22-21)
7. Other
8. Adjournment



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**Greg Menold, CHAIRMAN**

**Andrew Rand, and Chuck Nagel**

### **NEW DATE AND TIME**

**Wednesday, November 3, 2021**

**8:30 a.m.**

**Minutes**

1. Call to Order

Chairman Greg Menold called the meeting to order at 8:33 a.m.

2. Roll Call

Present: Greg Menold. Virtual: Chuck Nagel. Absent: Andrew Rand. Also present: Mike Hinrichsen. Staff: Eric Miller, Rebecca Eisele, and Debbie Ulrich

3. Public Input- none

4. Approval of Minutes of August 21, 2021

Chuck Nagel moved to approve Minutes of August 21, 2021, and Greg Menold seconded. Motion carried.

5. Recommendation to Commission the approval of September Financials Statements and Billings (Resolution 22-16)

Chuck Nagel moved to approve the September Financials Statements and Billings (Resolution 22-16) and Greg Menold seconded. Motion carried.

Eric Miller updated on the following:

- End of month cash was \$54k. Net cash increased in September by 27k. Operating activities in September resulted in a surplus of \$5k.
- Accounts Receivable at the end of the month was \$730k. Of the A/R balance, \$417k was federal funds, \$103k was state funds, and \$210k was local funds.
- Accounts Payable at the end of September was \$75k, and \$66k of A/P was unpaid direct pass-thru expenses. The remaining \$9k A/P balance was for regular monthly bills, including health, dental, vision, and life insurances.

- Total Billings for September were \$139k, less direct pass-throughs of \$67k, resulting in Operating Revenue of \$72k. September included twenty-one regular working days, and one paid holiday.
- Total Expenses for September were \$134k, less direct pass-throughs of \$67k, leaving Operating Expenses of \$67k.
- September ended with a surplus of \$5k, and FY22 has a year-to-date surplus of \$12k.
  - Greg Menold asked why is the income from this year and last year have a difference of \$120k?
  - Rebecca Eislele responded this is due to the Census.
  - Eric Miller added that we are going to only be giving out summaries of the credit card. We had several fraud charges on his and Ray's card. Morton Community Bank took care of it immediately.
  - Mike Hinrichsen asked if we could get emails every time the card is used?

6. Other-none

7. Adjournment

Chuck Nagel moved to adjourn at 8:45 a.m. and Greg Menold seconded. Motion carried.

Submitted by:  
Eric Miller  
Executive Director

Transcribed by:  
Debbie Ulrich

**RESOLUTION 22-20**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO APPROVE THE FINANCIAL REPORTS AND BILLINGS FOR OCTOBER**

**WHEREAS**, the Tri-County Regional Planning Commission is required to establish and maintain proper accounting procedures and cash management records in accordance with Generally Accepted Accounting Principles (GAAP) as applied to governmental agencies, and

**WHEREAS**, on a monthly basis, the staff accountant prepares end-of-month financial reports and a listing of cash disbursements, and

**WHEREAS**, the Ways & Means Committee has reviewed the end-of-month financial statements and cash disbursements report for October 2021, and recommends that the Commission approve said reports.

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

That the financial reports and cash disbursements for October 2021 are approved.

Presented this 1<sup>st</sup> day of December 2021

Adopted this 1st day of December 2021

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Michael Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric W. Miller  
Executive Director  
Tri-County Regional Planning Commission

## Tri-County Regional Planning Commission

## Balance Sheet

As of October 31, 2021

	Current Month	Previous Month	Previous Year
	Oct 31, 21	Sep 30, 21	Oct 31, 20
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
<b>10000 · Cash - Unrestricted</b>			
10110 · MCB Checking - Operations	661,527	457,405	755,236
<b>Total 10000 · Cash - Unrestricted</b>	<b>661,527</b>	<b>457,405</b>	<b>755,236</b>
<b>11000 · Cash - Restricted</b>			
11110 · MCB Checking - Flex Benefits	1,530	1,530	1,530
11210 · MCB Money Market - PPUATS	51,236	51,235	60,330
11310 · MCB Checking - IL MPO Adv.	19,238	19,238	19,238
11410 · MCB Savings - Unvested Retirement	16,437	15,978	28,711
<b>Total 11000 · Cash - Restricted</b>	<b>88,441</b>	<b>87,981</b>	<b>109,810</b>
<b>Total Checking/Savings</b>	<b>749,968</b>	<b>545,386</b>	<b>865,046</b>
<b>Accounts Receivable</b>			
13000 · Accounts and Grants Receivable	466,122	729,848	279,268
<b>Total Accounts Receivable</b>	<b>466,122</b>	<b>729,848</b>	<b>279,268</b>
<b>Other Current Assets</b>			
15000 · Prepaid Expenses	15,877	16,187	17,323
<b>Total Other Current Assets</b>	<b>15,877</b>	<b>16,187</b>	<b>17,323</b>
<b>Total Current Assets</b>	<b>1,231,968</b>	<b>1,217,361</b>	<b>1,161,637</b>
<b>Fixed Assets</b>			
17100 · Computer Equipment	33,098	33,098	33,098
17101 · Accum. Deprec. - Computers	(33,098)	(33,098)	(31,685)
<b>Total Fixed Assets</b>	<b>-</b>	<b>-</b>	<b>1,412</b>
<b>TOTAL ASSETS</b>	<b>1,231,968</b>	<b>1,291,420</b>	<b>1,163,050</b>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
20000 · Accounts Payable	11,140	74,623	116,199
20011 · MCB Credit Card	-	-	-
<b>Other Current Liabilities</b>			
21000 · Accrued Expenses	596	1,064	2,737
21100 · Accounts Payable - Employees	606	151	-
22100 · Accrued Payroll	21,361	20,427	29,293
22200 · Accrued Vacation/Personal Time	51,098	48,835	59,619
22300 · Unvested Retirement	16,697	16,155	28,966
22500 · Payroll Taxes and Withholdings	2,524	2,440	3,807
<b>Total 22000 · Employer Liabilities</b>	<b>91,680</b>	<b>87,857</b>	<b>121,684</b>
<b>23000 · Unearned Revenue</b>			
23100 · Deferred Revenue - PPUATS	200,191	200,191	29,837
23200 · Deferred Revenue - IL MPO	19,238	19,238	19,238
23250 · Deferred Revenue - Walkability Funds	-	-	11,000
23300 · Deferred Revenue - Woodford County	933	1,867	933

## Tri-County Regional Planning Commission

## Balance Sheet

As of October 31, 2021

	Current Month	Previous Month	Previous Year
	Oct 31, 21	Sep 30, 21	Oct 31, 20
23400 · Deferred Revenue - Regional Server	6,000	6,750	6,000
23500 · Deferred Revenue - Village of Washburn	488	488	488
<b>Total 23000 · Unearned Revenue</b>	<b>226,850</b>	<b>228,533</b>	<b>67,496</b>
<b>Total Other Current Liabilities</b>	<b>319,732</b>	<b>317,605</b>	<b>191,916</b>
<b>Total Current Liabilities</b>	<b>330,872</b>	<b>392,228</b>	<b>308,115</b>
<b>Total Liabilities</b>	<b>330,872</b>	<b>392,228</b>	<b>308,115</b>
<b>Equity</b>			
31000 · General Fixed Asset Equity	13,450	13,450	13,450
35000 · Capital Contribution	193,000	193,000	193,000
39000 · Retained Earnings	678,902	678,902	619,810
<b>Net Income</b>	<b>15,744</b>	<b>13,841</b>	<b>28,674</b>
<b>Total Equity</b>	<b>901,096</b>	<b>899,193</b>	<b>854,934</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,231,968</b>	<b>1,291,420</b>	<b>1,163,050</b>

# Tri-County Regional Planning Commission Comparative Income Statement

October 2021

	Current Month	Previous Month	FY22 - Current YTD	FY21 - Previous YTD
	Oct 21	Sep 21	Jul - Oct 21	Jul - Oct 20
<b>Ordinary Income/Expense</b>				
<b>Revenue by Type</b>				
41000 · Federal Grants and Awards	48,213	76,259	286,732	345,873
42000 · State Grants and Awards	11,237	54,019	100,899	283,409
43000 · Local Matching Contributions	21	-	(7,914)	46,021
44010 · GIS Support	2,223	2,448	9,743	22,655
44020 · Planning & Zoning Support	1,629	2,146	6,789	8,998
45000 · Member Dues	4,070	4,070	16,282	16,751
46000 · Interest Income	11	7	40	142
<b>Total Income</b>	<b>67,404</b>	<b>138,949</b>	<b>412,571</b>	<b>723,849</b>
<b>Gross Profit</b>	<b>67,404</b>	<b>138,949</b>	<b>412,571</b>	<b>723,849</b>
<b>Expense by Account &amp; Category</b>				
61010 · Computer Hardware and Supplies	172	30,091	30,530	1,800
61020 · Computer Software & Services	1,428	1,055	9,506	8,037
<b>Total 61000 · Computer Expenses</b>	<b>1,600</b>	<b>31,146</b>	<b>40,036</b>	<b>9,836</b>
61501 · Computer Support Contracts	11	11	28,668	17,660
61503 · Contractual Services	42	15,853	53,262	203,656
61505 · Consultants	-	6,949	6,996	140,543
<b>Total 61500 · Outside Services</b>	<b>53</b>	<b>22,813</b>	<b>88,926</b>	<b>361,860</b>
<b>Total 62000 · Depreciation</b>	<b>-</b>	<b>-</b>	<b>157</b>	<b>628</b>
63001 · FICA and Medicare	3,196	3,879	14,607	15,734
63002 · Unemployment	30	29	75	70
63010 · Health Insurance	6,949	6,782	29,172	31,483
63020 · Parking	680	638	2,805	3,400
63030 · Retirement	2,114	2,485	9,740	10,070
63040 · Workers Compensation Insurance	153	160	591	653
<b>Total 63000 · Employee Benefits</b>	<b>13,123</b>	<b>13,972</b>	<b>56,990</b>	<b>61,411</b>
63510 · Bank Service Charges	15	18	59	53
63530 · Copier	824	418	2,834	1,677
63533 · Fuel	-	-	78	58
63540 · Internet and Phones	651	962	2,706	2,733
63550 · Professional Liab. & Auto Ins.	266	266	1,062	1,801
63560 · Office Supplies	270	32	530	807
63580 · Postage	-	-	-	479
63570 · Parking	199	172	584	286
63610 · Subscriptions	-	-	59	39
63620 · Water	11	111	160	168
<b>Total 63500 · Office Administration</b>	<b>2,236</b>	<b>1,979</b>	<b>8,073</b>	<b>8,100</b>
64010 · Advertising	450	295	1,310	100
64030 · Membership Dues	276	400	3,413	3,413
64040 · Legal Notices	34	-	34	34
64050 · Other	-	-	(10,975)	10,290
<b>Total 64000 · Miscellaneous</b>	<b>760</b>	<b>695</b>	<b>(6,217)</b>	<b>13,803</b>
65010 · Accounting Fees	-	12,750	12,750	16,000
65015 · Data Collection Services	-	-	188	3,019

## Tri-County Regional Planning Commission Comparative Income Statement

October 2021

	Current	Previous	FY22 - Current	FY21 -
	Month	Month	YTD	Previous YTD
	Oct 21	Sep 21	Jul - Oct 21	Jul - Oct 20
<b>Total 65000 · Professional Fees</b>	-	12,750	12,938	19,019
65510 · Office Rent	2,950	2,950	11,800	11,800
65530 · Cleaning	179	179	716	688
65560 · Property & Casualty Insurance	363	363	1,453	675
65570 · Utilities	254	254	1,088	995
<b>Total 65500 · Facility Costs</b>	3,746	3,746	15,056	14,158
<b>Total 66000 · Salaries and Wages</b>	43,618	44,679	175,259	205,450
67040 · Meals	60	-	76	-
67045 · Meeting Expenses	-	-	6	-
67050 · Mileage	330	136	676	684
67070 · Training	(25)	300	4,850	225
<b>Total 67000 · Travel and Training</b>	365	436	5,608	909
<b>Total Expense</b>	65,500	132,216	396,826	695,174
<b>Net Income</b>	<b>1,903</b>	<b>6,733</b>	<b>15,744</b>	<b>28,674</b>



**Tri-County Regional Planning Commission**

**Statement of Cash Flows**

July through October 2021

	<u>Oct 21</u>	<u>FY22 - YTD</u>
<b>OPERATING ACTIVITIES</b>		
Net Income	1,903	15,744
Adjustments to reconcile Net Income to net cash provided by operations:		
13000 · Accounts and Grants Receivable	263,726	(27,218)
15000 · Prepaid Expenses	309	4,491
20000 · Accounts Payable	(63,483)	(105,653)
20011 · MCB Credit Card	-	(51)
21000 · Accrued Expenses	(469)	(395)
21100 · Accounts Payable - Employees	455	479
22100 · Accrued Wages Payable	934	(1,062)
22200 · Accrued Compensated Absences	2,263	(13,975)
22300 · Unvested Retirement	542	1,945
22501 · Federal Withholding	-	-
22502 · IL Withholding	-	-
22503 · FICA & Medicare	71	(96)
22504 · IL Unemployment Taxes	30	(84)
22505 · 457 (b) Contributions	(4)	(197)
22506 · 457 (b) Withholdings	-	-
22510 · HSA Withheld	-	-
22520 · United Way	(13)	(13)
23100 · PPUATS	-	170,354
23250 · Walkability Funds	-	(10,975)
23300 · Woodford County	(933)	(3,733)
23400 · Regional Server Partnership	(750)	6,000
Net cash provided by Operating Activities	<u>204,582</u>	<u>35,561</u>
<b>INVESTING ACTIVITIES</b>		
17101 · Accum. Deprec. - Computers	-	157
Net cash provided by Investing Activities	<u>-</u>	<u>157</u>
Net cash increase for period	204,582	35,718
Cash at beginning of period	545,386	714,250
Cash at end of period	<u><u>749,968</u></u>	<u><u>749,968</u></u>

## Tri-County Regional Planning Commission Funding Summary by Project Since Project Inception

	Est. Revenue	Act. Revenue	(\$ Diff.	(%) Diff.
<b>IDOT - FTA</b>				
HSTP 2050 6/21	124,216	102,415	(21,801)	-17.55%
HSTP 6/23	136,638	22,335	(114,303)	-83.65%
<b>Total IDOT - FTA</b>	<b>260,854</b>	<b>124,750</b>	<b>(136,104)</b>	<b>-52.18%</b>
<b>IDOT Special Planning &amp; Research</b>				
<b>Activity-Based TDM 3/22</b>				
20% Match - State Planning Funds (1437)	96,000	-	(96,000)	-100.0%
80% Federal SPR (1439)	384,000	-	(384,000)	-100.0%
<b>Total Activity-Based TDM 3/22</b>	<b>480,000</b>	<b>-</b>	<b>(480,000)</b>	<b>-100.0%</b>
<b>Asset Management Software 10/23</b>				
<b>Local Share</b>				
City of Pekin	9,864	6,664	(3,200)	-32.44%
City of Peoria	6,000	-	(6,000)	-100.0%
<b>Total Local Share</b>	<b>15,864</b>	<b>6,664</b>	<b>(9,200)</b>	<b>-57.99%</b>
<b>SPF Share - State Planning Funds</b>	<b>48,081</b>	<b>19,581</b>	<b>(28,500)</b>	<b>-59.27%</b>
<b>SPR Share - Federal</b>	<b>192,323</b>	<b>78,325</b>	<b>(113,998)</b>	<b>-59.27%</b>
<b>Total Asset Management Software 10/23</b>	<b>256,268</b>	<b>104,570</b>	<b>(151,698)</b>	<b>-59.2%</b>
<b>Grey Area Study 3/22</b>				
20% Match - State Planning Funds (1437)	20,000	19,086	(914)	-4.57%
80% Federal - SPR (1439)	80,000	76,345	(3,655)	-4.57%
<b>Total Grey Area Study 3/22</b>	<b>100,000</b>	<b>95,431</b>	<b>(4,569)</b>	<b>-4.57%</b>
<b>Planimetrics 12/21</b>				
80% Federal - SPR (1439)	71,232	71,232	-	0.0%
Logan County	4,000	4,000	-	0.0%
Peoria County	1,440	1,440	-	0.0%
Tazewell County	8,528	8,528	-	0.0%
Woodford County	3,840	3,840	-	0.0%
<b>Total Planimetrics 12/21</b>	<b>89,040</b>	<b>89,040</b>	<b>-</b>	<b>0.0%</b>
<b>Total IDOT Special Planning &amp; Research</b>	<b>925,308</b>	<b>289,041</b>	<b>(636,267)</b>	<b>-68.76%</b>
<b>IDOT State Planning Funds</b>				
21T0050 - State Metro PF 06/22	140,000	36,241	(103,759)	-74.11%
<b>Total IDOT State Planning Funds</b>	<b>140,000</b>	<b>36,241</b>	<b>(103,759)</b>	<b>-74.11%</b>
<b>IDOT Unified Work Program</b>				
<b>FY21 UWP 12/21</b>				
20% Match - State Planning Funds (1437)	170,355	156,233	(14,122)	-8.29%
PL-FTA 80% Federal Funds (1009)	681,421	624,928	(56,493)	-8.29%
<b>Total FY21 UWP 12/21</b>	<b>851,776</b>	<b>781,161</b>	<b>(70,615)</b>	<b>-8.29%</b>
<b>FY22 UWP 12/22</b>				
20% Match - State Planning Funds 12/22	170,355	51,009	(119,346)	-70.06%
PL-FTA 80% Federal Funds 12/22	681,421	204,039	(477,382)	-70.06%
<b>Total FY22 UWP 12/22</b>	<b>851,776</b>	<b>255,048</b>	<b>(596,728)</b>	<b>-70.06%</b>
<b>Total IDOT Unified Work Program</b>	<b>1,703,552</b>	<b>1,036,208</b>	<b>(667,344)</b>	<b>-39.17%</b>
<b>TOTAL</b>	<b>3,060,747</b>	<b>1,516,768</b>	<b>(1,543,979)</b>	<b>-50.45%</b>

**Tri-County Regional Planning Commission**  
**A/R Aging Summary**  
As of October 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>Direct Bill - GIS</b>						
Greater Peoria Sanitary District	188	0	0	0	0	188
Woodford County Zoning	2,035	1,885	0	0	2,298	6,218
<b>Total Direct Bill - GIS</b>	<b>2,223</b>	<b>1,885</b>	<b>0</b>	<b>0</b>	<b>2,298</b>	<b>6,406</b>
<b>Direct Bill - Planning Contracts</b>						
Princeville Comprehensive Plan	0	0	0	0	2,140	2,140
Tazewell Co Comm. Development Review	754	0	0	0	754	1,508
Village of Dunlap Land Use Plan	533	0	0	0	265	798
Village of Tremont Comprehensive Plan	363	-1,765	0	0	0	-1,402
Woodford Co. Planning & Zoning - Review	0	0	0	0	488	488
<b>Total Direct Bill - Planning Contracts</b>	<b>1,650</b>	<b>-1,765</b>	<b>0</b>	<b>0</b>	<b>3,647</b>	<b>3,532</b>
<b>Dues - County</b>						
Peoria County	1,333	0	0	0	0	1,333
Tazewell County 11/21	1,054	0	1,054	1,054	-1,054	2,108
<b>Total Dues - County</b>	<b>2,387</b>	<b>0</b>	<b>1,054</b>	<b>1,054</b>	<b>-1,054</b>	<b>3,441</b>
<b>Dues - GIS</b>						
City Link	0	0	3,000	0	0	3,000
Woodford County	0	0	0	3,000	0	3,000
<b>Total Dues - GIS</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>6,000</b>
<b>IDOT - FTA</b>						
HSTP 2050 6/21	0	0	0	0	62,403	62,403
HSTP 6/23	3,266	0	5,143	6,655	7,272	22,336
<b>Total IDOT - FTA</b>	<b>3,266</b>	<b>0</b>	<b>5,143</b>	<b>6,655</b>	<b>69,675</b>	<b>84,739</b>
<b>IDOT Rural Planning Funds</b>						
<b>19T0035 4 Bicycle/Pedestrian Transit 4/20</b>						
Delavan	0	0	0	0	473	473
Eureka	0	0	0	0	2,523	2,523
Hanna City	0	0	0	0	853	853
<b>Total 19T0035 4 Bicycle/Pedestrian Transit 4/20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,849</b>	<b>3,849</b>
<b>Total IDOT Rural Planning Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,849</b>	<b>3,849</b>
<b>IDOT Special Planning &amp; Research</b>						
<b>Asset Management Software 10/23</b>						
	0	0	0	0	0	0
<b>Grey Area Study 3/22</b>						
20% Match - State Planning Funds (1437)	0	0	0	0	2,721	2,721
80% Federal - SPR (1439)	0	0	0	0	10,884	10,884
<b>Total Grey Area Study 3/22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,605</b>	<b>13,605</b>
<b>Rdwy Asset Mgmt 12/20</b>						
<b>20% Local</b>						
Bartonville 4.049%	0	0	0	0	54	54
East Peoria 9.725%	0	0	0	0	105	105
Germantown Hills 3.017%	0	0	0	0	282	282
Peoria Hts 3.476%	0	0	0	0	854	854
<b>Total 20% Local</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,295</b>	<b>1,295</b>
80% Federal - SPR (1439)	0	0	0	0	15,324	15,324
<b>Total Rdwy Asset Mgmt 12/20</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,619</b>	<b>16,619</b>

**Tri-County Regional Planning Commission**  
**A/R Aging Summary**  
As of October 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
<b>Total IDOT Special Planning &amp; Research</b>	0	0	0	0	30,224	30,224
<b>IDOT State Planning Funds</b>						
<b>19T0058-1437 (SPF) 7/2020</b>						
L RTP Tools	0	0	0	0	386	386
<b>Total 19T0058-1437 (SPF) 7/2020</b>	0	0	0	0	386	386
<b>21T0050 - State Metro PF 06/22</b>	0	0	36,241	0	0	36,241
<b>Total IDOT State Planning Funds</b>	0	0	36,241	0	386	36,627
<b>IDOT Unified Work Program</b>						
<b>FY20 UWP 12/20</b>						
20% Match - PPUATS Funding-12/2020	0	0	0	0	250	250
<b>Total FY20 UWP 12/20</b>	0	0	0	0	250	250
<b>FY21 UWP 12/21</b>						
20% Match - State Planning Funds (1437)	27	0	5,402	1,703	0	7,132
PL-FTA 80% Federal Funds (1009)	108	0	21,608	0	48,884	70,600
<b>Total FY21 UWP 12/21</b>	135	0	27,010	1,703	48,884	77,732
<b>FY22 UWP 12/22</b>						
20% Match - State Planning Funds 12/22	11,210	0	12,377	12,610	0	36,197
PL-FTA 80% Federal Funds 12/22	44,839	0	49,508	0	0	94,347
<b>Total FY22 UWP 12/22</b>	56,049	0	61,885	12,610	0	130,544
<b>Total IDOT Unified Work Program</b>	56,184	0	88,895	14,313	49,134	208,526
<b>McLean Co Regional Planning Commission</b>	0	102	0	0	0	102
<b>PPUATS Funding</b>						
City of East Peoria	0	0	9,048	0	0	9,048
City of Pekin	0	0	13,182	0	0	13,182
City of West Peoria	0	0	1,801	0	0	1,801
Peoria County	0	0	36,090	0	0	36,090
Village of Bartonville	0	0	2,502	0	0	2,502
Village of Creve Coeur	0	0	2,108	0	0	2,108
Village of Germantown Hills	0	0	1,329	0	0	1,329
Village of Morton	0	0	6,289	0	0	6,289
Woodford County	0	0	9,778	0	0	9,778
<b>Total PPUATS Funding</b>	0	0	82,127	0	0	82,127
<b>USDOT</b>						
<b>5310 Admin</b>						
FY20 and FY21	0	0	0	0	498	498
<b>Total 5310 Admin</b>	0	0	0	0	498	498
<b>Paratransit Study</b>						
20% PPUATS Match	0	0	0	0	55	55
80% Federal	0	0	0	0	0	0
<b>Total Paratransit Study</b>	0	0	0	0	55	55
<b>Total USDOT</b>	0	0	0	0	553	553
<b>TOTAL</b>	<b>65,710</b>	<b>222</b>	<b>216,460</b>	<b>25,022</b>	<b>158,712</b>	<b>466,126</b>

# Tri-County Regional Planning Commission A/P Aging Summary

As of October 31, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Amazon Business	59.99	127.12	0.00	0.00	0.00	187.11
C-City of Peoria	722.14	0.00	0.00	0.00	0.00	722.14
CC-Adobe	15.93	0.00	0.00	0.00	0.00	15.93
Comcast	343.06	0.00	0.00	0.00	0.00	343.06
Delta Dental	212.09	0.00	0.00	0.00	0.00	212.09
Guardian	344.22	0.00	0.00	0.00	0.00	344.22
Heartland Parking 243651-240830	49.00	0.00	0.00	0.00	0.00	49.00
Hinckley Springs	11.25	0.00	0.00	0.00	0.00	11.25
Morton Community Bank	233.29	0.00	0.00	0.00	0.00	233.29
Pearl Technology	111.00	0.00	0.00	0.00	0.00	111.00
Peoria Journal Star	0.00	484.32	0.00	0.00	0.00	484.32
Quill Corporation	82.96	0.00	0.00	0.00	0.00	82.96
The Cleaning Source	179.00	0.00	0.00	0.00	0.00	179.00
United Healthcare	7,438.50	0.00	0.00	0.00	0.00	7,438.50
Verizon Wireless	308.39	0.00	0.00	0.00	0.00	308.39
Xerox Financial Services	417.91	0.00	0.00	0.00	0.00	417.91
<b>TOTAL</b>	<b>10,528.73</b>	<b>611.44</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,140.17</b>

**Tri-County Regional Planning Commission**  
**Check Register - Operating Account**  
**October 2021**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Memo</b>	<b>Amount</b>
10/01/2021	ACH	Comcast	Telephone and Internet	344.49
10/01/2021	ACH	Facet	New Hard Drive for Back-up Server	799.99
10/01/2021	ACH	Facet	IDOT State Metro Planning Funds - TCRPC GIS Server	20,041.38
10/01/2021	ACH	Hanson Professional Services	IDOT State Metro Planning Funds - Travel Demand Model	6,949.23
10/01/2021	ACH	Heartland Parking	Parking	765.00
10/01/2021	ACH	Delta Dental	Dental Insurance	212.09
10/01/2021	ACH	Guardian	Life and Disability Insurance	302.74
10/01/2021	ACH	United Healthcare	Health Insurance	5,745.67
10/01/2021	ACH	Cloudpoint Geospatial	IDOT State Metro Planning Funds - Cloudpoint Server	9,250.00
10/01/2021	1189	Heart of IL United Way	Payroll Liability	19.50
10/01/2021	1190	American Planning Assoc - IL Chapter	APA - IL Chapter - job posting for Planner	100.00
10/01/2021	1191	Lardner/Klein Landscape Architects, P.C.	FY21 - IDOT UWP - Pass Through Consultant Services	15,811.00
10/01/2021	1192	Xerox Financial Services	Copier Lease	417.91
10/01/2021	1193	City of Peoria	456 Fulton St, Suite 401 Rent - 10/2021	2,950.00
10/05/2021	ACH	Department of the Treasury	Payroll Taxes 09/16/21 - 09/30/21	5,103.34
10/05/2021	ACH	CEFCU	Payroll Liability 09/16/21 - 09/30/21	50.00
10/05/2021	ACH	Illinois Department of Revenue	Payroll Taxes 09/16/21 - 09/30/21	974.98
10/05/2021	ACH	Nationwide	Retirement 09/16/21 - 09/30/21	1,369.98
10/05/2021	ACH	Unvested Retirement Account	Retirement 09/16/21 - 09/30/21	229.41
10/05/2021	ACH	Staff - Payroll	Payroll 09/16/21 - 09/30/21	15,483.59
10/15/2021	ACH	Facet	Flex Contract Trip Charge - 09/2021	50.00
10/15/2021	ACH	Facet	Additional Flex Hours	750.00
10/15/2021	ACH	Heartland Parking	Parking Validations - 09/2021	22.00
10/15/2021	ACH	Quill Corporation	Office Supplies	18.28
10/15/2021	ACH	The Cleaning Source	Cleaning - 09/2021	179.00
10/15/2021	ACH	Verizon Wireless	Phones	617.13
10/15/2021	1194	Awards Unlimited	Duplicate plaque for shared award	203.71
01/15/2021	1195	VOIDED	VOIDED	0.00
10/20/2021	ACH	Department of the Treasury	Payroll Taxes 10/01/21 - 10/15/21	4,677.22
10/20/2021	ACH	CEFCU	Payroll Liability 10/01/21 - 10/15/21	50.00
10/20/2021	ACH	Illinois Department of Revenue	Payroll Taxes 10/01/21 - 10/15/21	901.51
10/20/2021	ACH	Nationwide	Retirement 10/01/21 - 10/15/21	1,369.98
10/20/2021	ACH	Unvested Retirement Account	Retirement 10/01/21 - 10/15/21	229.41
10/20/2021	ACH	Staff - Payroll	Payroll 10/01/21 - 10/15/21	14,235.09
10/22/2021	ACH	Facet	Flex Service Contract - November 2021	600.00
10/22/2021	ACH	Facet	Web Hosting - November 2021	385.00
10/22/2021	ACH	Heartland Parking	Parking - 11/2021	695.00
10/22/2021	ACH	Hinckley Springs	Water	11.25
10/22/2021	ACH	Martin Hood	IDOT FY22 UPWP Passthrough - Audit	12,750.00
10/22/2021	ACH	Pearl Technology	Peoria Lakes - domain registration	30.00
10/22/2021	ACH	TIAA Bank	Copier Contract	406.04
10/22/2021	1196	Morton Community Bank	Credit Card Payment - 09/2021 Charges	307.78
10/31/2021	ACH	Morton Community Bank	Service Charge	15.64
<b>Register</b>			<b>Total Checks</b>	<b>125,424.34</b>

**Tri-County Regional Planning Commission**  
**Credit Card Register**  
 October 2021

<b>Date</b>	<b>Employee Card</b>	<b>Vendor</b>	<b>Memo</b>	<b>Amount</b>
10/01/2021	Miller	Adobe	Adobe User Subscription	15.93
10/01/2021	Ulrich	Adobe	Adobe User Subscription	15.93
10/05/2021	Ulrich	Adobe	Adobe User Subscription	15.93
10/05/2021	Ulrich	Adobe	Adobe User Subscription	15.93
10/08/2021	Ulrich	Peoria Area Chamber of Commerce	2021 PACC Thanksgiving Luncheon Ticket	60.00
10/11/2021	Ulrich	Qbox	QuickBooks File Management	12.00
10/12/2021	Bruner	Lenovo	Computer Supplies (Returned and Refunded)	36.10
10/15/2021	Ulrich	Adobe	Adobe Main Account Subscription	52.99
10/22/2021	Ulrich	Lenovo	Computer Supplies	70.10
10/31/2021	N/A	Morton Community Bank	Finance Charges	0.00
<b>Register</b>			<b>Total Charges</b>	<b>294.91</b>

<b>Date</b>	<b>Employee Card</b>	<b>Vendor</b>	<b>Memo</b>	<b>Amount</b>
10/15/2021	Abi-Akar	American Planning Association	Refund for Conference Transportation	-25.00
10/15/2021	Bruner	Lenovo	Refund for Computer Supplies Returned	-36.10
10/31/2021	Miller	Morton Community Bank	Misc. Credit	-0.42
10/31/2021	Lees	Morton Community Bank	Misc. Credit	-0.10
<b>Register</b>			<b>Total Refunds and Credits</b>	<b>-61.62</b>

**RESOLUTION 22-21**

**A RESOLUTION OF THE TRI-COUNTY REGIONAL PLANNING COMMISSION TO ACCEPT AND FILE THE FISCAL YEAR 2021 INDEPENDENT AUDIT REPORT.**

**WHEREAS**, the Tri-County Regional Planning Commission, hereafter referred to as the Commission, is required by all funding sources to conduct a yearly audit of revenue and expenditures, and

**WHEREAS**, the Commission has contracted with the firm of Martin, Hood LLC to conduct the FY 2021 Audit, which covers July 1, 2020 to June 30, 2021 and

**WHEREAS**, the firm of Martin, Hood LLC conducted the audit in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error,

**WHEREAS**, on December 1, 2021 the Ways & Means reviewed the audit and forwarded it on to the Full Commission for acceptance,

**THEREFORE BE IT RESOLVED BY THE COMMISSION AS FOLLOWS:**

that the Commission accepts the FY 2021 Independent Auditors Report and directs Executive Director Eric Miller, and managing staff to sign off on the final audit conducted by the firm of Martin, Hood LLC.

Presented this 1st day of December 2021

Adopted this 1st day of December 2021

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Michael Hinrichsen, Chairman  
Tri-County Regional Planning Commission

**ATTEST:**

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Eric Miller, Executive Director  
Tri-County Regional Planning Commission